



# Gorman Joint School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

## BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

#### AGENDA

**January 13, 2015**

**Gorman School**

*Closed Session: 3:00 P.M.*  
*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastaferro, Bookkeeper

#### **ITEMS FROM THE FLOOR**

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

- 1. Approve the Agenda as presented for January 13, 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

- 1. Personnel (Govt. Code 54957)
- 2. Employer/Employee Relations (Govt. code 54957.7)
- 3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**ACTION FROM CLOSED SESSION (IF ANY)**

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

A. Presentation

B. Information

- 1. Superintendent/Principal's Report
- 2. Trial Balance by Fund Report Period 6
- 3. Gorman Learning Center Report – December 10, 2014
- 4. Gorman Learning Center Special Agenda dated January 7, 2015.
- 5. Gorman Learning Center Minutes dated December 10, 2014
- 6. The Gorman Quail Newsletter dated January 2015
- 7. Memo from Jean Cummings dated January 8, 2015 regarding health costs overview

Comments

- 1. Board
- 2. Staff
- 3. Public-Items from the floor.

- D. Discussion
1. Change the February 10, 2015 Board Meeting due to conference schedule-PARMA (Action Item #A. 8.)

**VI. ACTION ITEMS**

A. Administrative and Business Office Items:

1. Approve the Minutes of the Organizational Meeting December 9, 2014.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

2. Approve Purchase Orders #14-15-118 through 14-15-139 of which \$17,500.44 was paid from the General Fund and \$2,672.11 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

3. Approve B Warrants #11436-11471 in the amount of \$47,614.74.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

4. Approve the 2013-14 Audit Report by Hosaka, Rotherham & Company, Certified Public Accountants.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

5. Approve Quarterly Report on Williams Uniform Complaints 2014-15 October 1 to December 31 (2<sup>nd</sup> Qtr.).

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

6. Approve the P1 Report of School District Attendance 2014-15.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

7. Approve standard business mileage reimbursement rate for 2015 at 57.5 cents per mile, effective January 1, 2015 in accordance with the Internal Revenue Service (IRS) IR Rev. Proc. 2014-79.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

8. Approve to change the Tuesday, February 10, 2015 board meeting to \_\_\_\_\_ due to conference schedule.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

9. Approve school district local dues for the 2014-15 school year with AV ACSA in the amount of \$25.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_

B. Personnel:

10. Approve Personnel Report #04-14-15.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_

C. Board Policy

**VII. ADVANCE PLANNING**

The next regular meeting of the Board of Trustees will be held Tuesday, February 10, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

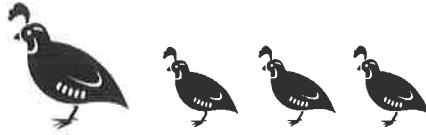
1. \_\_\_\_\_ 2. \_\_\_\_\_

**VIII. ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_



Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## Gorman Elementary School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

### Superintendent's Report January 2015

**Enrollment**      **109 students**

#### School Changes

**Shortage of Teachers-** Enrollment in teacher preparation programs in California is continuing to decline a high rate. Schools districts are embarking on new reforms, including the Common Core Standards, the Science Standards, Smarter Balanced Assessments and new school financing and will be facing the challenge of hiring a highly trained and enthusiastic workforce in the next several years to ensure school districts success in increasing student achievement. Rural schools like Gorman will find it more difficult to fill and retain teachers.

**Tuberculosis Screenings-** The provisions of Assembly Bill (AB) 1667 changed Education Code 49406, which become effective on January 1, 2015, replace universal tuberculosis (TB) testing for private, parochial, public K-12 school and nursery school employees and volunteers with a TB risk assessment questionnaire. If risk factors are identified, the employee would then be required to take a TB test and examination to determine if that the person is free of infectious tuberculosis. This is determined to be more cost-effective, while still protecting the state's teachers, volunteers, school employees, and children from tuberculosis.

#### Changes of AB 1667 starting in January 1, 2015

- Replaces the mandated TB examination on initial employment with a TB risk assessment, and TB testing based on the results of the TB risk assessment, for the following groups:
  - Persons initially employed by a school district, or employed under contract, in a certificated or classified position (California Education Code, Section 49406)
  - Persons initially employed, or employed under contract, by a private or parochial elementary or secondary school, or any nursery school (California Health and Safety Code, Sections 121525 and 121555)
  - Persons providing for the transportation of private school pupils under authorized contract (California Health and Safety Code, Section 121525)
- Replaces the mandated TB examination at least once each four years of school employees who have no identified TB risk factors or who tested negative for TB infection with a TB risk assessment, and TB testing based on the results of the TB risk assessment. (California Education Code, Section 49406 and California Health and Safety Code, Section 121525)
- Replaces mandated TB examination (within the last four years) of volunteers with "frequent or prolonged contact with pupils" in private or parochial elementary or secondary schools, or nursery schools (California Health and Safety Code, Section 121545) with a TB risk assessment

questionnaire administered on initial volunteer assignment, and TB testing based on the results of the TB risk assessment.

- For school district volunteers with “frequent or prolonged contact with pupils,” mandates a TB risk assessment questionnaire administered on initial volunteer assignment and TB testing based on the results of the TB risk assessment. (California Education Code, Section 49406)

The TB risk assessment is to be administered by a licensed health care provider (physician, physician assistant, nurse practitioner, or registered nurse). An examination, including a TB test, may be completed instead of submitting to a TB risk assessment.

- Once an employee or volunteer has a documented positive test for TB infection followed by an x-ray, the TB risk assessment is no longer required. If an employee or volunteer becomes symptomatic for TB, then he/she should seek care from his or her health care provider. If there is a documented history of positive TB test or TB disease, then a symptom review and chest x-ray (if none performed in previous 6 months) should be performed at initial hire. Once a person has a documented positive test for TB infection that has been followed by an x-ray that was determined to be free of infectious TB, the TB risk assessment (and repeat x-rays) is no longer required. If an employee or volunteer becomes symptomatic for TB, then he/she should seek care from his or her health care provider.
- Change of Pupil discipline: suspensions and expulsions with concern of willful defiance.

#### **AB 420, Dickinson. Pupil discipline: suspensions and expulsions: willful defiance.**

Existing law prohibits a pupil from being suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school, in which the pupil is enrolled, determines that the pupil has committed a specified act, including, among other acts, disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

This bill would eliminate the authority to suspend a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, and the authority to recommend for expulsion a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, for disrupting school activities or otherwise willfully defying the valid authority of those school personnel engaged in the performance of their duties. The bill would make the restrictions inoperative on July 1, 2018.

Although the newly adopted law significantly narrowed the list of reasons students can be suspended or expelled from school, Gorman had already done away with the catch-all category known as willful defiance. It is not that suspendable students don't get suspended but other more appropriate code is applied. Gorman is working on resolving conflicts along the way, building the community concept of behavior modification. Teachers are learning to be passionate about the benefits of alternative discipline that is by working and teaching student's better ways to deal with the issues they have that may be making them act out.

#### **Human Resources**

Jane Gomez will continue to be out on Medical Leave until March 19, 2015.

#### **Curriculum**

None at this reporting period

## **Professional Development**

- At this month's staff development training, staff will be using the walk-through observation process learned last year to improve classroom instruction. The walk-through can be an effective strategy to promote teacher leadership and build professional learning communities. Gorman teachers have agreed to visit each other's classrooms, focusing on consistency and coherence. Discussions on the walk-through process will take place after school and engage the entire staff in examining how classroom set-up and structures support student learning. Teachers will again learn from each other in a non-evaluative way, talking about their craft, and developing lessons that will improve student achievement.
- January 26-30, 2015, I will be attending ACSA's Superintendents' Symposium Conference. The program will be a balance of workshops and interactive sessions focusing on the hot topics facing the superintendency, including leadership, legislation, legal issues, budget, diversity and accountability.
- February 9-11, 2015, I will be attending PARMA (Public Agency Risk Manager Association) conference. The conference promotes, develops, and facilitates education and leadership in public agency risk management.

## **Facilities**

None at this reporting period.

## **Budget**

- Jean and Ms. Harpreet Sheena, with EDD, have been in communication and continue to reconcile sixteen quarters for Account 942-5036-2 covering the 2010 to 2014 school years, two quarters in 2010 and four quarter in 2009. Hopefully they are able to reconcile the issue within the next month.
- The state mandates school districts to replenish California's cash strapped teachers' retirement fund, which means that school districts will see their pension contributions in their budget reports triple by 2021. A cornerstone with the state's financial plan was the passage of Proposition 30, which helped close the state's nearly \$16 billion budget deficit. Proposition 30 was a temporary increase to funding and will be expiring over the next few years. These two issues will affect the little monies the LCFF generated for district.
- Gorman's group health insurance coverage is coming up for renewal on March 1, 2015. Gorman's new premium will increase by 8.9% over the current monthly rate. This is an estimate based on current enrollment.

## **Events**

1. Progress reports were sent home Friday January 9, 2015.
2. Thanks, to all who donated items to the food and clothing drive during the months of November and December. Everyone's donation helped needy families during the holidays in the local community. Mountain Community FRC sent Gorman a thank you card.
3. Students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We will have a kickoff assembly on March 2th beginning our coin drive and continuing until March 20th. Students and community members are encouraged to drop their spare change in a collection box located in their classroom or front office. This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. We're looking forward to helping a great organization that helps so many kids.

Report ID  
 District  
 Fiscal Year  
 To Period

LAGL008S  
 64584  
 2015  
 6

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 1  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	102,140.56	0.00
1160	Teachers' Salaries-Substitute	6,515.25	0.00
1300	Cert Supervisors & Admin Sal	31,358.33	0.00
1310	Cert Supervisor & Admin Sal-FT	21,641.65	0.00
	Total for Major Object: 1000	161,655.79	0.00
2130	Instruct Aide Sal-Hourly/Daily	7,878.39	0.00
2200	Classif Support Sal	3,376.45	0.00
2210	Classif Support Sal-Full-Time	6,662.05	0.00
2410	Cler Tech Office Staff Sal-FT	20,592.00	0.00
2460	Cler Tech Off Staff Sal-Sub	4,470.54	0.00
2990	TBD	6,100.00	0.00
2999	Classified Error Account	958.25	0.00
	Total for Major Object: 2000	50,037.68	0.00
3111	STRS, Certificated Positions	13,975.61	0.00
3212	PERS, Classified Positions	3,208.07	0.00
3312	OASDI, Classified Positions	2,362.97	0.00
3331	Medicare, Cert Positions	1,528.98	0.00
3332	Medicare, Class Positions	634.17	0.00
3411	Hlth & Wlfr Benefits, Cert	15,029.30	0.00
3412	Hlth & Wlfr Benefits, Class	28,908.83	0.00
3511	State Unemploy Insur, Cert Pos	80.84	0.00
3512	State Unemploy Insur, Clas Pos	21.85	0.00
3611	Worker Comp Insur, Cert Pos	11,354.25	0.00
3612	Worker Comp Insur, Class Pos	3,444.69	0.00
3999	Benefits-Error	1,559.13	0.00
	Total for Major Object: 3000	82,108.69	0.00
4110	Textbooks		
4310	Materials and Supplies	6,122.93	0.00
4340	Computer Software & Relat Exp	3,648.46	0.00
4350	Office Supplies - Admin	4,978.48	0.00
4360	Tires, Fuel and Oil	1,790.90	0.00
4370	Custodial/Operation supplies	2,113.16	0.00
4380	Maintenance Supplies	1,511.93	0.00
	Total for Major Object: 4000	15.04	0.00
5210	Mileage & Car Allowances	20,180.90	0.00
5220	Travel and Conferences	181.88	0.00
5310	Dues and Memberships	1,267.94	0.00
5410	Insurance	3,566.07	0.00
5510	ELECTRICITY	6,009.00	0.00
5520	Natural Gas Services	8,922.24	0.00
5530	Water	333.77	0.00
	Total for Major Object: 5000	1,646.17	0.00



Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 2  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
5560	Waste Disposal	837.16	0.00
5565	Waste Disposal - Other	3,235.00	0.00
5610	Rentals, Leases and Repairs	1,606.35	0.00
5630	Repairs	3,960.03	0.00
5640	Computer Repairs	500.00	0.00
5800	Oth Contracted Services	17,102.00	0.00
5812	Contract Srvc (2) - TBA	29,520.00	0.00
5820	Legal, Audit, & Election Costs	10,721.25	0.00
5830	Advertisement	1,188.20	0.00
5840	Computer/Technlgy Related Serv	4,597.80	0.00
5850	Consit/Ind Contractors(NonEmp)	29,975.00	0.00
5860	Fingprt,Phys, XRY&Oth Emp Cst	55.00	0.00
5880	Other Charges/Fees	1,276.00	0.00
5890	Other Services	118.38	0.00
5910	Communications	1,049.51	0.00
<b>Total for Major Object: 5000</b>		<b>127,668.75</b>	<b>0.00</b>
6510	Equipment Replacement	5,605.00	0.00
<b>Total for Major Object: 6000</b>		<b>5,605.00</b>	<b>0.00</b>
8011	Rev Limit State Aid-CYr	0.00	425,342.00
8012	Education Protection Account E	0.00	64,314.00
8019	Rev Lmt State Aid-Prior Yr	7,127.00	0.00
8021	Home Owners Exemption	0.00	34.03
8029	Ochr Subvntns/In-Lieu of Taxes	0.00	22.48
8041	Secured Tax Rolls	0.00	19,520.09
8042	Unsecured Roll Taxes	0.00	2,981.69
8043	Prior Year's Taxes	0.00	2,381.31
8044	Supplemental Taxes	0.00	21,135.02
8045	Edu RevAugmntn Fnd	0.00	2,344.34
8048	Prnts & Intrst from Dlgnt Tax	0.00	843.61
8550	Manated Cost Reimbursements	0.00	8,664.00
8560	State Lottery	0.00	8,067.57
8590	All Other State Revenues	0.00	100.00
8650	Leases and Rentals	0.00	4,500.00
8660	Interest	0.00	5,630.15
8699	All Other Local Revenues	0.00	53.70
8791	Tifs of Appmnts fm Dstrcts	0.00	518,406.75
<b>Total for Major Object: 8000</b>		<b>7,127.00</b>	<b>1,084,340.74</b>
<b>Net Increase (Decrease) to Fund Balance</b>			<b>629,956.93</b>
9110	Cash in County Treasury	2,609,433.08	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	480,951.15	0.00

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

Object	Object Description	Debit	Credit
9342	Earned Salary Advance	1,367.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accnts Payable-Manual Accrual	0.00	1,015,792.61
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	5,627.77
9526	FB Subs-PERS	889.65	0.00
9528	FB Subs-ORSDI	0.00	10,504.85
9529	FB Subs-MEDICARE	0.00	12,919.39
9531	FB Subs-SUI	80.07	0.00
9532	FB Sub-W/C	0.00	61,949.23
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	134,763.33
9791	Beginning Fund Balance	0.00	1,225,505.00
ENDING Fund Balance			1,855,461.93
<b>Total for Fund: 01.0</b>		<b>3,553,616.55</b>	<b>3,553,616.55</b>

Report ID  
 District  
 Fiscal Year  
 To Period

LAGL008S  
 64584  
 2015  
 6

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 13.0--Cafeteria Fund  
 PRELIMINARY

Page No. 4  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	3,855.64	0.00
	Total for Major Object: 2000	3,855.64	0.00
3212	PERS, Classified Positions	320.78	0.00
3312	OASDI, Classified Positions	276.89	0.00
3332	Medicare, Class Positions	64.75	0.00
3412	Hlth & Wlfr Benefits, Class	5,530.23	0.00
3512	State Unemploy Insur, Clas Pos	2.20	0.00
3612	Worker Comp Insur, Class Pos	371.29	0.00
	Total for Major Object: 3000	6,566.14	0.00
4710	Food	12,449.47	0.00
4790	Food Supplies	292.77	0.00
	Total for Major Object: 4000	12,742.24	0.00
5220	Travel and Conferences	30.00	0.00
	Total for Major Object: 5000	30.00	0.00
8220	Child Ntrn Pgrms, Federal	0.00	1,446.57
8520	Child Nutrition Pgrms, State	0.00	121.62
8634	Food Service Sales	0.00	1,046.54
8660	Interest	0.00	12.23
	Total for Major Object: 8000	0.00	2,626.96
	Net Increase (Decrease) to Fund Balance		(20,567.06)
9110	Cash in County Treasury	0.00	11,137.01
9200	Accounts Receivable	0.00	53.88
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	1,778.95
9529	FB Subs-MEDICARE	145.20	0.00
9531	FB Subs-SUI	0.00	109.55
9532	FB Sub-W/C	0.00	1,034.63
9791	Beginning Fund Balance	0.00	6,632.92
	ENDING Fund Balance		(13,934.14)
	Total for Fund: 13.0	23,373.90	23,373.90

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 14.0--Deferred Maintenance Fund  
 PRELIMINARY

Page No. 5  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
6170	Surveys for Site Purchases	6,825.00	0.00
6510	Equipment Replacement	8,482.35	0.00
	Total for Major Object: 6000	15,307.35	0.00
8660	Interest	0.00	192.31
	Total for Major Object: 8000	0.00	192.31
	Net Increase (Decrease) to Fund Balance		(15,115.04)
9110	Cash in County Treasury	99,395.59	0.00
9200	Accounts Receivable	192.56	0.00
9791	Beginning Fund Balance	0.00	114,703.19
	ENDING Fund Balance		99,588.15
	Total for Fund: 14.0	114,895.50	114,895.50

Object	Object Description	Debit	Credit
8660	Interest	0.00	110.92
	Total for Major Object: 8000	0.00	110.92
	Net Increase (Decrease) to Fund Balance		110.92
9110	Cash in County Treasury	61,373.46	0.00
9200	Accounts Receivable	111.06	0.00
9791	Beginning Fund Balance	0.00	61,373.60
	ENDING Fund Balance		61,484.52
	Total for Fund: 21.0	61,484.52	61,484.52

Report ID  
 District  
 Fiscal Year  
 To Period

LAG-0085  
 64584  
 2015  
 6

64584--FORMER ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 25.0--Capital Facilities Fund  
 PRELIMINARY

Page No. 7  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	78.33
	Total for Major Object: 8000	0.00	78.33
	Net Increase (Decrease) to Fund Balance		78.33
9110	Cash in County Treasury	43,340.91	0.00
9200	Accounts Receivable	78.36	0.00
9791	Beginning Fund Balance	0.00	43,340.94
	ENDING Fund Balance		43,419.27
	Total for Fund: 3540	43,419.27	43,419.27

Report ID  
 District  
 Fiscal Year  
 To Period

1: LAGL008S  
 2: 64584  
 3: 2015  
 4: 6

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 30.0--State Sch.Building Lease-Purc  
 PRELIMINARY

Page No. 8  
 Run Date 01/01/2015  
 Run Time 00:42:58  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	123.81
	Total for Major Object: 8000	0.00	123.81
	Net Increase (Decrease) to Fund Balance		123.81
9110	Cash in County Treasury	68,503.83	0.00
9300	Accounts Receivable	124.43	0.00
9791	Beginning Fund Balance	0.00	68,504.45
	ENDING Fund Balance		68,628.26
	Total for Fund: 30.0	68,628.26	68,628.26

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 35.0--County School Facilities Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

Object	Object Description	Debit	Credit
8660	Interest	0.00	21.39
	<b>Total for Major Object: 8000</b>	0.00	21.39
	<b>Net Increase (Decrease) to Fund Balance</b>		21.39
9110	Cash in County Treasury	11,840.13	0.00
9200	Accounts Receivable	20.99	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,839.61
	<b>ENDING Fund Balance</b>		11,861.00
	<b>Total for Fund: 35.0</b>	11,861.12	11,861.12



64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 76.0--Warrant Pass-through Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	12,710.29
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	13,306.83
9511	Federal Tax Withholding	48,290.67	0.00
9512	State Tax Withholding	0.00	814.74
9513	OASDI Liability	0.00	10,945.27
9514	STRS Liability	0.00	5,085.17
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	10,532.10	0.00
9518	Tax Shelter Annuity	0.00	400.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	786.78	0.00
	ENDING Fund Balance		0.00
	Total for Fund: 76.0	59,917.06	59,917.06

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2015  
 To Period : 6

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00

# Gorman Learning Center

A Different Kind of Education. For Families, by Families.

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**DATE:** December 10, 2014

**TO:** Board of Trustees  
Gorman School District

**FROM:** Denice Burchett  
Interim Executive Director

**SUBJECT:** MONTHLY BOARD REPORT – December 10, 2014

## BOARD REPORT NO. 201412-10

### I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Interim Executive Director.

### II. December 2014 REPORT

On Wednesday December 10, 2014 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

1. Denice Burchett's Report:
  - We are in search of a new logo for our school. Our current logo has been in use for about 15 years and we feel it's time for an update or something totally different. We are allowing students to submit digital designs and we also have one professional design. The submissions will be narrowed down to the top 4 and then voted on by the school staff.

- Our charter renewal team has been reviewing the document and making the necessary changes. The current draft has been sent out to GLC Board members, GLC legal counsel, and to the district superintendent for review.
- The GLC safety committee is meeting to update our IIPP (Injury, Illness, and Prevention Program) and to develop plans for active shooter/intruder, train derailment, and other safety issues.

## 2. Informational Items

- Strategic Plan was presented by Denice Burchett and the discussion was primarily on updates and revisions that need to be made.
- Attendees of the A+ conference gave presentations on the sessions they attended and ideas on how we can integrate the information in to our program.
- At the request of our new board members, Adam Cornish presented the updated mission and vision statements that were board approved in January of 2014.

### **Vision Statement:**

GLC prepares students with the 21st century skills necessary for  
higher education and career readiness.

### **Mission Statement:**

GLC offers a personalized program of study by focusing on  
challenging academic standards and forming partnerships between dedicated professionals and families.

It emphasizes individualized student learning plans driven by  
interest, innovation and flexibility.

## 3. Action Items

- Dr. Antoine Hawkins presented for approval the FY 2014-15 first interim financial report. This was approved.

#### **IV. CONCLUSION**

The Gorman Learning Center Board of Directors went into closed session pursuant to Government Code Section 54957 Personnel Action.

Upon reconvening from closed session the Board of Directors reported the following disclosure of action taken in closed session:

No action taken in closed session.

There were no other items.

Sincerely,

Denice Burchett

# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## **SPECIAL SESSION OF THE BOARD OF DIRECTORS TO REVIEW THE DRAFT OF THE CHARTER AGENDA**

DATE: January 7, 2015

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 6:00 p.m.

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion.*

### **OPEN SESSION: PUBLIC MEETING**

#### **1. CALL TO ORDER**

#### **2. BOARD OF DIRECTORS ROLL CALL:**

Kim McClellan:	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Timothy Hughes	Secretary/Treasurer, Parent Representative
David Akers	Member at Large, Parent Representative
Karol Hyross	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Susan Nesbitt	Member at Large, Parent Representative
Joe Andrews	District Representative

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF THE AGENDA**

#### **5. COMMUNICATION FROM THE PUBLIC**

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.*

#### **6. INFORMATION/PRESENTATION AGENDA**

- i. Charter Draft Presentation – Denice Burchett**

**7. ACTION ITEM**

- i. Charter Renewal Draft – Denice Burchett**

**8. ADJOURNMENT**



# Educational Services Report

Board of Directors Agenda

**DIVISION:** Educational Services

**Prepared by:** Denice Burchett

**Division Head:** Denice Burchett

**Interim Executive Director:** Denice Burchett

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## SUBJECT

BOARD ACTION ITEM(S)  
Approval of the GLC Charter renewal draft

## RECOMMENDATION(S):

My recommendation is that the board authorize administration to present this charter renewal draft to the Gorman District.

## FISCAL IMPACT(S):

None



# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: December 10, 2014

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion.*

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

### OPEN SESSION: PUBLIC MEETING

#### 1. CALL TO ORDER AT 5:01 PM

#### 2. BOARD OF DIRECTORS ROLL CALL:

Kim McClellan:	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Timothy Hughes	Secretary/Treasurer, Parent Representative (Present)
David Akers	Member at Large, Parent Representative (Present)
Karol Hyross	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Susan Nesbitt	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF THE AGENDA

Approved  
Moved by: Kathleen Kefoury  
Second by: Kelly Berggren  
Motion Carried: 7-0

**5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the session meeting of November 6, 2014.

Craig Wilson had corrections to the minutes from November 6, 2014. Under item 7, the review of duties/elections of officers, the vote should read 4-0-1 (with one abstention) in the second paragraph. The following paragraph should reflect 2-1-2 (with 2 abstentions). The next paragraph should reflect 4-0-1 (with one abstention) and the final paragraph should reflect 5-0-1 (with one abstention).

Approved with changes  
Moved by: Kathleen Kefoury  
Second by: Kelly Berggren  
Motion Carried: 7-0

**6. COMMUNICATION FROM THE PUBLIC**

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None

**7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

Kelly Kefoury stated a budget needs to be in place regarding finding a new location for the Santa Clarita location. There are potential buildings but it is difficult without knowing what the budget is for a new building. Denice Burchett stated she will give additional information in her report.

Kim McClellan stated in the unaudited actuals the charter MOU stated something about an audit committee. She would like to see an audit committee review the audit in the future. If the auditors come up with anything questionable, the committee can review the items. The audit is not completed and she would like to have a committee put together for January 2015. Timothy Hughes asked if the board would see the audit before it is completed and sent to the state. Dr. Antoine Hawkins stated the process is the auditors see the actuals in September and once it is complete, it is sent to the state by December 15, 2014. Timothy Hughes stated he feels we are behind the curve and it should be seen by the board prior to it being sent to the State. Dr. Antoine Hawkins stated even if the board is able to see the auditors report, it will still be sent to the state as is. Timothy Hughes would like to review the tempo of the auditor's report to enable that the board sees the report before it is sent to the state. Dr. Antoine Hawkins stated he will see if the auditors can be scheduled earlier in the season so this can happen.

David Akers pointed out to that January 25, 2015 is National School Choice week. This is an opportunity to get Gorman Learning Center in the news.

Timothy Hughes brought up at the last board meeting what he heard about the YMCA. He understands there are vendors not receiving prompt payment. He wants to know if there are issues in a new process that are delaying the process and slowness of payment. Dr. Antoine Hawkins stated we are one fiscal specialist down and we have a newer fiscal employment. He has reviewed the Special Ed piece and sent a response addressing the issue. They are working diligently on paying vendors. There are issues where we are receiving double, triple and quadruple invoices being received. We must check invoices to ensure we are not overpaying vendors. We are paying as expeditiously as possible. We should be about caught

up. Timothy Hughes asked that some of the invoices that are old can be worked and whatever can be done to expedite payment. We have a unique relationship with our vendors and dependent on their services. He feels it is important that these relationships are taken care of. Dr. Antoine Hawkins agrees that these relationships are important. We do not have "stale invoices" pending payment. As the invoices are submitted, they must be approved, then matched/checked and a little more than just people not being paid. Some invoices have been submitted are not signed and this is an issue within the audit, as it cannot be paid without a signature. There are a number of issues resulting in invoices not paid immediately. He is looking into sending information to the vendors regarding how we pay invoices and requirements to receive prompt payment. Timothy Hughes stated he would like to see what will be sent to vendors. David Akers agreed that our relationship with the vendors is monumental. Denice Burchett stated she followed up with VCI and see that payments are up-to-date. Denice reviewed the VCI accounts with the VCI Coordinator. One invoice was found when a student had never shown up for the service but the vendor sent an invoice.

## **8. CONSENT AGENDA**

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

Approved

Moved by: Timothy Hughes

Second by: Kelly Berggren

Motion Carried: 7-0

- a. **Human Resources**  
**HR Action Report October 2014**
- b. **October 2014 Business Services Division Check Register**
- c. **October 2014 Business Services Division Payroll Expenditures**
- d. **October 2014 Business Services Division Purchase Order Listing**
- e. **October 2014 Business Services Division Credit Card Register**

## **9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

### **a. Interim Executive Director – Denice Burchett**

Denice Burchett spoke about the new logo for Gorman Learning Center. It has been a long time and they feel everything needs to be updated and current. They used a website name "99 Designs". They gave characteristics of the school, such as styling, colors, and emotions. Once the questions are answered the information is submitted to designers. Thirty designers submitted 137 different designs. Twelve employees came together and narrowed down to six possible logos. We sent comments back to the designers and one logo was picked. The Gorman Learning Center students have been asked to submit their ideas of logos. The contest will run one month and must be in a digital format. Voting will take place at the end of the submission period. Timothy Hughes asked for the submission date and Denice explained January 5, 2015 is the deadline. The board will then approve the choice made for a final logo design.

Denice Burchett explained that she and Marie Migliore connected with Pat Abbott, the real estate agent in the Santa Clarita area. He told her he is knowledgeable in finding spaces for charter schools. He understands the model and Marie has given him of list of necessities. Pat Abbott said he needs our budget, whether we are buying or leasing and other information before he can move forward. As soon as he receives this information he will give us some options.

We would like to know from the board if they are open to leasing, purchasing or both. Timothy Hughes stated he would like to see a lease with purchase option. Kathleen Kefoury stated she is open to both. Kelly Berggren said she would like to see us purchase but she knows the property in the areas are very expensive. She believes leasing is a good option, but if there is an opportunity to purchase that would be beneficial also. David Akers stated leasing would be less risky than purchasing.

Dr. Antoine Hawkins stated he can look into the revenue from the Santa Clarita Resource Center. He believes leasing a property is more practical because prices are in the \$3 and \$4million areas for buildings in Santa Clarita. If we were to purchase a building, it would hit our reserves that may be needed for salaries for employees and supplies for students. He can bring back information to the next board meeting for the board to review prior to giving a budget. Denice stated Pat Abbott explained properties go quickly in the Santa Clarita area. With a budget in mind, we can act quickly if a property becomes available. Dr. Antoine asked that the board give a timeline for occupancy and this information can be given to the real estate agent. He will return in January with budget information for finding a new property. Timothy Hughes stated he would like to see Gorman Learning Center take possession of a new facility at the end of the school year so it can be prepared for the upcoming school year. He stated the sooner we have information regarding budget, the sooner we can get the real estate agent working to find a new location. Kim McClellan asked if the dollar amount for a possible budget for a new location needs to be approved by the board. Craig Wilson stated it will need to be voted on by the board. It is difficult to find someone who is simply a consultant, as persons want to be the real estate agent as well.

Denice reviewed a safety/disaster plan pertaining to active shooter, intruder, train derailment and other safety issues. An emergency planning consultant group will be meeting with Denice Burchett the following Monday. They will conduct safety analysis at all the resource centers and present us their findings, along with a plan. Our safety committee will be working on implementing safety procedures at each resource center. We need training for our staff for emergency situations.

Denice got information related to storage of Special Education file managements. The files are kept digitally and the original signed paper copies are stored in the office. These are the only legal copies, locked in non-fireproof cabinets. Student records must be kept for three years and are purged after that time. The records are pulled out and a company shreds the documents.

The charter renewal team has been meeting and working on the renewal. The charter draft was sent to attorney Janelle Ruley. She added the new laws pertaining to the charter. She returned it and had thoroughly reviewed it and added many details. The final revisions are being done now. After revisions are done it will be sent to Craig Wilson. The board requested a special board meeting to review the charter renewal draft.

**b. Chief Business Officer – Antoine Hawkins**

Dr. Antoine Hawkins stated the State budget is up, personal income taxes are up and things are progressing. We are insuring we have good processes in order to show our vendors that we value and respect them. We appreciate their contributions to our students.

**10. INFORMATION/DISCUSSION/ACTION AGENDA**

**a. Information Items/Presentation**

**i. Strategic Plan – Denice Burchett**

Denice Burchett presented the long term strategic plan done by the former Executive Director. Revisions are needed because some of the items in the plan have already

taken place. Existing and new learning centers are an ongoing process. Safety will be a high priority in the upcoming year. Service and maintenance, along with the warehouse are ongoing items.

Academic programs are also ongoing items. We have increased staff development greatly. We focused on the resource centers over the last summer. The resource center supervisors have done a great job ensuring the centers have the best teachers and resources available to our students. Common Core standards are part of the State requirement and we are bringing it on board for our school.

Additional personnel has been added to Gorman Learning Center. We plan to hire more teachers and facilitators in the future.

The technology portion is possibly out of date, as we will most likely not be taking away physical text books or changing our OPS system. Kim McClellan asked if students are still using the iPads. Nathaniel Black stated the iPads are in high demand and there is a waiting list. Timothy Hughes asked if additional iPads should be purchased since they are in high demand and Nathaniel said yes.

Compensation/salary schedules have been approved by the board, along with other finance topics in the strategic plan.

About a year ago and large marketing plan was brought to the board, including branding, a new website and was very costly. The board chose not to approve it at the time. The board recommended taking items “one thing at a time” and we have done so. A new website was completed and now we are moving on to the logo/branding. Gorman Learning Center has grown naturally, without looking at opening additional learning centers in outside counties.

Timothy Hughes asked if the item had originally been presented to the board. Denice said it was back in January 2014.

**ii. A+ Conference Summary**

Denice Burchett asked the members who attended the A+ Conference to give a presentation.

**Tamara Campbell (HQT/NCLB)**

Tamara Campbell went to the A+ Conference with Denice Burchett. It was a great opportunity to network with other charter schools. Tamara took over testing for the entire school. She attended sessions related to testing and the “Highly Qualified Teacher”. With the assistance of Human Resources, Tamara is entering all of the teacher certificates/qualifications in our SIS/School Pathways system. The report will be given to the State. The State will be doing an audit for all schools in October regarding teacher qualifications. Tamara would like to come back to the board in a few months with information from the State audit.

Tamara has taken over the testing for Gorman Learning Center. Denice Burchett, along with our IT Department, has done a great job enabling the testing for our students. Our testing window is April 29 through May 25, 2015. We may need to purchase additional Chromebooks for our testing period, as we are adding the 11<sup>th</sup> grade students this year.

**Kelly Westlake (Counseling)**

Kelly Westlake attended the A+ Conference also and attended nine segments. She attended nine different break out groups. She learned a lot of information to be implemented and used with our students. The groups focused on helping our students decide what they will do after graduating from Gorman Learning Center, whether it be learning a trade or going on to college. One course discussed assisting the students to prepare to apply for college and suggested students taking college courses while still attending Gorman Learning Center. She suggested Gorman Learning Center look into putting together an intern program. Gorman Learning Center can hold the liability insurance and interview students prior to sending them out to work. Certification in culinary and child development are programs offered at other charter schools.

**Bobbi White (Common Core)**

Bobbi White attended the Common Core thread of the break out groups. All of the presenters, but one, were teachers at other charter schools. She would like to see Gorman Learning Center presenting our ideas. There is an urgency as we are slightly behind in some areas. We need to be in line, flexible and interdisciplinary, project-based and literature rich for our students.

**iii. Mission and Vision Statements – Adam Cornish**

Adam Cornish provided historical background on the mission and vision statement. A task force was created in 2013 in an effort to revamp the statements. An email conversation between ISTs was started and they weighed in. Focus on preparing our students for the 21<sup>st</sup> century is important to Gorman Learning Center.

David Akers feels it is important to ensure our school is following the mission and vision statements. Administration, the board and teacher representatives need to be on the same page. Denice Burchett added that when the WASC team visited four years ago, the chair person met with Adam and Denice. He said one thing he recommended was that we insure our students are aware of our ESLRs and mission/vision statements. It is important the students know what is expected of them. The ESLRs were originally 5 pages and has since been reduced to 1 page. The mission/vision statements must be known and lived.

Kelly Berggren stated she likes what the mission/vision statements say because individualized learning is important to Gorman Learning Center. Karol Hyross suggested a new mission/vision can be used with the new logo. The board recognized a lot of hard work was put into the new mission/vision statement a year prior. Kim McClellan suggested the statements are placed on poster boards for students and parents to see. It can also be put on the agendas.

**b. Action Items**

**i. Second Read Amendment to Bylaws – Denice Burchett**

In June 2014, the board approved further revisions to the IST Representative policy. The revisions show the number of non-voting representatives from two, to “up to four”.

Approved  
Moved by: Timothy Hughes  
Second by: Kelly Berggren

Motion Carried: 7-0

**ii. Second Read Master Agreement Revision – Denice Burchett**

The second read of the Master Agreement Revision with changes pertaining to the missing assignment reports. The board felt the information on what a missing assignment report was not clear. Denice Burchett revised the wording to make it clear as to what exactly would happen when a report is completed.

Approved  
Moved by: David Akers  
Second by: Timothy Hughes  
Motion Carried: 7-0

**iii. Second Read Policy 5000.1 Instructional and Student Services Revision – Denice Burchett**

Denice Burchett reviewed changes made since the last board meeting. It also clarified what the missing assignment report covers (see above) in section F.

Approved  
Moved by: Timothy Hughes  
Second by: Kathleen Kefoury  
Motion Carried: 7-0

**iv. Dress Code Policy/Terminate (to end policy and refer it to administration to set appropriate requirements) – Denice Burchett**

The dress code policy termination was presented at the last board meeting. It was recommended the dress code policy should not be a board policy, rather an administrative policy.

Approved  
Moved by: Timothy Hughes  
Second by: David Akers  
Motion Carried: 7-0

**v. Approval of the FY 2014-15 First Interim Financial Report – Dr. Antoine Hawkins**

Dr. Antoine Hawkins reviewed the first interim financial report with the board. We are sound financially. After the June budget report, an interim report is done initially at this time to review where Gorman Learning Center stands as of this date. Total revenue projected was \$14,806,000 and actual revenue is \$15,641,000. Kim McClellan asked why the Special Education area shows no money spent. Dr. Antoine stated we have not received any monies from the Federal Government as of 10/31/2014.

Timothy Hughes referred to the 4100-4400 area with supplies. He asked what the color columns defined. Dr. Antoine said the blue was projected budget and the green is revised/current. Dr. Antoine stated part of the challenge in our accounting system is that the coding is antiquated. He has moved some items to different codes so it is more accurately reflected in the proper areas, but the monies are the exact same.

Dr. Antoine asked the board to refer to the section that reflects insurance through

Charter Safe. They will be conducting an evaluation at our locations to ensure we are properly insured.

We sit on average of \$5- to \$6-million in reserve each month.

David Akers stated he appreciates being able to see where our resources are going. He would like to see the percentage of monies being spent within administration/payroll and monies spent per pupil. Dr. Antoine said we are very low on our administrative side as many schools are 80%+. He can come back with that information at another board meeting.

Timothy Hughes and David Akers stated they would like to see data on such things as the percentage spent on salaries, monies spent per pupil within Gorman Learning Center, revenue versus expenditures and our “must-pay” bills.

Approved

Moved by: Timothy Hughes

Second by: Kathleen Kefoury

Motion Carried: 7-0

**vi. Abila Fund Accounting HR and Employee Web Services Modules – Dr. Antoine Hawkins**

Dr. Antoine Hawkins presented the Abila Fund Accounting HR and Employee Web Services module to the board. Gorman Learning Center is currently using a very old budget system. The HR module does not talk to the fiscal module. We need checks and balances where HR can load the information related to salary, leave time, etc but we are unable to do so. The financial piece was purchased years ago but the HR portion was purchased a few years ago. These two pieces were never combined and do not talk to each other. This web-based system will give employees the opportunity to go online, pull up a payroll stub and see what leave time is available. This is currently unavailable to staff members within Gorman Learning Center. Pay stubs will be more readable. We need an updated system to ensure we’re capturing the right amount of benefits and taxes. The last purchase was made about fourteen years ago. This will be strictly for personnel for HR and accounting.

The company will come in and set up the user base. We will provide Excel sheets with the information to set up for each employee. This will be an upgrade to an existing software we currently have. The HR piece is new, but the fiscal piece is an upgrade. Timothy Hughes asked what the total cost will be. Dr. Antoine stated it is \$15,230 for the upgrade. He asked what the difference is in the levels of service. Dr. Antoine stated the difference is in the set up and support given by the company. Dr. Antoine believes going to the gold plan will be most beneficial as it supplies the most support for the program.

Approved

Moved by: Kelly Berggren

Second by: Kathleen Kefoury

Motion Carried: 7-0

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION AT 7:37 PM**



i. **11.01 Personnel Action – Government Code Section 54957**

**RECONVENE TO OPEN SESSION AT 8:16 PM**

**12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

None, no action taken.

**13. ITEMS FOR NEXT MEETING**

The board would like to see some possible building locations for the Santa Clarita Resource Center, with slides if possible. They would like to have Mr. Abbott present at the next meeting.

**14. CONFIRM MEETING PLACE AND TIME**

A special meeting is requested for January 7, 2015 to review the charter renewal at the Lancaster Resource Center at 6:00 p.m. A regular Board of Director meeting will be held at 5:00 on January 14, 2015.

**15. ADJOURNMENT AT 8:21 PM**

# The Gorman Quail

Gorman Website: [gorman.k12.ca.us](http://gorman.k12.ca.us)

January 2015

## Principal's Message

Welcome back! As we ring in the New Year of 2014, I hope we may pause to reflect upon those many things we can be grateful for and for our hopes. We closed out 2014 with a school favorite, our annual Holiday Program. The two performances were wonderful events. A special thank you goes out to teachers, staff, parents, and the volunteers for the hours spent in decorating and preparation to put on the two joyous events.

I hope the students have come back to school with energy and enthusiasm for the New Year and its challenges. On behalf of the faculty and staff of Gorman Elementary School, I extend to all of our school community best wishes for a healthy and prosperous new year. We thank you for all of your efforts and dedication to your children during the first half of this school year. We also look forward to your continued support and involvement as we move forward together in 2015.

January 9	Progress Reports
January 9	Chuck-E-Cheese Night
January 12	PTSO Meeting (2:45 PM)
January 13	School Board Meeting (3 PM)
January 14	LCAP Parent Advisory Meeting 9:30 AM
January 19	Martin Luther King, Jr. Day (no school)
January 28	LCAP Parent Advisory Meeting 6:30 PM
February 5	Field Trip 4-8 grades-Reagan Library
February 9	Lincoln's Birthday (no school)
February 13	Awards Assembly
February 16	Washington's Birthday (no school)

## School Delays or Cancellations

Gorman Elementary School will notify families of school delays or cancellations due to inclement weather by using the BrightArrow Notification System. You will receive a telephone call to the **primary phone number** that we have on record, which most likely is your home phone. In addition to being called at your primary phone, you will also be notified through the various phone numbers you have included on your child's school registration form.

### Late start . . .

If school is "a delayed start" (two hours), buses will also run on a two hour delay. No breakfast will be served.



## Progress Reports

Progress report cards will be sent home Friday January 9<sup>th</sup> or the following week. Please continue to communicate and share your concerns with your child's teachers as the year progresses. By continuing to work together, we can maximize success for our children. Please be reminded that we consider you our most important partners in helping your child be a successful learner. By showing interest and enthusiasm in your child's school life, you give your child a great advantage toward success in school.



## Winter Formal- Candyland

Gorman School would like to invite all 6th, 7th and 8th grade students to the 2015 Winter Formal. The dance is sponsored by the ASB (Associative Student Body) and will be held Friday, February 13th, 2015 in the multi-purpose room from 6:00-8:00 PM. The Winter Formal will be a formal/semi-formal affair--no jeans or sneakers!

### P.T.S.O. News

Box Tops for Education is still in full swing. Please continue to send in your Box Tops to earn money for our school. All proceeds go toward activities for the students and teachers.



the difference  
 a can make.

### Thanks

Thanks, to all who donated items to the food drive. Everyone's donation helped needy families during the holidays. Mountain Community FRC sent Gorman a thank you card. "Thank you to you and all your students and their families. Their donation helped us fill our pantry and was able to help us fill the needs of many community members".

Santa's Workshop was successful. Thanks to all of the volunteers who took time during this busy season to shop with students and sort items. The students look forward to this each year and without parents to support the program, it wouldn't be possible.

### Attendance

Thank you to all the students who make an effort to arrive on time and be in school everyday! Thank you to all of the parents who see that they do! Attendance does matter! In accordance with our attendance policy you may have received a letter indicating your child needs to improve their attendance. Our goal is to change patterns of poor attendance, because attendance does affect your child's achievement. Please continue to help your child arrive on time and attend school everyday.

### Lost and Found

The Lost and Found is overflowing with sweatshirts, sweaters and jackets. Please ask your child to look for any clothing, lunch boxes, hats, scarves that they might be missing. Also, parents feel free to come by during school hours, sign in at the office, and take a look through these items to see if any of them belong to your child.

### START SAVING YOUR PENNIES

#### **Pennies for Patients**

Students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We will have a kickoff assembly on March 2nd beginning our coin drive and continuing until March 20<sup>th</sup>, 2015. Students are encouraged to drop their spare change in a collection box located in their classroom. This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. We're looking forward to helping a great organization that helps so many kids.

**Martin Luther King, Jr. Day** is a United States Federal Holiday marking the birthday of Rev. Dr. Martin Luther King, Jr. It is observed on the third Monday in January each year, January 19, 2015, which is around the time of King's birthday, January 15. King was the chief spokesman for nonviolent activism in the civil rights movement, which successfully protested racial discrimination in federal and state law. The campaign for a federal holiday in King's honor began soon after his assassination in 1968. Ronald Reagan signed the holiday into law in 1983, and it was first observed on January 20, 1986.





Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Gorman Elementary School District  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis Andrews  
Superintendent/Principal

**To** Board of Trustees  
**From** Cecelia Cummings  
**RE** **Health Costs Overview**  
**Date** January 8, 2015

As of the 1<sup>st</sup> Interim Budget report approved in December 2014, the projected health costs & health stipends were budgeted at \$110,256.86. This is approximately 11% of the General Fund operating budget. This budget does not include any new employees who have elected the health insurance subsequently.

As of December 2014, the actual costs of the health insurances and health stipends paid total \$58,468.36.

Prospectively, the health, dental and vision costs and health stipends for the District's staff based on the current rates as of January 1, 2015 will be \$125,041. This includes the full premiums less the current employee contribution of \$100 paid for the eleven months totaling \$90,041 and the health stipends of \$35,000. Health premiums are paid for the twelve months, while the employee contribution is only deducted for the eleven months of payroll.

Premiums are based on the election of single or family costs. This can include or not include a spouse and dependents, as well as the subscriber's age group. Currently health premiums are paid to Kaiser, Allied Administrators for dental and VSP for vision.

Consideration of proposed cost savings could be:

- Reduction of the health stipend by 10% and the employee contribution changed to 20% of at least the Kaiser medical premiums paid for the full twelve months. This cost savings would be approximately \$13,500.
- Reductions of the health stipend by 10% and the employee would pay for the family costs (spouse and/or dependents) premiums paid for the full twelve months. This cost savings would be approximately \$39,200.
- Reduction of the health stipend by 10% and the employee contribution increased to \$200 and paid for the full twelve months. This cost savings would be approximately \$12,500

Factors that will change any of these proposals will be the changes in the plan elections in March 2015, changes in the subscribers' plan elections, changes in the subscribers' age grouping and overall changes in subscribers.

**Gorman Joint School District**  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

**BOARD OF TRUSTEES**

**MINUTES OF THE ORGANIZATIONAL MEETING**

**December 9, 2014**

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastaferro, Bookkeeper

Others Present: Teacher, Michi Knight & parent, Denise Saenz

5264 The Board approved the Agenda as presented for December 9, 2014.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5265 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5266 Reconvened to Regular Session at 3:25 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

No action taken in closed session.

Board President, Steve Sonder, asked for any comments from the Board.  
No comments.

President, Steve Sonder, asked for any comments from the staff.

Lise Wastafarro thanked Julie Ralphs, on the behalf of the staff, for the delicious Christmas treats and stated that they were enjoyed by all.

President Sonder asked Jean Cummings if she had anything to say about the AMOS Report.

Jean stated that there was a correction in paragraph 2. It should say 2014-15 not 2014-14.

Jean stated that according to the 2014-15 Annual Assignment Monitoring Report the Gorman Joint School District needs to correct 2 identified misassignments. The first is that Gorman must provide a job description and list of duties for the substitute administrator and the second is recommended that one of Gorman's new teachers needs to apply for an emergency CLAD permit.

President Sonder asked Jean if there were any concerns in regards to the First Interim Report.

1. Jean Cummings stated that the CBEDS enrollment is 103 as of census day on October 1, 2014. The 2014-15 Projected ADA is 100.18 with enrollment at 105. We need to keep the enrollment up.
2. On page 5 of the budget summary, the Governor has proposed a plan, beginning in 2014-15, to eliminate the estimated \$74 billion CalSTRS outstanding liability by 2046. The plan would require increased contributions to CalSTRS from the State, educational agencies and the members to be effective July 1, 2014. The employer rate is increasing 1.85 % each year and by the year 2020-21 the employer cost will be at 19.10%. Jean stated that this will greatly increase the budget costs and cuts will have to be made to accommodate these increases.
3. With the high costs of the medical insurance projected to increase 5% in the next 3 years we will need to address this issue.
4. The Gorman Learning Center Charter renewal is coming up. We need to renew the Charter and MOU with GLC.
5. With large facilities repair projects for this and the coming year we will need to increase transfers to the Deferred Maintenance Fund for 2015-16 and 2016-17 years to make these improvements. The HVAC replacements in the classrooms will be paid from the Prop 39 Clean Energy Funds.

President Sonder stated that we will have to address the medical costs and maybe the district will contribute 80% and the employees 20%.

President Sonder asked Jean to prepare a memo, by the next meeting, to address the medical cost issue.

President Sonder stated that hopefully we may be able to save some money on attorney fees this year.

Board President, Steve Sonder, asked for any comments from the public.  
No comments.

5267 The Board nominated Steve Sonder for President of the Board of Trustees.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 2/no 0

5268 The Board nominated Julie Ralphs for Clerk of the Board of Trustees.

Motion made by Patricia Edwards, Seconded by Steve Sonder   Vote: yes 2/no 0

5269 The Board selected the second Tuesday of each month at 3:00 P.M. closed session and 3:30 P.M. regular session for their regular scheduled meetings, to be held at the Gorman School for the period of January through December 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5270 The Board approved the appointment of Johannis Andrews II, Superintendent/Principal as Secretary to the Board of Trustees.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5271 The Board selected Patricia Edwards, Member of the Board of Trustees, as their representative to the Antelope Valley School Boards' Association.

Motion made by Julie Ralphs, Seconded by Steve Sonder   Vote: yes 2/no 0

5272 Board approved retention of all current policies and bylaws in effect for the period of December 1, 2014, until the organizational meeting in December 2015 or until such time as they are revised or deleted by the Board.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5273 The Board approved Authorized Signature Resolution effective December 9, 2014.

Motion made by Julie Ralphs, Seconded by Patricia Edwards   Vote: yes 3/no 0

5274 The Board selected Patricia Edwards, Board Representative, to the Los Angeles County School Trustees Association, who shall be the Board's voting delegate to all such elections by said organization for the 2014/15 school year, pending changes from LACOE.

Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0

5275 The Board selected Patricia Edwards, Board's voting Representative, to elect members to the Los Angeles County Committee on School District Organization at the annual election in October/November 2015.

Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0

5276 The Board approved the Minutes of the Regular Meeting November 18, 2014.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5277 The Board approved Purchase Orders #14-15-101 through 14-15-117 of which \$17,960.69 was paid from the General Fund and \$3,951.51 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5278 The Board approved B Warrants #11404-11435 in the amount of \$971,635.92.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5279 The Board approved budget revisions for the First Interim Report 2014-15 and declared a positive certification.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5280 The Board declined to nominate anyone for the CSBA Delegate Assembly.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5281 The Board approved GESD-AMOS Report.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5282 The Board approved Field Trip Report #03-14-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5283 The Board approved Conference/Mileage Report #04-14-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0









**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 11/23/14 Next Closing Date 12/24/14



Account Ending [REDACTED]

<b>New Balance</b>	<b>\$141.61</b>
<b>Please Pay By</b>	<b>12/08/14 ‡</b>

‡ Payment is due upon receipt. We suggest you pay by the Please Pay By date.

**Visit**  
[www.membershiprewards.com](http://www.membershiprewards.com)

**Account Summary**

Previous Balance	\$403.52
Payments/Credits	-\$403.52
New Charges	+\$141.61
Fees	+\$0.00
<b>New Balance</b>	<b>\$141.61</b>

Days in Billing Period: 30

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care**    **Pay by Phone**  
 1-800-492-3344    1-800-472-9297

See page 2 for additional information.

- See page 2 for important information about your account.
- See Page 5 for Important Changes to Your Account Terms
- See Page 7 for Important Changes to Your Agreement for Transferring Funds Electronically
- See Page 11 for Important Changes to OPEN Savings partners

Effective March 1, 2015, Carey will no longer participate in the OPEN Savings program. Any amounts that are charged to your account for Carey purchases on or after March 1, 2015, will not be eligible for the OPEN Savings benefit.

↓ Please fold on the perforation below, detach and return with your payment ↓



**Payment Coupon**  
 Do not staple or use paper clips



**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)



**Pay by Phone**  
 1-800-472-9297

**Account Endin** [REDACTED]

Enter account number on all documents.  
 Make check payable to American Express.

LISE WASTAFERRO  
 GORMAN SCHOOL DIST  
 49847 GORMN SCHOL RD  
 GORMAN CA 93243-0104

Please Pay By <b>12/08/14</b>
Amount Due <b>\$141.61</b>



Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 11/23/14



Account Ending [REDACTED]

**Payments and Credits**

**Summary**

	Total
Payments	-\$403.52
Credits	\$0.00
<b>Total Payments and Credits</b>	<b>-\$403.52</b>

**Detail** \*Indicates posting date

Payments	Amount
11/02/14* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$403.52

**New Charges**

**Summary**

	Total
LISE WASTAFERRO [REDACTED]	\$17.96
JOHANNIS ANDREWS [REDACTED]	\$123.65
<b>Total New Charges</b>	<b>\$141.61</b>

**Detail**

**LISE WASTAFERRO**  
 Card Ending [REDACTED]

Amount

10/29/14 SAME DAY DISTRIBUTION 714-379-2060 714-379-2060	\$17.96 ✓
<i>CAFE - Hydrion Chlorine Test Paper supplies</i>	

**JOHANNIS ANDREWS**  
 Card Ending [REDACTED]

Amount

11/03/14 SMARTNFINAL437204378PALMDALE CA 000-0000000	\$74.07 ✓
<i>CAFE supplies - Trays</i>	
11/10/14 NRA SERVSAFE 312-715-1010 IL 3127151010	\$15.00 ✓
<i>Denise Saenz - Food Handler Certification</i>	
11/10/14 NRA SERVSAFE 312-715-1010 IL 3127151010	\$15.00 ✓
<i>Wendy Neerhoff - Food Handler Certification</i>	
11/17/14 LOWE'S OF LANCASTER, LANCASTER CA 661-341-9000	\$19.58 ✓
<i>Inst supply - Bike tires</i>	

**Fees**

Amount

<b>Total Fees for this Period</b>	<b>\$0.00</b>
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Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year : 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-19 Issue Date : 2014-12-22

Page No : 1  
 Run Date : 2014-12-19  
 Run Time : 19.45.50

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/EY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11471	✓		01.0-00000.0-00000-77000-5840-00000000		06/15	130.00	130.00	130.00	21819071			

PARSONS WEB SERVICES

Tech Service 12/16/14

REGISTER TOTAL AMOUNT : 130.00  
 Issues : 1 From 21819071 To 21819071  
 Total number of vouchers : 1  
 Net Disbursed : 130.00

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	ISSUED YTD	ISSUED MTD	VOIDED YTD	VOIDED MTD
34	214	0	0	0	0

Fund Summary Issues 130.00  
 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-18 Issue Date : 2014-12-19

Page No : 1  
 Run Date : 2014-12-18  
 Run Time : 19.52.48

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
11470	11470	01.0-00000.0-00000-72000-5850-0000000				06/15	2625.00						
11470		01.0-65000.0-57700-21000-5850-0000001				06/15	875.00						
Total							3500.00	3500.00	21816254	3500.00	21816254	6322	
REGISTER TOTAL AMOUNT							Issues :				Net Disbursed :		
1 From 21816254											3,500.00		
0 From													
0													
SYSTEM WARRANTS ISSUED MTD													
33													
SYSTEM WARRANTS ISSUED YTD													
213													
Fund Summary													
01.0							Issues						
							3,500.00						
							Voids						
							0.00						

*CECELIA J. CUMMINGS, CPA*  
*Consultant Business 11/14*

SYSTEM WARRANTS ISSUED  
 MANUAL WARRANTS ISSUED  
 NUMBER OF VOIDS

33  
 213  
 0

MANUAL WARRANTS ISSUED MTD  
 MANUAL WARRANTS ISSUED YTD

0  
 0

WARRANTS VOIDED MTD  
 WARRANTS VOIDED YTD

0  
 3

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11467 ✓		76.0-00000.0-00000-00000-9517-00000000			06/15	174.12	174.12	21810099		6318	
Total						174.12	174.12				
11468 ✓		01.0-00000.0-00000-82000-5560-00000000			06/15	169.04	169.04	21810100		6318	
Total						169.04	169.04				
11469 ✓		01.0-00000.0-00000-82000-5510-00000000			06/15	1073.31	1073.31	21810101		6318	
Total						1073.31	1073.31				

*Employee Deduction*

*11/14*

*11/6/14-12/9/14*

REGISTER TOTAL AMOUNT Issues : 1,416.47 Voids : 0.00 Net Disbursed : 1,416.47

SYSTEM WARRANTS ISSUED 3 From 21810099 To 21810101 Total number of vouchers : 3 Number of Vouchers Audited 0  
 MANUAL WARRANTS ISSUED 0 From 0 To 0

SYSTEM WARRANTS ISSUED MTD 32 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 212 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 3

Fund Summary Issues Voids  
 01.0 1,242.35 0.00  
 76.0 174.12 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 in case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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BK'S HEATING & AIR	11461	✓	01.0-00000.0-00000-81000-6510-0000000	06/15	200.00								
	11461		01.0-00000.0-00000-81000-5630-0000000	06/15	60.00								
			Total		260.00			260.00	260.00	21807168	CHK PAYOUT	6316	
EMPLOYMENT DEVELOPMENT DEPARTM	11464		01.0-32000.0-00000-00000-9531-0000000	06/15	59.61								
	11464	✓	01.0-13000.0-00000-00000-9531-0000000	06/15	1460.71								
	11464		01.0-65000.0-00000-00000-9531-0000000	06/15	52.99								
	11464		01.0-00000.0-00000-00000-9531-0000000	06/15	478.13								
	11464		01.0-00000.0-00000-00000-9531-0000000	06/15	601.71								
	11464		13.0-53100.0-00000-00000-9531-0000000	06/15	392.60								
	11465		01.0-00000.0-00000-00000-9531-0000000	06/15	315.71								
	11465	✓	01.0-00000.0-00000-00000-9531-0000000	06/15	2033.23								
	11465		01.0-00000.0-00000-00000-9531-0000000	06/15	2050.23								
	11465		13.0-53100.0-00000-00000-9531-0000000	06/15	69.74								
	11466		01.0-00000.0-00000-00000-9531-0000000	06/15	88.92								
	11466	✓	01.0-00000.0-00000-00000-9531-0000000	06/15	81.65								
	11466		01.0-00000.0-00000-00000-9531-0000000	06/15	82.15								
	11466		01.0-00000.0-00000-00000-9531-0000000	06/15	51.98								

*Letter- additional Equipment replace.  
 Repair Vendor Maint*

*Other SUI Corrections  
 2013 Qtr SUI Corrections  
 2014 Qtr SUI Corrections*

REGISTER TOTAL AMOUNT	Issues :	8,079.36	Voids :	0.00	Net Disbursed :	8,079.36
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SYSTEM WARRANTS ISSUED	2	From 21807168	To 21807169	Total number of vouchers :	4	Number of Vouchers Audited	1
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						
SYSTEM WARRANTS ISSUED MTD	29	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0		
SYSTEM WARRANTS ISSUED YTD	209	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3		

Fund Summary	Issues	Voids
01.0	7,617.02	0.00
13.0	462.34	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-12 Issue Date : 2014-12-15

Page No : 1  
 Run Date : 2014-12-12  
 Run Time : 19.48.06

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Soal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
11462			01.0-00000.0-00000-00000-9531-0000000				06/15	191.85					
11462			01.0-00000.0-00000-00000-9531-0000000				06/15	374.02					
11462	✓		01.0-00000.0-00000-00000-9531-0000000				06/15	355.57					
11462			01.0-00000.0-00000-00000-9531-0000000				06/15	350.35					
11462			01.0-00000.0-00000-00000-9531-0000000				06/15	417.53					
11462			01.0-00000.0-00000-00000-9531-0000000				06/15	2870.49					

*Quarterly sm Corrections*

MAN AROUND THE HOUSE	11463	✓	01.0-00000.0-00000-81000-5630-0000005	06/15	645.00	4559.81	21803776	4559.81	21803776	CHK PAYOUT	6314
Total											
Total											
Total number of vouchers : 2											
Net Disbursed : 5,204.81											

*Repairs - Rental House*

REGISTER TOTAL AMOUNT	Issues :	Voids :	Total number of vouchers :
2	21803776	0	2
0	To	0	Number of Vouchers Audited
0	To	0	0

Fund Summary	Issues	Voids
01.0	5,204.81	0.00
SYSTEM WARRANTS ISSUED	27	0
MANUAL WARRANTS ISSUED	207	0
SYSTEM WARRANTS ISSUED YTD	234	0
MANUAL WARRANTS ISSUED YTD	0	0

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-09 Issue Date : 2014-12-10

Page No : 1  
 Run Date : 2014-12-09  
 Run Time : 19:50:50

VOUCHER REF NO PO NUMBER Fund ResPrj Goal Func Obj Sch/Loc Per/FY AMT BY ACCOUNT AMT BY WARRANT NUMBER PMT PAY MTD CYCLE SEQ STAT  
 ID

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11454	✓		76.0-00000.0-00000-00000-9517-0000000			06/15	412.00				
11454	✓					Total	412.00	412.00	21793653	6308	
<i>Dues 11/14</i>											
<i>Tech Service 11/14</i>											
Total							630.00	630.00	21793654	6308	

REGISTER TOTAL AMOUNT Issues : 1,042.00 Voids : 0.00  
 Net Disbursed : 1,042.00

SYSTEM WARRANTS ISSUED 2 From 21793653 To 21793654 Total number of vouchers : 2  
 MANUAL WARRANTS ISSUED 0 From 0 To 0  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 24 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 204 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 3

Fund Summary Issues Voids  
 01.0 630.00 0.00  
 76.0 412.00 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year : 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-08 Issue Date : 2014-12-09

Page No : 1  
 Run Date : 2014-12-08  
 Run Time : 19:54:09

VOUCHER ID	REF NO	PO NUMBER	Fund ResPj	Goal Func	Obj	Sch/Loc	Per/EY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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11453	✓		01.0-00000.0-00000-82000-5530-0000000	06/15			06/15	225.00					
<i>Bacti Sampling 11/18/14 Nitrate + manganese sa</i>													
11455	✓		01.0-00000.0-00000-82000-5530-0000000	06/15			06/15	225.00	225.00	21790679	CHK PAYOUT	6306	
<i>Rental Service 10/27/14-11/26/14</i>													

DELTA DENTAL	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11456	120.62					
11456	63.78					
11456	21.26					
11456	20.39					
11456	40.77					
11456	20.38					
<b>Total</b>	<b>287.20</b>	<b>287.20</b>	<b>21790681</b>	<b>CHK PAYOUT</b>	<b>6306</b>	

THE GAS COMPANY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11457	242.85					
<b>Total</b>	<b>242.85</b>	<b>242.85</b>	<b>21790682</b>	<b>CHK PAYOUT</b>	<b>6306</b>	

USI	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11458	263.59					
<b>Total</b>	<b>263.59</b>	<b>263.59</b>	<b>21790683</b>	<b>CHK PAYOUT</b>	<b>6306</b>	

REGISTER TOTAL AMOUNT Issues : 1,081.20 Voids : 0.00  
 Net Disbursed : 1,081.20

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	From	To	21790679	To	21790683	Total number of vouchers :	5	Number of Vouchers Audited	0
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SYSTEM WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED MTD
22	0	0
202	0	3

Fund Summary	Issues	Voids
01.0	1,060.81	0.00
13.0	20.39	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

*1/15*  
*Inst supplies - laminating film*

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11437	✓		01.0-14000.0-11100-31400-5850-0000000	06/15			375.00						
<i>Nursing Service 11/18/14</i>													
			Total				375.00		375.00	21784782	CHK PAYOUT	6302	
11441	✓		01.0-00000.0-00000-71910-5820-0000000	06/15			1421.00						
<i>Audit yr ended 6/30/14 See 1078 Retention</i>													
			Total				1421.00		1421.00	21784783	CHK PAYOUT	6302	
11444	✓		01.0-33100.0-57700-21000-5850-0000000	06/15			1020.00						
<i>Speech/Lang Service 11/14</i>													
			Total				1020.00		1020.00	21784784	CHK PAYOUT	6302	
11448	✓		01.0-65000.0-57700-21000-5850-0000000	06/15			130.00						
<i>Sp Ed Service 11/14</i>													
			Total				1170.00		1300.00	21784785	CHK PAYOUT	6302	
<b>REGISTER TOTAL AMOUNT</b>													
							Issues :	4,116.00	Voids :		0.00	Net Disbursed : 4,116.00	
<b>SYSTEM WARRANTS ISSUED</b>							4 From	21784782	To		21784785	Total number of vouchers :	
<b>MANUAL WARRANTS ISSUED</b>							0 From		To			4 Number of Vouchers Audited	
<b>NUMBER OF VOIDS</b>							0						
<b>SYSTEM WARRANTS ISSUED MTD</b>							17		MANUAL WARRANTS ISSUED MTD			0	
<b>SYSTEM WARRANTS ISSUED YTD</b>							197		MANUAL WARRANTS ISSUED YTD			3	
<b>Fund Summary</b>							Issues		Voids				
01.0							4,116.00	0.00					

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year : 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-02 Issue Date : 2014-12-03

Page No : 1  
 Run Date : 2014-12-02  
 Run Time : 19.41.13

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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KAISER FOUNDATION HEALTH PLAN,													
11449			01.0-00000.0-11100-10000-3411-0000000				06/15	1807.00					
11449			01.0-00000.0-11100-10000-3412-0000000				06/15	1032.75					
11449			01.0-00000.0-11100-36000-3412-0000000				06/15	344.25					
11449			13.0-53100.0-00000-37000-3412-0000000				06/15	762.50					
11449			01.0-00000.0-00000-72000-3412-0000000				06/15	937.00					
11449			01.0-00000.0-00000-72000-3412-0000000				06/15	762.50					
11449			76.0-00000.0-00000-00000-9517-0000000				06/15	600.00					
Total								6246.00	6246.00	21778666	CHK PAYOUT	6298	

SANTA CLARITA VALLEY FOOD SERV													
11450			13.0-53100.0-00000-37000-4710-0000000				06/15	2672.11	2672.11	21778667	CHK PAYOUT	6298	
Total								2672.11	2672.11	21778667	CHK PAYOUT	6298	

SANTANA'S PUMPING													
11451			01.0-00000.0-00000-81000-5630-0000000				06/15	1865.00	1865.00	21778668	CHK PAYOUT	6298	
Total								1865.00	1865.00	21778668	CHK PAYOUT	6298	

Vinsa Insurance Associates													
11452			01.0-00000.0-00000-27000-3611-0000000				06/15	252.62	252.62				
11452			01.0-00000.0-00000-71000-3611-0000000				06/15	252.62	252.62				
11452			01.0-00000.0-11100-10000-3611-0000000				06/15	856.41	856.41				
11452			01.0-14000.0-11100-10000-3611-0000000				06/15	387.09	387.09				
11452			01.0-41260.0-11100-10000-3611-0000000				06/15	26.25	26.25				
11452			01.0-00000.0-00000-72000-3612-0000000				06/15	308.26	308.26				
11452			01.0-00000.0-00000-81000-3612-0000000				06/15	127.72	127.72				
11452			01.0-00000.0-11100-10000-3612-0000000				06/15	103.40	103.40				
11452			01.0-14000.0-00000-36000-3612-0000000				06/15	44.31	44.31				
11452			13.0-53100.0-00000-37000-3612-0000000				06/15	68.82	68.82				
Total								2427.50	2427.50	21778669	CHK PAYOUT	6298	

REGISTER TOTAL AMOUNT													
			Issues :	13,210.61	Voids :		0.00	Net Disbursed :		13,210.61			

SYSTEM WARRANTS ISSUED													
			4	From	21778666	To	21778669	Total number of vouchers :		4	Number of Vouchers Audited		
			0	From		To							
			0	From		To							

SYSTEM WARRANTS ISSUED MTD													
			13	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0						
			193	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3						

Fund Summary													
			Issues										
01.0				9,107.18									
13.0				3,503.43									
76.0				600.00									

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

1/15

meals 11/14

Rep Vendor Maint. - mens room.

Workers Comp  
3rd QTR

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-12-01 Issue Date : 2014-12-02

Page No : 1  
 Run Date : 2014-12-01  
 Run Time : 20:04:25

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT		
11436 ✓			01.0-00000.0-00000-81100-4370-0000000				06/15	13.21						
11436			01.0-00000.0-00000-81000-4380-0000000				06/15	15.04						
			Total					28.25	21776090	21776090	6296			
11438 ✓			13.0-53100.0-00000-37000-4790-0000000				06/15	92.03						
11438			01.0-11000.0-11100-10000-4310-0000000				06/15	19.58						
11438			13.0-53100.0-00000-37000-5220-0000000				06/15	30.00						
			Total					141.61	21776091	21776091	6296			
11439 ✓			01.0-14000.0-00000-36000-4360-0000000				06/15	520.89						
			Total					520.89	21776092	21776092	6296			
11440 ✓			01.0-00000.0-00000-82000-5565-0000000				06/15	647.00						
			Total					647.00	21776093	21776093	6296			
11442 ✓			01.0-00000.0-00000-72000-5210-0000000				06/15	90.94						
			Total					90.94	21776094	21776094	6296			
11443 ✓			01.0-00000.0-00000-71100-3412-0000000				06/15	500.00						
			Total					500.00	21776095	21776095	6296			
11445 ✓			01.0-00000.0-00000-71100-3412-0000000				06/15	500.00						
			Total					500.00	21776096	21776096	6296			
11446 ✓			01.0-00000.0-00000-36000-5812-0000000				06/15	5773.50						
			Total					5773.50	21776097	21776097	6296			
11447 ✓			01.0-00000.0-00000-72000-5910-0000000				06/15	22.10						
			Total					22.10	21776098	21776098	6296			
REGISTER TOTAL AMOUNT							Issues :	8,224.29	Voids :		0.00	Net Disbursed :	8,224.29	
SYSTEM WARRANTS ISSUED							9 From	21776090	Total number of vouchers :		9	Number of Vouchers Audited		0
MANUAL WARRANTS ISSUED							0 From							
NUMBER OF VOIDS							0							

operation supply  
 maintenance supplies  
 CAFE supplies  
 Inst Supply  
 Conf - on line - Certification  
 gas - vans 10/24/14 - 11/19/14  
 Sewer Service 11/14  
 Mileage 10/14  
 Health Stipend 12/14  
 Health Stipend 12/14  
 Home to School Service 11/14  
 Service 10/27 - 11/3/14

64584 GORMAN ELEMENTARY SCHOOL DIST.  
 VOID\* Indicates Warrants were issued and Cancelled the same day.  
 \*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year : 2015

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2014-11-25 Issue Date : 2014-12-01

Page No : 1  
 Run Date : 2014-11-25  
 Run Time : 19.54.34

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
11403			01.0-00000.0-00000-72000-5220-0000000				05/15	64.00	21713773	6260		VOID	
REGISTER TOTAL AMOUNT								Total					
SYSTEM WARRANTS ISSUED													
MANUAL WARRANTS ISSUED													
NUMBER OF VOIDS													
SYSTEM WARRANTS ISSUED MTD													
SYSTEM WARRANTS ISSUED YTD													
Fund Summary													
01.0													

Issues : 0 From To  
 0 From To  
 1

Voids : 0 From To  
 0 From To  
 1

Net Disbursed : -64.00  
 Total number of vouchers : 1  
 Number of Vouchers Audited : 0

WARRANTS VOIDED MTD : 0  
 WARRANTS VOIDED YTD : 3

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.





Los Angeles County  
Office of Education  
Serving Students • Supporting Communities  
Leading Educators

## Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2014-2015

District Name: Gorman Joint School District

Date: January 13, 2015

Person completing this form: Lise Wastafarro

Title: Bookkeeper

Quarter covered by this report (check one below):

- |                                     |         |                          |     |               |
|-------------------------------------|---------|--------------------------|-----|---------------|
| <input type="checkbox"/>            | 1st QTR | July 1 to September 30   | Due | Oct. 17, 2014 |
| <input checked="" type="checkbox"/> | 2nd QTR | October 1 to December 31 | Due | Jan. 16, 2015 |
| <input type="checkbox"/>            | 3rd QTR | January 1 to March 31    | Due | Apr. 17, 2015 |
| <input type="checkbox"/>            | 4th QTR | April 1 to June 30       | Due | Jul. 17, 2015 |

Date for information to be reported publicly at governing board meeting: January 13, 2015

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
CAHSEE Intensive Instruction and Services	0		
<b>TOTAL</b>	<b>0</b>		

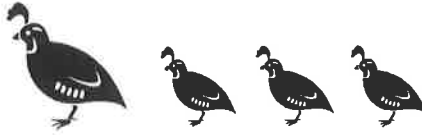
Print Name of District Superintendent: Johannis Andrews

Signature of District Superintendent

Date: January 13, 2015

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@laoe.edu



Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## Gorman Elementary School District

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis Andrews  
Superintendent/Principal

**To** Governing Board Members  
**From** Cecelia Cummings  
**RE** **P1 Attendance Report**  
**Date** January 7, 2015

The attached P1 Attendance Reports are for Gorman School District and for Gorman Learning Center.

The ADA reported for Gorman School District is 99.64 which will be used to update our previous attendance report from 2013-2014 with ADA of 98.16, which is an increase of 1.48 ADA. We projected our ADA to be 100.18 on the 1<sup>st</sup> Interim Budget Report.

The Attendance Report from Gorman Learning Center is for information as the District uses their ADA to pay the In Lieu of Property Tax and the pro-rated portion of the Special Education revenues. The ADA from the Charter is also used to calculate their LCFF revenues and the 1% Oversight. The Gorman Learning Center ADA is reported at 1,945.49 and it was projected to be 1,930.12.

Certification

County: Los Angeles  
District: Gorman Elementary  
CDS CODE 19 64584

Fiscal Year: FY 2014-15  
P-1  
8D1E0D56

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: 

Date: 1/17/2015

County Superintendent of Schools: \_\_\_\_\_

Date: \_\_\_\_\_

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings  
PHONE (661)248-6441 \*  
FAX (661)248-0604  
E-Mail cecelia@cjcummingsscpa.com

Attendance School District

County: Los Angeles  
 District: Gorman Elementary  
 Fiscal Year: 2014-15  
 F-1  
 Certificate Number: 8D1E0D56  
 CDS CODE 19 64584

Regular ADA	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	36.87	43.52	19.25	0.00	99.64
Extended Year Special Education [EC 56345 (b)(3)] A-2 (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48664] (Divisor 70/135/180)	0.00	0.00	0.00	0.00	0.00
<b>ADA Totals (Sum of A-1 through A-5)</b>	<b>36.87</b>	<b>43.52</b>	<b>19.25</b>	<b>0.00</b>	<b>99.64</b>
<b>Other</b>					
ADA for Students in Full-Time Independent Study included in Section A	0.00	0.00	0.00	0.00	0.00
ADA not eligible for general funding through Independent Study NOT included in Section A	0.00	0.00	0.00	0.00	0.00
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)	0.00				0.00
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)				0.00	0.00
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)					0.00

Attendance School District

County: Los Angeles  
 District: Gorman Elementary  
 CDS CODE 19 64584  
 Fiscal Year: 2014-15  
 P-1  
 Certificate Number: 8D1E0D56

Prior Year ADA Adjustment (P-1 and P-2 only) TK/K-3 Grades 4-6 Grades 7-8 Grades 9-12 Total

Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)

Extended Year Special Education [EC 56345 (b)(3)] C-2 (Divisor 175)

ADA Totals (C-1 + C-2)

Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education) C-4

Extended Year Special Education [EC 56345 (b)(3)] C-5 (Divisor 175)

ADA Totals (C-4 + C-5)

Attendance School District

County: Los Angeles Fiscal Year: 2014-15  
 District: Gorman Elementary P-1  
 CDS CODE 19 64584 Certificate Number: 8DI#0D56

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)]	C-8	0.00	0.00	0.00	0.00
<b>ADA Totals (C-7 + C-8)</b>	C-9	0.00	0.00	0.00	0.00

Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a)(3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)]	C-11	0.00	0.00	0.00	0.00
<b>ADA Totals (C-10 + C-11)</b>	C-12	0.00	0.00	0.00	0.00

Certification

County: Los Angeles

Fiscal Year: FY 2014-15

District: Gorman Elementary

Gorman Learning Center

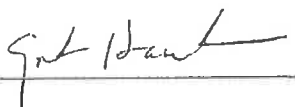
P-1

CDS CODE 19 64584 1996305

1BF221DB

Attendance Charter School

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

Responsible Charter School Official:  Date: 12/18/14

School District Superintendent:  Date: 11/5/2014

County Superintendent of Schools: \_\_\_\_\_ Date: \_\_\_\_\_

Any inquiries concerning this report should be directed to:

CONTACT NAME Jill Wonderly  
PHONE (909)307-6912 \* 336  
FAX (909)793-5964  
E-Mail [jwonderly@gormanlc.org](mailto:jwonderly@gormanlc.org)

Attendance Charter School

County: Los Angeles

District: Gorman Elementary :: Gorman Learning Center

Fiscal Year: 2014-15

CDS CODE 19 64584 1996305 0285

P-1

Certificate Number: 1BF221DB

Did the charter school cease operation during the current fiscal year? No

Is this charter school in its first year of operation? No

Enter Date (month, day, year) that instruction commenced / /

Does this charter school operate multiple instructional tracks? No

Single Track Days of Operation 0

Regular ADA

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA	505.38	398.88	309.83	731.40	1,945.49
Classroom-based ADA included in A-1	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345(b)(3)] (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Classroom-based ADA included in A-3	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	0.00	0.00	0.00	0.00	0.00
Classroom-based ADA included in A-5	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366(a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Classroom-based ADA included in A-7	0.00	0.00	0.00	0.00	0.00

California Department of Education

Principal Appointments Data Collection Software



Attendance Charter School

County: Los Angeles  
 District: Gorman Elementary : Gorman Learning Center  
 GDS CODE 19 64584 1996305 0285  
 Fiscal Year: 2014-15  
 P-I  
 Certificate Number: 1BF221DB

ADA Totals (Sum of A-1 through A-7 excluding classroom-based ADA)	A-9	505.38	398.88	309.83	731.40	1,945.49
Classroom-based ADA Totals (Sum of A-2 through A-8 including only classroom-based ADA)	A-10	0.00	0.00	0.00	0.00	0.00
Other						
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1, A-3, A-5 and A-7, TK/K-3 Column, First Year ADA Only)	B-1	0.00				0.00
Non classroom-based ADA not eligible for funding pursuant to EC 47612.5(b) and 51745.6 and not included in Section A	B-2	0.00	0.00	0.00	0.00	0.00



December 12, 2014

**TO:** Business, Payroll, and Personnel Administrators  
HRS District Coordinators  
Los Angeles County School and Community College Districts  
Charter Schools and Other Local Educational Agencies

**FROM:** April Reynolds, Payroll Systems Coordinator  
District Personnel Information Services  
Division of School Financial Services

**SUBJECT:** Year 2015 Federal Mileage Rate - 57.5 Cents

The Internal Revenue Services (IRS) has announced that effective **January 1, 2015**, the standard business mileage reimbursement rate for 2015 is increasing one and a half cent to **57.5 cents per mile**. This change was made effective with IR Rev. Proc. 2014-79 which may be found at the website: <http://www.irs.gov/>, under the "News & Events" tab.

Mileage reimbursements incurred on or after January 1, 2015, are eligible for the new rate. Additionally, medical and moving mileage rates are decreasing by one half-cent from 2014 rates, to 23.0 cents per mile.

If a district mileage rate is not greater than the standard IRS rate and if each payment is substantiated by a written employee mileage claim for business use of a personal automobile, the IRS considers each payment as made under an automobile plan and not reportable as taxable compensation on an employee's W-2 statement. However, if the IRS standard rate is exceeded, the excess is taxable compensation and is subject to W-2 reporting, withholding tax, and Social Security and Medicare taxes, if applicable to the employee.

### **Automobile Allowance/Mileage Allowance - AAL**

An automobile or mileage **allowance** is a fixed amount paid to an employee for business use of a personal automobile. Allowances are **not** based on claims for actual miles driven, are **not** reimbursements and are **not** under an accountable plan. As a result, the entire amount of an automobile or mileage allowance is considered taxable compensation by the IRS and is subject to applicable employment taxes (withholding, Social Security and

Year 2015 Federal Mileage Rate - 57.5 Cents  
December 12, 2014  
Page 2

Medicare) and must be fully reported on employee W-2 statements.

The Human Resource System (HRS) permits use of earnings type AAL. If paid in HRS, AAL allowances are automatically included in employee W-2 statements and applicable taxes are applied to each payment.

Should you have any question regarding this bulletin, please contact me at (562) 922-6424 or via my e-mail at [reynolds\\_april@lacoed.edu](mailto:reynolds_april@lacoed.edu).

Approved:  
Patricia Smith, Executive Director  
Business and Finance

AR:rh

SFS-A33-2014-2015



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Johannis Andrews  
Superintendent/Principal, Gorman School District  
P.O. Box 104  
Gorman, CA 93243

December 8, 2014

Dear Johannis Andrews,

It is that time of year for the local ACSA chapter to collect dues. Our rolls indicate 1 administrator from the Gorman School District who is a member of our chapter.

The local AV ACSA dues are \$25 per administrator for the 2014-15 school year. The total amount for your school district local dues is \$25.

**Please make checks out to AV ACSA.**

The check can be sent to:  
Nicole Hernandez, Membership  
Del Sur School  
9023 W Avenue H  
Lancaster, CA 93536

Thank you for your continued support of the Association of California School Administrators.

Sincerely,

Nicole Hernandez  
Membership

**GORMAN JOINT SCHOOL DISTRICT**

PERSONNEL REPORT #04-14-15

January 13, 2015

**Classified**

**Hired:**

Custodial/Maintenance/Grounds Tasks  
Employee #SZ0287724  
Effective December 17, 2014