



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF ORGANIZATIONAL MEETING

AGENDA

December 8, 2015

Gorman School

Closed Session: 3:00 P.M.
Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Bookkeeper

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. OATH OF OFFICE

The Oath of Office will be administered to Steve Sonder by Johannis Andrews II, Superintendent.

The Oath of Office will be administered to Patricia Edwards by Johannis Andrews II, Superintendent.

III. AGENDA

1. Approve the Agenda as presented for December 8, 2015.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

IV. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___ no ___

V. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

ACTION FROM CLOSED SESSION (IF ANY)

VI. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 5
3. Gorman Learning Center Report dated October 7, 2015
4. Gorman Learning Center Minutes dated October 7, 2015
5. The Gorman Quail Newsletter dated December 2015

- 6. Memo from Jean Cummings dated November 18, 2015 regarding the 2015 Education Law Conference Highlights
- 7. LACOE letter dated October 28, 2015 from Keith D. Crafton, Director, Division of Business Advisory Services, regarding the Los Angeles County Committee on School District Organization-Election Results

- C. Comments
 - 1. Board
 - 2. Staff
 - 3. Public-Items from the floor.

D. Discussion

VII. ANNUAL REORGANIZATION AND ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES

A. Election-President, Board of Trustees

Moved by _____ Seconded by _____ Vote: yes ___ no ___

B. Election-Clerk, Board of Trustees

Moved by _____ Seconded by _____ Vote: yes ___ no ___

C. Adopt yearly calendar specifying date, time, and place of each regular meeting.

Day of month: _____ Time: _____ Place: _____

Moved by _____ Seconded by _____ Vote: yes ___ no ___

D. Appointment of Johannis Andrews II, Superintendent /Principal as Secretary to the Board of Trustees.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

E. Selection of Board's representative to the Antelope Valley School Boards' Association.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

F. Approve retention of all current policies and bylaws in effect for the period of December 1, 2015 until the organizational meeting in December 2016, or until such time as they are revised or deleted by the Board.

Moved by _____ Seconded by _____ Vote: yes ___no___

G. Approve Authorized Signature Resolution effective December 8, 2015.

Moved by _____ Seconded by _____ Vote: yes ___no___

H. Selection of Board Representative to the Los Angeles County School Trustees Association who shall be the Board's voting delegate to all such elections by said organization for the 2015/2016 school year, pending changes from LACOE.

Moved by _____ Seconded by _____ Vote: yes ___no___

I. Selection of Board's voting Representative to elect members to the Los Angeles County Committee on School District Organization at the annual election in October/November 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

VIII. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting November 10, 2015.

Moved by _____ Seconded by _____ Vote: yes ___no___

2. Approve Purchase Orders #15-16-112 through 15-16-131 of which \$23,268.59 was paid from the General Fund and \$5,775.31 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___no___

3. Approve B Warrants #11844-11874 in the amount of \$60,573.56.

Moved by _____ Seconded by _____ Vote: yes ___no___

4. Approve 1 year Learning A-Z License for 4th-5th grade, in the amount of \$99.95.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve budget revisions for the First Interim Report 2015-16 and declare a positive certification.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve to transfer, not to exceed, \$30,000 from the (01.0) General Fund to the (13.0) Cafeteria Fund for the 2015-16 fiscal year.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve nomination of _____ for CSBA Delegate Assembly.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

B. Personnel:

8. Approve Conference/Mileage Report #03-15-16.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

C. Board Policy

IX. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, January 12, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

X. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

NOTICE OF ELECTION CANCELLATION

NOTICE IS HEREBY GIVEN TO THE QUALIFIED VOTERS of the GORMAN JOINT SCHOOL DISTRICT that only two persons declared their candidacy for the 2 full term offices that were scheduled for election on November 3, 2015. Therefore, pursuant to Education Code Sections 5326 and 5328, the aforementioned District election will not be held, and the governing board shall seat qualified persons at the organizational meeting of the board.

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

PUBLISH IN: ANTELOPE VALLEY JOURNAL
REQUISITION #: 16007139
PUBLICATION DATE: AUGUST 27, 2015 (THURS)

State of California
County of Los Angeles

I, Dean C. Logan Registrar Recorder/County Clerk of said County, do hereby certify that

_____ was duly Elected Appointed

of Los Angeles County, at the Primary General election held on _____, 20____

WITNESS my hand this ____ day of _____, 20____.

Dean C. Logan

DEAN C. LOGAN
Registrar Recorder/County Clerk

By _____
Deputy Registrar Recorder/County Clerk
Keith D. Crafton

-OATH OF OFFICE-

FOR THE OFFICE OF _____

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and I will well and faithfully discharge the duties upon which I am about to enter.

Signature

Subscribed and sworn to before me this
_____ day of _____ 20____

Address: _____

Telephone: _____

Bus: _____

(SIGNATURE AND TITLE OF PERSON ADMINISTERING OATH)



**Los Angeles County
Office of Education**

**INFORMATIONAL
BULLETIN # 4238**

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Arturo Delgado, Ed.D., *Superintendent*

November 16, 2015

TO: Superintendents and Presidents
Governing Board Members
Los Angeles County School and Community College Districts

FROM: Keith D. Crafton, Director
Division of Business Advisory Services

SUBJECT: Oath of Office/Governing Board Information

The California Government Code requires that all governing board members execute an oath at the beginning of each new term. Government Code (GC) §1360 specifies:

“Unless otherwise provided, before any officer enters on the duties of his office, he shall take and subscribe the oath or affirmation set forth in Section 3 of Article XX of the Constitution of California.”

Further, GC §1367 provides as follows:

“No compensation nor reimbursement for expenses incurred shall be paid to any officer by any public agency unless he has taken and subscribed to the oath or affirmation required by this chapter.”

In addition, per Education Code (EC) §60:

The Superintendent of Public Instruction, Deputy and Assistant Superintendents of Public Instruction, secretary of the Superintendent of Public Instruction, members of the Board of Governors of the California Community Colleges, the Chancellor of the California Community Colleges, county superintendents of schools, school trustees, members of boards of education, secretaries and assistant secretaries of boards of education, city superintendents of schools, district superintendents of schools, assistant superintendents of schools, deputy superintendents of schools, principals of schools, and every other officer charged with the performance of duties under the provisions of this code may administer and certify oaths relating to officers or official matters concerning public schools.”

In compliance with the above requirements, the Los Angeles County Office of Education (LACOE) requests that you complete the following attached documents in order to maintain accurate and complete records regarding your district's governing board. **Please note that these documents are required to be completed every year by all districts whether or not a governing board election is held.** Please note that a resignation necessitates the filling-in of a new roster and oath upon the special election or appointment of the new incumbent. Call our office to obtain guidance about the process involved with the filling of the vacancy.

Oath of Office (Attachment 1)

- Complete this form for newly elected, newly appointed (either to fill a vacancy or in lieu of an election), or re-elected (incumbents) governing board members only. **All incumbents elected to a new term must execute a new Oath of Office form.**
- See sample form (Attachment 1A) and step-by-step instructions (Attachment 1B).

2015-16 Governing Board Information (Attachment 2)

- Complete the requested information for each of your district's governing board members, including identification of board officers and present terms of office. **Please note that the name and residence address for all governing board members is required on this form. This information will only be used to confirm residency within the school district, and will not be provided to the public.**
- Indicate present terms of office **only**. For re-elected governing board members (incumbents), indicate re-elected term dates only, **not** dates for all years of service.
- Identify your district's voting representative to elect members to the Los Angeles County Committee on School District Organization.
- Provide the date of your district's annual organizational meeting, and the day and time of your regular governing board meetings.
- See sample form (Attachment 2A) and step-by-step instructions (Attachment 2B).

Note: Education Code §35143 requires that the annual organizational meeting be held within 15 calendar days of the first Friday in December (no later than **December 18, 2015**). Districts that are governed by a city charter will hold their annual organizational meeting on the date specified in the charter.

If your district's annual organizational meeting is held in December, the original documents are due by January 19, 2016. If your district is governed by a city charter, or if its governing board election is held at a time other than November of odd years, the original documents are due 30 days after the annual election or annual organizational meeting (as specified by the city charter), whichever occurs later.

Send completed **original** documents to:

Los Angeles County Office of Education
Division of Business Advisory Services
Attention: Ms. Anna Heredia
9300 Imperial Highway
Downey, CA 90242-2890

This bulletin and its attachments are posted on the LACOE Web site at the following address:

www.lacoe.edu/bulletins

Use the "Search" function to locate a specific bulletin by number or keyword.

Should you have any questions concerning this bulletin, please call Mr. Keith D. Crafton at (562) 922-6131, or Dr. Allison Deegan at (562) 922-6336.

AD/EH:ah
Attachments

Approved:
Scott Price, Ph.D.
Chief Financial Officer

2015 – 2016 GOVERNING BOARD INFORMATION

BOARD MEMBERSHIP – District: _____

Please type names, residence address, residence/business telephones, and present terms of office for officers and members of the governing board of your district which are effective as a result of your annual organizational meeting. If your board is elected on a trustee area basis, please indicate the trustee area number for each board member (*).

		<u>Present Term</u>	
<u>Name and Residence Address</u>	<u>Telephone Numbers</u>	<u>Began</u>	<u>End</u>
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Pres. Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Clerk Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____
_____ Name _____ Residence Address _____ City, State Zip Code	_____ Res: _____ _____ Bus: _____ _____ District Email Address	_____ _____ *Trustee Area No. _____	_____ _____ _____

Representative to elect members to the Los Angeles County Committee on School District Organization (Education Code §§35023/72403)

Name: _____ was elected at the annual organizational meeting as this governing board's voting representative to elect members to the Los Angeles County Committee on School District Organization in October/November 2016.

GOVERNING BOARD MEETING INFORMATION:

Date of Annual Organizational Meeting in 2015-2016: _____

Board Meeting Day: _____ Time: _____

Signature of Superintendent Secretary to the Governing Board

Return form to: Los Angeles County Office of Education
 Division of Business Advisory Services
 Attention: Ms Anna Heredia
 9300 Imperial Highway
 Downey, CA 90242-2890



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report December 2015

Enrollment 102 students

As of December 4, 2015, we have 102 students enrolled.

Open House regarding the Centennial project is scheduled for Saturday December 12, 2015 from 10 am. - 12 pm. at Gorman School.

District

- The Broadband Infrastructure Improvement Grant (BIIG), in which Gorman is participating in, is to help school districts enhance their network connectivity so they can successfully administer the state's new online tests. This circuit and implementation is anticipated to be completed no later than December 31, 2015. The BIIG grant will cover the cost of installation and the monthly recurring costs up to June 30, 2016. Monthly cost will be about the same that we are spending using the Los Angeles County Internet service. Increasing bandwidth has been a goal for the district for several years.

It is recommended that schools have at least 50 megabits per second of connectivity to the external internet for every 500 students and/or staff members, and districtwide network. That level of connectivity is what is necessary to allow students and faculty to use contemporary web technologies such as business operations, video streaming, webinars, online tutoring and intervention programs, and formative and summative online assessments. Once again Gorman Elementary is looking forward to the upgrading our bandwidth and information technology to allow us to run efficiently in the 21st Century. This will help prevent some of the internet issues that we have experienced administering the online assessment, internet going down, teachers and office staff not having access to the internet. To help schools and school districts improve their broadband speeds and meet the increase in demand for bandwidth, AT&T was awarded the BIIG contract. Ethernet provides a solid foundation that supports today's voice, video, data and communications applications but is flexible enough to accommodate learning technologies to meet tomorrow's demands.

Human Resources

None at this reporting period.

Curriculum

None at this reporting period.

Professional Development

- To assist in our focus of improving our test scores, training and student engagement in all classrooms. Gorman teachers will continue to implement Close Reading with their classrooms. Getting students to slow down, engage with the text in different ways, and reflect as they read are challenges for every teacher, and are the goals of close reading. They're also at the heart of the Common Core English Language Arts standards. The purpose for having students learn close reading skills is to enable them to read increasingly complex texts over time. As teachers choose texts to use with their students, they need to think about their purpose behind each text. Teachers look for stories or articles that raise authentic questions and could be interpreted differently depending on each student's background knowledge or prior reading. If they are working with a novel, their focus will be on a section that lends itself to ambiguity and interpretation.

Facilities

- Gorman's California Clean Energy Jobs Act (Proposition 39) entitlement is \$15,919. This award is allocated to local educational agencies that serve students in kindergarten and grades 1 through 12 for energy efficiency and clean energy projects. Funds may be used to retrofit existing 4 foot or 8 foot T12 fluorescent fixtures with 28-watt T8 lamps, and/or to replace older (10 years or more) air conditioning/heating units with high-efficiency units. Edison is working on a grant for the upgrading T8 for the classrooms. I will get bids for the main building. I have asked several contractors to give quotes on the heater/air conditioners but without response.

Repairs for November and December:

- Replacement of the heater in Lise's office at a cost of \$2,400.
- Repair of the heater in the Multi-purpose Room at a cost of \$664 and Superintendents' office at a cost of \$821.
- Repair of the oven in the kitchen to be determined after finding parts.

Budget

- Enclosed in your packet is the First Interim Budget Report.
- The Legislative Analyst's Office is projecting another healthy year for K-12 schools, with an average increase of about \$530 per student in 2016-17. That's about half of the average \$1,011-per-student increase for 2015-16, but this year's increase was unusually large – about 11 percent.
Gov. Jerry Brown will release his proposed budget for next year in January. The LAO is projecting that the amount guaranteed to schools and community colleges under Proposition 98, the formula that determines school funding, will rise to \$71.4 billion – 3.3 percent more than in 2015-16. Community colleges traditionally get about 11 percent of that amount, with K-12 schools receiving the rest.

The LAO estimated higher revenues for the current fiscal year than the more fiscally cautious Department of Finance assumed and the Legislature adopted in the 2015-16 state budget. With revenues already in line with its estimates four months into the year, the LAO, which released its annual budget projections on Wednesday, is sticking with its projections. The LAO is projecting that additional revenue will generate \$2.3 billion more for Prop. 98 spending than the state budgeted. Because school districts and community colleges have already built their budgets for this year, the extra money will be allocated next year – part of a projected \$5.9 billion total increase in K-12 spending in 2016-17, according to the LAO.

If consistent with his past budgets, Brown will not commit all new revenue to ongoing spending; instead, he will use some of it for one-time expenditures, such as paying down what the state owes to districts for programs it mandated but didn't fully fund. Under the Local Control Funding Formula, each district's funding varies, based on the proportion of English learners, low-income children and foster and homeless youths they enroll. The average district received unusually large spending increases each of the past two years as a result of surging state revenues, combined with increased revenue from temporary tax increases under Proposition 30. Because of the requirements of Prop. 98, nearly every dollar increase in general fund revenue has gone to repay schools for billions of dollars in funding cuts and deferred increases during the recession. The LAO projects that the last \$195 million of the massive IOU, called the "maintenance factor," will be paid off next year. It totaled \$14 billion four years ago. Spending increases in coming years will be modest, more in line with the overall growth in the economy. Between 2015-16 and 2019-20, the Prop. 98 guarantee is projected to increase by \$8 billion, to \$77.5 billion, with the largest increase, \$3.2 billion, in 2017-18. But then, with the phase-out of Prop. 30, money for schools will increase only 1.6 percent (\$1.2 billion) in 2018-19, followed by 2.2 percent (\$1.6 billion) in 2019-20 – an amount that the LAO projects will be less than the rise in inflation, meaning that districts will have no money to expand programs.

On top of that, districts will contribute \$3 billion more than they're paying this year in pension costs for teachers and administrators by 2018-19, under the deal the Legislature passed in 2014. That would eat nearly 40 percent of the \$8 billion growth in the Prop. 98 guarantee that the LAO is projecting – and could consume all of a smaller increase if the economy slows between now and then.

Fueling Prop. 30 debate

The LAO did not estimate the impact of extending Prop. 30, which will be on the November 2016 ballot. Supporters of the initiative will cite declining revenues and rising expenses after next year as evidence of the need to extend the tax. If the LAO projections are on target, the state won't be able to fund its constitutionally mandated Prop. 98 obligations. If that is the case, the maintenance factor will once again build, accumulating to \$6.3 billion by 2019-20 – creating a new cycle of debts owed to schools and community colleges.

On the bright side, when he was elected in 2010, Brown inherited a \$25 billion state budget deficit. By the end of 2016-17, the LAO is projecting an \$11.5 billion budget reserve, assuming that the Legislature doesn't add new programs. About two-thirds of the

surplus will be in the new rainy day fund created by Proposition 2, which voters passed in 2012. Prop. 2 includes provisions for a separate budget reserve for education, but the conditions for moving money into it are stringent, and the LAO is predicting that the requirements won't be met for the next four years – the extent of its projection.

The LAO is projecting that total general fund spending, including education, will increase next year by \$5.9 billion – 5.1 percent.

Events

1. Parent/Teacher conferences were held on November 17th and 18th. Teachers and parents talked about the academic progress of each of the students. The communication between teachers and parents continues to be an important piece to their child's education at Gorman. We appreciate our parent's support in attending the parent/teacher conferences. Participation was around 92% this year.
2. On November 19th, Gorman students were treated to a wonderful turkey lunch complete with turkey, dressing, mashed potatoes and gravy, corn, dinner rolls and pumpkin pie. Earlier in the week students had created their own placemats as an art project.
3. The Winter Holiday Programs will be held on December 11th at 1:30 p.m. and 6:30 p.m.
4. December 18th is Gorman's student spirit day and students are allowed to wear their pajamas to school.
5. Santa's annual gift shop will be open during the week of December 11th to December 18th. Items will be available for students to purchase for friends and family member at the school ranging in price from \$.25-\$20.00.

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 01.0--General Fund
PRELIMINARY

Report ID : LAGL008S
District : 64584
Fiscal Year : 2016
To Period : 5

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	141,224.04	0.00
1160	Teachers' Salaries-Substitute	172.50	0.00
1300	Cert Supervisors & Admin Sal	32,351.18	0.00
1310	Cert Supervisor & Admin Sal-FT	21,000.00	0.00
	Total for Major Object: 1000	194,747.72	0.00
2130	Instruct Aide Sal-Hourly/Daily	10,713.24	0.00
2200	Classif Support Sal	2,506.99	0.00
2210	Classif Support Sal-Full-Time	9,492.40	0.00
2410	Cler Tech Office Staff Sal-FT	10,029.63	0.00
2460	Cler Tech Off Staff Sal-Sub	3,889.16	0.00
2990	TBD	4,880.00	0.00
2999	Classified Error Account	236.67	0.00
	Total for Major Object: 2000	41,748.09	0.00
3111	STRS, Certificated Positions	14,351.18	0.00
3212	PERS, Classified Positions	2,312.77	0.00
3312	OASDI, Classified Positions	1,839.24	0.00
3331	Medicare, Cert Positions	2,493.97	0.00
3332	Medicare, Class Positions	562.81	0.00
3411	Hlth & Wlfr Benefits, Cert	22,571.80	0.00
3412	Hlth & Wlfr Benefits, Class	32,603.83	0.00
3511	State Unemploy Insur, Cert Pos	97.41	0.00
3512	State Unemploy Insur, Clas Pos	19.43	0.00
3611	Worker Comp Insur, Cert Pos	8,592.15	0.00
3612	Worker Comp Insur, Class Pos	2,170.67	0.00
3999	Benefits-Error	869.18	0.00
	Total for Major Object: 3000	88,484.44	0.00
4110	Textbooks	23,111.41	0.00
4310	Materials and Supplies	6,739.45	0.00
4340	Computer Software & Relat Exp	2,689.29	0.00
4350	Office Supplies - Admin	1,567.63	0.00
4360	Tires, Fuel and Oil	1,049.12	0.00
4370	Custodial/Operation Supplies	2,292.20	0.00
4380	Maintenance Supplies	2,351.26	0.00
4400	NonCapitalized Equipment	347.71	0.00
	Total for Major Object: 4000	40,148.07	0.00
5210	Mileage & Car Allowances	282.56	0.00
5220	Travel and Conferences	1,454.41	0.00
5310	Dues and Memberships	3,868.24	0.00
5410	Insurance	7,769.00	0.00
5510	ELECTRICITY	7,909.38	0.00
5520	Natural Gas Services	159.44	0.00

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Period : 5

Object	Object Description	Debit	Credit
5530	Water	1,606.25	0.00
5560	Waste Disposal	522.30	0.00
5565	Waste Disposal - Other	2,588.00	0.00
5610	Rentals, Leases and Repairs	1,727.73	0.00
5630	Repairs	8,989.91	0.00
5640	Computer Repairs	225.00	0.00
5800	Oth Contracted Services	25,520.00	0.00
5803	Late Int Chrgs/Penalties	4.55	0.00
5812	Contract Svc (2) - TBA	26,330.08	0.00
5820	Legal, Audit, & Election Costs	13,148.09	0.00
5830	Advertisement	145.20	0.00
5840	Computer/Technlgy Related Serv	2,700.00	0.00
5850	Consit/Ind Contractors(NonEmp)	21,465.00	0.00
5860	Fingprt, Phys, XRY&Oth Emp Cst	55.00	0.00
5880	Other Charges/Fees	1,628.25	0.00
5890	Other Services	430.63	0.00
5910	Communications	1,516.03	0.00
Total for Major Object: 5000		130,045.05	0.00
8011	Rev Limit State Aid-Cyr	0.00	265,168.00
8012	Education Protection Account E	0.00	37,857.00
8029	Othr Subvntns/In-Lieu of Taxes	0.00	154.39
8042	Unsecured Roll Taxes	0.00	2,032.34
8043	Pioror Year's Taxes	0.00	2,204.25
8044	Supplemental Taxes	0.00	11,929.05
8045	Edu RevAugmntn Fnd	0.00	339.41
8048	Fnlts & Intrst from Dliqt Tax	0.00	74.26
8161	Spec Ed Entlmt per UDC	0.00	49,726.00
8290	All Other Federal Revenues	0.00	1,996.00
8550	Manated Cost Reimbursements	0.00	2,876.00
8560	State Lottery	0.00	9,178.36
8660	Interest	0.00	6,162.39
8791	Tirs of Apptmnts fm Dstrcts	0.00	305,274.78
Total for Major Object: 8000		0.00	694,972.23
Net Increase (Decrease) to Fund Balance			199,796.86
9110	Cash in County Treasury	3,631,872.82	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	260,457.82	0.00
9342	Earned Salary Advance	2,182.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accnts Payable-Manual Accrual	0.00	2,121,745.71
9521	Salaries Payable	0.00	1,500.00
9525	FB Subs-STRS	0.00	3,469.35

64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

Object	Object Description	Debit	Credit
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	17,249.89
9529	FB Subs-MEDICARE	0.00	20,240.16
9531	FB Subs-SUI	2,643.40	0.00
9532	FB Sub-W/C	0.00	76,234.92
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	86,374.83
9791	Beginning Fund Balance	0.00	1,377,230.17
ENDING Fund Balance			1,577,029.03
Total for Fund: 01.0		4,399,730.89	4,399,730.89

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Report ID : IAGL008S
 District : 64584
 Fiscal Year : 2016
 TO Period : 5

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	2,538.36	0.00
	Total for Major Object: 2000	2,538.36	0.00
3312	OASDI, Classified Positions	157.37	0.00
3332	Medicare, Class Positions	36.80	0.00
3412	Hlth & Wlfr Benefits, Class	1,951.82	0.00
3512	State Unemploy Insur, Clas Pos	1.27	0.00
3612	Worker Comp Insur, Class Pos	139.73	0.00
	Total for Major Object: 3000	2,286.99	0.00
4710	Food	12,796.01	0.00
4790	Food Supplies	311.70	0.00
	Total for Major Object: 4000	13,107.71	0.00
8634	Food Service Sales	262.00	0.00
	Total for Major Object: 8000	262.00	0.00
	Net Increase (Decrease) to Fund Balance		(18,195.06)
9110	Cash in County Treasury	0.00	17,811.98
9200	Accounts Receivable	14,711.16	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,184.61
9529	FB Subs-MEDICARE	50.35	0.00
9531	FB Subs-SUI	0.00	112.80
9532	FB Sub-w/C	0.00	1,221.71
9791	Beginning Fund Balance	0.00	11,660.15
	ENDING Fund Balance		(6,534.91)
	Total for Fund: 13.0	32,991.25	32,991.25

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

Object	Object Description	Debit	Credit
5630	Repairs	11,966.02	0.00
	Total for Major Object: 5000	11,966.02	0.00
8660	Interest	0.00	170.28
	Total for Major Object: 8000	0.00	170.28
	Net Increase (Decrease) to Fund Balance		(11,795.74)
9110	Cash in County Treasury	86,286.46	0.00
9200	Accounts Receivable	220.58	0.00
9791	Beginning Fund Balance	0.00	98,302.78
	ENDING Fund Balance		86,507.04
	Total for Fund: 14.0	98,473.06	98,473.06

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 12/01/2015
 Run Time 06:13:30
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	110.91
	Total for Major Object: 8000	0.00	110.91
	Net Increase (Decrease) to Fund Balance		110.91
9110	Cash in County Treasury	61,757.68	0.00
9200	Accounts Receivable	142.43	0.00
9791	Beginning Fund Balance	0.00	61,789.20
	ENDING Fund Balance		61,900.11
	Total for Fund: 21.0	61,900.11	61,900.11

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

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 Run Date 12/01/2015
 Run Time 06:13:30
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	78.33
	Total for Major Object: 8000	0.00	78.33
	Net Increase (Decrease) to Fund Balance		78.33
9110	Cash in County Treasury	43,612.24	0.00
9200	Accounts Receivable	100.52	0.00
9791	Beginning Fund Balance	0.00	43,634.43
	ENDING Fund Balance		43,712.76
	Total for Fund: 25.0	43,712.76	43,712.76

64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

Object	Object Description	Debit	Credit
8660	Interest	0.00	123.80
	Total for Major Object: 8000	0.00	123.80
	Net Increase (Decrease) to Fund Balance		123.80
9110	Cash in County Treasury	68,332.69	0.00
9200	Accounts Receivable	159.45	0.00
9791	Beginning Fund Balance	0.00	68,968.34
	ENDING Fund Balance		69,092.14
	Total for Fund: 30.0	69,092.14	69,092.14

64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 5

Object	Object Description	Debit	Credit
8660	Interest	0.00	21.40
	Total for Major Object: 8000	0.00	21.40
	Net Increase (Decrease) to Fund Balance		21.40
9110	Cash in County Treasury	11,914.25	0.00
9200	Accounts Receivable	27.05	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	11,919.78
	ENDING Fund Balance		11,941.18
	Total for Fund: 35.0	11,941.30	11,941.30

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2016
 To Period : 5

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 12/01/2015
 Run Time 06:13:30
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	34,381.41
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	20,656.32
9511	Federal Tax Withholding	82,268.54	0.00
9512	State Tax Withholding	0.00	46.32
9513	OASDI Liability	0.00	18,095.97
9514	STRS Liability	0.00	2,894.67
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	9,266.62	0.00
9518	Tax Shelter Annuity	100.00	0.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	786.78	0.00
	ENDING Fund Balance		0.00
	Total for Fund: 76.0	92,729.45	92,729.45

Report ID
District
Fiscal Year
To Period

LAGL008S
64584
2016
5

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
PRELIMINARY

Page No. 11
Run Date 12/01/2015
Run Time 06:13:30
MONTHLY

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00



BRINGING ACADEMIC EXCELLENCE
HOME

DATE: October 7, 2015
TO: Board of Trustees
Gorman School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 201510-7

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. October 2015 REPORT

On Wednesday October 7, 2015 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

1. Denice Burchett's Report:

- Denice Burchett began her report by stating the Hart School District is holding their own board of directors meeting so they can cancel the prior buyer's contract. The next step will be for the Hart District to reengage with the consultants to get the ball rolling for the Gorman Learning Center buying process. Marie Migliore is at the Hart School District board meeting. We have sent a letter to the Saugus Superintendent on 9/16/2015. Denice has followed up with an email on 9/22/2015. We would like to show that we have support from the Saugus Superintendent, along with the support we already have from the Hart District to move into the location.

- There was a high school steering meeting which was overseen by Bobbi White. We discussed the programs in our school and the different paths we have for our students. We want to ensure our students have a definite path and they know exactly where they are headed. The different “paths” include 4-year college, junior college, work/training, military and we incorporate life skills into each path. We are developing high school box sets to offer students. We found a teacher within GLC who is interested in developing a Career Technical Education Coordinator for our school.
- Our Counselor and Counselors-In-Training program is developing. One of our Counselors-In-Training has graduated. She is working with Lynnette Coutts in the office two days a week. The others are expected to graduate in March 2016. The program is coming together.

2. Dr Hawkins Report:

- Dr. Antoine Hawkins gave kudos to David Piccoli for helping him take on the property taxes. As a result of Dr. Antoine and David Piccoli’s work, we have received a letter from the county stating we have received a 100% exempt on our property tax value. We were also granted 85% what they say is a late filing. Our taxes were never paid late but they will go back two or three years. David worked hard on this project.
- We upgraded our entire security system at the Redlands Center. The alarm was not coming on at all and this led to our upgrade. There are new motion detectors and keypads, among other things.
- Dr. Antoine met with the owner of the Lancaster Resource Center. The occupancy date is November 1, 2015. The tenant was scheduled to be out of the location the day after the board meeting. He also dealt with a broken pipe in the building and the owner has been notified.

3. Information Items

- We are currently looking for a new location for our graduation ceremony. A scatter plot was presented showing where our seniors live. The concentration of seniors is in the Lancaster and Redlands areas. The topic of possibly having 2 graduation locations has been discussed as an option. We are in the process of doing a survey of the families to see what they want.
- CAASPP presentation by Tamara Campbell

IV. CONCLUSION

I realized that most of what I am putting in this report is also covered in the minutes from the meeting. I don't think you want me to reiterate the same information here in this report. Unless you have other direction for me and the purpose of this report, I think I will keep it brief.

Thank you very much
Denice Burchett

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: October 7, 2015

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER AT 5:00 PM

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative (Present)
Kelly Berggren	Vice President, Parent Representative (Present)
Brian Jaspersen	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Vanessa Decker	Member at Large, Parent Representative (Present)
Kathleen Kefoury	Member at Large, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Approved
Moved by: Kathleen Kefoury
Second by: Kelly Berggren
Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of September 9, 2015

Approved
Moved by: Kathleen Kefoury
Second by: Kelly Berggren
Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

David Akers asked if the air conditioner replacement was a scheduled replacement. Dr. Antoine Hawkins explained these expenses were factored into the reserves for such purposes. He stated one side of the building at the Redlands location had interior temperatures as high as 86 degrees.

Approved
Moved by: Kelly Kefoury
Second by: Fanny Lang
Motion Carried: 7-0

- a. **Human Resources**
HR Action Report September 2015
- b. **September 2015 Business Services Division Check Register**
- c. **September 2015 Business Services Division Payroll Expenditures**
- d. **September 2015 Business Services Division Purchase Order Listing**
- e. **September 2015 Business Services Division Credit Card Register**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**

Denice Burchett began her report by stating the Hart School District is holding their own board of directors meeting so they can cancel the prior buyer's contract. The next step will be for the Hart District to reengage with the consultants to get the ball rolling for the Gorman Learning

Center buying process. Marie Migliore is at the Hart School District board meeting. We have sent a letter to the Saugus Superintendent on 9/16/2015. Denice has followed up with an email on 9/22/2015. We would like to show that we have support from the Saugus Superintendent, along with the support we already have from the Hart District to move into the location.

There was a high school steering meeting which was overseen by Bobbi White. We discussed the programs in our school and the different paths we have for our students. We want to ensure our students have a definite path and they know exactly where they are headed. The different "paths" include 4-year college, junior college, work/training, military and we incorporate life skills into each path. We are developing high school box sets to offer students. We found a teacher within GLC who is interested in developing a Career Technical Education Coordinator for our school.

Our Counselor and Counselors-In-Training program is developing. One of our Counselors-In-Training has graduated. She is working with Lynnette Coutts in the office two days a week. The others are expected to graduate in March 2016. The program is coming together.

Timothy Hughes asked for specifics regarding the "path" plan for future military service. Denice explained the students must complete three college courses prior to entering. This requirement was put in place about 5 years ago. This is specific to independent study students.

Kathleen Kefoury stated she loves the direction GLC is taking for the students because it assists parents to help their students in planning for the future.

b. Chief Business Officer – Antoine Hawkins

Dr. Antoine Hawkins gave kudos to David Piccoli for helping him take on the property taxes. As a result of Dr. Antoine and David Piccoli's work, we have received a letter from the county stating we have received a 100% exempt on our property tax value. We were also granted 85% what they say is a late filing. Our taxes were never paid late but they will go back two or three years. David worked hard on this project.

We upgraded our entire security system at the Redlands Center. The alarm was not coming on at all and this led to our upgrade. There are new motion detectors and keypads, among other things.

Dr. Antoine will be attending a SB740 workshop soon. He will return to the next board meeting with information he receives.

Dr. Antoine presented information regarding "cash-in-lieu", pertaining to GLC employees who receive monies back, in lieu of carrying their own health insurance. This was a question brought to our attention by Timothy Hughes. There are currently 65 employees who receive the sum of \$26,732 per month/\$295,695.22 annually. Dr. Antoine gave the breakdown of all individuals receiving cash-in-lieu monthly and annually.

Dr. Antoine met with the owner of the Lancaster Resource Center. The occupancy date is November 1, 2015. The tenant was scheduled to be out of the location the day after the board meeting. He also dealt with a broken pipe in the building and the owner has been notified.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items/Presentation

i. New Location for Graduation Ceremony – Denice Burchett

Denice Burchett shared information regarding a possible new location for graduation. She presented the board with a scatter plot showing the locations of students who attend GLC. Dee Cardona has started researching potential locations. She was asked to look throughout Pasadena and the surrounding areas. Denice presented the information Dee has gathered with various locations and costs. The only two possible locations that are able to hold the amount of people we plan to attend, are the Pasadena Convention Center and Pasadena Civic Auditorium. Brian Jasperson suggested a minor league baseball stadium.

Denice asked for the board to discuss specific details like location and/or date/day of the week. David Akers feels the issue is more likely the time of day/day of week. Doing it on a Friday evening is inconvenient due to long travel times to/from the event. He asked if Saturday would be an option and Denice explained that our school has a lot of students who are Seventh Day Adventist. It would be acceptable only after sundown. Kelly Kefoury said there are so many people coming from so many different directions and this makes a Friday such a difficult day of the week to have graduation. She believes a Saturday would be a better option as well. Understanding there are issues involving religion beliefs, a Saturday may be a better choice. Fanny Lang suggested an early graduation on a weekday.

David Akers brought up the possibility of having multiple graduations. It may raise the total costs but it opens up date/times for students and families. The board members all agree that Friday evening is the biggest inconvenience. The traffic in most areas is at its worst on Friday evenings. Board members discussed the possibility of changing it to another day of the week with a possibility of holding it in the morning. Prices may be less to rent a facility during the week and/or earlier in the day. The board agrees that holding the graduation on a different day and/or time of day may be more of the issue. Timothy Hughes suggested we poll our seniors and their families to see what they would prefer.

Tamara Campbell said she spoke to Michelle (Julian) and she suggested GLC poll the seniors and get their input. We could also use our high school counselors to reach the families and get their feedback. Kelly Kefoury suggested we poll the students of seniors, rather than the senior student. The Redlands Bowl is already reserved during the week for other local high schools.

Timothy Hughes said he believes the students would like to be together, even if they are from different areas. He believes graduation is about sharing, a capstone event. He believes we will lose the benefit of sharing the experience together with separate graduation ceremonies.

Denice Burchett suggested if we had two separate graduations, the families/students can choose which ceremony to attend. Denice will do a survey and asked the board to come up with questions to ask. The board suggested we use tickets or a reservation process to determine what attendance may be for the 2016 graduation. Kelly Berggren suggested each student can receive a certain amount of tickets and students who do not need every ticket can turn in their unused tickets and a lottery can be held for those who need more tickets.

Timothy Hughes said he would like to see a different day of the week and time of the

day as options in the survey.

ii. CAASPP/Assessment and Accountability Updates – Tamara Campbell

Tamara Campbell presented the board with information pertaining to the CAASPP and gave assessment and accountability updates. Topics covered included CAHSEE (California High School Exit Exam); CAASPP (California Assessment of Student Performance Progress); the GLC Smarter Balance ELA & Math results 2015; GLC CST (California Standards tests; program updates for the 2015-16 school year; and, improving student achievements/projects in the works.

As of today's date, we are still waiting to find out if we will be administering the CAHSEE to our students. The item is waiting possible veto. If that is done, we will be required to go back to 2006 and make diplomas available to those students who did not pass the CAHSEE.

Tamara presented information regarding the CAASPP, Smarter Balance ELA & Math, and the CST testing.

A pertinent point was brought up regarding "seat time" and the military and NCAA. Tamar said she would look into it further and have information for the board.

Michelle Julian discussed procedures at the Redlands Resource Center. The tutors are now reviewing with each student any area that shows they need improvement from the benchmark testing. The resource center facilitators are also taking the first 10%/15 minutes of their hour class working on Language Arts, where students are showing they need improvement. The hopes are with the combined effort will assist students bring up their test scores.

b. Action Items

i. Early Kindergarten Start – Denice Burchett

Denice Burchett presented an action item pertaining to the Early Kindergarten Start policy. Kelly Glassmeyer and Sharon Owen teamed up and added additional information pertaining to our SpEd program. This assessment will be used as a benchmark test for our early kindergarten start. Denice asked the board to approve four students to begin the program. The test is a "readiness" test and the student is not necessarily expected to "pass" it.

Timothy Hughes asked how documentation is kept regarding what they are approving as the board, pertaining to specific students. This information is retained through our records system. Craig Wilson stated the record will reflect the administration is bringing forth four students/records for the board's approval. Denice asked that Timothy Hughes take the administration's recommendation, as we have accessed the students and feel the students are ready for early kindergarten start. Denice asked if the board would like her to assign some type of identification, such as a number or student initials, for the board's use. Craig Wilson suggested we use the assigned student number for identification purposes.

Approved

Moved by: Kelly Berggren

Second by: Kathleen Kefoury

Motion Carried: 6-0-1 (Timothy Hughes abstained)

ii. Early Renewal of Rosetta Stone – Denice Burchett

Denice Burchett presented the action item pertaining to the early renewal of Rosetta Stone. Typically GLC renews this item annually. Rosetta Stone has offered a 20% discount with an upgrade if we purchase the 4-year renewal at this time. Denice explained it is one of our main high school foreign language tool. We use it in elementary and middle school as well.

David Akers asked if GLC has room for that expenditure and Dr. Antoine confirmed, Timothy Hughes stated it is a great tool for teaching foreign language. Denice recommends the board approve the 4-year renewal at this time.

Approved
Moved by: Timothy Hughes
Second by: Kathleen Kefoury
Motion Carried: 7-0

iii. Second Read – IST Employment Agreement: Compensation Revision of Exhibit B – Antoine Hawkins

Dr. Antoine Hawkins presented the IST Employment Agreement for the board's approval. The policy was clarified regarding the \$450 cash-in-lieu vs. the \$850 contribution to the benefits. Human Resources worked with Craig Wilson to clarify the policy.

Dr. Antoine asked the board if they wish to grant cash-in-lieu to employees who were initially part-time (prior to June 2013) and then go full-time at a later time. Board members said an employee must be full-time prior to June 2013 to later receive the \$450 cash-in-lieu as their circumstances change. Craig Wilson presented the question if an employee is full-time before June 2013, goes down to part-time at a later date, but then is full-time again. Timothy Hughes suggested the item be brought back for a third read in December. Kelly Berggren said there will always be something that will be out of the norm because of the Gorman Learning Center's unique structure.

Approved
Moved by: Kelly Berggren
Second by: Timothy Hughes
Motion Carried: 7-0

iv. Fourth Read – Policy 7003.16 Compensation Paid Personal Leave – Antoine Hawkins

Dr. Antoine Hawkins presented Policy 7003.16, compensation paid personal leave. This is two days/20 hours of paid personal leave.

David Akers asked the reason of choosing July 1, 2016 as the date for these changes to go into effect. Dr. Antoine stated because we are currently in the fiscal year and that date reflects the beginning of a new year.

David Akers asked if employees would still be eligible for sick time and Dr. Antoine confirmed. David Akers stated the point of readdressing the policy was to comply with the following requirements set by the State of California: Any employer may satisfy the accrual requirements of this section by providing not less than 24 hours or three days of paid sick leave that is available to the employee by the completion of his/her 120th calendar day of their appointment. The plan was to create a paid time off policy within our current benefits so that we would not also have to add to 120 more

hours. He will not approve the policy until it reaches that 24 hour requirement. Craig Wilson said it is at the board's description regarding paid sick leave vs. paid personal leave. Timothy Hughes stated the three different policies regarding leave time are conflicting.

Dr. Antoine stated he will confer with Human Resources and bring the item back to the board. Timothy Hughes pointed out that if it does as it is intended, the provision of employees hired on or after July 1st not receiving then it goes away. Dr. Antoine stated we will need to do our research to ensure we are consistent with the law if we make these changes. Craig Wilson assured the board our current sick time is compliant with the law. David Akers would like to see the paid sick leave and personal time leave combined. Craig Wilson asked if the board is interested in buying out the paid personal leave. The board agrees they would like information on the costs of buying out paid personal leave for employees. Dr. Antoine asked what the board would like to do regarding possibly grandfathering in employees who already receive the paid personal leave to continue. Timothy Hughes said this is problematic and he does not feel that it is a wise idea.

No Action Taken
Moved by: None
Second by: None
Motion Carried: 0-0

v. Fifth Read – Policy 7003.14 Compensation Vacation Leave and Pay – Antoine Hawkins

Dr. Antoine Hawkins presented the fifth read of Policy 7003.14, compensation vacation leave and pay. Vacation leave would change back to “accrual” and is not front loaded. The vacation time accrues from the date of hire but employees cannot use it until after their 90th day of employment. Currently all employees receive 12 days of vacation. The new policy suggests any employee who has been with GLC more than 10 years, they get an extra 3 days. Accrual for new employees vs. current employees are also addressed.

David Akers asked if new employees were to receive 120 hours like current employees. Dr. Antoine stated we would like to distinguish between new hires and current employees. He said the numbers can be adjusted, reducing new employee vacation time, etc. David Akers would like to know why new employees are given 120 hours. He believes it should be 80 hours for new employees.

Timothy Hughes asked for clarification on accrual rate for employees. This is a result of employees being paid either bi-monthly or monthly. Dr. Antoine explained the pay dates for different classes of employees. He also explained vacation time and the amount of hours that are capped.

Brian Jaspersen asked if there is a clause in the policy where an employee leaves and whether or not they will be required to pay back vacation time taken. Craig Wilson explained an employee earns the vacation on day one, not as an accrual. The hourly employees will accrual vacation time if we adjust to the “accrual” method, rather than front loading as we currently allow.

Kelly Berggren brought up the fact that most GLC employees take vacation during summer time but if the employees must accrue time, the hours will not be available. Timothy Hughes feels it is best to require employees to accrue vacation, rather than front loading.

Denice pointed out the ideal time for staff to take vacation is in the summer months. When the employees receive their vacation time front loaded, this is an easy option.

The direction of the board is to work toward an accrual for all employees and new employees beginning after July 1, 2016, should accrue 80 hours. Dr. Antoine asked if long-term employees should be granted additional hours, past the accrued 120 hours/yearly. Beginning July 1, 2016 everyone will begin to accrue their vacation time. Anyone hired after July 1, 2016 will accrue up to 80 hours per year.

Denice presented the idea of allowing employees to borrow hours in arrears for extenuating circumstances. Craig Wilson stated there is nothing that says other employees cannot donate time to other employees.

Kari Haloviak suggested allowing hours to be front loaded with the requirement that if an employee terminates/leaves prior to accruing the time, they are responsible for paying the time back. Timothy Hughes does not believe vacation time should be front loaded.

No Action Taken
Moved by: None
Second by: None
Motion Carried: 0-0

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION AT 7:51 PM

- i. **11.01 Personnel Action – Government Code Section 54957**

RECONVENE TO OPEN SESSION AT 8:26 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

No action to report

13. ITEMS FOR NEXT MEETING

Budget/Unaudited Actuals and the auditors will be present for a presentation.

14. CONFIRM MEETING PLACE AND TIME

December 9, 2015 at 5:00 pm at the Antelope Resource Center

15. ADJOURNMENT AT 8:29 PM

The Gorman Quail

December 2015

Happy Holidays! It does take a village to make sure all students have opportunities, and we are grateful to the many people inside and outside of Gorman Elementary School that make these experiences possible.

It is difficult to believe that the holidays are around the corner! It is my hope that during the hustle and bustle of the holiday season, you have a blessed holiday with family and friends. What a beautiful autumn it has been so far. The leaves were exquisite this year. I hope everyone took advantage of the mild temperatures and worked or played outside!

December is filled with exciting events as the holidays approach. Our Annual Holiday Program is scheduled for December 11, 2015. Due to limited space, we have scheduled two performances so that every family has an opportunity to see their child/children perform. The first will be at 1:30 PM and the second will be at 6:30 PM.

Our students have been quite excited that the cold weather has arrived! Please make sure that our phone list is up-to-date. The teachers and I thank all our parents/guardians for attending Parent/Teacher Conferences on November 17th and 18th. The opportunity to share the strengths and challenges of your child/children help us all guide our students on the road to success.

I wish all of you happiness and peace during these winter months. I thank you for your continued support and look forward to seeing many of you at our Holiday Program.

Joe Andrews

Common Core State Standards

The Common Core State Standards (CCSS) is the first step in providing our students with a high-quality education. CCSS were written with the input of teachers, parents, and community leaders, and addresses what students need to know and do to be productive citizens in the 21st Century Learning.

The Common Core State Standards focus on conceptual understandings and procedures which are built upon from elementary through high school, and allow both teachers and students the time to develop those skills. The CCSS will focus on math, language arts, literacy in all subject areas, and college/career readiness. The CCSS in math will have an increased focus on application. In English/Language Arts, there is an increased focus on informational text, versus literature. Gorman School District has been in the planning of our second stage of implementation during this school year, with full implementation in math, English Language Arts and literacy.



Winter Break

Winter Break will run from December 21st to January 1st. Gorman Elementary strongly discourages parents from having students out of school before or after the holidays. We don't want students to miss valuable instructional time. Happy Holidays and we will see you again on January 4, 2016.



December 8	Board Meeting (3:00)
December 11	Awards Assembly (8:45)
December 11	Holiday Program (1:30 & 6:30)
Dec. 11-18	Secret Santa's Shop
Dec. 12	LA County Planning Committee Centennial Open House (10:00-12:00)
December 17	Movie Night-(4:00)
December 15	See's Candy Delivery
December 18	Pajama Day and Minimum Day School is out at 1:00
Dec. 21 to Jan 1	Winter Break
(Students return to school on January 4, 2016)	

Secret Santa's Shop

The PTSO is sponsoring Gorman's Annual Secret Santa's Shop for our students. Santa's Shop allows our students an opportunity to purchase holiday gifts for family members and friends at school ranging in price from \$.25 - \$20.00. Our elves have been busy making arrangements and preparing our school library for the **December 11-18, 2015** workshop opening. We are looking for parent volunteers to help run the shop from 12:45-2:30 PM.

School Board Appreciation

Gorman School Board Members come from a variety of backgrounds, yet they share a common goal – helping students achieve in school and life. As a state, California has faced many challenges, but the key to a brighter future is a strong public education system. We often forget about the personal sacrifices school board members make. Board members contribute hundreds of hours each year in support of our community's children.

The month of January marks the annual observance of School Board Recognition Month. This is a time to demonstrate our appreciation for the work that our local trustees have accomplished. They work together to prepare today's students to be tomorrow's leaders. In January, please join the staff and students of Gorman Joint School District as we salute our School Board Members, Mr. Steve Sonder, Mrs. Julie Ralphs and Mrs. Patty Edwards, who provide grassroots governance for our school district.

December 18th is "Pajama Day". All students may wear their pajamas to school for spirit. School appropriate shoes must be worn.

Students Enjoy Holiday Turkey Feast

On November 19th, Gorman students were treated to a wonderful turkey lunch complete with turkey, dressing, mashed potatoes and gravy, corn, dinner rolls and pumpkin pie. Earlier in the week, students had created their own placemats as an art project. Many thanks go out to parents who worked very hard preparing the delicious lunch and to the community members who donated food.

Parent Advisory Forums

Superintendent Joe Andrews will be hosting three Parent Advisory Forums to develop a strong connection between the school district and the parents we serve. The goal is to provide parents/guardians an organized voice and keep you involved in the decision-making process. Superintendent Andrews will be asking for feedback on the strengths, weaknesses, opportunities and threats to the school district. Please plan to attend one of the three forums; January 14 (9:30 AM), February 3 (6:30 PM) and January 29 (3:00 PM)

Did you know?

- **One day of missed school = as many as three days of catch up for a child to learn all the missed information and skills. Learning is progressive. Students who miss school miss out on carefully planned sequences of instruction. Each day's lessons build on the previous days.**

Please note that school will be dismissed at 1:00 on December 18th.

From the Gorman Elementary Staff to all of our families, have a Happy Holiday Season!



Cecelia J. Cummings CPA

Memo

To: Board of Trustees
From: Jean Cummings
cc: File
Date: November 18, 2015
Re: 2015 Education Law Conference

2015 EDUCATION LAW CONFERENCE HIGHLIGHTS

Areas covered were

- Legal Updates on new laws
- Human Resources/Labor Relations
- Student Services
- Special Education
- Business Services/Facilities

NEW LAWS - UPDATES

Human Resources

- Gender Wage Differential
- Superintendent Employment Contractions
- Employer Retaliation
- Employee Personnel Files
- Sexual Battery
- Child Abuse Prevention Training
- Unemployment Reporting and Funds Transfer
- Day Care Center Immunizations
- Paid Sick Leave "Clean Up" Bill
- Maternity -- Paternity Leave
- Employee Time Off -- Child Care
- Industrial Accident or Illness Leave
- STRS -- Updates

Student Services

- Vaccinations
- Student Lactation Accommodations
- Sexual Health Education
- Health Education -- Sexual Harassment & Violence
- CCAP Partnerships
- Course Assignments
- Mathematics Placement
- Mathematics Curriculum
- PE Instructional Minutes

- High School Exit Exam
- English Learners
- Attendance Alternatives
- District Residency Requirements
- Homeless Children
- Educational Rights for Foster Youth & Homeless Children/Youth
- Bullying
- Sex Equity

Governance

- Conflict of Interest
- Gifts of Travel
- Election Campaigns
- Governing Boards; Reduction of Membership
- Student Board Members
- Voter Participation

Administration

- Personal Information Breach
- Electronic Communications & Privacy
- Concealed Firearms on School Grounds & Campuses
- Safe Place to Lean Act
- CA Racial Mascots Act
- Free & Reduced-Price Meal On-line Applications
- Automated External Defibrillators
- Transportation – School Bus Accidents
- Transitional Kindergarten

Community College



October 28, 2015

TO: Superintendents and Presidents
Los Angeles County School and Community College Districts

FROM: Keith D. Crafton, Director
Division of Business Advisory Services

SUBJECT: Los Angeles County Committee on School District Organization-Election Results

The annual election for members of the Los Angeles County Committee on School District Organization (County Committee) was held in conjunction with the Los Angeles County Superintendent's Fall Convocation on October 19, 2015. The County Committee appreciates your support and wishes to thank the school and community college districts that submitted nominations, and all who participated in the election process, either as candidates, or as governing board representatives.

Election Results

Second Supervisorial District (one vacancy)

Ms. Susan Andriacchi was elected to a four-year term, and will serve as one of the representatives of the Second Supervisorial District through October 2019.

Ms. Andriacchi was a governing board member of the Wiseburn Unified School District from 2010 to 2014.

Third Supervisorial District (one vacancy)

Ms. Nicole Kluft Drapkin was elected to a four-year term, and will serve as one of the representatives of the Fourth Supervisorial District through October 2019.

Ms. Drapkin previously served local school organizations such as "Beyond the Bell" and "Communities in School" to support students and to better the system, and has been an appointed member of the County Committee since May, 2015.

Fifth Supervisorial District (one vacancy)

Ms. Suzan Solomon was re-elected to a four-year term, and will serve as one of the representatives of the Fifth Supervisorial District through October 2019.

Ms. Solomon is a governing board member of the Newhall School District, and in 2015 served as the Vice Chair of the County Committee.

At-Large (one vacancy)

Dr. Ted Edmiston was re-elected to a four-year term, and will serve as the At-Large representative through October 2019.

Dr. Edmiston previously served on the Cerritos College Board of Trustees, and has been an elected member of the County Committee since 2012.

This bulletin is available on the Los Angeles County Office of Education (LACOE) website at:

www.lacoe.edu/bulletins

Use the “Search” function to locate a specific bulletin by number or keyword.

If you have questions regarding the election or this bulletin, please contact me at (562) 922-6131.

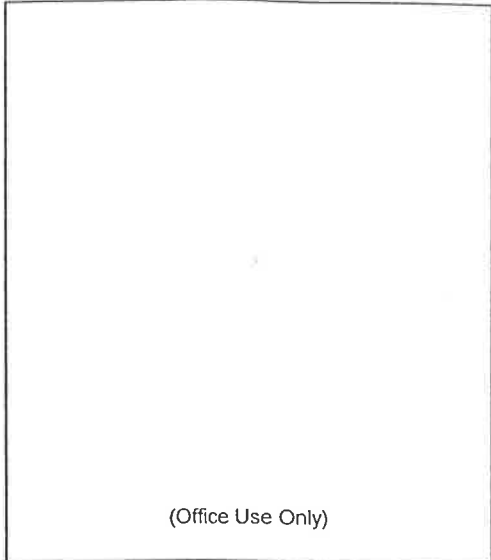
Approved:
Dr. Scott Price
Chief Financial Officer

KDC/AD/EH:gm



State of California
Secretary of State

STATEMENT OF FACTS
ROSTER OF PUBLIC AGENCIES FILING
(Government Code section 53051)



Instructions:

- 1. Complete and mail to: Secretary of State, P.O. Box 942877, Sacramento, CA 94277-0001 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8 1/2" X 11" page, one sided and legible.

New Filing [] Update [X]

Legal name of Public Agency: Gorman Joint School District

Nature of Update: Annual reorganization and election of officers of the Board of Trustees.

County: Los Angeles

Official Mailing Address: 49847 Gorman School Road Gorman, CA 93243

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): President

Name: Address:

Secretary or Clerk (Indicate Title):

Name: Address:

Members:

Name: Address:

Name: Address:

Name: Address:

Name: Address:

Name: Address:

RETURN ACKNOWLEDGMENT TO: (Type or Print)

December 8, 2015
Date

NAME [Lise Wastaferro]

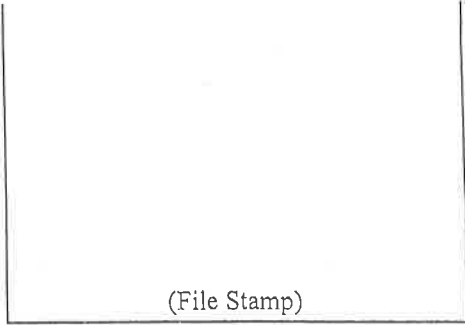
ADDRESS P.O. Box 104

CITY/STATE/ZIP [Gorman, CA 93243]

Signature
Johannis Andrews II Superintendent
Typed Name and Title

STATEMENT OF FACT BY PUBLIC AGENCY

ROSTER OF PUBLIC AGENCIES
(Government Code Sections 53050-53051)



(File Stamp)

If the name of the agency is being changed, or if two or more previously recorded agencies are consolidating into one, please indicate the full information at the bottom of this filing form, listing all agency names involved.

1. Full legal name of agency: _____

2. Official mailing address of governing body of agency: _____

Phone No: _____

3. Name and address of each member of governing body of agency:

Name	Name
Residence Address	Residence Address
Mailing Address	Mailing Address
City State Zip	City State Zip
Date Term Expires	Date Term Expires
Name	Name
Residence Address	Residence Address
Mailing Address	Mailing Address
City State Zip	City State Zip
Date Term Expires	Date Term Expires
Name	Name
Residence Address	Residence Address
Mailing Address	Mailing Address
City State Zip	City State Zip
Date Term Expires	Date Term Expires
Name	Name
Residence Address	Residence Address
Mailing Address	Mailing Address
City State Zip	City State Zip
Date Term Expires	Date Term Expires

4. Name of chairman, president or other presiding officer of governing body:

Name of Officer: _____ Title of this officer: _____

Address (if not listed above): _____
Res/Mailing Address City State Zip

5. Name of clerk of governing body: _____ / _____

Name (if no Clerk, insert word "None")

Res/Mailing Address (if not listed above)



**Los Angeles County
Office of Education**
Leading Educ. Away • Supporting Students
Serving Communities

Attachment #1
Info Bul. No. 4231
SFS-25-2015-16

Gorman Joint School District
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 8, 2015 to December 13, 2016
In accordance with governing board approval dated December 8, 2015.

Signature _____ Clerk (Secretary) of the Board

Typed Name _____ Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1
Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

Column 2
Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
TITLE President of Board of Trustees	
SIGNATURE	INITIALS
TYPED NAME	
TITLE Clerk/Secretary of Board of Trustees	
SIGNATURE	INITIALS
TYPED NAME	
TITLE Member of Board of Trustees	
SIGNATURE	INITIALS
TYPED NAME	
TITLE Superintendent/Principal	
SIGNATURE	INITIALS
TYPED NAME	
TITLE Accounting/Data Processing Tech	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.



**Los Angeles County
Office of Education**

INFORMATIONAL BULLETIN # 4231

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Arturo Delgado, Ed.D., *Superintendent*

November 12, 2015

TO: Business Administrators
Los Angeles County School and Community College Districts
and Other Local Educational Agencies

FROM: Tracy Minor, Assistant Director
Accounting and Financial Services
Division of School Financial Services

SUBJECT: Annual Certification of Signature Resolution

Annual Certification of Signature Resolution is due to the Los Angeles County Office of Education (LACOE) on December 31, 2015.

The governing board of each school district and community college district is required to hold an annual organizational meeting according to Education Code Section 35143/72000 as follows:

- Within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. In years when there are no regular elections conducted for governing board members, the organizational meeting shall be held during the same 15-day period on the calendar.
- Only a city board of education, whose members are elected in accordance with a city charter, are exempt from the above.

The Certification of Signatures Resolution must be approved at that meeting. The effective period of the resolution should be the date of the organizational meeting through the date scheduled for the 2016 meeting.

Please submit a cover letter, the Board Minutes, a copy of the approved Certification of Signature Resolution, and the adopted list of authorized district personnel with their delegated duties by December 31, 2015 to:

Tracy Minor, Assistant Director
Division of School Financial Services
Los Angeles County Office of Education
9300 Imperial Highway, Room 219
Downey, CA 90242-2890

IMPORTANT: A signature on an expired Certification of Signatures Resolution will not be honored. If the resolution expires before the scheduled organizational meeting, please submit a letter requesting an extension to honor the signatures until a new resolution is approved within thirty (30) days after the expiration date.

If there are any changes to the signatories during the year, please submit a revised resolution with a cover letter describing the reasons for the change. The resolution should be signed by the Clerk of the Board, the new signatory, accompanied by the Board minutes. If the change is removing a signatory, a cover letter describing the change and the Board minutes will suffice.

The Certification of Signatures Resolution form may be accessed on the website: www.lacoe.edu/commercialclaims, select "Certification of Signatures" under "Documents & Forms".

If sending the Certification of Signatures and letters by e-mail, please send to spanks_luz@lacoe.edu. Indicate District Name and Certification of Signatures 2016 in the subject line. For any questions regarding this bulletin, contact Luz Spanks at (562) 922-6454.

Approved:
Patricia Smith, Executive Director
Business and Finance

TM:lg
Attachments

SFS-25-2015-16

Place on District Letterhead

CERTIFICATION OF SIGNATURES RESOLUTION

Date:

Tracy Minor
Assistant Director
Accounting and Financial Services
Division of School Financial Services
Los Angeles County Office of Education
9300 Imperial Highway, Room 219
Downey, CA 90242-2890

Per LACOE Bulletin #4231, attached is the Certification of Signatures Resolution expiring on _____ which was approved during our organizational meeting on _____.

If you have any questions, please contact, (Name and title of district representative) at (Phone number), and (E-mail address).

Sincerely,

District Representative
Title and Division

Place on District Letterhead

**REQUEST FOR EXTENSION OF THE
CERTIFICATION OF SIGNATURES RESOLUTION**

Date:

Tracy Minor
Assistant Director
Accounting and Financial Services
Division of School Financial Services
Los Angeles County Office of Education
9300 Imperial Highway, Room 219
Downey, CA 90242-2890

Per LACOE Bulletin #4231, this is a request to honor the Certification of Signatures Resolution which expired on _____ until a new resolution is approved on our next organizational meeting scheduled on _____.

A copy of the new approved Certification of Signatures Resolution will be sent to you after the organizational meeting.

If you have any questions, please contact, (Name and title of district representative) at (Phone number), and (E-mail address).

Sincerely,

District Representative
Title and Division

Place on District Letterhead

NOTICE OF REVISION/AMENDMENT ON THE CERTIFICATION OF SIGNATURES

Date:

Tracy Minor
Assistant Director
Accounting and Financial Services
Division of School Financial Services
Los Angeles County Office of Education
9300 Imperial Highway, Room 215
Downey, CA 90242-2890

Per LACOE Bulletin #4231, this is a notice of revision in our current Certification of Signatures Resolution.

Effective _____, (*describe changes*). Enclosed is the revised Certification of Signatures Resolution signed by the Secretary of the Board and the approved minutes for the revision.

If you have any questions, please contact, (Name and title of district representative) at (Phone number), and (E-mail address).

Sincerely,

District Representative
Title and Division



2015-2016 Executive Board

Steven Llanusa, *President*
Claremont Unified School District

Linda S. Wah, *Vice President*
Pasadena Area Community College District

Eugene Krank, *Secretary/Treasurer*
Hawthorne School District

Directors

Bob Bruesch, *Director*
Garvey School District

John Quintanilla, *Director*
Rosemead School District

Robert L. Gin, *Director*
Alhambra Unified School District

John Vargas, *Director*
El Camino Community College District

Ed Gilliland, *Director*
Monrovia Unified School District

Louise Jaffe, *Director*
Santa Monica Community College District

Gloria Ramos, *Director*
Centinela Valley Union High School District

Shelley Ryan, *Director*
San Marino Unified School District

Laura Santos, *Director*
Mt. San Antonio Community College District

Past Presidents

Scott J. Svonkin
Los Angeles Community College

Micah Ali
Compton Unified School District

Nicholas Aquino
Los Nietos School District

Donald LaPlante
Downey Unified School District

Ann Phillips
Lawndale School District

Joseph Probst
Charter Oak Unified School District

Suzan Solomon
Newhall School District

Sharon Stys
South Whittier School District

Linda S. Wah
Pasadena Area Community College District

Executive Staff

Frank Kwan
Executive Director

Wendy Shin
Executive Assistant

August 3, 2015

TO: Superintendents and Board Presidents
Los Angeles County School Districts and Community Colleges

FROM: Steven Llanusa, President
Los Angeles County School Trustees Association

SUBJECT: **2015-2016 Annual Representation**

Please place an item on the agenda of your Board's organizational meeting to designate your Board's representative to the 2015-2016 Los Angeles County School Trustees Association.

The role of the representative is to:

- Vote on all Association matters
- Communicate between the Executive Board, the Association, and the local Board

The LACSTA representative is a separate position from that of the voting delegate for the annual County Committee election, unless the Board chooses to name the same person to handle both responsibilities.

After your Board has designated a representative, please complete the enclosed form (on back of letter) and return it via JET MAIL to Wendy Shin at the Los Angeles County Office of Education, 9300 Imperial Highway, EC-113, Downey, CA 90242.

Thank you for your assistance.



Los Angeles County Office of Education

9300 Imperial Highway, EC 113, Downey CA, 90242

2015-2016 Annual Representation

Annual Representative
July 1, 2015 – June 30, 2016

DISTRICT/COMMUNITY COLLEGE:

(Please print or type name):

_____ has been selected by our Board as the Annual Representative to the Los Angeles County School Trustees Association for 2015-2016. The representative shall perform duties as described in Standing Rule #6 (as below):

Representatives: Each School Board will be asked to select a Board member at their organizational meeting to serve as the LACSTA representative. The representative's role is to:

- a. vote on all Association matters
- b. communicate between the Executive Board, the Association, and the local Board

Signed:

(Secretary)

Print:

Date:

Please complete form and JET mail to:

Wendy Shin
Los Angeles County Office of Education
9300 Imperial Highway, Downey CA 90242
Education Center – Room 113

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

November 10, 2015

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal
Lise Wastafarro, Accounting/Data Processing Technician

Others Absent: Jean Cummings, Business Manager/Consultant

Others Present: Teachers-Casey Stanford, Michi Knight, Lisa Davis, Cheri Hanshaw and School Secretary, Denise Saenz

5493 The Board approved the Agenda as presented for November 10, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5494 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5495 Reconvened to Regular Session at 3:23 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

No action taken in closed session

President Sonder asked if there were any objections to resume the regular session a little early.

No objections

President, Steve Sonder, asked for any comments from the Board.

No comments

President, Steve Sonder, asked for any comments from the staff.

No comments.

Board President, Steve Sonder, asked for any comments from the public.

No comments.

5496 The Board approved the Minutes of the Regular Meeting October 13, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5497 The Board approved Purchase Orders #15-16-87 through 15-16-111 of which \$20,679.53 was paid from the General Fund and \$4,922.97 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5498 The Board approved B Warrants #11802-11843 in the amount of \$39,391.88.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5499 The Board approved Client Services Agreement between Soliant Health, Inc. d/b/a VocoVision-Therapist Amy Betancourt and the Gorman Joint School District, effective 11/13/15-12/18/15 at an hourly rate of \$105.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, December 8, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5500 The Board adjourned the meeting at 3:24 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
15-16-112	11/2/15	SHARON OWEN	PSYCHOLOGIST SERVICES 9/15	\$3,100.00	\$3,100.00		11/4/15
15-16-113		SIRMA I	2015-16 MEMBER CONTRIBUTION, OPERATING EXP., JPA ADMIN EXP, SAFETY CREDIT	\$440.00	\$440.00		11/3/15
15-16-114		BARI MOULIN	REIMBURSEMENT NOV 2015 HEALTH INS	\$1,564.00	\$1,564.00		11/3/15
15-16-115		GOLDEN VALLEY MWD	SEWER SERVICE 10/15	\$647.00	\$647.00		11/4/15
15-16-116		CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 10/15	\$3,600.00	\$3,600.00		11/5/15
15-16-117		HILLCREST AIR CONDITIONING	WALK IN COOLER SERVICE, TRUCK & FUEL CHARGE 9/30/15	\$388.00	\$388.00		11/4/15
15-16-118		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 10/15	\$10,590.67	\$10,590.67		11/4/15
15-16-119	11/4/15	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	\$37.99	\$37.99		11/18/15
15-16-120		READY REFRESH BY NESTLE	SERVICE 9/27/15-10/26/15	\$99.79	\$99.79		11/9/15
15-16-121		SCV FOOD SERVICE	MEALS 10/15	\$5,775.31		\$5,775.31	11/9/15
15-16-122		PRENTIS EDWARDS	TECH SERVICE 10/15	\$500.00	\$500.00		11/12/15
15-16-123		ACE HARDWARE	INST, MAINT, OP, SCH ADMIN & DISTRICT SUPPLIES	\$276.14	\$276.14		11/10/15
15-16-124	11/5/15	AKA WATER SERVICE, INC.	BACTI SAMPLING 10/26/15	\$75.00	\$75.00		11/10/15
15-16-125	11/9/15	ACSA	REGISTRATION SUPT SYMPOSIUM 1/27/15-1/29/15 JA	\$895.00			
15-16-126		AMERICAN BUSINESS MACHINES	FREIGHT CHARGE FOR CANON COPIER TONER	\$8.00			
15-16-127	11/10/15	LISA VOGEL MORGENSTERN	SPEECH/LANGUAGE SERVICE 10/15	\$1,950.00	\$1,950.00		11/16/15
15-16-128	11/20/15	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 10/15 DISTRICT	\$500.00			
15-16-129	11/30/15	CHEVRON	GAS-VANS 10/22-11/13/15	\$463.68			
15-16-130		GOLDEN VALLEY MWD	SEWER SERVICE 11/15	\$647.00			
15-16-131		AMERICAN EXPRESS	LW-OPERATION SUPPLIES JA-CAFÉ SUPPLIES, DISTRICT	\$403.30			
			CONF EXP-LODGING SUPT PROFESSIONAL				
			COLLABORATIVE CONFERENCE 10/29/15				
			TOTALS	\$31,960.88	\$23,268.59	\$5,775.31	
			REMAINING UNPAID	\$2,916.98			



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 11/23/15 Next Closing Date 12/24/15



Account Ending [REDACTED]

New Balance	\$403.30
Please Pay By	12/08/15 †

† Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$183.24
Payments/Credits	-\$183.24
New Charges	+\$403.30
Fees	+\$0.00
New Balance	\$403.30

Days in Billing Period: 31

See page 2 for important information about your account.

Customer Care

Pay by Computer
open.com/pbc

Customer Care **Pay by Phone**
 1-800-492-3344 1-800-472-9297

See Page 2 for additional information.

**YOUR CARD IS NOW ACCEPTED AT
 MORE PLACES IN LOS ANGELES.**

Over 60,000 more locations in the Los Angeles area started accepting American Express® Cards in the last 2 years.*

Visit shopsmallnow.com/losangelesbiz to find local places that now accept your Card.

*Based on internal comparison of American Express Merchant locations in December 2013 vs. American Express Merchant locations in July 2015.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
 Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
 1-800-472-9297

Account Ending [REDACTED]
 Enter 15 digit account # on all payments.
 Make check payable to American Express.

LISE WASTAFERRO
 GORMAN SCHOOL DIST
 49847 GORMN SCHOL RD
 GORMAN CA 93243-0104

Please Pay By
12/08/15
 Amount Due
\$403.30

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 11/23/15 Next Closing Date 12/24/15

OPENSM

p. 1/6

Account Ending [REDACTED]

New Balance **\$403.30**

Please Pay By **12/08/15**[‡]

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$183.24
Payments/Credits	-\$183.24
New Charges	+\$403.30
Fees	+\$0.00

New Balance **\$403.30**

Days in Billing Period: 31

See page 2 for important information about your account.

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Account Ending [REDACTED]

Enter 15 digit account # on all payments.
 Make check payable to American Express.

LISE WASTAFERRO
 GORMAN SCHOOL DIST
 49847 GORMN SCHOL RD
 GORMAN CA 93243-0104

Please Pay By
12/08/15
 Amount Due
\$403.30

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11872		01.0-00000.0-11100-10000-5610-0000000	05/16			05/16	208.02					
11872		01.0-00000.0-00000-72000-5610-0000000	05/16			05/16	69.35					
Total							277.37	277.37	22576806	CHK PAYOUT	6778	

Please attach copies

REGISTER TOTAL AMOUNT	Issues :	277.37	Voids :	0.00	Net Disbursed :	277.37
SYSTEM WARRANTS ISSUED	1 From	22576806	To	22576806	Total number of vouchers :	1
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	1
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	31	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD		
SYSTEM WARRANTS ISSUED YTD	187	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD		

Fund Summary
 01.0 277.37 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
KAISER FOUNDATION HEALTH PLAN,	11873			01.0-00000.0-11100-10000-3411-0000000				05/16	1381.00				
	11873			01.0-14000.0-11100-10000-3411-0000000				05/16	623.00				
	11873			01.0-00000.0-11100-10000-3412-0000000				05/16	1116.00				
	11873			01.0-14000.0-00000-36000-3412-0000000				05/16	372.00				
	11873			13.0-53100.0-00000-37000-3412-0000000				05/16	1891.50				
	11873			01.0-00000.0-00000-72000-3412-0000000				05/16	1125.00				
	11873			76.0-00000.0-00000-00000-9517-0000000				05/16	1000.00				
	11873			01.0-00000.0-00000-27000-3411-0000000				05/16	321.50				
	11873			01.0-00000.0-00000-71500-3411-0000000				05/16	321.50				
					Total					10043.00	10043.00	22572763	CHK PAYOUT

12/15

Out of home - Sp Ed. Serv. 8/15-10/15

SULPHUR SPRINGS UNION SCHOOL D	11874	01.0-65000.0-57700-11900-5800-0000000	05/16	6800.00	6800.00	22572764	CHK PAYOUT	6776
Total				6800.00	6800.00			

REGISTER TOTAL AMOUNT	Issues :	16,843.00	Voids :	0.00	Net Disbursed :	16,843.00
SYSTEM WARRANTS ISSUED	2 From 22572763 To 22572764					
MANUAL WARRANTS ISSUED	0 From					
NUMBER OF VOIDS	0					
Total number of vouchers : 2 Number of Vouchers Audited 0						

SYSTEM WARRANTS ISSUED MTD	30	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	186	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary					
Issues		Voids			
01.0	13,951.50	0.00			
13.0	1,891.50	0.00			
76.0	1,000.00	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11871		01.0-00000.0-00000-82000-5910-0000000				05/16	119.98					
		Total					119.98					
11868		01.0-00000.0-00000-82000-5560-0000000				05/16	174.10					
		Total					174.10					
11869		01.0-11000.0-11100-10000-4310-0000000				05/16	37.99					
		Total					37.99					
11870		01.0-00000.0-00000-82000-5510-0000000				05/16	1417.94					
		Total					1417.94					

10/6/15-11/5/15 CALNET 3

10/15

Just supplied

10/7/15-11/6/15

REGISTER TOTAL AMOUNT	Issues	Voids	Net Disbursed	Number of Vouchers Audited
1,750.01	4	0.00	1,750.01	4
SYSTEM WARRANTS ISSUED	4 From 22569843 To 22569846			
MANUAL WARRANTS ISSUED	0 From			
NUMBER OF VOIDS	0			
SYSTEM WARRANTS ISSUED MTD	28			
MANUAL WARRANTS ISSUED YTD	184			
Fund Summary	Issues	Voids		
01.0	1,750.01	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
11867			01.0-33100.0-57700-21000-5850-0000000			05/16	1950.00					
Total							1950.00	22564108			6770	
11865			01.0-00000.0-00000-77000-5840-0000000			05/16	300.00					
Total							300.00	22564109			6770	
11859			01.0-14000.0-00000-00000-9531-0000000			05/16	40.11					
11859			01.0-41260.0-00000-00000-9531-0000000			05/16	51.84					
11859			01.0-00000.0-00000-72000-5880-0000000			05/16	60.00					
11859			13.0-53100.0-00000-00000-8634-0000000			05/16	262.00					
11859			76.0-00000.0-00000-00000-9518-0000000			05/16	1500.00					
Total							1913.95	22564110			6770	

Speech/Long Service 10/15
Tech Service 10/13/15
300.00 - 501 3rd Qtr 2015
40.11 - Paper Maint. Statement Fee
51.84 - Student Lunch program overpayment.
60.00 - Retirement May - Oct 2015
262.00 -
1500.00 -

REGISTER TOTAL AMOUNT	Issues :	4,163.95	Voids :	0.00	Net Disbursed :	4,163.95
SYSTEM WARRANTS ISSUED	3 From	22564108	To	22564110	Total number of Vouchers Audited	3
MANUAL WARRANTS ISSUED	0 From		To			
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	24	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	180	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary		Voids			
01.0	2,401.95		0.00		
13.0	262.00		0.00		
76.0	1,500.00		0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal	Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11866			01.0-00000.0-11100-10000-3411-0000000					05/16	101.08				
11866			01.0-14000.0-11100-10000-3411-0000000					05/16	60.31				
11866			01.0-00000.0-11100-10000-3412-0000000					05/16	63.78				
11866			01.0-14000.0-00000-36000-3412-0000000					05/16	21.26				
11866			13.0-53100.0-00000-37000-3412-0000000					05/16	30.16				
11866			01.0-00000.0-00000-72000-3412-0000000					05/16	40.77				
11866			01.0-00000.0-11100-10000-3412-0000000					05/16	30.15				
11866			01.0-00000.0-00000-71100-3412-0000000					05/16	60.31				
11866			01.0-00000.0-00000-27000-3411-0000000					05/16	12.37				
11866			01.0-00000.0-00000-71500-3411-0000000					05/16	12.36				
Total									432.55	432.55	22556604	CHK PAYOUT	6766

12/15

Tech Services 10/15

PRENTIS EDWARDS	11861		01.0-00000.0-00000-77000-5840-0000000					05/16	500.00	500.00	22556605	CHK PAYOUT	6766
Total									500.00	500.00	22556605	CHK PAYOUT	6766

REGISTER TOTAL AMOUNT	Issues :	932.55	VOIDS :	0.00	Net Disbursed :	932.55
SYSTEM WARRANTS ISSUED	2 From	22556604	To	22556605	Total number of vouchers :	2
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	1
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	21	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	177	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	VOIDS			
01.0	902.39	0.00			
13.0	30.16	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT FAY	SEQ	STAT
11862			01.0-11000.0-11100-10000-4310-0000000				05/16	86.40					
11862			01.0-00000.0-00000-81000-4380-0000000				05/16	48.41					
11862			01.0-00000.0-00000-81100-4370-0000000				05/16	135.43					
11862			01.0-00000.0-00000-27000-4350-0000000				05/16	2.68					
11862			01.0-00000.0-00000-72000-4350-0000000				05/16	3.22					
Total								276.14					

Just supplies - maint supplies - operation supplies - District supplies

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT FAY	SEQ	STAT
11863			01.0-00000.0-00000-82000-5530-0000000				05/16	75.00					
Total								75.00					

Badi Sampling 10/26/15

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT FAY	SEQ	STAT
11864			01.0-00000.0-11100-10000-3411-0000000				05/16	101.08					
11864			01.0-14000.0-11100-10000-3411-0000000				05/16	60.31					
11864			01.0-00000.0-11100-10000-3412-0000000				05/16	63.78					
11864			01.0-14000.0-00000-36000-3412-0000000				05/16	21.26					
11864			13.0-53100.0-00000-37000-3412-0000000				05/16	30.16					
11864			01.0-00000.0-00000-72000-3412-0000000				05/16	40.77					
11864			01.0-00000.0-11100-10000-3412-0000000				05/16	30.15					
11864			01.0-00000.0-00000-71100-3412-0000000				05/16	60.31					
11864			01.0-00000.0-00000-27000-3411-0000000				05/16	12.37					
11864			01.0-00000.0-00000-71500-3411-0000000				05/16	12.36					
Total								432.55					

11/15

REGISTER TOTAL AMOUNT	Issues :	783.69	Voids :	0.00	Net Disbursed :	783.69	
SYSTEM WARRANTS ISSUED	3	From 22553492	To 22553494	Total number of vouchers :	3	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	19	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	175	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary		Voids			
01.0	753.53	0.00			
13.0	30.16	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11860		01.0-00000.0-00000-82000-5530-00000000			05/16	99.79	99.79					
Total							99.79					
11858		13.0-53100.0-00000-37000-4710-00000000			05/16	5775.31	5775.31					
Total							5775.31					
REGISTER TOTAL AMOUNT							5,875.10					
Issues :							5,875.10					
2 From 22550392												
0 From												
0												
Total number of vouchers :							2					
Net Disbursed :							5,875.10					

SYSTEM WARRANTS ISSUED 16
 MANUAL WARRANTS ISSUED 172
 NUMBER OF VOIDS 0
 SYSTEM WARRANTS ISSUED MTD 16
 MANUAL WARRANTS ISSUED YTD 172
 SYSTEM WARRANTS ISSUED MTD 0
 MANUAL WARRANTS ISSUED YTD 0

Fund Summary
 Issues 99.79
 01.0 99.79
 13.0 5,775.31
 Voids 0.00
 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-11-04 Issue Date :2015-11-05

Page No : 1
 Run Date : 2015-11-04
 Run Time : 20.06.58

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT					
CECELIA J. CUMMINGS, CPA	11853			01.0-00000.0-000000-72000-5850-0000000				05/16	2340.00										
	11853			01.0-65000.0-57700-21000-5850-0000001				05/16	900.00										
	11853			01.0-65000.0-57700-21000-5850-0000000				05/16	360.00										
				Total					3600.00	3600.00	22525922	CHK PAYOUT	6758						
REGISTER TOTAL AMOUNT										Issues :		3,600.00		Voids :		0.00			
SYSTEM WARRANTS ISSUED										1 From		22525922		Total number of vouchers :		1			
MANUAL WARRANTS ISSUED										0 From				Net Disbursed :		3,600.00			
NUMBER OF VOIDS										0									
SYSTEM WARRANTS ISSUED MTD										14		MANUAL WARRANTS ISSUED MTD		0		WARRANTS VOIDED MTD		0	
SYSTEM WARRANTS ISSUED YTD										170		MANUAL WARRANTS ISSUED YTD		0		WARRANTS VOIDED YTD		0	
Fund Summary										Issues		3,600.00		Voids		0.00			

Business Manager
10/15

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02961
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-11-03 Issue Date : 2015-11-04

Page No : 1
 Run Date : 2015-11-03
 Run Time : 19:51.47

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
GOLDEN VALLEY MUNICIPAL WATER	11854			01.0-00000.0-00000-82000-5565-00000000		05/16	647.00						
			Total				647.00		647.00	22522540	CHK PAYOUT	6756	
HILLCREST AIR CONDITIONING	11855			01.0-00000.0-00000-81000-5630-00000000		05/16	388.00						
			Total				388.00		388.00	22522541	CHK PAYOUT	6756	
SHARON OWEN	11848			01.0-65000.0-57700-21000-5850-00000000		05/16	3100.00						
			Total				3100.00		3100.00	22522542	CHK PAYOUT	6756	
STORER TRANSPORTATION	11856			01.0-00000.0-00000-36000-5812-00000000		05/16	10590.67						
			Total				10590.67		10590.67	22522543	CHK PAYOUT	6756	
THE GAS COMPANY	11857			01.0-00000.0-00000-82000-5520-00000000		05/16	90.59						
			Total				90.59		90.59	22522544	CHK PAYOUT	6756	
REGISTER TOTAL AMOUNT Issues : 14,816.26 Voids : 0.00 Net Disbursed : 14,816.26 To 22522540 To Total number of vouchers : 5 Number of Vouchers Audited 1 From 0 From 0 From 0													
SYSTEM WARRANTS ISSUED MTD 13 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0 SYSTEM WARRANTS ISSUED YTD 169 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0 Fund Summary Issues Voids 0.00 01.0 14,816.26 0.00													

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT		
BARI MOULIN	11844		01.0-00000.0-11100-10000-3411-0000000			05/16	1564.00							
							Total	1564.00	22520183	CHK PAYOUT	6754			
JOHANNIS ANDREWS II	11845		01.0-00000.0-00000-72000-5220-0000000			05/16	171.35							
							Total	171.35	22520184	CHK PAYOUT	6754			
JULIE RALPHS	11846		01.0-00000.0-00000-71100-3412-0000000			05/16	500.00							
							Total	500.00	22520185	CHK PAYOUT	6754			
KAISER FOUNDATION HEALTH PLAN,	11847		01.0-00000.0-11100-10000-3411-0000000			05/16	3097.00							
11847			01.0-14000.0-11100-10000-3411-0000000			05/16	623.00							
11847			01.0-00000.0-11100-10000-3412-0000000			05/16	1116.00							
11847			01.0-14000.0-00000-36000-3412-0000000			05/16	372.00							
11847			01.0-00000.0-00000-72000-3412-0000000			05/16	1125.00							
11847			76.0-00000.0-00000-00000-9517-0000000			05/16	700.00							
11847			01.0-00000.0-00000-27000-3411-0000000			05/16	321.50							
11847			01.0-00000.0-00000-71500-3411-0000000			05/16	321.50							
							Total	7676.00	22520186	CHK PAYOUT	6754			
SIRNA I	11849		01.0-00000.0-00000-72000-5410-0000000			05/16	440.00							
							Total	440.00	22520187	CHK PAYOUT	6754			
STEVE SONDER	11850		01.0-00000.0-00000-71100-3412-0000000			05/16	500.00							
							Total	500.00	22520188	CHK PAYOUT	6754			
UNITED PARCEL SERVICE	11851		01.0-00000.0-00000-72000-5910-0000000			05/16	40.51							
							Total	40.51	22520189	CHK PAYOUT	6754			
WENDY ADDINGTON	11852		01.0-00000.0-00000-72000-5220-0000000			05/16	553.86							
11852			01.0-00000.0-00000-72000-5210-0000000			05/16	85.91							
							Total	639.77	22520190	CHK PAYOUT	6754			
REGISTER TOTAL AMOUNT							Issues :	11,531.63	Voids :		0.00	Net Disbursed :	11,531.63	
SYSTEM WARRANTS ISSUED							8 From	22520183	To		22520190	Total number of vouchers :		8
MANDAL WARRANTS ISSUED							0 From		To			Number of Vouchers Audited		0

NOV 2015 Health Insurance
Mileage 10/15
Health Spend 11/15

NOV 2015

*2015-16 member contribution
 para trans exp. - PA Admin exp, 3 utility
 credit program*

Health Spend 11/15

Service 10/15
*CADRE Conf. exp. Lodging, meals, Bus
 - Mileage 10/15 SELPA to reimburse*



Learning A-Z License Quote

Date: 11/19/15

Michael Duckworth
Gorman Elementary School
PO box 104
Gorman, CA 93243

(661) 248-6441
m.duckworth@gormanschool.com

Thank you for requesting a quote from Learning A-Z, Michael Duckworth!

Your username is mduckworth3

Your reference number is 4888056.

Please include this reference number on your purchase order.

Products	Type	License Terms	List Price	Final Cost	Add 1 Year	Add 2 Years
ReadingA-Z.com	New	1 classroom, 1 year	\$99.95	\$99.95	\$199.90	\$299.85

	Final Cost	Add 1 Year	Add 2 Years
Discount Amount:	\$0.00	\$0.00	\$0.00
Sales Tax:	\$0.00	\$0.00*	\$0.00*
YOUR TOTAL COST:	\$99.95	\$199.90*	\$299.85*

(*) Taxes (if applicable) to be calculated at time of purchase.

All prices are in U.S. dollars.

This quote is valid until 01/18/16.

Quoted prices are based on specified quantities and terms.
Please contact your representative for adjustments.

Prepared by: Sherrie McRae

1840 East River Road, Suite 320
Tucson, AZ, 85718
phone: 520.999.3787
fax: 520.999.3810
sherrie.mcrae@learninga-z.com

Learning A-Z License Agreement

Licenses grant registered classrooms only permission to use materials on the designated website(s) during the terms of the license.
Sharing user information or materials with non-registered classrooms is not authorized.

October 30, 2015



DEADLINE: Thursday, January 7, 2016
BOARD ACTION REQUIRED
Please deliver to all governing board members.

MEMORANDUM

To: All Board Presidents, Superintendents of CSBA Member Boards of Education

From: Jesús Holguín, President

Re: Call for Nominations for CSBA Delegate Assembly

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors, and Executive Committee, delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year. In 2016, the first meeting will be May 14-15 in Sacramento and the second one will be November 30-December 1 in San Francisco preceding CSBA's Annual Education Conference and Trade show.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Thursday, January 7, 2016**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must serve on CSBA member boards and give their approval prior to being nominated.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form. An optional one-page, one-sided résumé may also be submitted but cannot be substituted for the biographical sketch form.
- All nomination materials must be postmarked by the U.S.P.S., faxed or emailed no later than **Thursday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by this due date. Late submissions will not be accepted.
- Ballots will be mailed by Monday, February 1, 2016 and are due Tuesday, March 15, 2016.
- Elected Delegates serve a two-year term beginning April 1, 2016 through March 31, 2018.

The following nomination materials and information related to the election process is available to download at www.csba.org/About/Leadership. For more information about the Delegate Assembly, please contact the Leadership Services department or Charlyn Tuter at ctuter@csba.org or (800) 266-3382, ext. 3281. Thank you.

- Nomination Form
- Candidate Biographical Sketch Form
- Important Dates
- List of all Delegates with expiration terms
- FAQ

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Election to the Delegate Assembly

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. It sets CSBA's general policy direction and fulfills a critical governance role within the Association. The Delegate Assembly is comprised of Delegates who are elected by local board members in 21 geographic regions throughout the state. The Delegate Assembly meets twice each year. Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until Thursday, January 7, 2016.

Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name. Delegates serve a two-year term beginning April 1, 2016 through March 31, 2018.

In addition to the nomination, nominees must submit a one-page, one-sided, candidate biographical sketch form. An optional one-page, one-sided, résumé may also be submitted, (résumé cannot substituted for the candidate biographical sketch form). All materials must be submitted and postmarked no later than Thursday, January 7, 2016. It is the responsibility of the nominee to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.

For more information or if you have questions, contact Leadership Services department at (800) 266-3382 or Charlyn Tuter at ctuter@csba.org.

District Delegate Forms

The following forms are only for district Delegate nominations. Only CSBA member district boards are eligible to nominate board members within their geographical region for the Delegate seats. All nominees must serve on CSBA member boards. All nominees must give their approval prior to being nominated to CSBA's Delegate Assembly.

- District Nomination Form
- Candidate biographical sketch form
- Delegate Assembly Roster with expiration terms
- Memo from CSBA President

County Delegate Forms

The following forms are only for regional county Delegate nominations. Only CSBA member county boards of education are eligible to nominate county board members within their geographical region for the regional county Delegate seat. All nominees must serve on CSBA and CCBE member county boards of education. Regional county Delegates have a dual role and are automatically designated to also serve on the California County Boards of Education (CCBE) Board of Directors. All nominees must give their approval prior to being nominated to CSBA's Delegate Assembly and CCBE's Board of Directors.

- County Nomination Form (Only county boards may nominate county board members for the county seat).
- County Candidate biographical sketch form
- County Delegates with expirations terms
- Memo from CCBE President

District Appointed Delegate Forms

The following forms are only for district appointed Delegates. According to CSBA's Bylaws and Standing Rules districts with an ADA of 30,000 or higher may appoint representatives to CSBA's Delegate Assembly for a two-

year term beginning April 1, 2016 through March 31, 2018. These qualifying member boards must either re-appoint their current Delegate or appoint another member from its board to serve on the CSBA Delegate Assembly.

- Appointment Form
- Candidate biographical sketch form
- Appointed Delegates with expiration terms
- Memo from CSBA President

Additional Information

- Important dates to remember
- Delegate Assembly Roster with expiration terms
- Alphabetical list of districts and county offices
- FAQ



California County Boards of Education
 California Council of School Attorneys
 Education Legal Alliance
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Delegate Assembly Nomination Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |
or email: nominations@csba.org.

CSBA Region/subregion # _____

The Board of Education of the _____ wishes to

(Nominating District)

nominate _____.

(Nominee)

_____, which is a member of the California

(Nominee's District)

School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be emailed to nominations@csba.org, faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Thursday, January 7, 2016**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.* If you have any questions, please contact Leadership Services department at (800) 266-3382 or Charlyn Tuter at ctuter@csba.org. Thank you.



2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |
or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: _____	CSBA Region-subregion #: _____
District or COE Name: _____	Years on board: _____
Profession: _____	Contact Number: _____
E-mail: _____	
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

2015 CSBA DELEGATE ASSEMBLY ROSTER

REGION 18 – 21 Delegates (16 elected/5 appointed) ♦

Subregion 18-A (Riverside)

Gayle A. Cloud (Riverside USD) ♦, 2017
 Stanley Crippen (Lake Elsinore USD), 2016
 Bruce N. Dennis (Riverside COE), 2017
 Kenneth Dickson (Murrieta Valley USD), 2017
 Tom Elliott (Perris ESD), 2016
 Tom Hunt (Riverside USD) ♦, 2016
 Ben Johnson, II (Alvord USD), 2016
 Cleveland Johnson (Moreno Valley USD) ♦, 2017
 Marla Kirkland (Val Verde USD), 2016
 Memo Mendez (Jurupa USD), 2017
 Bill Newberry (Corona-Norco USD) ♦, 2017
 John I. Norman (San Jacinto USD), 2017
 David Allen Pulsipher (Temecula Valley USD), 2017
 Elizabeth Romero (Riverside COE), 2016
 Cathy L. Sciortino (Corona-Norco USD) ♦, 2016
 Susan Scott (Lake Elsinore USD), 2016
 Sandra Tusant (Romoland ESD), 2017

Subregion 18-B (Imperial)

Ralph Fernandez (Brawley Union HSD), 2017
 Diahna Garcia-Ruiz (Heber ESD), 2017
 Frances A. Terrazas (El Centro ESD), 2016
County: Jay Hoffman (Riverside COE), 2016

REGION 20 – 12 Delegates (11 elected/1 appointed) ♦

County: Santa Clara

Robert Benevento (Morgan Hill USD), 2016
 Frank Biehl (East Side Union HSD), 2016
 Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD), 2016
 Danielle Cohen (Campbell Union SD), 2017
 Pamela Foley (San Jose USD) ♦, 2017
 Anjali Kausar (Cupertino Union SD), 2017
 Bonnie Mace (Evergreen ESD), 2017
 Joe Mitchner (Mountain View-Los Altos Union HSD), 2016
 Reid Myers (Sunnyvale SD), 2017
 Andres Quintero (Alum Rock Union ESD), 2017
 George Sanchez (Franklin-McKinley ESD), 2017
County: Darcie Green (Santa Clara COE), 2016

REGION 21 – 7 Delegates (7 appointed) ♦

County: Los Angeles

Monica Garcia (Los Angeles USD) ♦, 2017
 Monica Ratliff (Los Angeles USD) ♦, 2017
 Ref Rodriguez (Los Angeles USD) ♦, 2020
 Scott Schmerelson (Los Angeles USD) ♦, 2020
 Richard Vladovic (Los Angeles USD) ♦, 2020
 Steven Zimmer (Los Angeles USD) ♦, 2017
County: Douglas Boyd (Los Angeles COE) ♦, 2016

REGION 22 – 6 Delegates (6 elected) ♦

Los Angeles County: North Los Angeles

John K. Curiel (Westside Union ESD), 2017
 R. Michael Dutton (Keppel Union ESD), 2017
 Gwendolyn Farrell (Westside Union ESD), 2016
 Christy Smith (Newhall SD), 2016
 Steven M. Sturgeon (William S. Hart Union HSD), 2017
 Donita J. Winn (Antelope Valley Union HSD), 2016

REGION 23 – 16 Delegates (13 elected/3 appointed) ♦

Los Angeles County: San Gabriel Valley & East Los Angeles

Subregion 23-A

Adele Andrade-Stadler (Alhambra USD), 2017
 Kenneth Bell (Duarte USD), 2017
 Bob Bruesch (Garvey ESD), 2016
 Gary Scott (San Gabriel USD), 2016
 Alexandra Zucco (Monrovia USD), 2016

Subregion 23-B

Benjamin Cardenas (Montebello USD) ♦, 2016
 Anthony Duarte (Hacienda La Puente USD), 2016
 Heidi L. Gallegos (Rowland USD), 2017
 Helen Hall (Walnut Valley USD), 2017
 David Vela (Montebello USD) ♦, 2017

Subregion 23-C

Xilonin Cruz-Gonzalez (Azusa USD), 2016
 Christina Lucero (Baldwin Park USD), 2017
 Eileen Miranda Jimenez (West Covina USD), 2017
 Roberta Perlman (Pomona USD) ♦, 2017
 Camie Poulos (West Covina USD), 2016
 Paul Solano (Bassett USD), 2016

REGION 24 – 16 Delegates (14 elected/2 appointed) ♦

Los Angeles County: Southwest Crescent

Micah Ali (Compton USD), 2017
 Leighton Anderson (Whittier Union HSD), 2016
 Jan Baird (South Whittier ESD), 2017
 Lisa Claypoole (Hermosa Beach City SD), 2017
 Paul Gardiner (East Whittier City ESD), 2016
 Margie Garrett (Compton USD), 2016
 Eugene M. Krank (Hawthorne SD), 2016
 Jose Lara (El Rancho USD), 2017
 Sylvia V. Macias (South Whittier ESD), 2016
 John McGinnis (Long Beach USD) ♦, 2016
 Karen Morrison (Norwalk-La Mirada USD), 2016
 Ann M. Phillips (Lawndale ESD), 2016
 Margarita Rios (Norwalk-La Mirada USD), 2016
 Sharon Stys (South Whittier ESD), 2017
 Ana Valencia (Norwalk-La Mirada USD), 2017
 Felton Williams (Long Beach USD) ♦, 2017

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #03-15-16

December 8, 2015

PERSONNEL Joe Andrews, Patricia Edwards
DATE(S) November 16, 2015
CONFERENCE AVSBA Dinner Meeting
LOCATION Palmdale, CA
ESTIMATE Mileage \$60.95
Mileage expense
01.0-00000.0-00000-71100-5210-0000000

+++++

PERSONNEL Cecelia Cummings
DATE(S) November 17, 2015
CONFERENCE 2015 AALRR Education Law Conference
LOCATION Cerritos, CA
ESTIMATE Mileage \$100.05
Mileage expense
01.0-00000.0-00000-71100-5210-0000000

+++++

PERSONNEL Joe Andrews
DATE(S) January 25-29, 2016
CONFERENCE 2016 Superintendents' Symposium
LOCATION Monterey, CA
ESTIMATE
Registration \$ 895.00
Mileage \$ 286.00
Meals \$ 42.00
Lodging \$ 940.00
Parking \$ 96.00
Total \$2259.00

District conference expense
01.0-00000.0-00000-72000-5220-0000000
Mileage expense
01.0-00000.0-00000-72000-5210-0000000

PERSONNEL

Joe Andrews

DATE(S)

February 23-26, 2016

CONFERENCE

PARMA

LOCATION

Indian Wells, CA

ESTIMATE

Hotel/parking \$765.63

Total \$765.63

District Conference expense

01.0-00000.0-00000-72000-5220-0000000

Total to be reimbursed by SIRMA