

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

## **Gorman Elementary School District**

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II  
Superintendent/Principal

## **Postponed**

Regular Board Meeting  
March 8, 2016

The regular Board meeting of Tuesday, March 8, 2016 will be changed to Tuesday, March 15, 2016 due to conference schedule. Closed Session 3:00 P.M. Regular Session 3:30 P.M.



# Gorman Joint School District

49847 Gorman School Road  
P.O. Box 104  
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## BOARD OF TRUSTEES

### NOTICE OF REGULAR MEETING

#### AGENDA

**March 15, 2016**

**Gorman School**

*Closed Session: 3:00 P.M.*  
*Regular Session: 3:30 P.M.*

#### **I. CALL TO ORDER**

Salute the flag

Roll Call – Members:

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastaferro, Bookkeeper

#### ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

**II. AGENDA**

1. Approve the Agenda as presented for March 15, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**III. ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session at \_\_\_\_\_ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

**IV. RECONVENED TO REGULAR SESSION**

Reconvened to Regular Session at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

ACTION FROM CLOSED SESSION (IF ANY)

**V. PRESENTATIONS/INFORMATION/DISCUSSION**

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 8
3. Gorman Learning Center Report dated February 10, 2016
4. Gorman Learning Center Regular Session Agenda dated February 10, 2016
5. Gorman Learning Center Regular Session Minutes dated February 10, 2016
6. The Gorman Quail Newsletter dated March 2016

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

1. Change the April 12, 2016 meeting to April 19, 2016 due to vacation schedule. (VI Action Item #11)

**VI. ACTION ITEMS**

**A. Administrative and Business Office Items:**

1. Approve the Minutes of the Regular Meeting February 9, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

2. Approve Purchase Orders #15-16-168 through 15-16-190 of which \$17,049.06 was paid from the General Fund and \$5,327.32 from other funds.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

3. Approve B Warrants #11938-11972 in the amount of \$1,130,423.05.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

4. Declare positive certification and budget revisions for the Second Interim Budget Report for 2015-16.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

5. Approve the local AV ACSA dues for the 2015-16 school year in the amount of \$25.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

6. Approve IXL Learning Math Site License (K-8: 125 students) for 1 year (March 18, 2016-March 19, 2017 in the amount of \$1,031.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

7. Approve Digital Voice Dialer Annual Subscription Plan with BrightArrow Technologies, Inc. for phone/email support and updates for 125 students and staff through March 30, 2017 in the amount of \$125.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

8. Approve Brain Pop 12 month subscription renewal (7<sup>th</sup>-8<sup>th</sup> grade) in the amount of \$220.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_no\_\_\_

9. Approve Memorandum of Understanding between the Los Angeles County Office of Education and Gorman School District effective date March 15, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

10. Approval of \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ for the 2016 CSBA Delegate Assembly Election, Region 22 (Los Angeles County-3 vacancies).

Dana Coleman (Antelope Valley Union HSD)  
Steven DeMarzio (Westside Union EDS)  
Keith Giles (Lancaster SD)  
Christy Smith (Newhall SD)  
Nancy Smith (Palmdale SD)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

11. Approve to change the April 12, 2016 Board meeting to April 19, 2016 due to vacation schedule.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

12. Approve obsolete equipment for recycling or disposal.

(The Superintendent has deemed the Montague oven with Howell motor, the Raetone and Hobart Refrigerators (used as storage), the Soleus Air Conditioner-Gree used in IT room and the Maytag dishwasher as obsolete equipment without any value. Obsolete equipment may be recycled for used parts prior to disposal.)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

13. Approve Field Trip Report #02-15-16.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

B. Personnel:

14. Approve Personnel Report #05-15-16.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

15. Approve Resolution #05-15-16 Board Absence of Julie Ralphs on February 9, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: yes \_\_\_ no \_\_\_

C. Board Policy

**VII. ADVANCE PLANNING**

The next regular meeting of the Board of Trustees will be held Tuesday, April 12, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. \_\_\_\_\_ 2. \_\_\_\_\_

**VIII. ADJOURNMENT**

Approve adjournment at \_\_\_\_\_ P.M.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote: yes \_\_\_ no \_\_\_



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Superintendent/Principal

### Superintendent's Report March 2016

**District  
Enrollment            100 students**

As of March, Gorman School has 100 students enrolled.

#### **Charter Schools: Information on DWK Law Firm (Dannis, Woliver, Kelley)**

DWK Law Firm (Dannis, Woliver, Kelley) has taken a position that locating charter facilities within other district boundaries is illegal. DWK is a law firm going after all of the charter schools in Southern California. They are sending letters out to all districts like the one Gorman Joint School District and Gorman Learning Center received dated February 29, 2016, and to district's that have relocated or newly established resource centers outside of district's boundaries. DWK is basing their position exclusively on the opinion of a handful of school districts (who aggressively seek to undermine the growing success and popularity of these public charter schools), and not on charter school law, historical perspective, or precedent over the past 13 years. The information that DWK has consistently asserted as factual and true in their letters is:

“Please be advised that Gorman Joint School District (“GJSD”) and GLC are in violation of Education Code sections 47605 and 47605.1 and that GLC’s operation within the District’s boundaries is contrary to law”.

This statement is deeply troubling and is an unfortunate disservice both to the great work and service these public charter schools are providing to students of diverse backgrounds and needs, and to the tens of thousands of students who are benefitting from and being successfully served by these public charter schools. The legislature has distinguished resources centers, meeting rooms, or other satellite facilities as services and resources for independent study and violation of Education Code section 47605, and 47605.1 does not apply to GLC. Education Code section 47605 applies to newly establish classroom-based learning centers, and 47605.1 applies to charters that were established after July 1, 2002.

Charter school law has been crafted to make a distinction between charter school facilities that serve students in a traditional classroom-based model (called school sites or sites) and facilities that provide services exclusively to independent study students (called resource centers, meeting spaces, or satellite facilities). Gorman Learning Center uses their resource facilities as a provider of services for the independent study home school students. The law that limits the location of a charter school facility to within the charter school’s authorizing district and that requires advance notification to districts for locating a facility outside of the charter school’s authorizing district

pertains only to charter school facilities that serve traditional classroom-based students. Independent study public charter schools including Gorman Learning Center are exempt from such limits as they have the legal authority, per independent study law, to provide services to students throughout the county in which they are authorized and in any adjacent county as well. This is why Gorman Learning Center provides services for independent study students in Lancaster, Santa Clarita, and Redlands located in adjacent San Bernardino County. The only facility-related limitation that was placed on independent study charter schools by this law was that in order to operate a resource center, meeting space, or satellite facility in an adjacent county, the charter school must have the majority of its students enrolled in the county in which it is authorized and that the facility serves exclusively independent study students. No restriction was placed on establishing and locating independent study resource center facilities in the county in which the independent study charter school was authorized, nor is there a requirement for these charter schools to notify any district superintendent of their plans to locate such a resource center facility. There is no statute which expresses or implies restrictions for the charter school, which is nonclassroom-based, from locating a resource center, meeting room, or other satellite facility within the same county but outside the boundaries of the authorizing school district and can be substantiated by authoritative documentation issued by the California Department of Education, and by a recent Superior Court decision in Shasta County #177944.

Independent study public charter schools have been successfully locating and operating resource center facilities throughout the county in which they are authorized for virtually this entire century. It is the rightful and authoritative precedent. The real question to ask is why is this precedent being challenged now by some school districts, thirteen years after the law has been passed? What is different now is that these independent study public charter schools have grown to a noticeable level of great success as more and more students are proactively choosing them, and some school districts resent it because, to them, it is all about the money they are losing, and not about what is in the best interest of these students similar to District of Choice and issues with El Tejon Unified School District.

### **BIIG Grant Update**

The K12HSN continues to work diligently behind the scenes to get awarded school sites connected with new bandwidth. However, despite their best efforts, they realize that not all projects have been completed. Gorman's circuit has not been installed yet, and it will most likely not be in place before the 2015-16 testing window. They understand how disappointing and difficult this is, especially with the 2015-16 testing window approaching. While they knew the implementation would be time-consuming, they never imagined that efforts by the communications providers would take as long as they are.

The online tracker was intended to help sites stay informed and we know that as deadlines are repeatedly missed, it is not hard to lose faith, and patience. Nevertheless, please know K12HSN are doing all they can to ensure your connection gets delivered at the earliest possible date. They expect additional 10-15 circuits to be connected during March 2016. Gorman is rescheduled for March 2016.

The circuit installation update website will give you the latest information regarding Gorman circuit installation.

Please note that circuit due dates are approximate dates reported to us by service providers. These dates may change.



For the latest information, please visit: <https://sites.google.com/a/icoeapps.org/biig/>.

They recommend that districts file for E-rate for their current connection opting for a month to month contract. The E-rate Funding Year 2016 Application Filing Window closes Friday, April 29 at 11:59:59 EDT.

Due to the delays in getting your installation in place, Gorman site will have a supersedure date of June 30, 2017 instead of June 30, 2016. The grant will pay the monthly recurring costs of the new connection until June 30, 2017, and Gorman Joint School District will start assuming costs beginning July 1, 2017. They will also offer support when it's time for Gorman to file Form 471 to reference the grant's Form 470.

### **Human Resources**

As a result of concerns for El Tejon Unified School District, the Board has determined that it will be necessary to reduce (1 FTE) the certificated staff by a corresponding number and/or percentage of full-time equivalent positions. This notice are being sent to employees serving within one of the particular kinds of services identified in the Resolution for discontinuance or reduction.

### **Curriculum and Instruction**

- **Preparation for the Spring 2014 Smarter Balanced Field Test**

Teachers and I have been preparing for the spring 2016 Smarter Balanced State Test in English-language arts and Mathematics. Teachers have been administrating the Smarter Balanced Practice Tests with students. The purpose of the Practice Tests is to provide students with an opportunity to quickly become familiar with the software and interface features of the Smarter Balanced tests.

- Parent/Teacher Conferences were held during the afternoons of March 9th and March 10th. Teachers met with parents of students who are in jeopardy of being retained and who are struggling with their core studies.

### **Professional Development**

The emphasis at the staff development training this month is instruction. Teachers will continue to discuss and plan to increase use of 21st Century teaching and learning strategies, increase classroom rigor, and align instruction to Common Core State Standards with awareness of the Shifts in ELA and Mathematics practices. It will focus on professional relationships and Professional Learning Communities (PLC's) that will serve all students. This month we will discuss the following:

- Use the Lesson Planning Template to develop lessons based on Common Core Standards in ELA and Mathematics.
- Develop and align an instruction lesson with 21 century teaching and learning concepts including: 4 C's, increased rigor-DOK, literacy strategies and academic language.

- Enhance instruction to include structured student conversations and collaboration.

Empowering all teachers to have an engaging classroom environment, and continually developing Professionally Learning Committees (PLC's) are a necessary aspect of supporting the teachers with new Common Core instructional practices.

## **Facilities**

### **Teacherage**

The painting is completed at the teacherage. There are a few things that we have to do. First the garage doors need some work so they can open easily. The house needs a cleaning. We are able to show the house with the understanding that we will clean and fix a few things. We need to replace the exit door off the master bedroom. I am making arrangements for the repairs but it will not happen right away.

We have replaced the power supply circuit, installed two sensor lights in the back of the teacherage, and replaced all the CO2/smoke detectors. I have schedule for repair on the garage door and the replacement of the second front door to occur in March.

Wendy Nierhoff will help with the rental. She has her real estate license and will help with the following:

- Terms of the rental agreement
- Advertise the teacherage
- Accept and screen applications
- Recommend potential tenants

### **Repairs to the School**

Numerous repairs at the school have been made and continue during this school year.

- Minor repairs to the leaky roof. The complete roof is in need of major repairs. Per Jean, this was planned for 2014-15 and not done. It is currently planned for this year 2015-16 depending if we are able to secure a contractor.
- Repair broken sprinklers and water lines.
- Plumbing in the student restrooms.
- Sidewalk repair during the spring break.

### **Budget**

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increased California's sales tax rate for all taxpayers and the personal income tax rates for the upper income taxpayers. Steps that we need to do at this time:

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs

- EPA funds are only allowed to be spent on specific functions representing the types of activities
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

## **Events**

1. During the month of March, students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We had a kickoff assembly on March 3rd beginning our coin drive continuing until March 18th. Students are encouraged to drop their spare change in a collection box located in their classroom. This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. We're looking forward again to helping a great organization that helps so many kids.
2. Gorman Elementary School students celebrated Dr. Seuss's birthday on Wednesday, March 2nd and kicked off "Read Across America Day" for the third annual event. This event is the nation's largest reading celebration with more than 45 million participating around the country to highlight the importance of developing a love for reading in school. Students enjoyed the guest readers and the stories they presented. We would like to thank all the community volunteers who came and read on Monday.
  - Tejon Officer Adriaan Garcia, California Highway Patrol

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	205,235.03	0.00
1160	Teachers' Salaries-Substitute	1,207.50	0.00
1300	Cert Supervisors & Admin Sal	50,052.05	0.00
1310	Cert Supervisor & Admin Sal-FT	38,125.00	0.00
	Total for Major Object: 1000	294,619.58	0.00
2130	Instruct Aide Sal-Hourly/Daily	18,945.45	0.00
2200	Classif Support Sal	4,632.49	0.00
2210	Classif Support Sal-Full-Time	15,852.54	0.00
2410	Cler Tech Office Staff Sal-FT	20,059.26	0.00
2460	Cler Tech Off Staff Sal-Sub	7,087.37	0.00
2990	TBD	8,540.00	0.00
2999	Classified Error Account	236.67	0.00
	Total for Major Object: 2000	75,153.78	0.00
3111	STR5, Certificated Positions	24,503.83	0.00
3112	PERS, Certificated Positions	4,230.77	0.00
3311	OASDI, Certificated Positions	64.17	0.00
3312	OASDI, Classified Positions	3,212.98	0.00
3331	Medicare, Cert Positions	3,789.84	0.00
3332	Medicare, Class Positions	983.59	0.00
3411	Hlth & Wlfr Benefits, Cert	34,114.39	0.00
3412	Hlth & Wlfr Benefits, Class	45,066.64	0.00
3511	State Unemploy Insur, Cert Pos	147.36	0.00
3512	State Unemploy Insur, Clas Pos	33.97	0.00
3611	Worker Comp Insur, Cert Pos	12,959.70	0.00
3612	Worker Comp Insur, Class Pos	3,582.92	0.00
3999	Benefits-Error	1,407.17	0.00
	Total for Major Object: 3000	134,097.33	0.00
4110	Textbooks	23,111.41	0.00
4310	Materials and Supplies	6,937.90	0.00
4340	Computer Software & Relat Exp	3,179.24	0.00
4350	Office Supplies - Admin	1,570.85	0.00
4360	Tires, Fuel and Oil	2,171.10	0.00
4370	Custodial/Operation Supplies	3,222.58	0.00
4380	Maintenance Supplies	3,044.20	0.00
4400	NonCapitalized Equipment	598.40	0.00
	Total for Major Object: 4000	43,835.68	0.00
5210	Mileage & Car Allowances	988.52	0.00
5220	Travel and Conferences	3,795.49	0.00
5310	Dues and Memberships	4,168.24	0.00
5410	Insurance	7,769.00	0.00
5510	ELECTRICITY	10,903.55	0.00

64584-CORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

Object	Object Description	Debit	Credit
5520	Natural Gas Services	1,809.42	0.00
5530	Water	2,279.48	0.00
5560	Waste Disposal	1,044.60	0.00
5565	Waste Disposal - Other	4,529.00	0.00
5610	Rentals, Leases and Repairs	3,134.37	0.00
5630	Repairs	8,989.91	0.00
5640	Computer Repairs	225.00	0.00
5800	Oth Contracted Services	38,940.00	0.00
5803	Late Int Chrgs/Penalties	4.55	0.00
5812	Contract Svc (2) - TBA	47,895.94	0.00
5820	Legal, Audit, & Election Costs	35,448.14	0.00
5830	Advertisement	217.20	0.00
5840	Computer/Technology Related Serv	6,347.80	0.00
5850	Consult/Ind Contractors(NonEmp)	36,590.00	0.00
5860	Fingprnt,Phys, XRYsOth Emp Cst	55.00	0.00
5880	Other Charges/Fees	1,628.25	0.00
5890	Other Services	461.63	0.00
5910	Communications	2,235.54	0.00
Total for Major Object: 5000		219,460.63	0.00
8011	Rev Limit State Aid-CYr	0.00	394,168.00
8012	Education Protection Account E	0.00	75,713.00
8021	Home Owners Exemption	0.00	165.89
8029	Othr Subvntns/In-Lieu of Taxes	0.00	162.35
8041	Secured Tax Rolls	0.00	47,917.83
8042	Unsecured Roll Taxes	0.00	2,619.95
8043	Prior Year's Taxes	0.00	2,435.31
8044	Supplemental Taxes	0.00	49,377.73
8045	Edu RevAugmntn Fnd	0.00	1,868.33
8048	Phlts & Intrst from Dliqnt Tax	0.00	869.88
8181	Spec Ed Entlmtt per UDC	0.00	49,726.00
8290	All Other Federal Revenues	0.00	1,996.00
8550	Manated Cost Reimbursements	0.00	48,708.00
8560	State Lottery	0.00	14,117.59
8590	All Other State Revenues	0.00	42,529.75
8660	Interest	0.00	12,330.33
8699	All Other Local Revenues	0.00	35.21
8791	Tfrs of Apptmnts fm Dstrcts	0.00	578,193.78
Total for Major Object: 8000		0.00	1,322,934.93
Net Increase (Decrease) to Fund Balance			555,767.93
9110	Cash in County Treasury	2,910,177.08	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	260,388.74	0.00
9342	Earned Salary Advance	1,455.00	0.00

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 01.0--General Fund  
 PRELIMINARY

Page No. 3  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accts Payable-Manual Accrual	0.00	1,037,001.52
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	3,394.68
9526	FB Subs-PERS	228.16	0.00
9528	FB Subs-OASDI	0.00	18,914.72
9529	FB Subs-MEDICARE	0.00	22,162.13
9531	FB Subs-SUI	4,345.52	0.00
9532	FB Sub-W/C	0.00	80,046.68
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	86,374.83
9791	Beginning Fund Balance	0.00	1,377,230.17
ENDING Fund Balance			1,932,998.10
Total for Fund: 01.0		3,950,273.29	3,950,273.29

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 13.0--Cafeteria Fund  
 PRELIMINARY

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	4,748.27	0.00
	Total for Major Object: 2000	4,748.27	0.00
3312	OASDI, Classified Positions	294.38	0.00
3332	Medicare, Class Positions	68.84	0.00
3412	Hlth & Wlfr Benefits, Class	3,724.30	0.00
3512	State Unemploy Insur, Clas Pos	2.38	0.00
3612	Worker Comp Insur, Class Pos	236.49	0.00
	Total for Major Object: 3000	4,326.39	0.00
4710	Food	24,163.39	0.00
4790	Food Supplies	518.84	0.00
	Total for Major Object: 4000	24,682.23	0.00
5630	Repairs	650.80	0.00
5880	Other Charges/fees	155.00	0.00
	Total for Major Object: 5000	805.80	0.00
8634	Food Service Sales	262.00	0.00
	Total for Major Object: 8000	262.00	0.00
	Net Increase (Decrease) to Fund Balance	(34,824.69)	
9110	Cash in County Treasury	0.00	34,208.26
9200	Accounts Receivable	14,711.16	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,321.62
9529	FB Subs-MEDICARE	18.31	0.00
9531	FB Subs-SUI	0.00	113.91
9532	FB Sub-W/C	0.00	1,284.90
9791	Beginning Fund Balance	0.00	11,660.15
	ENDING Fund Balance		(23,164.54)
	Total for Fund: 13.0	49,588.84	49,588.84

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 14.0--Deferred Maintenance Fund  
 PRELIMINARY

Page No. 5  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
5630	Repairs	11,966.02	0.00
	Total for Major Object: 5000	11,966.02	0.00
6510	Equipment Replacement	1,685.00	0.00
	Total for Major Object: 6000	1,685.00	0.00
8660	Interest	0.00	319.64
	Total for Major Object: 8000	0.00	319.64
	Net Increase (Decrease) to Fund Balance		(13,331.38)
9110	Cash in County Treasury	84,780.73	0.00
9200	Accounts Receivable	190.67	0.00
9791	Beginning Fund Balance	0.00	98,302.78
	ENDING Fund Balance		84,971.40
	Total for Fund: 14.0	98,622.42	98,622.42



Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 21.0--Capital Projects-Centennial  
 PRELIMINARY

Page No. 6  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	218.11
	Total for Major Object: 8000	0.00	218.11
	Net Increase (Decrease) to Fund Balance		218.11
9110	Cash in County Treasury	61,873.20	0.00
9200	Accounts Receivable	134.11	0.00
9791	Beginning Fund Balance	0.00	61,789.20
	ENDING Fund Balance		62,007.31
	Total for Fund: 21.0	62,007.31	62,007.31

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 25.0--Capital Facilities Fund  
 PRELIMINARY

Page No. 7  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	154.03
	Total for Major Object: 8000	0.00	154.03
	Net Increase (Decrease) to Fund Balance		154.03
9110	Cash in County Treasury	43,693.83	0.00
9200	Accounts Receivable	94.63	0.00
9791	Beginning Fund Balance	0.00	43,634.43
	ENDING Fund Balance		43,788.46
	Total for Fund: 25.0	43,788.46	43,788.46

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584--GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 30.0--State Sch. Building Lease-Purc  
 PRELIMINARY

Page No. 8  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	243.45
	Total for Major Object: 8000	0.00	243.45
	Net Increase (Decrease) to Fund Balance		243.45
9110	Cash in County Treasury	69,061.63	0.00
9200	Accounts Receivable	150.16	0.00
9791	Beginning Fund Balance	0.00	68,968.34
	ENDING Fund Balance		69,211.79
	Total for Fund: 30.0	69,211.79	69,211.79

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 35.0--County School Facilities Fund  
 PRELIMINARY

Page No. 9  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	42.08
	Total for Major Object: 8000	0.00	42.08
	Net Increase (Decrease) to Fund Balance		42.08
9110	Cash in County Treasury	11,936.54	0.00
9200	Accounts Receivable	25.44	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,919.78
	ENDING Fund Balance		11,961.86
	Total for Fund: 35.0	11,961.98	11,961.98

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 Fund: 76.0--Warrant Pass-through Fund  
 PRELIMINARY

Page No. 10  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
Net Increase (Decrease) to Fund Balance			
			0.00
9110	Cash in County Treasury	0.00	47,553.88
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	22,610.33
9511	Federal Tax Withholding	89,913.77	0.00
9512	State Tax Withholding	10,039.36	0.00
9513	ORSDI Liability	0.00	19,897.81
9514	STRS Liability	0.00	2,827.05
9515	PERS Liability	0.00	365.06
9517	Voluntary Deductions	9,664.88	0.00
9518	Tax Shelter Annuity	0.00	800.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-ORSDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	786.78	0.00
ENDING Fund Balance			
			0.00
Total for Fund: 76.0		110,708.89	110,708.89

Report ID : LAGL008S  
 District : 64584  
 Fiscal Year : 2016  
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.  
 TRIAL BALANCE BY FUND  
 PRELIMINARY

Page No. 11  
 Run Date 03/01/2016  
 Run Time 05:37:17  
 MONTHLY

Object	Object Description	Debit	Credit
Total for District: 64584			
		0.00	0.00



BRINGING ACADEMIC EXCELLENCE  
HOME

**DATE:** February 10, 2016  
**TO:** Board of Trustees  
Gorman School District  
**FROM:** Denice Burchett  
Executive Director  
**SUBJECT:** MONTHLY BOARD REPORT

**BOARD REPORT NO. 20162-10**

**I. BACKGROUND**

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

**II. February 2016 REPORT**

On Wednesday February 10, 2016 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

Denice Burchett's Report:

1. This year we decided to have 2 graduation ceremony locations due to the long distance that some families have to drive. Here are the locations:

Jethawks Stadium June 1 at 5pm. We have a total of 93 students signed up.

Redlands Bowl June 3 at 5:30. We have a total of 89 signed up.

2. Board elections- There are 2 positions to be filled in this election period. Applications will be accepted until April 21, 2016. Ballots will be sent out electronically and/or mailed by May 5, 2016. The election results will be posted on June 9, 2016.
3. The academic calendar for 2016-17 was presented as an informational item. The requested changes are to add 1 more week for winter break.
4. The Educator Effectiveness Funding was approved.

The funds can be used for the following purposes:

- Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the California *Education Code (EC)*.
  - Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support by LEAs.
  - Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that Section read on June 30, 2014, and 60811.3, as that Section read on June 30, 2013, of the *EC*.
  - To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.
5. Job Descriptions- Job descriptions are an essential component of any organization. Job descriptions help an organization, employees and potential candidates better understand the experience and skill base needed to enhance the success of the company in the position presented. All too often, there is a misunderstanding of what a position entails, thus a well-prepared job description can help both sides share a common understanding. We are in the process of revising and creating job descriptions.

#### **IV. CONCLUSION**

Thank you very much  
Denice Burchett



# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## **REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA**

DATE: February 10, 2016

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

*Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion*

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

### **OPEN SESSION: PUBLIC MEETING**

#### **1. CALL TO ORDER**

#### **2. BOARD OF DIRECTORS ROLL CALL**

David Akers	President, Parent Representative
Kelly Berggren	Vice President, Parent Representative
Brian Jaspersen	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Vanessa Decker	Member at Large, Parent Representative
Kathleen Kefoury	Member at Large, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Joe Andrews	District Representative

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF THE AGENDA**

#### **5. APPROVAL OF THE MINUTES**

- a. Approval of the minutes from the regular session meeting of December 09, 2015
- b. Approval of the minutes from the special session meeting of January 20, 2016

**6. COMMUNICATION FROM THE PUBLIC**

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.*

**7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA**

**8. CONSENT AGENDA**

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

- a. **Human Resources**
  - HR Action Report November 2015 to January 2016**
- b. **December 2015 & January 2016 Business Services Division Check Register**
- c. **December 2015 & January 2016 Business Services Division Payroll Expenditures**
- d. **December 2015 & January 2016 Business Services Division Purchase Order Listing**
- e. **December 2015 & January 2016 Business Services Division Credit Card Register**

**9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS**

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Antoine Hawkins**

**10. INFORMATION/DISCUSSION/ACTION AGENDA**

- a. **Information Items/Presentation**
  - i. **Regional Coordinator Job Description – Denice Burchett**
  - ii. **Academic Calendar 2016-2017 – Denice Burchett**
  - iii. **Employee Holiday Calendar 2016-2017 – Denice Burchett**
- b. **Action Items**
  - i. **Educator Effectiveness Funding – Denice Burchett**
  - ii. **Approve Telecommunication Services for new SCRC location – Nathaniel Black**
  - iii. **Second Read – Job Description – Naja Braddock**
    - a. **HR Specialist**
    - b. **Warehouse Lead Technician**
    - c. **Warehouse Data Technician**
    - d. **Campus Monitor**

- iv. **Second Read – Job Description – Naja Braddock**
  - a. **Warehouse Supervisor**
  - b. **Warehouse Technician**
- v. **Third Read – Employee Handbook – Naja Braddock**

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION, IF ANY:**

- i. **11.01 Personnel Action – Government Code Section 54957**

**RECONVENE TO OPEN SESSION**

- 12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
- 13. ITEMS FOR NEXT MEETING**
- 14. CONFIRM MEETING PLACE AND TIME**
- 15. ADJOURNMENT**

# Gorman Learning Center

*A California Charter School*

**Bringing Academic Excellence Home**

## **REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES**

DATE: February 10, 2016

MEETING PLACE: 43301 Division Street  
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: [www.gormanlc.org/video](http://www.gormanlc.org/video)

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### **OPEN SESSION: PUBLIC MEETING**

#### **1. CALL TO ORDER AT 5:00 PM**

#### **2. BOARD OF DIRECTORS ROLL CALL**

David Akers	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Brian Jasperson	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Vanessa Decker	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. APPROVAL OF THE AGENDA**

Approved  
Moved by: Brian Jasperson  
Second by: Kelly Kefoury  
Motion Carried: 7-0

## 5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of December 09, 2015
- b. Approval of the minutes from the special session meeting of January 20, 2016

Approved  
Moved by: Fanny Lang  
Second by: Kathleen Kefoury  
Motion Carried: 7-0

## 6. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.*

None

## 7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Brian Jasperson visited the Redlands Resource Center/Business Office/Warehouse on Wednesday February 3, 2016. He focused on touring the Warehouse facility in order to better understand what was needed to have the facility functioning more efficiently. Brian was impressed by what he saw, but he noticed there really was a need for a more defined chain of command and another employee to help out.

David Akers wanted to give some positive feedback on the finances. David said he noticed how much VCI money goes to the Performing Arts. David was glad to see that Gorman students are showing an increase of interest in the Performing Arts when public schools are seeing such a large decrease in both student interest and funding.

## 8. CONSENT AGENDA

*Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.*

David Akers inquired about the third item from the top on page 27 of the check register. The item shows a reimbursement of 500 miles for travel for an employee. Naja Braddock confirmed that the employee in question is a substitute maintenance worker who often drives from the Redlands Area to the Antelope Valley Resource Center. David inquired after the pay rate for travel. The rate is currently .54 cents per mile.

Approved  
Moved by: Timothy Hughes  
Second by: Vanessa Decker  
Motion Carried: 7-0

- a. **Human Resources**
- b. **HR Action Report November 2015 to January 2016**
- c. **December 2015 & January 2016 Business Services Division Check Register**
- d. **December 2015 & January 2016 Business Services Division Payroll Expenditures**
- e. **December 2015 & January 2016 Business Services Division Purchase Order Listing**
- f. **December 2015 & January 2016 Business Services Division Credit Card Register**

## 9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

### a. Executive Director – Denice Burchett

Denice Burchett announced the finalization of the JetHawks stadium as one of the locations for Gorman's graduating class of 2016. The second location will be the Redlands Bowl. As of February 10, 2016, 93 students have signed up to walk at the JetHawks stadium and 78 students have signed up for the Redlands Bowl. The Antelope Valley Resource Center and Santa Clarita Resource Center will be asking their IST's to be on a decorating and planning committee for the graduation ceremony at the JetHawks stadium. The numbers show that approximately 39 students have decided not to walk at this time; which is not out of the ordinary.

Board Elections are coming up. Denice mentioned we will be sending out electronic ballots to the majority of parents. Then for the parents without email addresses, we will make sure to send a paper ballot.

Denice introduced Karen Thomas, the new HR Specialist, and Kimberly Tumambing, the new Executive Secretary.

Denice informed the board of a movement in California which is attempting to put an initiative on the November ballot to close Charter Schools. The petition would need 300,000 signatures in order to be considered. The movement is claiming that charter schools offer a substandard education with no state oversight. They also claim charter schools are unsafe.

Denice spoke to how Gorman does report to the state for testing and auditing. Also, all our teachers are credentialed. Gorman continues to grow and make a difference in students' lives. Denice said there is nothing to worry about. Movements like this start up from time to time.

Denice also said we should be proud to be a part of the A+ charter group. The head of this group really fights for charter schools and all the good they do. At the A+ conference in early February, Denice really appreciated that the charter schools are pulling together to fight this political threat.

Denice shared about the A+ summit that she, Dr. Antoine Hawkins, Adam Cornish, and Tamara Campbell attended. Denice and Dr. Antoine attended the "Leadership" breakout groups. These groups talked about strategies to build strong leaders from within our own team of people. They also spoke on building an identity in the community around our charter school, staff and teacher evaluations, competitive salaries and job descriptions and titles. Tamara attended the "Student's Fist" portion of the summit. This portion focused on Math, how to prepare students for state testing and creating successful UC courses. Adam's segment was called "Public Relations" and focused on being proactive in our public relations with the community and reaching out to the community to tell them who we are as a charter school.

David Akers commented on how under-utilized our public relations opportunities are and how we need to use companies like Schools Choice to really showcase who Gorman is and what Gorman stands for.

Also, Denice and a small committee will be meeting with the Superintendent of the Silver Springs District. Gorman will soon be located almost right next door to her school, so the meeting is to tell her a little bit about who Gorman is and what Gorman is about.

**b. Chief Business Officer – Antoine Hawkins**

Dr. Antoine Hawkins announced the upcoming renewal on the warehouse lease. There is a slight rise in rent. The new contract would extend through 2018. This item will become an action item at the next meeting.

Dr. Antoine also announced that they would be looking in to listening devices and sound equipment for the Antelope Valley Resource Center's new multipurpose room. The City has made the request that Gorman look in to it.

Also, Gorman will be receiving money back from the County. As a school, Gorman is exempt from property taxes, however, Gorman has been paying them. Gorman should begin to see a refund.

Dr. Antoine showed a diagram of the Monthly Cost Expenditure from the Warehouse. The diagram focused on hours of overtime during peak season in the Warehouse. Last Calendar year, on top of the overtime hours for the Warehouse crew, there were also four members of the administrative team authorized to work in the Warehouse for overtime hours. The number of overtime hours might be less if the team were authorized to hire one more technician and restructure the leadership.

Dr. Antoine announced to the board a few items which will be changing in 2016 to bring Gorman in to compliance with the Affordable Care Act reporting. The 1095C will be sent to employees throughout the year as proof of insurance coverage from Gorman. This form is for the employee and dependents to have on hand should the IRS make an inquiry. Gorman will also be sending in the proper forms for reporting to the IRS and providing evidence of coverage for our employees.

**10. INFORMATION/DISCUSSION/ACTION AGENDA**

**a. Information Items/Presentation**

**i. Regional Coordinator Job Description – Denice Burchett**

The Regional Coordinator position was presented by Denice Burchett as a necessary position to keep up with current and future growth. The position was previously used as a regional supervisor but was discontinued in 2007. Due to Gorman's growth now and projected growth for the next few years, Denice would like to once again re-instate the position.

This position would supervise the IST's and handle any issues that may arise, or complaints, or parental concerns as well as student issues, and testing. This position would also oversee the Resource Centers. The person in this position would be given the authority to resolve problems and give approval for everyday tasks to be

accomplished. The position would also allow for there to be someone between the IST's/Parents and VCI.

By giving the person in this position the authority to deal with issues as they arise, Gorman can alleviate some of the stress of parents who currently have to wait for Adam Cornish, Tamara Campbell or Denice Burchett to become available. Timothy Hughes would like a visual to be provided at the next meeting. He would prefer it to be the Organizational Chart with this position in place so he might see where the position is intended to function.

Denice also mentioned that the need for this position really is there. Largely because Tamara and Adam are attempting to accomplish the work of multiple people. Adam handles the WASC accreditation. Vicki McClure mentioned how, specifically at Masters College, there are multiple employees just to handle WASC and at Gorman Adam is expected to handle WASC and many other positions as well.

Discussion ensued on possible placement of the position within the organizational chart.

Vicki McClure mentioned that from an IST representative's point of view, this position is completely necessary to provide more support for the IST's and RC's. With the larger enrollment numbers there will be more IST's hired and upon doing so they will need more support staff to aide them.

Timothy Hughes would also like to see a growth projection plan and budget growth plan as well. Timothy also said that the amazing growth Gorman is seeing is due largely to faculty and staff who are doing an amazing job. He said to continue growing, though, Gorman needs a plan and that is what he would like to see before approving a job description.

The Regional Coordinator job description will be brought back at the next meeting for another read through.

**ii. Academic Calendar 2016-2017 – Denice Burchett**

Denice Burchett introduced the new Academic Calendar for July 2015 to July 2016.

Suggestions from the Board and IST Representatives included; a three week break for winter break and starting the school year on August 29 2016.

Denice said she would bring these suggestions back to the team and they would revise the calendar. A new version would be presented at the next board meeting.

**iii. Employee Holiday Calendar 2016-2017 – Denice Burchett**

Denice Burchett presented the proposed Holiday Calendar for the Business Office and Warehouse employees. The dates listed are all the observed Holidays.

This item is to be brought back as an action item at the next meeting.



**b. Action Items**

**i. Educator Effectiveness Funding – Denice Burchett**

Denice Burchett brought up the Educator Effectiveness Funding (EEF) plan for approval. This item was presented in December and no changes were made to the plan.

The EEF is government money which is designated by the government to be spent on professional development. The EEF plan is meant to be a guideline on how to spend that money to be of greatest benefit to our teachers and professional staff. The money cannot be spent until the plan is approved. Denice spent time with a team of IST's designing plans for professional development and the areas where funding would help the most.

The EEF must be spent on the professional development of IST's and administrative staff, as well as training parents on Common Core and the training of teachers and IST's who are dealing with struggling students.

The money is to be used over the course of the next three years. During these three years, Gorman will track all of the spending and at the end submit a form to the government with information on how their money was spent.

The plan can change, the outline for approval is just an outline. It is the intent of Denice and others to flesh out the plan and really allow more IST input.

Timothy Hughes told Denice that Gorman should consider bringing a trainer to Gorman. Instead of Gorman paying large amounts of money for people to attend conferences.

Denice recommended the board move to accept the plan so Gorman could start using the funds.

Approved

Moved by: Brian Jaspersen

Second by: Vanessa Decker

Motion Carried: 7-0

**ii. Approve Telecommunication Services for new SCRC location – Nathaniel Black**

Nathaniel Black presented a comparison on possible vendors for the new telephone and internet services at the new Santa Clarita Resource Center location.

Nathaniel used the E Rate process to receive bids from vendors. This process allows Gorman to apply through USAC for possible discounts. USAC requires that price be the most influential factor when choosing a vendor. USAC will more often approve a more cost efficient vendor than one that isn't. Due to this criteria, Nathaniel recommended the board choose Nitel as the provider for the Santa Clarita Resource Center.

If USAC approves Gorman's application, the school would qualify for 40% off of internet and up to 50% off of the remaining internet and telephone services. This would be a major savings for Gorman.

Approved  
Moved by: Kathleen Kefoury  
Second by: Timothy Hughes  
Motion Carried: 7-0

iii. **Second Read – Job Description – Naja Braddock**

a. **HR Specialist**

Approved  
Moved by: Kelly Berggren  
Second by: Brian Jaspersen  
Motion Carried: 7-0

b. **Warehouse Lead Technician**

Brian Jaspersen spoke to how phenomenal he believes the Warehouse functions. Especially with everything they have to get done. Brian mentioned that during his visit he definitely noticed Ethan Weber being pulled away from the floor a great deal. Brian also mentioned how there were deliveries and foot traffic. Brian said there is a lot going on at the Warehouse and it isn't even peak season. He recommended they approve this position based on his observations.

Approved  
Moved by: Kathleen Kefoury  
Second by: Vanessa Decker  
Motion Carried: 7-0

c. **Warehouse Data Technician**

Approved  
Moved by: Brian Jaspersen  
Second by: Kathleen Kefoury  
Motion Carried: 7-0

d. **Campus Monitor**

This position is approved with one modification; the board asks that the weight lifting requirement be changed to 50 pounds.

Approved with modifications  
Moved by: Kathleen Kefoury  
Second by: Brian Jaspersen  
Motion Carried: 7-0

iv. **Second Read – Job Description – Naja Braddock**

**a. Warehouse Supervisor**

Board requested the Warehouse jobs be made more uniform under the qualifications area. For example; required weight lifting ability is to be defined as 50 pounds for all positions within the Warehouse. Other uniformity may be necessary. Therefore this position is to be revised and brought back at the March meeting.

No Action Taken  
Moved by: None  
Second by: None  
Motion Carried: 0-0

**b. Warehouse Technician**

This item is to be brought back after uniformity between the various Warehouse positions is established.

No Action Taken  
Moved by: None  
Second by: None  
Motion Carried: 0-0

**v. Third Read – Employee Handbook – Naja Braddock**

This version of the Employee Handbook includes the now edited policies on personal time and vacation time.

Approved  
Moved by: Timothy Hughes  
Second by: Vanessa Decker  
Motion Carried: 7-0

**CLOSED SESSION**

**11. ADJOURN TO CLOSED SESSION, IF ANY: None**

**i. 11.01 Personnel Action – Government Code Section 54957**

**RECONVENE TO OPEN SESSION**

**12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

No action to report

**13. ITEMS FOR NEXT MEETING**

Naja needs to bring back the added Warehouse job descriptions as a first read with the changes highlighted. The Board wished to see more uniformity between the descriptions including but not limited to required lifting ability at 50 pounds. The revised Warehouse positions will also need to be brought back for a third read after they too are made more uniform. Dr. Antoine will be looking to

bring in the Warehouse Lease agreement. There will also be the matter of the Budget to discuss.

**14. CONFIRM MEETING PLACE AND TIME**

March 9, 2016 at 5:00 pm at the Antelope Resource Center

**15. ADJOURNMENT AT 7:20 PM**



# The Gorman Quail



March 2016

### Principal's Message

Since its inception, LCAP Community Forums meet regularly providing staff, parents and the community with a complete overview and training of the Local Control Funding Formula and the roles and responsibilities of the team members related to the development of the LCAP. The LCAP Committee met January 14, February 3 and February 29 working through each of the 8 State Priorities. The team reviewed published documentation, evaluated current practices, and reviewed current and historical data to provide input for goals, actions and accountabilities. The team discussed and validated priority needs and verified the strengths and weaknesses of potential strategies for new programs.

While the implementation of the 2015-16 LCAP went smoothly, areas of need have been identified. Teachers expressed a need for professional development in the Positive Behavior Interventions and Support (PBIS) program. Classified staff members have again expressed a need for professional development that is aligned to district initiatives. Stakeholders expressed concerns with the socio-emotional needs of our students. Parents stated that they would like more specific offerings as it relates to after school programs and sports.

Parents would like to see more music and arts and have students participate in two sports programs for the upcoming school year.

### UPCOMING EVENTS

March 1-18	Pennies for Patients
March 2	Read Across America Day
March 4	Student Council Meeting 3:00pm
March 7	PTSO Meeting 3:00pm
March 11	Yearbook Pre-Sale Ends
March 11	Awards Assembly 8:45am
March 11	Career Day
March 11	Family Game Night 5:00pm-7:00pm
March 13	Daylight Saving Time begins (Set your clocks ahead one hour)
March 15	School Board Meeting 3:00pm
March 16	Panda Express Fundraiser 4:00pm-9:00pm
March 17	St. Patrick's Day- wear green
March 19	Pancake Breakfast/Egg Hunt 10:00am-Noon
March 21-28	Spring Break – classes resume March 29 <sup>th</sup>
April 5-29	CAASPP State Testing 3 <sup>rd</sup> -8 <sup>th</sup> grades
April 22	Spring Fling Formal- 6:00pm-8:00pm

### Immunization Requirements

For the 2016-2017 school year, all students entering, advancing or transferring into 7<sup>th</sup> grade will need proof of an adolescent whooping cough booster immunization (called "Tdap") for Gorman School in the fall. This requirement applies to all public and private schools.

The Tdap requirement affects all incoming 7<sup>th</sup> grade students in California, so it's important to avoid the back-to-school rush and to get our children vaccinated now. In 2010, California experienced its worst outbreak of pertussis in more than half a century, with more than 9,000 confirmed cases and 10 infant deaths. The new immunization requirement is intended to help reduce the spread of whooping cough among California's youth. Most children are fully protected prior to entering kindergarten because of the DTaP vaccine, a vaccine made for younger children. However, protection to these diseases wears off and preteens and teens may be at risk for catching this dangerous disease without a booster.

Remember, in addition to the Tdap booster, there are several important vaccines recommended for preteens and teens including the meningococcal vaccine, a second chickenpox shot (if they never had chickenpox disease), and the HPV vaccine series. Everyone older than six months old is recommended to receive a seasonal flu vaccine.

### Gorman School Science Fair Results

#### 4<sup>th</sup> Grade

<u>First Place</u>	Kristopher Lowe - "Crystal Formers"
<u>Second Place</u>	Ariel Pritchett - "Creating BioGas"
<u>Third Place</u>	Blade Cetani - "Fastest to the Rainbow?"

#### 5<sup>th</sup> Grade

<u>First Place</u>	Anthony Wastaferro - "Effect of Air Pressure"
<u>Second Place</u>	Mia Mize - "Does Mint Affect Temperature of Water?"
<u>Third Place</u>	Blake Rosier - "What is the Fastest Way to Melt Ice?"

#### 6<sup>th</sup> Grade

<u>First Place</u>	Abigail Whitelock - "Gummy Bear Launcher"
<u>Second Place</u>	Griffin Knight - "Ew! The Smelly Dog Gas Problem"

<u>Third Place</u>	Justin Spellins - "Can Soda Move Roller Skates?"
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#### 7<sup>th</sup> Grade

<u>First Place</u>	Zoe Watson - "Liquids Do Not Evaporate at the Same Rate"
<u>Second Place</u>	Daniela Del Real - "Paper Airplanes"
<u>Third Place</u>	Kayla Stewart - "Root Growth"

#### 8<sup>th</sup> Grade

<u>First Place</u>	Alondra Mosso - "Does Aspirin Affect Plant Growth?"
<u>Second Place</u>	Robert Bettis - "Tracks Effect on Wheels"
<u>Third Place</u>	Michaela Rincon - "Crystal Growth"

**Spring Eggstravagnza**

Gorman School PTSO is planning our first annual "Spring EGGstravagnza". On Saturday, March 19<sup>th</sup> from 10:00am-12:00pm we will be hosting a pancake breakfast and egg hunt. This event is open to the whole mountain community. Tickets will be on sale for \$5.00 per person beginning Wednesday, March 9<sup>th</sup> in the front office. Donations of plastic eggs, candy and small treats to fill them are needed.



**Lost and Found**

There are many items, such as hats, gloves, sweaters, sweatshirts and coats in our lost and found. Please check to see if your child is missing items at home; they may be at school.



**Pennies for Patients**

Students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We have started our coin drive on March 1st continuing until March 18th. Students are encouraged to drop their spare change in a collection box located in their classroom. (Donations may also be made online at [studentseries.org](http://studentseries.org)) This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. We're looking forward to helping a great organization that helps so many kids. Last year Gorman students raised over \$500; this year let us raise more.



**Panda Express Fundraising Night**

PTSO is sponsoring a fundraiser at Panda Express on Wednesday, March 16<sup>th</sup> from 4:00pm-9:00pm. We will receive 20% of all purchases. Our flyer must be presented in person or on a smartphone for us to receive credit. Come out and enjoy dinner with the whole family while earning money for our school!



**Yearbook Pre-Sale**

Our yearbook pre-sale for \$15.00 has been extended one week to March 11<sup>th</sup>. After this the cost is going up to \$20.00. Turn in orders to your child's teacher.

**Afterschool Activity Arrangements**

Students need to make arrangements prior to the school day for afterschool activities (such as homework club and sports practices). The school phones are for emergency use only. Students are no longer allowed to call home to arrange afterschool activities. If plans are not made ahead of time, students will be put on the bus to their normal drop off spot.



**Read Across America**

Gorman Elementary School students celebrated Dr. Seuss's birthday on Wednesday, March 2<sup>nd</sup>. This was our fourth annual "Read Across America" event. This event is the nation's largest reading celebration with more than 45 million participating around the country to highlight the importance of developing a love for reading in schools. Students enjoyed our guest readers and the stories they presented. We would like to thank CHP Officer Adriaan Garcia and LA Sheriff Deputy Steve Snover for volunteering to read to our students.



**Box Tops for Education**

Box Tops for Education is still in full swing. Please continue to send in your Box Tops to earn money for our school. All proceeds go toward activities for the students and teachers.



**STUDENT COUNCIL NEWS**

**FAMILY GAME NIGHT**

Student Council will be hosting Family Game Night on Friday, February 11<sup>th</sup> from 5:00pm-7:00pm. We would like to invite all of our students and their families to join us for a fun night of games!



**EGG HUNT**

We are planning an egg hunt on March 18<sup>th</sup>.

**WATCH FOR FURTHER INFO ON THESE UPCOMING EVENTS!**

**NEXT MEETING**

April 8, 2016 at 3:00pm

**Gorman Joint School District**  
49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

## **BOARD OF TRUSTEES**

### **MINUTES OF THE REGULAR MEETING**

**February 9, 2016**

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President  
Patricia Edwards, Member

Members Absent: Julie Ralphs, Clerk

Also Present: Johannis Andrews, Superintendent/Principal  
Jean Cummings, Business Manager/Consultant  
Lise Wastaferro, Accounting/Data Processing Technician

Others Present: Teachers, Casey Stanford, Michi Knight, Lisa Davis, Cheri Hanshaw  
School Secretary, Denise Saenz

5532 The Board approved the Agenda as presented for February 9, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5533 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5534 Reconvened to Regular Session at 3:31 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

No action taken in closed session

President, Steve Sonder, asked for any comments from the Board.  
No comments.

President, Steve Sonder, asked for any comments from the staff.

Superintendent Andrews stated that for the last 4 weeks he has been trying to get in contact with KCSOS District Advisory in regards to the District of Choice issue with the El Tejon Unified School District. Mr. Andrews wanted to state, for the record, that he just received a call back today February 9<sup>th</sup> that the meeting is scheduled for tomorrow February 10<sup>th</sup>.

Board President, Steve Sonder, asked for any comments from the public.  
No comments.

A discussion was held at this time to change the March 8, 2016 Board Meeting to March 15, 2016 due to the SSDA conference schedule.

Patricia Edwards and President Sonder stated that it would be ok to change the March 8th meeting to March 15th.

5535 The Board approved the Minutes of the Regular Meeting January 12, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5536 The Board approved Purchase Orders #15-16-149 through 15-16-167 of which \$30,342.61 was paid from the General Fund and \$3,676.39 from other funds.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5537 The Board approved B Warrants #11910-11937 in the amount of \$49,756.14.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5538 The Board approved to change the Tuesday, March 8, 2016 board meeting to March 15, 2016 due to SSDA conference schedule.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5539 The Board approved the 2014-15 Audit Report by Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants.

President Sonder stated that this was a good report in today's times and that Mr. Andrews, Jean Cummings and Lise Wastafarro did a very good job.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0



5540 The Board approved membership dues with Small School Districts' Association (SSDA) from 2/1/16-1/31/17 in the amount of \$300.00.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5541 The Board approved I-SAFE License Renewal Gold Package for 1 year in the amount of \$390.00.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5542 The Board approved the Gorman Elementary School-School Accountability Report Card (SARC) Reported Using Data from the 2014-15 School Year published during 2015-16 as presented for posting on the school website as required by law.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5543 The Board approved the 2016 Contract Renewal for Gorman Elementary School District with Kaiser & Delta Dental, effective 3/1/16-2/28/17.

President Sonder stated to Jean Cummings that we will need to look at the employee health benefits over the summer. President Sonder stated that it would be nice if the employees would not have to pay toward the insurance cost but he would also like to make sure that we get a good policy for the employees.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5544 The Board approved the Charter Amendment between the Gorman Joint School District and the Gorman Learning Center regarding the Santa Clarita Resource Center location.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5545 The Board approved Agreement for Services between the Gorman School District and TinyEye effective 2/9/16 in the amount of \$75.00 per hour for all services.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5546 The Board approved Conference/Mileage Report #04-15-16.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5547 The Board approved Resolution #04-15-16 of the Governing Board of the Gorman Joint School District Regarding the Reduction or Discontinuance of Particular Kinds of Service (Certificated Layoff)

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be changed from Tuesday, March 8, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session to March 15, 2016.

5548 The Board adjourned the meeting at 3:40 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

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Steve Sonder, President

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
15-16-168	2/2/16	BK'S HEATING AND AIR	LABOR-REPLACE HEATER 4-5TH GR. GAS LINE, THERMOSTAT	\$400.00		\$400.00	2/4/16
15-16-169		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 1/16	\$8,405.53	\$8,405.53		2/3/16
15-16-170		READY REFRESH BY NESTLE	RENTAL 12/27/15-1/26/16	\$7.51	\$7.51		2/3/16
15-16-171		CASEY STANFORD	INSTRUCTIONAL SUPPLIES	\$20.95	\$20.95		2/4/16
15-16-172	2/4/16	ACE HARDWARE	MAINTENANCE, OPERATION & CAFÉ SUPPLIES	\$495.54	\$489.10	\$6.44	2/5/16
15-16-173		PRENTIS EDWARDS	TECH SERVICE 1/16	\$350.00	\$350.00		2/9/16
15-16-174	2/5/16	JOHANNIS ANDREWS	MILEAGE 1/16	\$273.56	\$273.56		2/8/16
15-16-175	2/8/16	SCV FOOD SERVICE	MEALS 1/16	\$4,115.08		\$4,115.08	2/10/16
15-16-176	2/9/16	CENTRAL RESTAURANT PRO.	NEW VULCAN GAS CONVECTION OVEN	\$3,360.00			
15-16-177		CO OF LOS ANGELES	CAFÉ FOOD SAFETY INSPECTION FEE 11/17/15	\$155.00		\$155.00	2/11/16
15-16-178	2/10/16	KROEGER INC.	INSTRUCTIONAL SUPPLIES	\$199.99			
15-16-179		SSDA ANNUAL CONFERENCE	REGISTRATION FOR JA ANNUAL SPRING CONF 3/9-3/11/16	\$475.00	\$475.00		2/22/16
15-16-180	2/11/16	SSDA	ANNUAL MEMBERSHIP 2/1/16-1/31/17	\$300.00	\$300.00		2/16/16
15-16-181		I-SAFE, INC.	1 YR GOLD SUBSCRIPTION RENEWAL	\$390.00	\$390.00		2/16/16
15-16-182		AKA WATER SERVICE, INC.	BACTI, MANGANESE, NITRATE, RE-TEST, DISINFECT TANK	\$445.00	\$445.00		2/16/16
15-16-183	2/16/16	CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 1/16	\$3,600.00	\$3,600.00		2/18/16
15-16-184	2/17/16	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 1/16 DISTRICT	\$1,989.25	\$1,989.25		2/19/16
15-16-185		A.V. ACTION AIR, INC.	LABOR/MATERIALS REPLACE TRUE FRIDGE COMPRESSOR	\$650.80		\$650.80	2/18/16
15-16-186	2/18/16	SCHOOL SPECIALTY	SPECIAL EDUCATION INSTRUCTIONAL SUPPLIES	\$159.69			
15-16-187	2/23/16	CHEVRON	GAS VANS 1/22/16-2/21/16	\$291.80	\$291.80		2/26/16
15-16-188		SANTANA'S PUMPING	LABOR & MATERIALS REPLACE BREAKER IRRIGATION SYSTEM	\$2,639.50			
			INSULATE, REPAIR LADIES RESTROOM & DRINKING FOUNTAIN				
15-16-189	2/25/16	UNITED PARCEL SERVICE	SERVICE 2/17/16	\$11.36	\$11.36		2/26/16
15-16-190		AMERICAN EXPRESS	LW-4 LASERJET COLOR PRINTERS, JA-LODGING SSDA & SUPT SYMPOSIUM, CONF EXP-MEAL, PROJECTOR LAMP	\$2,920.77			
			TOTALS	\$31,656.33	\$17,049.06	\$5,327.32	
			REMAINING UNPAID	\$9,279.95			



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 02/22/16 Next Closing Date 03/24/16



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Account Ending [REDACTED]

**New Balance** **\$2,920.77**

**Please Pay By** **03/08/16<sup>†</sup>**

<sup>†</sup>Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit  
[www.membershiprewards.com](http://www.membershiprewards.com)

**Account Summary**

Previous Balance	\$349.04
Payments/Credits	-\$442.50
New Charges	+\$3,014.23
Fees	+\$0.00

**New Balance** **\$2,920.77**

Days in Billing Period: 29

See page 2 for important information about your account.

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care** 1-800-492-3344    **Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**  
 Do not staple or use paper clips

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Pay by Phone**  
 1-800-472-9297

**Account Ending** [REDACTED]

Enter 15 digit account # on all payments.  
 Make check payable to American Express.

SP 01 025490 95837B 126 DSNGLP



LISE WASTAFERRO  
 GORMAN SCHOOL DIST  
 49847 GORMN SCHOL RD  
 GORMAN CA 93243-0104

Please Pay By  
**03/08/16**  
 Amount Due  
**\$2,920.77**

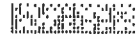
Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000



**Business Gold Card**  
 GORMAN SCHOOL DIST  
 LISE WASTAFERRO  
 Closing Date 02/22/16

**OPEN**<sup>SM</sup>



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Account Ending [REDACTED]

**Payments and Credits**

**Summary**

	<b>Total</b>
<b>Payments</b>	-\$349.04
<b>Credits</b>	
LISE WASTAFERRO [REDACTED]	-\$93.46
<b>Total Payments and Credits</b>	<b>-\$442.50</b>

**Detail** \*Indicates posting date

<b>Payments</b>		<b>Amount</b>
11/31/16*	LISE WASTAFERRO      PAYMENT RECEIVED - THANK YOU	-\$349.04
<b>Credits</b>		<b>Amount</b>
11/29/16	LISE WASTAFERRO      PRIMA SUPPLY 069000079932001 LOUISVILLE      KY 5028554850 Description      Price INDUSTRIAL SUPPLIES      \$93.46	-\$93.46

**New Charges**

**Summary**

	<b>Total</b>
LISE WASTAFERRO [REDACTED]	\$1,162.14
JOHANNIS ANDREWS [REDACTED]	\$1,852.09
<b>Total New Charges</b>	<b>\$3,014.23</b>

**Detail**

**LISE WASTAFERRO**  
Card Ending [REDACTED]

		<b>Amount</b>
1/26/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES <i>4 HP Color Laserjet Pro Printers</i>	\$1,068.68 ✓
1/28/16	PRIMA SUPPLY 069000079932001 LOUISVILLE KY 5028554850 Description      Price INDUSTRIAL SUPPLIES      \$93.46 <i>Refunded - see above</i>	\$93.46

**JOHANNIS ANDREWS**  
Card Ending [REDACTED]

		<b>Amount</b>
1/25/16	GILMORE GLOBAL US 8663636673 NC COMPUTER NETWORK/INFO Description ECOMMERCE SERVICES <i>Projector Lamp 5th-6th gr.</i>	\$230.55 ✓

502

## Detail Continued

		Amount
1/25/16	ALVARADO ST BREWERY GRIL 0003 MONTEREY CA 650-380-2240 Description FOOD/BEVERAGE	\$20.00 ✓
	<i>Supt Symposium - meal</i>	
1/30/16	MONTEREY MARRIOTT MONTEREY CA Arrival Date 01/25/16 00000000	\$1,027.76 ✓
	<i>Lodging + parking Supt Symposium</i>	
	Departure Date 01/29/16	
2/17/16	CCI*GETAROOM.COM 800-468-3578 TX HOTELROOMS	\$573.78 ✓
	<i>Lodging S S D A Conf.</i>	

## Fees

		Amount
<b>Total Fees for this Period</b>		<b>\$0.00</b>

## 2016 Fees and Interest Totals Year-to-Date

		Amount
Total Fees in 2016		\$0.00
Total Interest In 2016		\$0.00

Report Id : LAAP02951  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2016-02-25 Issue Date : 2016-02-26

Page No : 1  
 Run Date : 2016-02-25  
 Run Time : 19.29.12

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11971		01.0-14000.0-000000-36000-4360-00000000		08/16		291.80					
Total						291.80					
11972		01.0-00000.0-00000-72000-5910-00000000		08/16		11.36					
Total						11.36					
REGISTER TOTAL AMOUNT						303.16					
Issues :						0.00					
Voids :											
Total number of vouchers :						2					
Number of Vouchers Audited						0					
Net Disbursed :						303.16					
SYSTEM WARRANTS ISSUED						2					
MANUAL WARRANTS ISSUED						0					
NUMBER OF VOIDS						0					
SYSTEM WARRANTS ISSUED MTD						35					
SYSTEM WARRANTS ISSUED YTD						285					
MANUAL WARRANTS ISSUED MTD						0					
MANUAL WARRANTS ISSUED YTD						0					
WARRANTS VOIDED MTD						0					
WARRANTS VOIDED YTD						0					
Fund Summary											
Issues						303.16					
Voids						0.00					

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
SMALL SCHOOL DISTRICTS' ASSOCI	11969		01.0-00000.0-00000-72000-5220-0000000	08/16			08/16	475.00					
Total								475.00					
SULPHUR SPRINGS UNION SCHOOL D	11970		01.0-65000.0-57700-11900-5800-0000000	08/16			08/16	3400.00					
Total								3400.00					

*Registration JA Mar 9-11, 2016  
 Conference  
 475.00 ✓ 22767574 CHK PAYOUT 6890  
 Sp Ed. Service 1/16*

REGISTER TOTAL AMOUNT	Issues :	3,875.00	Voids :	0.00	Net Disbursed :	3,875.00
SYSTEM WARRANTS ISSUED	2	From 22767574	To 22767575	Total number of vouchers :	2	Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0	From	To			
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	33	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD	283	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	
Fund Summary		Issues		Voids		
01.0		3,875.00		0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
ATKINSON, ANDELSON, LOXA, RUUD 11968		01.0-00000.0-00000-71000-5820-00000000		08/16	1989.25	1989.25	1989.25	22764740	6888		
REGISTER TOTAL AMOUNT Issues : 1,989.25    Voids : 0.00    Net Disbursed : 1,989.25 Total 1989.25    Total number of vouchers : 1    Number of Vouchers Audited 1											
SYSTEM WARRANTS ISSUED	1	From 22764740	To 22764740								
MANUAL WARRANTS ISSUED	0	From									
NUMBER OF VOIDS	0										
SYSTEM WARRANTS ISSUED MTD	31										
SYSTEM WARRANTS ISSUED YTD	281										
Fund Summary											
01.0											

*Legal Service //16-District*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
11967			13.0-53100.0-000000-370000-5630-00000000			08/16	650.80					6886	
Total							650.80	650.80	22760023	6886			
11963			01.0-00000.0-000000-720000-5850-00000000			08/16	2340.00						
11963			01.0-65000.0-57700-21000-5850-00000001			08/16	900.00						
11963			01.0-65000.0-57700-21000-5850-00000000			08/16	360.00						
Total							3600.00	3600.00	22760024	6886			
11964			01.0-00000.0-11100-10000-5610-00000000			08/16	208.02						
11964			01.0-00000.0-000000-720000-5610-00000000			08/16	69.35						
Total							277.37	277.37	22760025	6886			

*Repair Vendor - CAFE - Fridge*

*Business Manager Service*

*1/16*

*Lease Payment Canon copiers*

REGISTER TOTAL AMOUNT	Issues :	4,528.17	Voids :	0.00	Net Disbursed :	4,528.17
SYSTEM WARRANTS ISSUED	3	From	22760023	To	22760025	Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0	From		To		2
NUMBER OF VOIDS	0	From		To		

SYSTEM WARRANTS ISSUED MTD	30	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	280	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary		Issues		Voids	
01.0	3,877.37		0.00		
13.0	650.80		0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2016-02-16 Issue Date :2016-02-17

Page No : 1  
 Run Date : 2016-02-16  
 Run Time : 19.54.32

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResP	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
MOUNTAINSIDE DISPOSAL, INC.	11965			01.0-00000.0-000000-82000-5560-00000000	08/16			08/16	174.10	174.10	22755815	CHK PAYOUT	6884	
SOUTHERN CALIFORNIA EDISON	11966			01.0-00000.0-000000-82000-5510-00000000	08/16			08/16	1047.95	1047.95	22755816	CHK PAYOUT	6884	
REGISTER TOTAL AMOUNT									1,222.05	1,222.05				
SYSTEM WARRANTS ISSUED									2	2				
MANUAL WARRANTS ISSUED									0	0				
NUMBER OF VOIDS									0	0				
SYSTEM WARRANTS ISSUED MTD									27	27				
SYSTEM WARRANTS ISSUED YTD									277	277				
Fund Summary									Issues	1,222.05				
									Voids	0.00				
Total number of vouchers :									2	2				
Net Disbursed :									1,222.05					

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAEP029S1  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date :2016-02-11 Issue Date :2016-02-16

Page No : 1  
 Run Date : 2016-02-11  
 Run Time : 19.38.43

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
i-SAFE, INC.	11959		01.0-41260.0-11100-10000-4340-0000000				08/16	390.00					
							Total	390.00		22752621	CHK PAYOUT	6882	
AKA WATER SERVICES, INC.	11962		01.0-00000.0-00000-82000-5530-0000000				08/16	445.00					
							Total	445.00		22752622	CHK PAYOUT	6882	
KAISER FOUNDATION HEALTH PLAN,	11960		01.0-00000.0-11100-10000-3411-0000000				08/16	1358.50					
	11960		01.0-14000.0-11100-10000-3411-0000000				08/16	612.50					
	11960		01.0-00000.0-11100-10000-3412-0000000				08/16	1658.25					
	11960		01.0-14000.0-00000-36000-3412-0000000				08/16	552.75					
	11960		13.0-53100.0-00000-37000-3412-0000000				08/16	621.00					
	11960		01.0-00000.0-00000-72000-3412-0000000				08/16	1108.00					
	11960		01.0-00000.0-00000-72000-3412-0000000				08/16	621.00					
	11960		76.0-00000.0-00000-00000-9517-0000000				08/16	800.00					
	11960		01.0-00000.0-00000-27000-3411-0000000				08/16	316.00					
	11960		01.0-00000.0-00000-71500-3411-0000000				08/16	316.00					
			Total					7964.00		22752623	CHK PAYOUT	6882	

*ign. license re new a C-bold*  
*Barti, manganesa Nitrate, Riteist*  
*Talk Distribution 1/16*

*3/16*

SMALL SCHOOL DISTRICTS' ASSOCI 11961

REGISTER TOTAL AMOUNT	Issues :	9,099.00	To	22752624	From	0	From	0	Net Disbursed :	9,099.00
SYSTEM WARRANTS ISSUED	4									
MANUAL WARRANTS ISSUED	0									
NUMBER OF VOIDS	0									
SYSTEM WARRANTS ISSUED MTD	25									
SYSTEM WARRANTS ISSUED YTD	275									
Fund Summary	Issues									
01.0	7,678.00									
13.0	621.00									
76.0	800.00									

01.0-00000.0-00000-72000-5310-0000000 08/16 300.00  
 01.0-00000.0-00000-72000-5310-0000000 08/16 300.00

REGISTER TOTAL AMOUNT	Issues :	9,099.00	To	22752624	From	0	From	0	Net Disbursed :	9,099.00
SYSTEM WARRANTS ISSUED	4									
MANUAL WARRANTS ISSUED	0									
NUMBER OF VOIDS	0									
SYSTEM WARRANTS ISSUED MTD	25									
SYSTEM WARRANTS ISSUED YTD	275									
Fund Summary	Issues									
01.0	7,678.00									
13.0	621.00									
76.0	800.00									

01.0-00000.0-00000-72000-5310-0000000 08/16 300.00  
 01.0-00000.0-00000-72000-5310-0000000 08/16 300.00

WARRANTS VOIDED MTD 0  
 WARRANTS VOIDED YTD 0  
 Total number of vouchers : 4  
 Number of Vouchers Audited 0

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID\* Indicates Warrants were issued and Cancelled the same day.

\*Total Amount by Account do not include discounts earned or lost, use tax or freight.

PAYEE VOUCHER REF NO PO NUMBER Fund ResPrj Goal Func Obj Sch/Loc Per/FY AMT BY ACCOUNT AMT BY WARRANT NUMBER WARRANT MTD CYCLE SEQ STAT

COUNTY OF LOS ANGELES 11958 13.0-53100.0-000000-37000-5880-0000000 08/16 155.00 155.00 22747715 155.00 22747715 6880

*Cafeteria Food Safety Inspection*  
*11/17/15*  
 CHK PAYOUT 6880

REGISTER TOTAL AMOUNT Issues : 155.00 Voids : 0.00 Net Disbursed : 155.00  
 SYSTEM WARRANTS ISSUED 1 From 22747715 To 22747715 Total number of vouchers : 1 Number of Vouchers Audited 1  
 MANUAL WARRANTS ISSUED 0 From 0 To 0  
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 21 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0  
 SYSTEM WARRANTS ISSUED YTD 271 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0  
 Fund Summary Issues 155.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAEP029S1  
 District : 64584  
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)  
 COMMERCIAL WARRANT REGISTER  
 Voids Date : 2016-02-09 Issue Date : 2016-02-10

Page No : 1  
 Run Date : 2016-02-09  
 Run Time : 19.46.14

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11956		01.0-00000.0-11100-10000-3411-00000000				08/16	101.08					
11956		01.0-14000.0-11100-10000-3411-00000000				08/16	60.31					
11956		01.0-00000.0-11100-10000-3412-00000000				08/16	63.78					
11956		01.0-14000.0-00000-36000-3412-00000000				08/16	21.26					
11956		13.0-53100.0-00000-37000-3412-00000000				08/16	30.16					
11956		01.0-00000.0-00000-72000-3412-00000000				08/16	40.77					
11956		01.0-00000.0-11100-10000-3412-00000000				08/16	30.15					
11956		01.0-00000.0-00000-71100-3412-00000000				08/16	60.31					
11956		01.0-00000.0-00000-27000-3411-00000000				08/16	12.37					
11956		01.0-00000.0-00000-71500-3411-00000000				08/16	12.36					
Total							432.55	432.55	22740177	CHK PAYOUT	6878	

3/16

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SANTA CLARITA VALLEY FOOD SERV 11957

REGISTER TOTAL AMOUNT	Issues :	4,547.63	Voids :	0.00	Net Disbursed :	4,547.63
SYSTEM WARRANTS ISSUED	2 From 22740177	To 22740178	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0 From	To				
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	20	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	270	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	Voids			
01.0	402.39	0.00			
13.0	4,145.24	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund Resp	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11955			01.0-00000.0-00000-77000-5840-00000000				08/16	350.00					

PRENTIS EDWARDS

REGISTER TOTAL AMOUNT Issues : 350.00 Voids : 0.00 Net Disbursed : 350.00

Total 350.00 22728882 22728882 350.00 22728882 350.00

*Teach Service #16*

SYSTEM WARRANTS ISSUED 1 From 22728882 To 22728882 Total number of vouchers : 1 Number of Vouchers Audited 1

MANUAL WARRANTS ISSUED 0 From 0 To 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 18 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0

SYSTEM WARRANTS ISSUED YTD 268 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0

Fund Summary Issues 350.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
11954		01.0-00000.0-00000-72000-5210-0000000				08/16	273.56						
Total							273.56	273.56	22725819	273.56	6874		
REGISTER TOTAL AMOUNT							Issues :	273.56			Net Disbursed :	273.56	
SYSTEM WARRANTS ISSUED							1 From	22725819	To	22725819	Total number of vouchers :	1	Number of Vouchers Audited
MANUAL WARRANTS ISSUED							0 From		To				0
NUMBER OF VOIDS							0						
SYSTEM WARRANTS ISSUED MTD							17						
SYSTEM WARRANTS ISSUED YTD							267						
Fund Summary							Issues						
01.0								273.56					

*Mileage 1/16*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11950		01.0-00000.0-00000-81000-4380-0000000				08/16	292.14					
11950		01.0-00000.0-00000-81100-4370-0000000				08/16	196.96					
11950		13.0-53100.0-00000-37000-4790-0000000				08/16	6.44					
		Total					495.54					
								495.54	22723125			6872
GORMAN LEARNING CENTER												
11949		01.0-65000.0-00000-00000-9520-0000000				08/16	818317.02					
11949		01.0-33100.0-00000-00000-9520-0000000				08/16	91244.09					
11949		01.0-65120.0-00000-00000-9520-0000000				08/16	20891.79					
11949		01.0-00000.0-00000-00000-9520-0000000				08/16	154291.29					
		Total					1084744.19					
								1084744.19	22723126			6872
JULIE RALPHS												
11953		01.0-00000.0-00000-71100-3412-0000000				06/16	500.00					
		Total					500.00					
								500.00	22723127			6872
STAPLES ADVANTAGE												
11951		01.0-11000.0-11100-10000-4310-0000000				08/16	37.45					
		Total					37.45					
								37.45	22723128			6872
STEVE SONDER												
11952		01.0-00000.0-00000-71100-3412-0000000				08/16	500.00					
		Total					500.00					
								500.00	22723129			6872
REGISTER TOTAL AMOUNT												
		Issues :	1,086,277.18									
		To	22723129									
		From										
		0										
SYSTEM WARRANTS ISSUED												
		MANUAL WARRANTS ISSUED	16									
		MANUAL WARRANTS ISSUED YTD	266									
SYSTEM WARRANTS ISSUED MTD												
		MANUAL WARRANTS ISSUED MTD	0									
		MANUAL WARRANTS ISSUED YTD	0									
Fund Summary												
		Issues										
		1,086,270.74	0.00									
		6.44	0.00									
Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.												
In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.												

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
ATKINSON, ANDELSON, LOYA, RUUD	11938		01.0-00000.0-00000-71000-5820-0000000			08/16	3405.80						
			Total				3405.80						
BK'S HEATING & AIR	11939		14.0-00000.0-00000-81000-6510-0000000			08/16	400.00						
			Total				400.00						
CALIFORNIA TEACHERS ASSOCIATIO	11946		76.0-00000.0-00000-00000-9517-0000000			08/16	414.50						
	11946		76.0-00000.0-00000-00000-9517-0000000			08/16	414.50						
			Total				829.00						
CASEY STANFORD	11947		01.0-11000.0-11100-10000-4310-0000000			08/16	20.95						
			Total				20.95						
GORMAN ELEMENTARY ASSOCIATION	11948		76.0-00000.0-00000-00000-9517-0000000			08/16	75.00						
	11948		76.0-00000.0-00000-00000-9517-0000000			08/16	75.00						
			Total				150.00						

REGISTER TOTAL AMOUNT	Issues :	4,805.75	Voids :	0.00	Net Disbursed :	4,805.75
SYSTEM WARRANTS ISSUED	5 From	22719755	To	22719759	Total number of vouchers :	5
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	2
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	11	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD		0
SYSTEM WARRANTS ISSUED YTD	261	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD		0
Fund Summary	Issues	Voids				
01.0	3,426.75	0.00				
14.0	400.00	0.00				
76.0	979.00	0.00				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11945			01.0-00000.0-11100-10000-3411-0000000			08/16	08/16	1564.00					
11945			01.0-00000.0-11100-10000-3411-0000000			08/16	08/16	1564.00					
Total													
11940			01.0-00000.0-00000-82000-5565-0000000			08/16	08/16	647.00					
Total													
11943			01.0-11000.0-11100-10000-4340-0000000			08/16	08/16	99.95					
Total													
11944			01.0-00000.0-00000-82000-5530-0000000			08/16	08/16	7.51					
Total													
11942			01.0-00000.0-00000-36000-5812-0000000			08/16	08/16	8405.53					
Total													
11941			01.0-00000.0-00000-82000-5520-0000000			08/16	08/16	709.31					
Total													
REGISTER TOTAL AMOUNT													
Issues :	12,997.30	Voids :	0.00	Total number of vouchers :	6	Number of Vouchers Audited	0						
6 From 22716610	To 22716615												
0 From	To												
0	0												
6	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD										
256	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD										
Fund Summary													
Issues	12,997.30	Voids	0.00										

*Health Premium 12/15, 1/16*  
*Sewer Service 1/16*  
*1yr license 4th-5th gr.*  
*Rental Service 12/27/15-1/26/16*  
*Home to School Service 1/16*  
*12/29/15-1/29/16*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.  
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



**President**  
Diana Nardi  
[dinardi@palmdalesd.org](mailto:dinardi@palmdalesd.org)

**Past President**  
Tim Barker  
[t.barker@westside.k12.ca.us](mailto:t.barker@westside.k12.ca.us)

**President Elect**  
Steve Radford  
[hradford@avhisd.org](mailto:hradford@avhisd.org)

**Secretary**  
Ricardo Romero  
[romero@avhisd.org](mailto:romero@avhisd.org)

**Treasurer**  
David Denning  
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**Parliamentarian/ Historian**  
Andrea Paxton  
[a.paxton@westside.k12.ca.us](mailto:a.paxton@westside.k12.ca.us)

**Newsletter**  
Rebecca Cooksey

#### RACSAM

ANTELOPE VALLEY  
REPRESENTATIVES:

**AVUHSD – Joe Kelly**  
[jkelly@avhisd.org](mailto:jkelly@avhisd.org)

**EUSD - David Howard**  
[dhoward@eastside.k12.ca.us](mailto:dhoward@eastside.k12.ca.us)

**HELUS – Steve Martinez**  
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**LSD - David Newman**  
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**PSD – Sonia Salcedo**  
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**WUSD –Steve Wood**  
[S.wood@westside.k12.ca.us](mailto:S.wood@westside.k12.ca.us)

**WSD – Teresa Grey**  
[tgrey@wilsona.k12.ca.us](mailto:tgrey@wilsona.k12.ca.us)

## Antelope Valley Charter

Lisa Wastaferra  
Gorman Joint School District  
P.O. Box 104  
Gorman, CA 93243

February 8, 2016

Dear Maria Palmer,

It is that time of year for the local ACSA chapter to collect dues. Our rolls indicate 1 administrator from the Gorman Joint School District who are members of our chapter.

The local AV ACSA dues are \$25 per administrator for the 2015-16 school year. The total amount for your school district local dues are \$25.

### **Please make checks out to AV ACSA.**

The check can be sent to:  
Brian Williams, Membership  
David G. Millen Intermediate  
39221 22<sup>nd</sup> St. West  
Palmdale, CA 93551

Thank you for your continued support of the Association of California School Administrators.

Sincerely,

Brian Williams  
Membership



# RENEWAL QUOTE

IXL Learning  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

QUOTE #882186-0216  
DATE: FEBRUARY 5, 2016

**TO:**  
Casey Stanford  
Gorman Elementary School  
49847 Gorman School Road  
Gorman, CA 93243

**COMMENTS OR SPECIAL INSTRUCTIONS:**

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
John Dean	A13-882186	March 18, 2016 – March 19, 2017	March 5, 2016

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades K-8: 125 students) Subjects: Math  <i>Unlimited instructor accounts included</i>	\$1,031.00	\$1,031.00
SUBTOTAL			\$1,031.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$1,031.00

**Ordering instructions:**

We accept payment by purchase order, check, or credit card. School POs should be faxed to 650-372-4301 or e-mailed to [orders@ixl.com](mailto:orders@ixl.com). Please be sure to list the quote number on your payment or purchase order.



BrightArrow Technologies, Inc.

PO Box 7493  
Bellevue, WA 98008  
P 425-558-2100  
F 425-952-6496

# Invoice

Date	Invoice #
2/18/2016	6489

Bill To
Gorman School District Attn: Joe Andrews 49847 Gorman School Road PO Box 104 Gorman, CA 93243

P.O. No.	Terms	Project
Verbal	Net 30	

Quantity	Description	Rate	Amount
1	Digital Voice Dialer Annual Subscription Plan renewal for phone/e-mail support and updates. For 125 students and staff.  Coverage period is through 3/30/17.	125.00	125.00

Thank you for your business.	<b>Total</b>	\$125.00
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# Quote

Date	Quote #
3/2/2016	US488689R

Payment Status  
Open

## Bill To Attention

Accounts Payable  
Gorman SD  
49847 Gorman School Road  
PO Box 104  
Gorman CA 93243  
United States

Username	E-mail
casey.stanford	caseystanford@gmail.com

Item	Quantity	Description	Rate	Amount
Classroom BP	1	For use by a teacher and students in a single classroom on up to three computers, projectors or interactive whiteboards. 12 month subscription.	220.00	220.00
			Total	\$220.00

\* Please include any applicable tax exemption certificates for your school/district along with your order.

## Remit to:

BrainPOP Accounts Receivable 71 W 23rd St., 17th Floor | New York, NY 10010 | Fax: 866-867-6629

Please make all checks payable to 'BrainPOP'.

**LA COUNTY OFFICE OF EDUCATION  
AND  
Gorman School District**

This Memorandum of Understanding, herein referred to as “MOU,” is entered into by and between the Los Angeles County Office of Education (LACOE) and the Gorman School District.

PREAMBLE

The purpose of the agreement is to support the data sharing efforts between all school districts within Los Angeles County – specifically to initially share foster youth information. The ability to share information for foster youth population is particularly critical at this moment. Under the Local Control Funding Formula (LCFF), one of LACOE’s identified state priorities, to be developed through the Local Control and Accountability Plan (LCAP), is to coordinate services, including working with the county child welfare agency to share information, respond to the needs of the juvenile court system, and ensure transfer of education records.

The educational institutions that choose to participate in this MOU desire to evaluate and improve their respective educational programs through the ability to identify and support foster youth to achieve optimal academic performance. The educational institutions agree to the following terms of this MOU:

**1. Data Sharing**

The school district agrees to share student data with LACOE for the purpose of supporting data sharing among all school districts in LA County.

The school district agrees to allow LACOE to share their student data with the LA County Department of Child Family Services (DCFS) via the LACOE Foster Youth system.

Authorized agencies with legitimate educational interests, that sign appropriate confidentiality/acceptable use statements, may be granted access to the LACOE Educational Passport System (i.e. Court System, Foster Youth Agencies, Probation).

On a weekly basis, LACOE will provide the school district with foster youth identification of their designated students to the best of its ability. School district can choose to import the data at will using an online screen to either auto-update their student database or download an Excel document listing for their usage.



The student data sharing to include demographic, school enrollment history, current courses, transcript, attendance, CAHSEE test results, STAR (CST) test results and Bilingual identification.

- Districts utilizing Aeries Student Information System:

LACOE will provide an online form and/or Application Programming Interface (API) to retrieve the foster youth identification from the LACOE database and allow the school district to decide if they want to import the information into their current Aeries Student Information System.

LACOE will provide an automated transfer for the school district using Aeries Student Information System to export their designated foster youth information and send the data to LACOE through a secure File Transfer Protocol between the Eagle Aeries vendor and LACOE network. LACOE will encrypt all student information in storage and in transit.

- Districts utilizing another Student Information System:

For school districts that do not use the Aeries Student Information System, LACOE will work with their software vendor and in collaboration with the school district to identify technical options to support the data sharing capability.

## **2. Confidentiality**

The educational institutions will maintain the confidentiality of any and all student data exchanged by each as a part of this MOU. The confidentiality requirements under this paragraph shall survive the termination or expiration of this MOU or any subsequent agreement intended to supersede this MOU. To ensure the continued confidentiality and security of the student data processed, stored, or transmitted under this MOU, educational institutions shall establish a system of safeguards that will at minimum include the following:

- a. Procedures and systems that ensure all student records are kept in secured facilities and access to such records is limited to personnel who are authorized to have access to said data under this section of the MOU. All data transfers are done in a secure, encrypted manner between participant and LACOE.
- b. All designated staff at the educational institutions involved in the handling, transmittal, and/or processing of data as part of this MOU are bound under this MOU to maintain the confidentiality of all student related personally identifiable information.
- c. Assurances that each school district shall comply with the access log requirements of Education Code section 49064.
- d. Procedures and systems shall require the use of secured passwords to access computer databases used to process, store, or transmit data provided under this MOU.

- e. Procedures and systems, such as good practices for assigning passwords, shall be developed and implemented to maintain the integrity of the systems used to secure computer databases used to process, store, or transmit data provided under this MOU.
- f. Procedures and systems that ensure that all confidential student data processed, stored, and/or transmitted under the provisions of this MOU shall be maintained in a secure manner that prevents the interception, diversion, or other unauthorized access to said data.
- g. The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.
- h. The procedures and systems developed and implemented to process, store, or transmit data provided under this MOU shall ensure that any and all disclosures of confidential student data comply with all provisions of the “Family Educational Rights and Privacy Act” and California law relating to the privacy rights of students, such as but not limited to, the Information Practices Act and the California Public Records Act insofar as such laws are applicable to the parties to this MOU.
- i. Upon position transfer and/or personnel termination, access will be removed by LACOE upon written notification from district in a timely fashion.
- j. The Los Angeles County Office of Education (LACOE) and its third party vendors will ensure compliance with the federal **Family Educational Rights and Privacy Act (FERPA)** and mandatory posting of student data privacy and pupil records policies for the state of California Assembly Bill 1584. The procedures and systems developed and implemented to process, store, or transmit data provided shall ensure that any and all disclosures of confidential student data comply with all provisions of the “Family Educational Rights and Privacy Act” and California law relating to the privacy rights of students, such as but not limited to, the Information Practices Act and the California Public Records Act insofar as such laws are applicable. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.
- k. Any agency that owns or licenses computerized data that includes personal information shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the data to any resident of California whose unencrypted personal information was, or is reasonably believed to have been, acquired by an unauthorized person. The disclosure shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, as provided in subdivision (c), or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. (California Civil Code s. 1798.29(a)).
- l. District shall assign and provide LACOE with the names of two people that will stand as point of contact.

### **3. Indemnification**

Each party to this MOU agrees to defend, indemnify, save, and hold harmless the other parties to this contract from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, reasonable attorney's fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, asserted by a non-party to this MOU (i.e., a non-signatory), for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property to the extent that such injury, damage or loss results from or is connected with negligent, reckless and/or intentional acts and omissions of one or more parties to this MOU. This provision shall only apply to disputes between parties to this MOU and third parties, and shall not apply to disputes involving only parties to this MOU. This provision shall not be limited to the availability or collectability of insurance coverage.

### **4. Entire Agreement**

This document states the entire agreement between the educational institutions with respect to its subject matter and supersedes any previous and contemporaneous or oral representations, statements, negotiations, or agreements.

### **5. Execution**

Each of the persons signing this MOU on behalf of a party or entity other than a natural person represents that he or she has authority to sign on behalf and to bind such party.

### **6. Severability**

If any provision of this MOU is held to be illegal, invalid, or unenforceable under present or future laws effective during the term of this MOU such provision shall be fully severable. This MOU shall remain in full force and effect unaffected by such severance, provided that the severed provision(s) are not material to the overall purpose and operation of this MOU.

### **7. Waiver**

Waiver by any signatory to this MOU of any breach of any provision of this MOU or warranty of representation set forth herein shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right under this MOU shall not operate as a waiver of such right. All rights and remedies provided for in this MOU are cumulative.

### **8. Modification and Amendments**

This MOU may be amended or modified at any time by written mutual agreement of the authorized representatives of the signatories to this MOU. The educational institutions further agree to amend this MOU to the extent amendments are required by an applicable law or policy issued by an appropriate regulatory authority if the amendment does not materially affect the

provisions of this MOU. However, if new laws, policies, or regulations applicable to the educational institutions are implemented which materially affect the intent of the provision of this MOU, the authorized representatives of the signatories to this MOU shall meet within a reasonable period of time, e.g. 20 business days from the date of notice of such change of law, policy, or regulations, to confer regarding how and/or if those laws, policies, or regulations will be applied or excepted.

#### **9. Effect of Termination**

Return or destruction of student information including confidential data held by LACOE or LACOE's Agents. Upon termination, expiration or other conclusion of the MOU for any reason, LACOE shall return or, at the option of the district, provide for the destruction of all student information including confidential data received from the district, or created and received by LACOE on behalf of the district in connection with the MOU, that LACOE or its Agents still maintains in any form, and shall retain no copies (other than system backups) of such student information including confidential data. Not more than ten (10) calendar days after the termination of this MOU, LACOE shall both complete such return or destruction and certify in writing to the district that such return or destruction has been completed.

#### **10. Return or Destruction Not Feasible**


If LACOE reports to the district that return or destruction of the district's Student information including confidential data is not feasible, LACOE must provide the district with a written statement of the reason that return or destruction by LACOE or its Agents is not feasible. If the district determines that return or destruction is not feasible, this MOU shall remain in full force and effect and shall be applicable to any and all of the district's Student Information including confidential data held by LACOE or its Agents.

#### **11. Term of this MOU**

This agreement will be effective when accepted by all participants. At any time, this MOU may be modified by mutual written content of the participants or may be terminated by either participant upon a 30-day advance written notice to the other.

Each of the persons signing this MOU on behalf of a party or entity other than a natural person represents that he or she has authority to sign on behalf and to bind such party.

**APPROVED AND ACCEPTED FOR**  
**LOS ANGELES COUNTY OFFICE OF EDUCATION**

  
LACOE Representative

1/28/2016

**APPROVED AND ACCEPTED FOR GORMAN SCHOOL DISTRICT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name & Title

**Please provide information for your district contacts: Gorman School District**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone



California School Boards Association

***TIME SENSITIVE, REQUIRES BOARD ACTION***  
***DEADLINE Tuesday, March 15, 2016***

January 29, 2016

**TRANSMITTAL**

To: All Board Presidents and Superintendents  
CSBA Member Boards of Education

From: Charlyn Tuter, Program Manager

Re: 2016 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Tuesday, March 15, 2016

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Enclosed in this mailing you will find the following:

- Memo from CSBA President Chris Ungar
- Return envelope U.S. Postmark Deadline – Tuesday, March 15, 2016
- Red ballot to be signed by Superintendent or Board Clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidate's biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 ext. 3281 should you have any questions.

Thank you.

Enclosures



**TIME SENSITIVE, REQUIRES BOARD ACTION**  
**DEADLINE Tuesday, March 15, 2016**

January 29, 2016

**MEMORANDUM**

To: All Board Presidents and Superintendents  
CSBA Member Boards of Education

From: Chris Ungar, President

Re: 2016 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Tuesday, March 15, 2016

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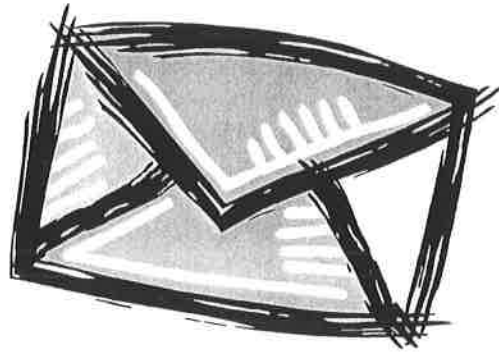
Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Tuesday, March 15, 2016. No exceptions are allowed.**

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018. The next meeting of the Delegate Assembly is on Saturday, May 14 – Sunday, May 15 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Friday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.



BALLOTS SHOULD BE RETURNED IN THE  
ENCLOSED ENVELOPE; HOWEVER, SHOULD  
THE ENVELOPE BECOME MISPLACED; PLEASE  
USE YOUR STATIONERY AND RETURN TO:

CSBA  
DELEGATE ASSEMBLY ELECTIONS  
3251 BEACON BLVD.  
WEST SACRAMENTO, CA 95691

ON THE BOTTOM LEFT CORNER OF THE  
ENVELOPE, WRITE THE REGION OR  
SUBREGION NUMBER (THIS NUMBER APPEARS  
ON THE BALLOT AT THE TOP).



This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **TUESDAY, MARCH 15, 2016**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2016 DELEGATE ASSEMBLY BALLOT  
REGION 22  
(Los Angeles County)

Number of vacancies: 3 (Vote for no more than 3 candidates)

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*Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018*

*\*denotes incumbent*

- Dana Coleman (Antelope Valley Union HSD)
- Steven DeMarzio (Westside Union ESD)
- Keith Giles (Lancaster SD)
- Christy Smith (Newhall SD)\*
- Nancy Smith (Palmdale SD)

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*Provision for Write-in Candidate Name*

*School District*

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*Signature of Superintendent or Board Clerk*

*Title*

---

*School District/COE Name*

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

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**Region 22 – Victor Torres, Director (Castaic Union SD)**  
**6 Delegates (6 elected)**

**Below is a list of all the current Delegates from this Region.**

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John K. Curiel (Westside Union ESD), term expires 2017  
R. Michael (Michael) Dutton (Antelope Valley Union HSD), term expires 2017  
Gwendolyn (Gwen) Farrell (Westside Union ESD), term expires 2016  
Christy Smith (Newhall SD), term expires 2016  
Steven (Steve) Sturgeon (William S. Hart Union HSD), term expires 2017  
Donita J. Winn (Antelope Valley Union HSD), term expires 2016

<b><u>Counties</u></b>
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Los Angeles

## 2016 Delegate Assembly Candidate Biographical Sketch Form

***DUE: Thursday, January 7, 2016***

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |  
or email: [nominations@csba.org](mailto:nominations@csba.org).

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: <u>Dana F. Coleman</u>	CSBA Region-subregion #: <u>22</u>
District or COE Name: <u>Antelope Valley UHSD</u>	Years on board: <u>2</u>
Profession: <u>Board Member/Retired Teacher</u> Contact Number: <u>661-948-7655</u>	E-mail: <u>danacoleman02@avhsd.org</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I believe, after graduating from Governance University, that the way to change education in California is through legislation by CSBA. I will bring my fresh and innovative ideas, my energy and determination to help put California at the top of education in America. My experience as a teacher, athletic coach, district science curriculum specialist, and now Board Member have provided me with insights that I can bring to CSBA to help us improve how we teach students and train teachers so we maximize everyone's morale and trust of the school system. This will improve student achievement and help bring California to the fore front in America.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I bring many years of teaching, coaching and site leadership. I am very active in community affairs from organizing activities to working on committee's to improve the educational system in the Antelope Valley. I serve on the Antelope Valley Mosquito and vector Board as vice president.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

The biggest challenge facing governing boards today will be addressing the teacher shortage facing the country. I believe that CSBA can help legislate for better working conditions to make teaching more attractive to young college graduates.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Dana F. Coleman

Digitally signed by Dana F. Coleman  
DN: cn=Dana F. Coleman, ou=Antelope Valley UHSD, ou=Board of Trustees  
c=US, email=danacoleman02@avhsd.org, o=CSBA

Date: 1/6/16

## 2016 Delegate Assembly Candidate Biographical Sketch Form

**DUE: Thursday, January 7, 2016**

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Name: <u>Steven P. DeMarzio</u>	CSBA Region-subregion #: <u>22</u>
District or COE Name: <u>Westside Union School District (WUSD)</u>	Years on board: <u>10</u>
Profession: <u>Aerospace Engineer</u> Contact Number: <u>661-965-6082</u>	E-mail: <u>brutus350@verizon.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? <u>N/A</u>	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I want to more involved in the activities of CSBA and becoming a Delegate is a great way to achieve that goal as well as advance the the mission of CSBA. CSBA is and should continue to be the major driving force of advancing the education of students in the state of California.

As a former fighter aviator in the USAF with 12 years of dedicated service and 20 years as an engineer in the aerospace industry, I think I can bring a fresh perspective and decisiveness to the Delegate Assembly. I also understand the necessity of molding and nurturing our youth into top-notch, skilled professionals ready for the 21st century workforce that will sorely need their capabilities.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I have served two years as WUSD Board President, two years as Vice President, and three years as Clerk. I am also quite active in our local school boards organization, Antelope Valley School Boards Association (AVSBA), which is comprised of 8 elementary districts, one high school district, two unified districts, and one community college. I have served four years as President as well as serving various other roles and responsibilities within that fine organization. AVSBA regularly holds bi-monthly dinner meetings with speakers on timely educational topics and also hosts an annual educational summit that CSBA senior leadership attends. I regularly visit school campuses or attend school events (Back to School, Open House, First Lego League,...) either as an observer or a judge. I also interface with our elected officials at the local, state, and national level as well as involvement with events with the local chambers of commerce.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

I see two big challenges:

- 1) Maintaining a steady and consistent revenue stream for ALL school districts in California in perpetuity.
- 2) Keeping LCFF and LCAP local and in control locally. Sometimes, I feel the State legislature can't help but meddle in local affairs in its quest to "improve" the educational experience.

CSBA can influence decision makers by advocating for education through the delegates, supporting legislation that truly benefits the local school boards as well as continued collaboration with organizations like ACSA and CASBO.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 3 Jan 15

## 2016 Delegate Assembly Candidate Biographical Sketch Form

**DUE: Thursday, January 7, 2016**

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Name: <u>Keith Giles</u>	CSBA Region-subregion #: <u>22</u>
District or COE Name: <u>Lancaster School District</u>	Years on board: <u>16</u>
Profession: <u>Manager / Reserve Deputy Sheriff</u> Contact Number: <u>661-609-9779</u>	E-mail: <u>keithgiles@qnet.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I want to make a difference in our local childrens' education. I would enjoy setting direction and guiding policy for CSBA.  
 I served as a delegate for two years and Director of region 22 for 11 years.  
 I am able to work with all personality types ( and have).

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

Served for 16 years, was off for two years, then elected back in November.  
 I serve my community as a Reserve Deputy Sheriff, I volunteer 20 hours per month doing various Sheriff duties.  
 I serve on our local school board association currently as second vice president.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

One of the biggest challenges facing local governing boards is keeping up with the ever-changing budget issues.  
 CSBA can help boards with training and updates.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Keith Giles

Date: 12/09/15

## 2016 Delegate Assembly Candidate Biographical Sketch Form

***DUE: Thursday, January 7, 2016***

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |  
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Name: <u>Christy Smith</u>	CSBA Region-subregion #: <u>22</u>
District or COE Name: <u>Newhall School District</u>	Years on board: <u>6</u>
Profession: _____ Contact Number: <u>661-609-0591</u>	E-mail: <u>csmith@newhall.k12.ca.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>1 term</u>	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I bring extensive professional and volunteer experience in public education policy and budgetting. As my resume indicates, I served as a Policy Analyst at the U.S. Department of Education and I have held various leadership roles across my local education community. At present, I am Legislative Vice Chair for the SCV Trustees Association, and Clerk of the Newhall Board, in my second term. I am eager to continue to serve as a delegate for Region 22 to utilize the sum of my professional, volunteer, and elected experience to advocate for our local schools.

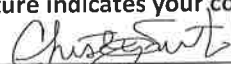
**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I am proud to serve on a board with colleagues who are highly effective and collaborative. Now in my second term, I serve as Board Clerk. I have taken on leadership roles on the board in the campaign for our Prop 39 bond and in the selection of our new Superintendent. Our district has faced the challenge of charter incursion by a charter that is located within our boundaries, but chartered by another district in LA County as a revenue generating scheme. I have been active in my district's efforts to advocate for a legislative fix for these abuses. At the 2015 CSBA conference I presented a Table Talk on the issue to raise awareness and lobby support. I am a local political activist and serve in leadership roles for booster organizations related to my children's activities.

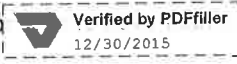
**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

The biggest challenge facing CSBA will be successful advocacy statewide for adequate funding at a time when both the public and elected leaders believe that in our current economic recovery school budgets have been made whole. After years of deferrals and no COLA, California schools continue to lag behind most of the nation in per pupil spending. The time is now to make the case for our students. CSBA advocacy and messaging are key to the effort to bring CA in line with the rest of the nation in funding. Additional challenges where CSBA must provide leadership include navigating the new paradigms in policy after the passage of federal "Every Student Succeeds Act" and the outcome of the Vergara case.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 12/29/15



Christy Smith, Candidate for Delegate Assembly  
Region 22

### Professional Experience

Served as a Policy Analyst in the Office of the Undersecretary, U.S. Dept. of Education  
Served in various student service roles at College of the Canyons

### Elected Office:

Currently serving as Clerk, in my second term on the Newhall School District Governing Board, and ending my first term as an elected CSBA Delegate for Region 22.

### Memberships & Volunteer Activity:

Local PTO/PTA organizations, education related booster organizations and foundations- multiple leadership positions

#### Founding Chair and CEO of the Valencia Valley Education Foundation:

Initiated and managed the development of a site based non-profit education foundation, developed funding goals, fundraising strategy, and managed the group for 3 years

#### Founding Co-Chair of "Raising the Curtain:"

Leading efforts to fund the complete refurbishment a WPA era performing arts center, and develop a structure for its operation, and service to the community. This center will be a key component of a Kennedy Center Arts Integration model elementary school, serving some of the neediest students in our community, and providing access to the performing arts to a traditionally underserved population.  
More information at: [raisingthecurtain.org](http://raisingthecurtain.org)

#### Government Boards and Commissions:

SCV School Trustees Association, Vice Chair, Legislation  
California School Boards Association, Region 22 Elected Delegate  
Southern California Association of Governments/Global Land Use and Economic Council- collaborated on the Regional Action Plan on Poverty  
District Advisory Council, Wm. S. Hart School District

### District Leadership:

#### Chair, Ballot/Bond Measure Campaign

Coordinated the election campaign for Measure E- Prop 39 School Facilities Bond

#### Chair, Board Sub-Committee for Superintendent Selection

Coordinated a new superintendent search on behalf of my board

## 2016 Delegate Assembly Candidate Biographical Sketch Form

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Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |  
or email: [nominations@csba.org](mailto:nominations@csba.org).

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: <u>Nancy Smith</u>	CSBA Region-subregion #: <u>22</u>
District or COE Name: <u>Palmdale School District</u>	Years on board: <u>2 years</u>
Profession: <u>Retired Superintendent</u> Contact Number: <u>760-641-6841</u>	E-mail: <u>nksmith@palmdalesd.org</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

Education has been my passion for my entire career. I have been a classroom teacher; a director of child nutrition and warehousing; a CFO and interim CEO of a transportation JPA; the assistant superintendent for business and superintendent of Palmdale School District.


**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I have served as Palmdale School District board president for 1 1/2 years. Past president and current board member of Kiwanis. Served as a management board member for 18 years on California's Valued Trust (Health Benefits). Attend the Palmdale Chamber of Commerce, the Antelope Valley Hispanic Chamber and the African American Chamber meetings. Past president of the California Health Care Coalition.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

The biggest challenge facing governing boards is to keep a balance between the needs of the students both academically and developmentally. Repairing the public image of public education by providing data and information.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: December 15, 2015



## GORMAN JOINT SCHOOL DISTRICT

FIELD TRIP REPORT #02-15-16

March 15, 2016

### **Ms. Davis & Ms. Stanford**

La Brea Tar Pits

March 30, 2016

Grades 2/3 & 7/8 41 students

Cost of admission-free

Bus to be paid by PTSO

### **Mrs. Knight & Ms. Stanford**

Dewar's

March 31, 2016

Grades TK/K/1<sup>st</sup>, 7/8 46 students

Cost of tickets (\$5.00 each) if needed and bus to be paid by PTSO

**GORMAN JOINT SCHOOL DISTRICT**

PERSONNEL REPORT #05-15-16

March 15, 2016

**Classified**  
**Hired**

Substitute Office/Aide  
Employee #RQ7262682  
Effective March 15, 2016

**Classified**  
**Resigned**

Substitute Office/Aide  
Employee #SR6872529  
Effective November 1, 2015

Steve Sonder, President  
Julie Ralphs, Clerk  
Patricia Edwards, Member

**GORMAN JOINT SCHOOL DISTRICT**

Johannis Andrews II  
Superintendent/Principal

49847 Gorman School Road  
P.O. Box 104  
Gorman, CA 93243  
(661) 248-6441 - FAX (661) 248-0604

**RESOLUTION # 05-15-16**

**BOARD OF TRUSTEES - ABSENCE**

**WHEREAS**, Julie Ralphs, a Governing Board Member for the Gorman Joint School District was unable to attend the Regular Board Meeting held February 9, 2016,

**WHEREAS**, the absence(s) was due to illness, to activities related to duties as a Board Member or other acceptable reasons pursuant to Education Code 35120,

**THEREFORE, BE IT RESOLVED**, that Julie Ralphs shall receive the full monthly stipend paid to Board Members for the month of February 2016.

**PASSED AND ADOPTED** this 15th day of March, 2016 by the Board of Trustees of the Gorman Joint School District.

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Steve Sonder, President