

Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

October 13, 2020

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 4:00 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Patricia Edwards, President

Steve Sonder, Clerk

Ryan Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent

Dena Kiouses, EdD, Principal

Jean Cummings, Business Manager/Consultant

Denise Saenz, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for October 13, 2020.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)
4. Transportation

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

1. Jean Cummings
 - i. Families First Coronavirus Response Act FFCRA
2. Dena Kiouses
 - i. Student Data
 - ii. School Board Member Retirement Presentations

B. Information

1. Principal's Report
2. Trial Balance by Fund Report Period 3
3. Gorman Learning Charter Network Regular Session Agenda dated September 17, 2020
4. Gorman Elementary Paw Print newsletter dated October 2020
5. Learning Loss Mitigation Funding Reports

C. Comments

1. Board

- 2. Staff
 - 3. Public-Items from the floor.
- D. Discussion
- 1. Transportation

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Special Meeting of September 15, 2020.

Moved by _____ Seconded by _____ Vote: yes ___no___

2. Approve the Minutes of the Regular Meeting of September 16, 2020.

Moved by _____ Seconded by _____ Vote: yes ___no___

3. Approve the Minutes of the Special Meeting of October 6, 2020.

Moved by _____ Seconded by _____ Vote: yes ___no___

4. Approve Commercial Warrant Register for the month of September 2020 with \$6001.01 paid out of Fund 01.0, \$310.26 paid out of Fund 13.0, and \$500.00 paid out of Fund 76.0 for a total amount of \$6811.27.

Moved by _____ Seconded by _____ Vote: yes ___no___

5. Approve Quarterly Report on Williams Uniform Complaints July 1 to September 30, 2020 (1st QTR.).

Moved by _____ Seconded by _____ Vote: yes ___no___

6. Approve Licensing Agreement between the Gorman Elementary School District and Document Tracking Services, effective October 1, 2020-October 1, 2021 in the amount of \$395.00 and the 2020 Spanish School Accountability Report Card Translation Services in the amount of \$150.00 and DTS forms Services in the amount of \$395.00 for a total of \$940.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

7. Approve Amendment Form to Contract #AG-20-4036 Advancement Grant Program Agreement between the County of Los Angeles and the Gorman Joint School District.

Moved by _____ Seconded by _____ Vote: yes ___no___

8. Approve Renewal Quote for 30 Read Naturally Live Licenses in the amount of \$690.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

9. Approve Joint Transportation Venture with Hughes Elizabeth Lake Union School District.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

1. Conference/Mileage Report #03-20-21

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, November 10, 2020 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

Principal's Report
October 13, 2020

Pastries for Parents

This was a big hit. Employees volunteered their time to make this work. We had fun and parents/students enjoyed it too. We are planning fun things to get families in when we need materials picked up. For Halloween, we have bags for students and PTSO is making cotton candy. For November we will do popcorn at materials pickup. We have something fun planned for December too!

Thanksgiving Feast

We want to do a modified feast. COVID-giving...we're still working on the name...

TK - Grade 2 Waiver was Completed and Submitted

We likely will not hear anything for a couple more weeks.

ELPAC Update

All but two students' assessments have been completed, they are scheduled for Wednesday, 10/14. These are assessments from last year that the state is allowing us to complete by 10/30 and still receive the funds for these students. We can utilize this extra funding for intervention for them specifically.

Maintenance

The roof is done. We are waiting for them to paint the ceiling, where they had to repair where some nails came through. We are holding their check until the inspection and ceiling is painted.

The lawn is a bit dry. We changed the water station rotations and saved \$900 in one month. Since it is getting cooler, we can monitor and maybe go down to two days a week; we are currently at three days a week. Before the change, each station was on twice each day.

Back porch is completed.

Mr. Kiouses and a parent have volunteered to repair a few broken sprinklers.

Future Maintenance

We asked for a quote for the lunch areas being covered,

We still need to fix the two sink drains in the computer lab and in the staff lounge area.

Room 130 and the library AC units will need to be replaced before it gets warm again.

Monitoring

I am working with LA County Health Drinking Water Program to get all of our forms in. They have been very helpful. We will keep you updated on permits and future of the Gorman well. As you know, it is capped. We may need to do more. Johnnie came to get our water samples for school testing. Although we are not using our well, we still have to do testing since we are a school.

On Thursday, 10/14, The LA County Health Department will be at our school. They are going to be giving us technical assistance for our 'at-risks' students that have been coming. I asked if they have time, if they could also look at our school through the lens of reopening and give us suggestions.

Data

The teachers are keeping data on all students, to guide instruction, and to monitor students for intervention needs

Supplies

We are getting a second round of PPE from LACOE

Our 50 Chromebooks should be arriving soon from LACOE, no news about the hotspots yet.

You will be seeing a new quote for teacher computers in November. They sent us the wrong computers and now we have to start over.

Fundraising**Yard Sale**

PTSO Yard Sale was Saturday and Sunday

Fun Pasta

Fundraiser will start soon.

Respectfully submitted,



Dena Kiouses EdD

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Object	Object Description	Debit	Credit
1100	Teachers' Salaries	6,974.49	0.00
1110	Teachers' Salaries-Full-Time	48,078.00	0.00
1300	Cert Supervisors & Admin Sal	15,400.00	0.00
1310	Cert Supervisor & Admin Sal-FT	23,100.00	0.00
1360	Cert Sup & Admin Sal-Sub	7,961.01	0.00
Totals for Major Object : 1000		101,513.50	0.00

Object	Object Description	Debit	Credit
2130	Instruct Aide Sal-Hourly/Daily	1,501.92	0.00
2210	Classif Support Sal-Full-Time	2,125.52	0.00
2410	Cler Tech Office Staff Sal-FT	4,800.54	0.00
2460	Cler Tech Off Staff Sal-Sub	2,563.00	0.00
2990	TBD	4,440.00	0.00
Totals for Major Object : 2000		15,430.98	0.00

Object	Object Description	Debit	Credit
3111	STRS, Certificated Positions	16,232.91	0.00
3312	OASDI, Classified Positions	956.71	0.00
3331	Medicare, Cert Positions	1,471.95	0.00
3332	Medicare, Class Positions	223.75	0.00
3411	Hlth & Wifr Benefits, Cert	5,825.37	0.00
3412	Hlth & Wifr Benefits, Class	11,434.75	0.00
3511	State Unemploy Insur, Cert Pos	50.78	0.00
3512	State Unemploy Insur, Clas Pos	6.97	0.00
3611	Worker Comp Insur, Cert Pos	2,284.08	0.00
3612	Worker Comp Insur, Class Pos	347.20	0.00
Totals for Major Object : 3000		38,834.47	0.00

Object	Object Description	Debit	Credit
4310	Materials and Supplies	390.90	0.00
4340	Computer Software & Relat Exp	12,080.00	0.00
4360	Tires, Fuel and Oil	267.10	0.00
4700	Food	87.52	0.00
Totals for Major Object : 4000		12,825.52	0.00

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Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Object	Object Description	Debit	Credit
5310	Dues and Memberships	6,534.00	0.00
5410	Insurance	9,549.00	0.00
5510	ELECTRICITY	1,141.97	0.00
5530	Water	10.50	0.00
5560	Waste Disposal	225.20	0.00
5565	Waste Disposal - Other	2,854.77	0.00
5610	Rentals, Leases and Repairs	572.08	0.00
5630	Repairs	2,247.74	0.00
5800	Oth Contracted Services	1,825.00	0.00
5830	Advertisement	79.20	0.00
5840	Computer/Technlgy Related Serv	1,000.00	0.00
5850	Consl/Ind Contractors(NonEmp)	650.00	0.00
5860	Fingrprt,Phys, XRY&Oth Emp Cst	183.00	0.00
5910	Communications	131.60	0.00
5940	Communication -Postage	120.00	0.00
Totals for Major Object : 5000		27,124.06	0.00
Object	Object Description	Debit	Credit
6400	Equipment	1,630.78	0.00
Totals for Major Object : 6000		1,630.78	0.00
Object	Object Description	Debit	Credit
8011	Rev Limit State Aid-CYr	0.00	260,755.00
8012	Education Protection Account E	0.00	8,172.00
8019	Rev Lmt State Aid-Prior Yr	0.00	5,910.00
8029	Othr Subvntns/In-Lieu of Taxes	0.00	12.08
8042	Unsecured Roll Taxes	0.00	1,889.63
8043	Piror Year's Taxes	0.00	2,686.46
8044	Supplemental Taxes	0.00	20,134.24
8045	Edu RevAugmntn Fnd	0.00	191.18
8048	Pnlts & Intrst from Dlqnt Tax	0.00	335.31
8290	All Other Federal Revenues	0.00	59,647.00
8560	State Lottery	0.00	3,394.68
8590	All Other State Revenues	0.00	7,046.00
8791	Tfrs of Apptmnts fm Dstrcts	0.00	1,716.00
Totals for Major Object : 8000		0.00	371,889.58

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Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund

Net Increase (Decrease) to Fund Balance :

174,530.27

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	98,920.14	0.00
9200	Accounts Receivable System Default- K12	0.00	862.12
9519	Accounts Payable System Default	69,903.27	0.00
9521	Accrued Salaries and Wages Payable	8,231.40	0.00
9522	Stale Check Liability	0.00	360.00
9525	Fringe Benefits - CALSTRS	492.70	0.00
9526	Fringe Benefits - CALPERS	300.00	0.00
9528	Fringe Benefits - OASDI	474.56	0.00
9529	Fringe Benefits - Medicare	119.35	0.00
9531	Fringe Benefits - SUI	0.00	57.75
9532	Fringe Benefits - W/C	0.00	2,631.28
(9791) Beginning Fund/Sub-Fund Balance :		0.00	2,034,201.56
ENDING Fund/Sub-Fund Balance :			2,208,731.83
Totals for Fund/Sub-Fund : 01.0 - General Fund/County School Service Fund		375,800.73	375,800.73

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 13.0 - Cafeteria Special Revenue Fund

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	1,584.14	0.00
Totals for Major Object : 2000		1,584.14	0.00
Object	Object Description	Debit	Credit
3312	OASDI, Classified Positions	98.23	0.00
3332	Medicare, Class Positions	22.97	0.00
3412	Hlth & Wlfr Benefits, Class	930.78	0.00
3512	State Unemploy Insur, Clas Pos	0.79	0.00
3612	Worker Comp Insur, Class Pos	35.64	0.00
Totals for Major Object : 3000		1,088.41	0.00
Object	Object Description	Debit	Credit
4710	Food	2,029.00	0.00
Totals for Major Object : 4000		2,029.00	0.00
Net Increase (Decrease) to Fund Balance :			(4,701.55)
Object	Object Description	Debit	Credit
9110	Cash In County Treasury	0.00	5,606.37
9519	Accounts Payable System Default	230.12	0.00
9521	Accrued Salaries and Wages Payable	660.59	0.00
9528	Fringe Benefits - OASDI	40.96	0.00
9529	Fringe Benefits - Medicare	9.58	0.00
9531	Fringe Benefits - SUI	0.00	0.79
9532	Fringe Benefits - W/C	0.00	35.64
(9791) Beginning Fund/Sub-Fund Balance :		0.00	3,643.30
ENDING Fund/Sub-Fund Balance :			-1,058.25
Totals for Fund/Sub-Fund : 13.0 - Cafeteria Special Revenue Fund		5,642.80	5,642.80

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 14.0 - Deferred Maintenance Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	0.00	10,040.24
9200	Accounts Receivable System Default- K12	0.00	49.76
9519	Accounts Payable System Default	10,090.00	0.00
(9791) Beginning Fund/Sub-Fund Balance :		0.00	85,995.84
ENDING Fund/Sub-Fund Balance :			85,995.84
Totals for Fund/Sub-Fund : 14.0 - Deferred Maintenance Fund		10,090.00	10,090.00

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 21.0 - Building Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	25.67	0.00
9200	Accounts Receivable System Default- K12	0.00	25.67
(9791) Beginning Fund/Sub-Fund Balance :		0.00	66,400.01
ENDING Fund/Sub-Fund Balance :			66,400.01
Totals for Fund/Sub-Fund : 21.0 - Building Fund		25.67	25.67

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 25.0 - Capital Facilities Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	18.13	0.00
9200	Accounts Receivable System Default- K12	0.00	18.13
(9791) Beginning Fund/Sub-Fund Balance :		0.00	46,890.54
ENDING Fund/Sub-Fund Balance :			46,890.54
Totals for Fund/Sub-Fund : 25.0 - Capital Facilities Fund		18.13	18.13

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 30.0 - State School Building Lease-Purchase Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	6.07	0.00
9200	Accounts Receivable System Default- K12	0.00	6.07
(9791) Beginning Fund/Sub-Fund Balance :		0.00	3,260.02
ENDING Fund/Sub-Fund Balance :			3,260.02
Totals for Fund/Sub-Fund : 30.0 - State School Building Lease-Purchase Fund		6.07	6.07

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 35.0 - County School Facilities Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	4.95	0.00
9200	Accounts Receivable System Default- K12	0.00	4.95
(9791) Beginning Fund/Sub-Fund Balance :		0.00	12,809.30
ENDING Fund/Sub-Fund Balance :			12,809.3
Totals for Fund/Sub-Fund : 35.0 - County School Facilities Fund		4.95	4.95

Report ID: FIN-GL-0003

Run Date: 10/7/20

Run Time: 11:09:32 AM

Trial Balance by Fund and Object (ALL)

Fiscal Year : 2021 To Record Date : 9/30/2020 To Accounting Period : 3

District/Agency : 64584 - Gorman Joint School District

Fund/Sub-Fund : 76.0 - Warrant/Pass-Through Fund

Net Increase (Decrease) to Fund Balance :

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	507.15	0.00
9507	Medicare Contributions	0.00	0.00
9512	State Tax Withholding	0.00	0.00
9514	CALSTRS Liability	66.42	0.00
9516	Survivor Benefits	15.00	0.00
9517	Other Voluntary Deductions	0.00	588.57
(9791) Beginning Fund/Sub-Fund Balance :		0.00	0.00
ENDING Fund/Sub-Fund Balance :			
Totals for Fund/Sub-Fund : 76.0 - Warrant/Pass-Through Fund		588.57	588.57
Totals for District/Agency : 64584 - Gorman Joint School District		392,176.92	2,645,377.49

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: September 17, 2020

MEETING PLACE: **ONLINE:**

View the Meeting via Live Stream:

<https://www.youtube.com/channel/UCsOrDGDdyPd5fcQkGJgo1ZQ>

FOR PUBLIC COMMENT: **To Participate in Public Comment, please follow the link below before 4:00 pm on date of meeting. Instructions will be sent to you upon completion of this form.**

<https://forms.gle/49mrNNB8T6BHJEsr6>

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Accommodation can be made to persons with disabilities. If you require accommodation to participate in the meeting you must notify the office of the Executive Director at least 72 hours prior to the meeting.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Joshua Stegner	President
Tiffany Gray	Vice President
Jennifer Ferguson	Secretary
Dori Burnett	Treasurer
Carlos Bravo	
Kelly Garner	
Joe Andrews	District Representative

3. ROLL CALL ADMINISTRATION

Denice Burchett	Executive Director
Truth Z. Ncube	Chief Business Officer
Craig Wilson	Attorney

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF THE AGENDA

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form online and provide it electronically to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. INFORMATION/DISCUSSION/ACTION AGENDA

- a. Review, Discussion and Approval of the Learning Continuity and Attendance Plan – Adam Cornish, Director of Academics**
 - i. Gorman Learning Center**
 - ii. Gorman Learning Center San Bernardino/Santa Clarita**

9. ITEMS FOR NEXT MEETING

10. CONFIRM MEETING PLACE AND TIME

11. ADJOURNMENT

Paw Print

Gorman Elementary School

October 2020 Newsletter



PTSO Rummage Sale

On **October 10 and 11**, we will have a rummage sale. We will be asking for items to start coming in on October 1. The monies will be split between general PTSO funds and the 8th Grade Trip.

Picture Day

When

Monday, Nov. 16th, 8:30am

Where

49847 Gorman School Road Gorman, CA

More information

Great news, we will still have picture day! More information will be sent home closer to November 16, 2020

Thank you Lifetouch!

Supply Pick-Up Days

Supplies are sent home as often as possible. Our teachers are here to ensure all students receive the supplies necessary to complete school work. When you are notified of supply pick-up days, please wear a mask as you arrive on campus. Gorman Elementary is dedicated to all of our families, students, staff and communities well-being. Hand sanitizer is available when you enter the office. If you have any questions or concerns please call the office at (661)248-6441



Have a Very Spooky Halloween Everyone



Gorman Elementary School

 Facebook

Welcome to Gorman Elementary School! Our K-8 school is part of Gorman Joint School District, located in Gorman, CA directly off I-5. GJSD is a one-facility district that we are proud to call home.

 49847 Gorman School Road, Go...  info@gormanschool.com

 661-248-6441  gorman.k12.ca.us





Patricia Edwards, President
Steve Sonder, Clerk
Ryan Ralphs, Member

Gorman Elementary School District

49847 Gorman School Road
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Johannis Andrews
Superintendent

To Governing Board Members
From Cecelia Cummings
RE CARES Act & Learning Loss Mitigation Funds Reports
Date October 8, 2020

SUMMARY STATEMENT:

Congress set aside approximately \$13.2 billion of the \$30.75 billion allotted to the Education Stabilization Fund through the CARES Act for the ESSER Fund. This funding provides LEAs with emergency relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the nation.

The Learning Loss Mitigation Funding (LLMF), authorized by the 2020–21 budget package, appropriates \$5,334,997,000 from three different funding sources to be allocated to LEAs in order to support pupil academic achievement and mitigate learning loss related to COVID-19 school closures.

LLMF is made up of three different funding sources (CR Fund, GEER Fund, and state GF) and is being allocated to LEAs through three different funding formulas.

On March 30, Governor Newsom signed SB 117 to have emergency Funding provided to local educational agencies to be used for costs associated with maintaining nutrition services, cleaning and disinfecting facilities, personal protective equipment, and materials necessary to provide opportunities for distance learning.

Expenditures for these COVID-19 Funds are to be spent and reported in the following categories.

1. Addressing learning loss or accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports.
2. Extending the instructional minutes, time, or school year to increase the amount of instructional time or services provided to pupils based on their learning needs.
3. Providing additional academic services for pupils, such as diagnostic assessments of pupil learning needs or intensive instruction for addressing gaps in core academic skills.
4. Providing additional instructional materials or supports.
5. Providing devices or connectivity for in-classroom and distance learning.
6. Providing health, counseling, or mental health services.
7. Professional development opportunities to help teachers and parents support pupils in distance-learning contexts.

8. Access to school breakfast and lunch programs.
9. Pupil trauma and social-emotional learning.
10. Public health testing, personal protective equipment, supplies to sanitize and clean the facilities and school buses.

Attached are the first set of reports for the expenditures from these funding sources through September 30, 2020.

BUDGET IMPLICATIONS:

Funding received - \$70,744
Expenditures to date - \$27,340

RECOMMENDATION:

Information – Discussion only

GORMAN JOINT SCHOOL DISTRICT
Cares Act-Learning Loss Mitigation Funds - Expenditures
2020-2021

Date	Vendor	Purpose	Amount	Account String	LLMF - GEER Res 3215 6/30/2021	LLMF - CRF Res 3220 12/30/2020	LLMF - GF Res 7420 6/30/2021	SF117 - COVID19 Res 7388 6/30/2021
		Funding Deadline						
		Funding Allocation						
8/3/20	Quill	Student Supplies (COVID)	\$ 619.54	01.0-32150.0-11100-10000-4310-00000000	619.54			
8/6/20	Quill	Student Supplies (COVID)	\$ 257.88	01.0-32150.0-11100-10000-4310-00000000	257.88			
8/10/20	Quill	Student Supplies (COVID)	\$ 49.34	01.0-32150.0-11100-10000-4310-00000000	49.34			
8/10/20	Quill	Tech Devices (COVID)	\$ 132.29	01.0-32200.0-11100-10000-4340-00000000		132.29		
8/10/20	Quill	PPE (COVID)	\$ 202.04	01.0-73880.0-11100-10000-4310-00000000				202.04
8/10/20	Quill	PPE (COVID)	\$ 34.93	01.0-73880.0-11100-10000-4310-00000000				34.93
8/17/20	Quill	Cleaning Supplies (COVID)	\$ 88.42	01.0-73880.0-00000-81100-4370-00000000				88.42
8/27/20	Quill	Tech Devices (COVID)	\$ 55.75	01.0-32200.0-11100-10000-4340-00000000		55.75		
8/27/20	Quill	Teacher Supplies (COVID)	\$ 18.22	01.0-32150.0-11100-10000-4310-00000000	18.22			
8/27/20	Quill	Student Supplies (COVID)	\$ 16.50	01.0-32150.0-11100-10000-4310-00000000	16.50			
8/31/20	Quill	Tech Devices (COVID)	\$ 39.00	01.0-32200.0-11100-10000-4340-00000000		39.00		
8/21/20	TMobile	HotSpots (COVID)	\$ 116.75	01.0-32200.0-11100-10000-4340-00000000		116.75		
7/31/20	Achieve3000	Literacy Online Program	\$ 1,728.00	01.0-32200.0-11100-10000-4340-00000000		1,728.00		
8/17/20	SHI International Corp	Teacher Laptops	\$ 4,484.00	Pending				
7/23/20	SHI International Corp	Front Office Computer	\$ 1,100.34	01.0-32200.0-11100-27000-4400-00000000		1,100.34		
7/23/20	SHI International Corp	Kindr Tablets	\$ 6,894.19	01.0-32200.0-11100-10000-4400-00000000		6,894.19		
		Wall Mount						
8/24/20	AMEX	Thermometers(COVID)	\$ 275.51	01.0-73880.0-11100-10000-4310-00000000				275.51
	AMEX	Cleaning Supplies (COVID)	\$ 279.10	01.0-73880.0-00000-81100-4370-00000000				279.10
	AMEX	Zoom (COVID)	\$ 449.70	01.0-32200.0-11100-10000-4340-00000000		449.70		
	AMEX	Student Supplies (COVID)	\$ 339.47	01.0-32150.0-11100-10000-4310-00000000	339.47			
	AMEX	Teacher Supplies (COVID)	\$ 412.86	01.0-32150.0-11100-10000-4310-00000000	412.86			
	AMEX	PPE (COVID)	\$ 79.98	01.0-32150.0-11100-10000-4310-00000000	79.98			
	AMEX	PPE (COVID)	\$ 156.84	01.0-73880.0-11100-10000-4310-00000000				156.84
	AMEX	PPE (COVID)	\$ 104.56	01.0-73880.0-11100-10000-4310-00000000				104.56
8/1/20	Fireplace, Inc	Smore Communication Tool	\$ 454.81	01.0-32150.0-11100-10000-4310-00000000	454.81			
		Supplies	\$ 450.00	01.0-32150.0-11100-10000-4310-00000000	450.00			
Aug - Sept	Wages & benefits	Personnel COVID Use	\$ 7,000.00	Mixed - Dena 1000 - 3000		7,000.00		
Aug - Sept	Wages & benefits	Food Program	\$ 1,500.00	Reclass Laura - 2200 - 3xxx		1,500.00		
		May - Sept reports - 10/720	27,340.02		2,698.60	17,966.02	1,500.00	1,141.40
		Wages			0.00%	7,000.00		0.00%
		Tech - Distance Learning			0.00%	10,966.02		0.00%
		Food Prog			0.00%		1,500.00	0.00%
		Instructional Supplies			100.00%			0.00%
		Cleaning - Sanitation supplies			0.00%			100.00%
					100.00%			100.00%



Governor's Emergency Education Relief (GEER) Fund: Resource Code 3215

Gorman Joint

CDS Code: 19645840000000

DUNS Number: 122705598

Your data have been saved.

Fund Overview

[Help - Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period March 13, 2020, to September 30, 2020.

Total Allocated Amount:

\$ 2760

Total Received Amount:

\$ 2760

Previous Expended Amount:

\$ 0

Current Expended Amount:

\$ 2699

Funds Expended

[Help - Funds Expended](#)

Please use the following guidelines to report funds expended:

- Report your expenditures based on the **total** expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. **Previous Expended Amount + Current Expended Amount**).
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the approximate percentage of funds expended for each category.
- Please add a "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.

1) Addressing learning loss or accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

0 %

2) Extending the instructional minutes, time, or school year to increase the amount of instructional time or services provided to pupils based on their learning needs:

0 %

3) Providing additional academic services for pupils, such as diagnostic assessments of pupil learning needs or intensive instruction for addressing gaps in core academic skills:

0 %

4) Providing additional instructional materials or supports:

100 %

5) Providing devices or connectivity for in-classroom and distance learning:

0 %

6) Providing health, counseling, or mental health services:

0 %

7) Professional development opportunities to help teachers and parents support pupils in distance-learning contexts:

0 %

8) Access to school breakfast and lunch programs:

0 %

9) Pupil trauma and social-emotional learning:

0 %

10) Public health testing, personal protective equipment, supplies to sanitize and clean the facilities and school buses:

0 %

Total Percentage:

100 %

Contact Information

[Help - Contact Information](#)

First Name:

Cecelia

Last Name:

Cummings



Coronavirus Relief Fund (CRF): Resource Code 3220

Gorman Joint

CDS Code: 19645840000000

DUNS Number: 122705598

Your data have been saved.

Fund Overview

[Help - Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period July 1, 2020, to September 30, 2020.

Total Allocated Amount:

\$ 59647

Total Received Amount:

\$ 59647

Previous Expended Amount:

\$ 0

Current Obligation Amount:

\$ 41681

Current Expended Amount:

\$ 17966

Funds Expended

[Help - Funds Expended](#)

Please use the following guidelines to report funds expended:

- Report your expenditures based on the **total** expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. **Previous Expended Amount + Current Expended Amount**).
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the approximate percentage of funds expended for each category.
- Please add a "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.

1) Addressing learning loss or accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

15 %

2) Extending the instructional minutes, time, or school year to increase the amount of instructional time or services provided to pupils based on their learning needs:

0 %

3) Providing additional academic services for pupils, such as diagnostic assessments of pupil learning needs or intensive instruction for addressing gaps in core academic skills:

38 %

4) Providing additional instructional materials or supports:

0 %

5) Providing devices or connectivity for in-classroom and distance learning:

47 %

6) Providing health, counseling, or mental health services:

0 %

7) Professional development opportunities to help teachers and parents support pupils in distance-learning contexts:

0 %

8) Access to school breakfast and lunch programs:

0 %

9) Pupil trauma and social-emotional learning:

0 %

10) Public health testing, personal protective equipment, supplies to sanitize and clean the facilities and school buses:

0 %

Total Percentage:

100 %

CRF Specific Information

[Help - CRF Reporting Information](#)

- Amounts entered in the categories below must total to the amount entered in the **Current Obligation Amount** and **Current Expended Amount** textboxes above.
- Please use whole numbers (without decimals, commas, or other punctuation) to report the total for each category.
- You may enter a negative number to adjust a previously reported amount downward.
- Please add a "0" for any category where funds were not expended or obligated.
- If adding a Custom Expenditure Category, enter the new name and then press "Add Custom Expenditure Category" in order to save the new category.
- Please see additional information on adjustments and Custom Expenditure Categories on the [CARES Act Reporting Help Page](#).

1) Administrative Expenses

Previous Expenditures: \$0
Current Expenditures: \$ 0
Current Obligations: \$ 5000

2) Budgeted Personnel and Services Diverted to a Substantially Different Use

Previous Expenditures: \$0
Current Expenditures: \$ 7000

Current Obligations: \$ 13647

3) COVID-19 Testing and Contact Tracing

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 2000

4) Facilitating Distance Learning

Previous Expenditures: \$0

Current Expenditures: \$ 10966

Current Obligations: \$ 3034

5) Food Programs

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 6500

6) Improve Telework Capabilities of Public Employees

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 9000

7) Medical Expenses

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 0

8) Personal Protective Equipment

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 2500

9) Public Health Expenses

Previous Expenditures: \$0

Current Expenditures: \$ 0

Current Obligations: \$ 0

10) Custom Expenditure Categories

If expenditures and obligations do not fall under one of the above categories, you may add up to 10 custom categories for reporting.

Category Name:

Add Custom Expenditure Category



General Fund: Resource Code 7420

Gorman Joint

CDS Code: 19645840000000

DUNS Number: 122705598

Your data have been saved.

Fund Overview

[Help - Fund Overview](#)

- Please report totals in whole numbers without decimals, commas, or other punctuation.
- Reported totals should be for the period March 1, 2020, to September 30, 2020.

Total Allocated Amount:

\$ 7046

Total Received Amount:

\$ 7046

Previous Expended Amount:

\$ 0

Current Expended Amount:

\$ 1500

Funds Expended

[Help - Funds Expended](#)

Please use the following guidelines to report funds expended:

- Report your expenditures based on the **total** expended by the end of the reporting period, including any amount expended during previous reporting periods (i.e. **Previous Expended Amount + Current Expended Amount**).
- Do not factor in any amount obligated, but not expended.
- Please use whole numbers to indicate the approximate percentage of funds expended for each category.
- Please add a "0" for any category where funds were not expended.
- The Total Percentage value should equal 100% (or 0% if the expended total is 0) when you are finished.

1) Addressing learning loss or accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports:

0 %

2) Extending the instructional minutes, time, or school year to increase the amount of instructional time or services provided to pupils based on their learning needs:

0 %

3) Providing additional academic services for pupils, such as diagnostic assessments of pupil learning needs or intensive instruction for addressing gaps in core academic skills:

0 %

4) Providing additional instructional materials or supports:

0 %

5) Providing devices or connectivity for in-classroom and distance learning:

0 %

6) Providing health, counseling, or mental health services:

0 %

7) Professional development opportunities to help teachers and parents support pupils in distance-learning contexts:

0 %

8) Access to school breakfast and lunch programs:

100 %

9) Pupil trauma and social-emotional learning:

0 %

10) Public health testing, personal protective equipment, supplies to sanitize and clean the facilities and school buses:

0 %

Total Percentage:

100 %

Contact Information

[Help - Contact Information](#)

First Name:

Cecelia

Last Name:

Cummings

GORMAN JOINT SCHOOL DISTRICT

One Semester (90 Days) Projection - Transportation Costs

Cost Center	Notes	One Semester - 90 days - with COVID-19	Annual - 180 days - 3 Vans - with COVID 19	Annual - 180 days - 3 Vans - without COVID 19	Annual - 180 days - Bus
STAFF					
Drivers - PT - 12-15 Passenger Van	One part-time - 6 hrs per day	11,266.56	22,533.12	18,777.60	
Drivers - PT - 9 Passenger Van	Two part time - 4 - 6 hrs day	17,604.00	35,208.00	28,166.40	
Van - Sub Drivers	Est 10 days	658.20	658.20	658.20	
Bus Driver - PT	One part time - 5-6 hrs day				26,758.08
BusMechanic - PT - S					2,106.24
TRAINING					
Training all drivers					
6 hrs per driver	6 hrs	720.00	720.00	720.00	760.00
Certified Trainer -	6 hrs	450.00	450.00	450.00	150.00
CA DOT random testing -					166.67
Three Vans					
Fuel	Three vans -	4,469.79	9,386.55	6,632.55	18,352.16
Supplies	Sanitation, emergency kits, water, first aid kits - \$750 each	2,250.00	2,250.00	2,250.00	1,666.67
Maintenance	Ongoing maintenance, oil changes, smog	3,000.00	3,000.00	3,000.00	5,833.33
Repairs, One-time maintenance	Tires, engine/transmission repairs	5,000.00	5,000.00	5,000.00	
Radios - One time cost	Designated radio system install - van to district plus installation	2,550.00	2,550.00	2,550.00	2,000.00
Trans Consultant/Manager -	20 hrs - 12 month - \$75 - \$100				8,000.00
Liability Insurance	GJSD in JPA possible increase due to new vehicle & increased exposure	2,500.00	2,500.00	2,500.00	7,500.00
TOTALS		50,468.55	84,255.87	70,704.75	73,293.15

LCFF - Add-on Transportation Revenues

54,462.00

54,462.00

54,462.00

54,462.00

GORMAN JOINT SCHOOL DISTRICT

One Semester (90 Days) Projection - Transportation Costs

Lease or Purchase - Not Operating Cost

Leased bus	Est \$3,500 plus tax per month - based on 11 months	41,965.00
Purchase bus	2012 Bluebird All American - 78 passenger - mileage 120,780	79,000.00
12 - 15 Passenger van	see breakdown on Edmunds \$26,579 - \$61,490	
	<i>Edmunds Review</i> MSRP	
	Ram ProMaster City Wagon - 2019 \$30,195 - \$39,645	
	Mercedes Benz Metris - 2020 \$26,579 - \$34,800	
	Ford Transit Passenger -2019 \$35,840 - \$45,065	
	Nissan NV Passenger - 2019 \$35,760 - \$42,510	
	Mercedes Benz Sprinter -2019 \$33,790 - \$61,490	
	Chevrolet Express Passenger - 2019 \$34,900 - \$39,200	
	GMC Savana - 2019 \$31,900 - \$35,800	

Projected Costs Assumptions - District Van Transport

- * Daily trips based on COVID safe distancing with 5 students in small van and 7 students in larger van
- * Number of students in areas - 22 in Lebec/Gorman, 20 in Frazier Park/Lake of Woods, 2 in Neenach
- * Staffing and fuel costs are based on the increased number of trips due to COVID 19. This would decrease by approx \$13,500 when vans are able to run less trips with more students
- * Staggered start times for instruction may need to be considered due to number of van trips with safe-distancings and time to sanitize between trips
- * Fuel costs estimated daily trips - 4 trips - Lebec/Gorman; 3 trips Frazier Park/Lake of Woods; 1 trip Neenach
- * Annual fuel cost projection is allowing for increase in fuel prices over the next year
- * Current staff costs have been budgeted for one hour more per route to allow for cleaning and sanitizing and late runs when there are drop-off or pick-up student delays
- * Insurance costs are estimated until District sets the coverage limits with the insurance carrier. Buses would be on HELUESD insurance, but GJSD would also have to have liability insurance
- * Recommend to have outside training for van drivers due to student safety needs and updates and current COVID and safe distancing
- * Recommend to have radio system installed in each van directly to the district for calls, emergencies due to cell phone reception and to reduce possible cell phone use by driver - costs between \$300 to \$575 - Grainger
- * Researched 12 - 15 passenger vans and transit vans. Transit van for student transportation may have higher risk due to handling and rollover possibilities. Transit van no less safe than passenger van. Dependent on driver handling of vehicle. (University of Kansas)

Prior Year Actual Costs

Transportation - 2018-19	Service contract plus fuel	96,633.28
Transportation - 2019-20	Service contract plus fuel - only 7.5 months	67,280.73

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE SPECIAL MEETING

September 15, 2020

The President of the Board, Patricia Edwards, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 12:30 P.M.

The Flag salute was held.

Members Present: Patricia Edwards, President
Steve Sonder, Clerk
Ryan Ralphs, Member

Also Present: Dena Kiouses, EdD, Principal
Jean Cummings, Business Manager/Consultant
Denise Saenz, Accounting/Data Processing Technician

Others Present: Michi Knight, Teacher, Laurel Davis, Office Clerk

6658 The Board approved the Agenda as presented for September 15, 2020.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6659 Adjourn to Closed Session at 12:31 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6660 Reconvened to Regular Session at 1:10 P.M.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

No action taken in closed session.

President, Patricia Edwards, asked for any comments from the Board.

Steve Sonder stated that it was important for Jean Cummings and Dena Kiouses to continue to keep an open line of communication. He also stated that Denise Saenz was doing a great job!

President, Patricia Edwards, asked for any comments from the staff.

None at this time.

Board President, Patricia Edwards, asked for any comments from the public.

None at this time.

PUBLIC HEARING

A Public Hearing was held at this time concerning whether each pupil in the District has sufficient textbooks and instructional materials, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the State Board. (Education Code Section 60119).

The hearing opened at 1:14 P.M. and closed at 1:15 P.M.

A Public Hearing was held at this time on the 2020-21 Learning Continuity and Attendance Plan (LeCAP).

The hearing opened at 1:16 P.M. and closed at 1:17 P.M.

6661 The Board approved Resolution #02-20-21 To Certify Sufficient Pupil Textbooks and Instructional Materials Funds.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6662 The Board approved the 2019-2020 Unaudited Actuals.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Wednesday, Spetember 16, 2020 at 12:30 P.M. closed session and 1:00 P.M. regular session.

6663 The Board adjourned the meeting at 1:20 P.M.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

Patricia Edwards, President

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

September 16, 2020

Zoom Link:

https://zoom.us/recording/detail?meeting_id=ipyvSeDXTP+ZyMAbYyd75A==

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 12:30 P.M.

The Flag salute was held.

Members Present: Patricia Edwards, President
Steve Sonder, Clerk
Ryan Ralphs, Member

Also Present: Dena Kiouses, EdD, Principal
Jean Cummings, Business Manager/Consultant via Zoom
Denise Saenz, Accounting/Data Processing Technician

Others Present:

6664 The Board approved the Agenda as presented for September 16, 2020.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6665 Adjourn to Closed Session at 12:33 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6666 Reconvened to Regular Session at 1:07 P.M.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

No action taken in closed session.

President, Patricia Edwards, asked for any comments from the Board.

Patty Edwards stated that Gorman School Staff is doing an excellent job through COVID-19.

President, Patricia Edwards, asked for any comments from the Staff.

None at this time.

President, Patricia Edwards, asked for any comments from the public.

None at this time.

6667 The Board approved the Minutes of the Regular Meeting of August 11, 2020.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6668 The Board approved Purchase Orders #20-21-008 through 19-20-049 of which \$54,341.10 was paid from the General Fund and \$0 from other funds.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6669 The Board approved Commercial Warrant Register with \$21,532.57 paid out of Fund 01.0, \$620.52 paid out of Fund 13.0 and \$800.00 paid out of 76.0.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6670 The Board approved the 2020-21 Learning Continuity and Attendance Plan.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6671 The Board approved 1 year Learning A-Z Reading License for TK-2nd grade, effective 9/17/20-9/17/21, in the amount of \$210.90.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6672 The Board approved the Agreement for Financial Manager Services between the Gorman Joint School District and Cecelia J. Cummings, CPA, effective July 1, 2020-June 30, 2021 at a monthly amount of \$4,200.00, up to a maximum of \$50,400.00 per year.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6673 The Board approved the Agreement for Professional Services between the Gorman Joint School District and Ashley Falke, effective September 1, 2020-June 30, 2021, not to exceed the amount of \$1,000.00 per student for assessments, \$500.00 for CST & review of records and \$50.00 per hr. for counseling plus \$20.00 mileage fee per trip.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6674 The Board approved Resolution #03-20-21 for the 2019-20 Appropriations Limit Recalculation and the 2020-21 Projected Appropriations Limit Calculation (GANN Limit).

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6675 The Board approved the quote from Hurst Construction for \$1,100.00 for porch over back door of computer lab.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6676 The Board approved the Agreement for Professional Services between the Gorman Joint School District and Casey Stanford, effective July 1, 2020-June 30, 2021, at an hourly rate of \$50.00, up to a maximum of \$3,500.00.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6677 The Board approved the Agreement for Professional Services between the Gorman Joint School District and Prentis Edwards, effective July 1, 2020-June 30, 2021, at an hourly rate of \$50.00, up to a maximum of \$7,000.00.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6678 The Board approved the Agreement between the Gorman Joint School District and T-Mobile for 25 Unlimited GB Hotspots at \$20 each per month for 12 months.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6679 The Board approved the Agreement for Professional Services between the Gorman Joint School District and Heather's Behavior Support Services in the amount of \$1,000.00 for PBIS Professional Development on July 29, 2020.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6680 The Board approved Personnel Report #03-20-21.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

6681 The Board approved Conference/Mileage Report #02-20-21.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Tuesday,
October 13, 2020 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6682 The Board adjourned the meeting at 1:30 P.M.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

Patricia Edwards, President

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE VIRTUAL SPECIAL MEETING

October 6, 2020

Zoom Link:

<https://us02web.zoom.us/j/87542438620?pwd=MkJBsnZVa253TkJSUFSTVIManFKQT09>

The President of the Board, Patricia Edwards, called the Special Meeting of the Gorman Joint School District Board of Trustees to order at 6:39 P.M.

The Flag salute was held.

Members Present: Patricia Edwards, President
Steve Sonder, Clerk
Ryan Ralphs, Member

Also Present: Johannis Andrews, Superintendent (Via Zoom)
Dena Kiouses, EdD, Principal
Jean Cummings, Business Manager/Consultant (Via Zoom)
Denise Saenz, Accounting/Data Processing Technician

Others Present:

6683 The Board approved the Agenda as presented for October 6, 2020.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

President, Patricia Edwards, asked for any comments from the Board.

None at this time

President, Patricia Edwards, asked for any comments from the staff.

None at this time.

Board President, Patricia Edwards, asked for any comments from the public.

None at this time.

Discussion

A discussion and presentation was held between the Gorman Joint School District Board and the Hughes Elizabeth Lake Unified School District Board about a joint transportation venture.

No action was taken.

The next regular meeting of the Board of Trustees will be held Tuesday, October 13, 2020 at 3:00 P.M. closed session and 4:00 P.M. regular session.

6684 The Board adjourned the meeting at 8:40 P.M.

Motion made by Steve Sonder, Seconded by Ryan Ralphs Vote: yes 3/no 0

Patricia Edwards, President

Report ID: FIN-AP-0004
 Run Date: 10/07/2020
 Run Time: 11:22:16 AM

Commercial Warrant Register
 09/01/2020 - 09/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/J DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt	
DELTA DENTAL 9000098847	00000020128500	AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,1			01,0	00000,0	11100	10000	3411	00000000	3/2021	156.81	0.00	156.81	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,2			01,0	65000,0	57700	11200	3411	00000000	3/2021	24.12	0.00	24.12	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,3			13,0	53100,0	00000	37000	3412	00000000	3/2021	12.06	0.00	12.06	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,4			01,0	00000,0	00000	72000	3412	00000000	3/2021	24.12	0.00	24.12	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,5			01,0	00000,0	00000	27000	3412	00000000	3/2021	24.12	9.00	24.12	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,6			01,0	00000,0	00000	71100	3412	00000000	3/2021	66.31	0.00	66.31	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,7			01,0	00000,0	00000	27000	3411	00000000	3/2021	12.36	0.00	12.36	
		AD,64584,2100000000054,1	GAX,64584,2100000000066,1,0,8			01,0	00000,0	00000	72000	3411	00000000	3/2021	12.37	0.00	12.37	
		Warrant Total: 326.27														

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Fund/ Act	DOB/J DREV/ BSA	School Location /Dept	APD/ FY	Distribution Amt	Additional Amt	Warrant Amt	
KAISER FOUNDATION HEALTH PLAN, INC. - 0000007631	00000020128501	AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,1			01,0	00000,0	11100	10000	3411	00000000	3/2021	2,033.80	0.00	2,033.80	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,2			01,0	65000,0	57700	11200	3411	00000000	3/2021	273.20	0.00	273.20	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,3			13,0	53100,0	00000	37000	3412	00000000	3/2021	298.20	0.00	298.20	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,4			01,0	00000,0	00000	27000	3412	00000000	3/2021	546.40	0.00	546.40	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,5			01,0	00000,0	00000	72000	3412	00000000	3/2021	546.40	0.00	546.40	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,6			01,0	00000,0	00000	81000	3412	00000000	3/2021	1,391.00	0.00	1,391.00	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,7			76,0	00000,0	00000	00000	9517	00000000	3/2021	500.00	0.00	500.00	
		AD,64584,2100000000053,1	GAX,64584,2100000000065,1,0,8			01,0	00000,0	00000	27000	3411	00000000	3/2021	448.00	0.00	448.00	
		Warrant Total: 5,500.00														

Report ID: FIN-AP-0004
 Run Date: 10/07/2020
 Run Time: 11:22:16 AM

Commercial Warrant Register
 09/01/2020 - 09/30/2020

Vendor	Warrant Number	Warrant Disbursement Doc	Payment Request Doc	Vendor Invoice Number	Order Document	Fund /Sub-Fund	Resource /Project Yr	Goal/ Cat	Func/ Act	DOBJ /REQ/ BSA	School Location /Dept	ASD/ FY	Distribution Amt	Additional Amt	Warrant Amt
KAISER FOUNDATION HEALTH PLAN, INC. - 0000007631	000000020128501	AD.64584.2100000000053.1	GAX.64584.2100000000065.11.0.9			01.0	00000.0	00000	72000	3411	0000060	3/2021	448.00	0.00	448.00
	000000020128501														8,485.00
													Warrant Total:	6,811.27	
													Disbursement Doc Count:	2	6,811.27
													Total:	0.00	6,811.27

Type of Disbursements	Daily	MTD	FYTD	Daily First Warrant	Daily Last Warrant	Disbursements
Automated Warrant Count	2	0	0	000000020128500	000000020128501	2
Manual Warrant Count	0	0	0			0

Fund	Warrant Amt
01.0	6,001.01
13.0	310.26
76.0	500.00



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2020-2021**

District Name: Gorman Joint School District Date: 10/13/20

Person completing this form: Johannis Andrews Title: Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30 | Due 16-Oct 2020 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 15- Jan 2021 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 16-Apr 2021 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 16-Jul 2021 |

Date for information to be reported publicly at governing board meeting: 10/13/20

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Johannis Andrews

Signature of District Superintendent _____ Date 10/13/20

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu



LICENSING AGREEMENT

This Agreement effective **October 1, 2020**, is made and entered into by **Gorman Elementary School District** as Licensee and Document Tracking Services (DTS) as Licensor each a "Party" and collectively the "Parties".

Licensee desires that DTS provide a license to use DTS proprietary web-based application in accordance with the following provisions:

- A. License. DTS hereby grants to Licensee a non-exclusive license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.
 - (i) DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
 - (ii) Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.
- B. Internet Areas. All parties including third party licensees shall not be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval.
- C. Term of License. The term of the Agreement is for **one (1) year** from the effective date (as noted in paragraph one) of the license agreement.
- D. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.
- E. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS secure server and provide complete access to Licensee and its representatives.
- F. Security of Data. DTS at all times will have complete security of Licensee documents on dedicated servers that only authorized DTS personnel will have access to; all login by DTS authorized will be stored and saved as to time of log-in and log-out.
 - (i) Licensee may request DTS to only store Licensee documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.
- G. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.
- H. Customer License. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.



- I. License Fee. Licensee shall pay a fee of **\$395**.

- J. Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0**.

- K. Payment Terms. Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.

- L. Number of Documents. The maximum number of documents per school district is limited to **five (5)**.

- M. Warranty. Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.

- N. Definitions.
 - (i) Document. A document is defined as **a**) a specific template provided by CDE or; **b**) any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c**) individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.
 - * Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.

 - (ii) Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.

- O. Document Setup Fee. DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.

- P. Additional Fees. Licensee shall pay additional fees if Licensee exceeds the number of documents as described in section L of this agreement. The fee for each additional document is \$39 per document times the number of schools in the district. The fee shall be payable within thirty (30) days from DTS invoice.

- Q. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Date: August 11, 2020

Licensee

By: _____

Date: _____

) Gorman Elementary School District



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2020 School Accountability Report Card, English & Spanish (CDE Template)
2. 2020 School Plan for Student Achievement (CDE Template)
3. 2021 Local Control and Accountability Plan & Annual Update (CDE Template)
4. Others to be identified as needed.



August 11, 2020

Gorman Elementary School District
4987 Gorman School Road
Gorman, CA 93243

Re: Document Tracking Services

INVOICE #9324309

Pursuant to the licensing agreement between Gorman Elementary School District and Document Tracking Services (DTS):

Document Tracking Services

Document Tracking Services [10/1/20 to 10/1/21]: \$395
1 school and District Personnel = 2 sites
License Agreement includes up to 5 documents

Translation Services

2020 Spanish School Accountability Report Card \$150
\$150 x 1 School Accountability Report Cards

DTSforms Service:

DTSforms Service: \$395
Single School District
License Agreement includes up to 5 Custom Forms

Total Balance Due: \$940

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Thank you!

Approved Per Payment (Signature)

Name/Role (Printed)



School District Advancement Grant Project AMENDMENT FORM

PROJECT AMENDMENT INSTRUCTIONS

To request an Advancement Grant project or budget amendment, please contact Arts Ed Collective staff, at 213-202-5858 or artsedcollective@arts.lacounty.gov. Then, complete this form and submit with signed justification on letterhead and submit to: *Los Angeles County Department of Arts and Culture, Attn: Arts Ed Collective Project Amendment, 1055 Wilshire Boulevard, Suite 800, Los Angeles, CA 90027* or scan and email to artsedcollective@arts.lacounty.gov.

DISTRICT INFORMATION

Organization ("grantee"): **Gorman SD**
Primary Contact: Mary T. Pivetti
Phone: **661-204-6569**
Email Address: m.pivetti@gormanschool.com

1. SELECT TYPE OF PROJECT AMENDMENT

- Modification of Original Project**
 - This request is consistent with the original design of the project and the project budget.
 - Change to Original Project**
 - This request is not consistent with the original design of the project and/or project budget.
 - New Use of Funds**
 - The organization is unable to implement the original project and/or it is not in the best interest of the organization to implement the project.
-

2. SCOPE OF WORK: (This information can be found on your contract, page 1)

CURRENT SCOPE OF WORK:

to support teacher professional development, curriculum development, artist residencies, and field trips

PROPOSED SCOPE OF WORK:

To support professional development, curriculum development and artist residencies

PROPOSED TARGET PARTICIPATION:

of Students **60**
of Teachers **3**
of Schools **1**

3. REVISE PROJECT BUDGET

Enter the revised project budget in the table below to reflect the proposed scope of work. *Include matching funds with at least a 1:1 ratio (matching funds may exceed grant award).*

TOTAL GRANT AWARD: **\$22,500**

ADJUSTED GRANT BUDGET	ADVANCEMENT GRANT AWARD	CASH MATCHING FUNDS a minimum of 100% of award amount
Direct Services to Students (e.g. teaching artists, other provider fees, costs for new or expanded teacher positions, consumable materials)	5200	8163.39
Professional Development (e.g. provider fees, teacher participation costs and consumable materials)	5900	2319.67
Curriculum Development (e.g. provider fees, teacher participation costs and consumable materials)	1050	0
District Arts Coordination (e.g. stipends, teacher participation costs, costs for new or expanded positions)	10350	11010
Instruments, Equipment, Instructional Supplies/Materials (i.e. non-consumable items)	0	2525
Other: (Please Specify)	0	
GRAND TOTAL EXPENSES	\$22,500	\$24,018.06

4. PREPARE LETTER JUSTIFYING PROJECT AMENDMENT

Each Project Amendment request shall be written on the Grantee's **letterhead** and shall, at a minimum, include the following information:

- a) Advancement Grant contract number,
- b) Specific change(s) requested,
- c) Justification for each requested change(s),
- d) Revised project budget, if applicable, or else a statement that "No revised project budget has been included in this amendment," (You may refer to Project Budget on this Amendment Request form),
- e) Contact information, including a phone number, fax number and e-mail address,
- f) A statement which reads as follows: "The parties agree to amend the terms of the contract as set forth in this amendment. Except as amended herein, all other terms and conditions of this contract shall remain in full force and effect," and
- g) Signature of two authorizing officials of your school district.

STAFF USE ONLY

STAFF APPROVAL

- Modification of Original Project** _____
- Change to Original Project** _____
- New Use of Funds** _____



49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604
Dena Kiouses, EdD, Principal
d.kiouses@gormanschool.com

October 7, 2020

Project Change Justification Letter

1. Advancement Grant contract number (AG-20 4036)
2. Specific change(s) requested:
 - a. Online Arts instruction (curriculum for grades 1, 4, 7 to be shared K-8).
 - b. Professional Development: Reduced attention placed on on-line technology training (Lynda.com/Edified) teacher development and shifted to on-line visual arts instruction/integration Direct Services to students. Proposed visual arts curriculum includes 15 videotape instructions, corresponding standards based lesson plans, a virtual art museum, with a 3 year subscription. Remaining teacher professional development will cover how to use on-line visual arts subscription and free performing arts resources.
 - c. Professional Development, Curriculum Development, District Arts Coordination Funding shifts from in-person curriculum development, workshop, and open house to art supply kits to ensure each family has in-home access to the arts.
3. Justification for each requested change(s):
 - a. Recent Covid restrictions and school closure necessitates on-line accessibility to curriculum for the continuation of arts integration and programming.
 - b. Sustainability: Three teachers cover 3 grade levels each (k-2, 3-5, 6-8); the school has 60 students total (down one teacher/grade level grouping from last year; with 66% new teachers). For ease of weekly arts implementation, the proposed visual arts program includes complete lessons and pre-assembled student art kits with minimal teacher planning or instruction required.
 - c. Accessibility: each family will receive an art supply kit to accompany the lessons. Kits will be distributed during lunch or at homework packet pick-ups, and delivered to students/families with no access otherwise.
4. No revised project budget has been included in this amendment; please refer to Project Budget on the Amendment Request form.

Contact Information



1284 Corporate Center Dr, Ste 600
Saint Paul, MN 55121-1279
phone: 800.788.4085 651.452.4085
fax: 651.452.9204
website: www.readnaturally.com

Quote No: Q185357
Quote Date: 8/19/2020

PO #
Bill to: GORMAN SCHOOL
Denise Saenz
PO BOX 104
LEBEC, CA 93243

PO #
Ship to: GORMAN SCHOOL
Denise Saenz
49847 GORMAN SCHOOL RD
LEBEC, CA 93243

QUANTITY	ITEM NO.	DESCRIPTION	UNIT PRICE	AMOUNT
30	RL01C	Read Live Licenses	23.00	690.00
Subscription period: 11/26/2020 through 11/26/2021				

Read Live Account Information:

Read Live Account ID: 00050698
Current Main Account Administrator: Denise Saenz

Read Live Account Manager:

Christy Baldinger, cbaldinger@readnaturally.com
(800) 788-4085 x8713

***Next price break: Get 130 Read Live seats for \$2470 (\$19/seat--a 17% savings!)

***Read Naturally strongly recommends teacher training for proper implementation of Read Live. We have several training options available, including a new FREE online training course. Learn more at www.readnaturally.com/training

You may submit a purchase order:

- via email: customerservice@readnaturally.com
 - via fax: 651.452.9204
 - via mail: 1284 Corporate Center Dr. #600, St. Paul, MN 55121
- Or order by phone (credit card orders only): 800.788.4085 option 2

SUBTOTAL:	\$690.00
SALES TAX:	\$0.00
SHIPPING AND HANDLING:	\$0.00
ORDER TOTAL:	\$690.00