



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

August 11, 2015

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Bookkeeper

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for August 11, 2015.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report-none at this time
2. Trial Balance by Fund Report Period 1
3. Gorman Learning Center Report-none at this time

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting July 21, 2015.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

2. Approve Purchase Orders #14-15-287 of which \$0 was paid from the General Fund and \$0 from other funds (2014-15).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

3. Approve Purchase Orders #15-16-01 through 15-16-10 of which \$1,294.50 was paid from the General Fund and \$0 from other funds (2015-16).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

4. Approve B Warrants #11686-11689, 11696-11707 in the amount of \$40,688.45 (2014-15).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve B Warrants #11690-11695 & 11708 in the amount of \$14,168.76 (2015-16).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve Agreement for Professional Services between the Gorman Joint School District and Gertrude Monroe, effective August 1, 2015-June 30, 2016, at a daily rate of \$500.00, up to a maximum of 30 days, not to exceed \$15,000.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve Agreement for Professional Services between the Gorman Joint School District and Mark Peterson, effective August 1, 2015-June 30, 2016, at an hourly rate of \$75.00, up to a maximum of \$1,500.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Contract for Nursing Services between the Gorman Joint School District and Arcadia Audiometric Associates, Inc., effective August 19, 2015-June 30, 2016, in the amount of \$468.75 per day for 4 days per year for a total amount of \$1,875.00. Each day will equal five hours of service.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve Food Services Agreement with Santa Clarita Valley School Food Services Agency, effective August 1, 2015-June 30, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

10. Approve paid meals purchased for breakfast to be \$2.50 and lunch to be \$4.00, effective August 19, 2015-June 13, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

11. Approve breakfast reduced meal price to increase from \$.30 to \$.40 and lunch reduced meal price to increase from \$.40 to \$.50, effective August 19, 2015-June 13, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

12. Approve Contract for Services with Pivot Learning Partners, effective August 1, 2015-June 30, 2016, in the amount of \$18,000.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

13. Approve 1 year (10/1/15-9/30/16) renewal for Accelerated Reader Enterprise Real Time Subscription and Star Reading Enterprise Real Time Subscription, in the amount of \$1,757.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

14. Approve Adoption of Houghton Mifflin Harcourt K-8 CA Go Math.

Moved by _____ Seconded by _____ Vote: yes ___no___

15. Approve purchase of Houghton Mifflin Harcourt K-8 CA Go Math in the amount of \$20,017.09.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

16. Approve Language & Speech Specialist job description.

Moved by _____ Seconded by _____ Vote: yes ___no___

17. Approve Resource Specialist (RSP) job description.

Moved by _____ Seconded by _____ Vote: yes ___no___

18. Approve Accounting/Data Processing Technician job description.

Moved by _____ Seconded by _____ Vote: yes ___no

19. Approve Food Services Worker job description.

Moved by _____ Seconded by _____ Vote: yes ___no

20. Approve Special Education Certificated Salary Schedule for 2015-16.

Moved by _____ Seconded by _____ Vote: yes ___no

21. Approve Accounting/Data Processing Technician Classified Salary Schedule for 2015-16.

Moved by _____ Seconded by _____ Vote: yes ___no

22. Approve Resource Specialist Program (RSP) Contract for Employment as a Certificated Employee for Wendy Addington, effective August 1, 2015-June 30, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no

23. Approve Personnel Report #01-15-16.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, September 8, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 1

Object	Object Description	Debit	Credit
1300	Cert Supervisors & Admin Sal	5,250.00	0.00
1310	Cert Supervisor & Admin Sal-FT	3,500.00	0.00
	Total for Major Object: 1000	8,750.00	0.00
3111	STRS, Certificated Positions	938.88	0.00
3331	Medicare, Cert Positions	50.75	0.00
3411	Hlth & Wlfr Benefits, Cert	3,856.66	0.00
3412	Hlth & Wlfr Benefits, Class	6,711.35	0.00
3511	State Unemploy Insur, Cert Pos	4.38	0.00
3611	Worker Comp Insur, Cert Pos	1,761.42	0.00
3612	Worker Comp Insur, Class Pos	561.51	0.00
3999	Benefits-Error	76.12	0.00
	Total for Major Object: 3000	13,961.07	0.00
5310	Dues and Memberships	1,180.50	0.00
5910	Communications	114.00	0.00
	Total for Major Object: 5000	1,294.50	0.00
8011	Rev Limit State Aid-CYr	0.00	35,834.00
8043	Piror Year's Taxes	0.00	333.08
8044	Supplemental Taxes	0.00	8,293.90
8045	Edu RevAugmntn Fnd	0.00	748.61
8048	Plnts & Intrst from Dlgnt Tax	0.22	0.00
8290	All Other Federal Revenues	0.00	1,996.00
8560	State Lottery	0.00	4,773.48
	Total for Major Object: 8000	0.22	51,979.07
	Net Increase (Decrease) to Fund Balance		27,973.28
9110	Cash in County Treasury	0.00	22,060.10
9342	Earned Salary Advance	0.00	1,367.00
9519	Accounts Payable-Current Liab.	40,021.45	0.00
9521	Salaries Payable	9,292.42	0.00
9525	FB Subs-STRS	1,686.77	0.00
9526	FB Subs-PERS	781.24	0.00
9529	FB Subs-MEDICARE	0.00	126.87
9531	FB Subs-SUI	0.00	4.38
9532	FB Sub-W/C	0.00	250.25
	ENDING Fund Balance		27,973.28
	Total for Fund: 01.0	75,787.67	75,787.67

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 1

Object	Object Description	Debit	Credit
3612	Worker Comp Insur, Class Pos	33.57	0.00
	Total for Major Object: 3000	33.57	0.00
	Net Increase (Decrease) to Fund Balance		(33.57)
9110	Cash in County Treasury	0.00	766.15
9519	Accounts Payable-Current Liab.	155.00	0.00
9521	Salaries Payable	577.58	0.00
	ENDING Fund Balance		(33.57)
	Total for Fund: 13.0	766.15	766.15

64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 1

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	900.39	0.00
9507	Medicare Contributions	0.00	250.15
9511	Federal Tax Withholding	0.00	1,298.88
9512	State Tax Withholding	0.00	349.67
9513	ORASDI Liability	0.00	518.50
9514	STRS Liability	1,604.81	0.00
9517	Voluntary Deductions	0.00	400.00
9518	Tax Shelter Annuity	0.00	200.00
9519	Accounts Payable-Current Liab.	512.00	0.00
	ENDING Fund Balance		0.00
	Total for Fund: 76.0	3,017.20	3,017.20

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2016
 To Period : 1

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

July 21, 2015

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 2:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Bookkeeper

Others Present: Teachers-Casey Stanford & Michi Knight and parent-Denise Saenz

5396 The Board approved the Agenda as presented for July 21, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5397 Adjourn to Closed Session at 2:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5398 Reconvened to Regular Session at 2:55 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

No action taken in closed session.

President, Steve Sonder, asked for any comments from the Board.

President Sonder asked Superintendent Andrews to attend the District Office Open House of Senator Sharon Runner to show support from the Gorman Joint School District.

President, Steve Sonder, asked for any comments from the staff.
No comments.

Board President, Steve Sonder, asked for any comments from the public.
No comments.

5399 The Board approved the Minutes of the Regular Meeting June 9, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5400 The Board approved the Minutes of the Regular Meeting June 16, 2015.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5401 The Board approved Purchase Orders #14-15-258 through 14-15-286 of which \$28,958.88 was paid from the General Fund and \$4,731.09 from other funds.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5402 The Board approved B Warrants #11647, 11654-11685 in the amount of \$41,830.12.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5403 The Board approved the 2015-16 CARS/Protected Prayer Certification (Consolidated Application Reporting System).

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5404 The Board approved Annual Report of School District Attendance for fiscal year 2014-15.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5405 The Board approved Agreement for Professional Services between the Gorman Joint School District and Prentis Edwards, effective July 1, 2015-June 30, 2016, at an hourly rate of \$50.00, up to a maximum of \$10,000.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5406 The Board approved Water Sampling Agreement between the Gorman Joint School District and AKA Water Services, Inc., effective July 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5407 The Board approved CSBA membership dues and Education Legal Alliance membership dues in the California School Boards Association (CSBA) for fiscal year July 1, 2015-June 30, 2016, in the amount of \$1,028.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5408 The Board approved Gamut Online with the California School Boards Association (CSBA) for fiscal year July 1, 2015-June 30, 2016, in the amount of \$805.00

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5409 The Board approved membership dues with Los Angeles County School Trustees Association (LACSTA) for fiscal year July 1, 2015-June 30, 2016, in the amount of \$60.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5410 The Board approved Software Support and eZcat Support with Book Systems, Inc. for fiscal year July 1, 2015-June 30, 2016, in the amount of \$255.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5411 The Board approved one year service agreement with Xerox Corporation for the Colorqube 8570 printer from August 4, 2015 to August 3, 2016, in the amount of \$199.00.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5412 The Board approved the 2014-15 4th Quarterly Report on Williams Uniform Complaints.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5413 The Board approved Agreement for Financial Manager Services between the Gorman Joint School District and Cecelia J. Cummings, CPA, effective July 1, 2015-June 30, 2016 in the monthly amount of \$3,600.00, up to a maximum of \$43,200.00 per year.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5414 The Board approved Contract for Employment as a Certificated Employee for Lori M. Knight, effective July 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Superintendent Andrews stated that Alicia St Clair sent her resignation today at 12:30 P.M.

Prior to any approval employee resigned.

5415 The Board took no action on the Contract for Employment as a Certificated Employee for Alicia St. Clair, effective July 1, 2015-June 30, 2016.

5416 The Board approved Contract for Employment as a Certificated Employee for Cheri Hanshaw, effective July 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5417 The Board approved Contract for Employment as a Certificated Employee for Casey Stanford, effective July 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

5418 The Board approved Contract Addendum for Stipend-Additional Duty as a Certificated Employee with Casey Stanford, effective August 1, 2015-June 30, 2016.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, August 11, 2015 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5419 The Board adjourned the meeting at 3:05 P.M.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG

6/1/15-6/30/15

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
14-15-287	6/30/15	CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 6/15	\$3,500.00			
			TOTALS	\$3,500.00			
			REMAINING UNPAID	\$3,500.00			

VOUCHER ID	REF NO	PO NUMBER	Fund Resprj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
			01.0-65000.0-57700-11900-5800-0000000				12/15	34000.00	34000.00	22301194			
<p>REGISTER TOTAL AMOUNT Issues : 34,000.00 Voids : 0.00 Total 34000.00 Net Disbursed : 34,000.00</p> <p>SYSTEM WARRANTS ISSUED 1 From 22301194 To 22301194 Total number of vouchers : 1 Number of Vouchers Audited 1</p> <p>MANUAL WARRANTS ISSUED 0 From 0 To 0</p> <p>NUMBER OF VOIDS 0</p> <p>SYSTEM WARRANTS ISSUED MTD 23 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p> <p>SYSTEM WARRANTS ISSUED YTD 23 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0</p> <p>Fund Summary Issues 34,000.00 Voids 0.00</p>													

2014-15 - SpEd out of Home *Delivered*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15

VOUCHER ID	REF NO	PO NUMBER	Fund	ResPrj	Goal	Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11703	✓		01.0-00000.0-00000-82000-5910-0000000						12/15	28.08		28.08		6/6/15-7/5/15		
Total										28.08		28.08	22292878	6606		
11704	✓		01.0-00000.0-00000-71000-5820-0000000						12/15	551.25		551.25		Legal Service 6/15		
Total										1651.75		1651.75				
11706	✓		76.0-00000.0-00000-00000-9517-0000000						12/15	412.00		412.00		Teacher dues 6/15 - member		
Total										2203.00		2203.00	22292879	6606		
Total										412.00		412.00	22292880	6606		
11691			01.0-00000.0-11100-10000-3411-0000000						01/16	120.62		120.62				
11691			01.0-14000.0-11100-10000-3411-0000000						01/16	60.31		60.31				
11691			01.0-00000.0-11100-10000-3412-0000000						01/16	63.78		63.78				
11691			01.0-14000.0-00000-36000-3412-0000000						01/16	21.26		21.26				
11691			01.0-00000.0-00000-72000-3412-0000000						01/16	40.77		40.77				
11691			01.0-00000.0-00000-72000-3412-0000000						01/16	40.77		40.77				
11691			01.0-00000.0-00000-81000-3412-0000000						01/16	40.77		40.77				
11691			01.0-00000.0-00000-27000-3411-0000000						01/16	12.37		12.37				
11691			01.0-00000.0-00000-71500-3411-0000000						01/16	12.36		12.36				
Total										413.01		413.01	22292881	6606		
11705	✓		76.0-00000.0-00000-00000-9517-0000000						12/15	100.00		100.00		Teacher CTA local dues 6/15		
Total										100.00		100.00	22292882	6606		
11693			01.0-00000.0-11100-10000-3411-0000000						01/16	2285.00		2285.00				
11693			01.0-14000.0-11100-10000-3411-0000000						01/16	723.00		723.00				
11693			01.0-00000.0-11100-10000-3412-0000000						01/16	1266.00		1266.00				
11693			01.0-14000.0-00000-36000-3412-0000000						01/16	422.00		422.00				
11693			01.0-00000.0-00000-72000-3412-0000000						01/16	1225.00		1225.00				
11693			01.0-00000.0-00000-72000-3412-0000000						01/16	1740.00		1740.00				
11693			01.0-00000.0-00000-81000-3412-0000000						01/16	851.00		851.00				
11693			76.0-00000.0-00000-00000-9517-0000000						01/16	200.00		200.00				
11693			01.0-00000.0-00000-27000-3411-0000000						01/16	321.50		321.50				
11693			01.0-00000.0-00000-71500-3411-0000000						01/16	321.50		321.50				
Total										9355.00		9355.00	22292883	6606		
11708			01.0-00000.0-00000-27000-3611-0000000						01/16	256.34		256.34				
11708			01.0-00000.0-00000-71000-3611-0000000						01/16	170.89		170.89				

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11708			01.0-00000.0-11100-10000-3611-0000000				01/16	782.44					
11708			01.0-14000.0-11100-10000-3611-0000000				01/16	279.53					
11708			01.0-41260.0-11100-10000-3611-0000000				01/16	21.97					
11708			01.0-00000.0-00000-27000-3612-0000000				01/16	6.31					
11708			01.0-00000.0-00000-72000-3612-0000000				01/16	176.39					
11708			01.0-00000.0-11100-10000-3612-0000000				01/16	117.39					
11708			01.0-14000.0-00000-36000-3612-0000000				01/16	218.29					
11708			13.0-53100.0-00000-37000-3612-0000000				01/16	43.13					
							Total	2106.25	2106.25	22292884	2106.25	6606	

Workers Comp
7/15-10/15

REGISTER TOTAL AMOUNT	Issues :	14,617.34	Voids :	0.00	Total	2106.25	CHK PAYOUT	6606
SYSTEM WARRANTS ISSUED	7	From 22292878	To 22292884	Total number of vouchers :	7	Net Disbursed :	14,617.34	
MANUAL WARRANTS ISSUED	0	From	To					
NUMBER OF VOIDS	0							

SYSTEM WARRANTS ISSUED MTD	22	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	22	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary	Issues	Voids			
01.0	13,871.77	0.00			
13.0	33.57	0.00			
76.0	712.00	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15 \$ 2743.08
2015-16 \$ 11,874.26

2014-15

Report Id : LAAP029S1
District : 64584
Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
COMMERCIAL WARRANT REGISTER
Voids Date : 2015-07-14 Issue Date : 2015-07-15

Page No : 1
Run Date : 2015-07-14
Run Time : 19.33.07

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11700	✓		01.0-00000.0-00000-82000-5530-0000000			12/15	75.00					
							Total	75.00				
<i>Back Sampling 6/15/15</i>												
11701	✓		01.0-00000.0-00000-82000-5560-0000000			12/15	169.04		22281320	CHK PAYOUT	6600	
							Total	169.04				
<i>6/15</i>												
11699	✓		01.0-00000.0-00000-77000-5840-0000000			12/15	280.00					
							Total	280.00				
<i>Tech Service 6/15</i>												
11702	✓		01.0-00000.0-00000-82000-5510-0000000			12/15	1768.38					
							Total	1768.38				
<i>6/9/15-7/9/15</i>												

REGISTER TOTAL AMOUNT	Issues :	2,292.42	Voids :	0.00	Net Disbursed :	2,292.42
SYSTEM WARRANTS ISSUED	4 From	22281320	To	22281323	Total number of vouchers :	4
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	1
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	15					
SYSTEM WARRANTS ISSUED YTD	15					
Fund Summary	Issues	2,292.42	Voids	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2015-07-10 Issue Date :2015-07-13

Page No : 1
 Run Date : 2015-07-10
 Run Time : 19.26.09

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11698	✓		01.0-00000.0-00000-72000-5830-0000000			12/15	127.80	127.80	22276225			

DAILY JOURNAL CORP. 11698 ✓

Ad-AV Prepay - GSD Budget / LEAP
Hearing 6/15/15

REGISTER TOTAL AMOUNT	Issues :	127.80	Voids :	0.00	Net Disbursed :	127.80
SYSTEM WARRANTS ISSUED	1 From 22276225	To 22276225	Total number of vouchers :	1	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0 From					
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	11	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD	11	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	
Fund Summary	Issues	127.80	Voids	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT. BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11696	✓		01.0-00000.0-00000-82000-5530-0000000		12/15	6.44	6.44	6.44	✓22263831	5/27/15-6/26/15	6588	
Total												
11687	✓		13.0-53100.0-00000-37000-5880-0000000		12/15	155.00	155.00	155.00	✓22263832	Food Safety Inspection 2014-15	6588	
Total												
11689	✓		01.0-00000.0-00000-71910-5820-0000000		12/15	609.00	609.00	609.00	✓22263833	10% Retention Audit of end 6/30/14	6588	
Total												
11697	✓		01.0-00000.0-00000-82000-5520-0000000		12/15	16.25	16.25	16.25	✓22263834	5/29/15-6/29/15	6588	
Total												

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disbursed :	Number of Vouchers Audited
786.69	4	0	786.69	2
From 22263831	To 22263834	Total number of vouchers :		
0	To			
0				

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
10	10	0	0	0	0
10	10	0	0	0	0

Fund Summary	Issues	Voids
01.0	631.69	0.00
13.0	155.00	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Fer/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT					
11686	✓		01.0-00000.0-00000-81100-4370-0000000			12/15	74.94										
11686			01.0-00000.0-00000-81000-4380-0000000			12/15	16.52										
		Total					91.46		91.46 ✓ 22261300	CHK PAYOUT	6586						
11690			01.0-00000.0-00000-72000-5310-0000000			01/16	1180.50										
		Total					1180.50		1180.50 ✓ 22261301	CHK PAYOUT	6586						
11688	✓		01.0-00000.0-00000-82000-5565-0000000			12/15	647.00										
		Total					647.00		647.00 ✓ 22261302	CHK PAYOUT	6586						
11692			01.0-00000.0-00000-71100-3412-0000000			01/16	500.00										
		Total					500.00		500.00 ✓ 22261303	CHK PAYOUT	6586						
11694			01.0-00000.0-00000-72000-5910-0000000			01/16	114.00										
		Total					114.00		114.00 ✓ 22261304	CHK PAYOUT	6586						
11695			01.0-00000.0-00000-71100-3412-0000000			01/16	500.00										
		Total					500.00		500.00 ✓ 22261305	CHK PAYOUT	6586						
REGISTER TOTAL AMOUNT											Issues :	3,032.96	Voids :	0.00	Net Disbursed :	3,032.96	
SYSTEM WARRANTS ISSUED											6	From 22261300	To 22261305	Total number of vouchers :	6	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED											0	From	To				
NUMBER OF VOIDS											0						
SYSTEM WARRANTS ISSUED MTD											6			MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD											6			MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0
Fund Summary											Issues			Voids			
01.0											3,032.96			0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15 \$ 738.46
 2015-16 \$ 2294.50

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-07-17 Issue Date : 2015-07-20

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11703		01.0-00000.0-00000-82000-5910-0000000			12/15	28.08					
Total						28.08					
11704		01.0-00000.0-00000-71000-5820-0000000			12/15	551.25					
11704		01.0-00000.0-00000-71000-5820-0000001			12/15	1651.75					
Total						2203.00					
11706		76.0-00000.0-00000-00000-9517-0000000			12/15	412.00					
Total						412.00					
11691		01.0-00000.0-11100-10000-3411-0000000			01/16	120.62					
11691		01.0-14000.0-11100-10000-3411-0000000			01/16	60.31					
11691		01.0-00000.0-11100-10000-3412-0000000			01/16	63.78					
11691		01.0-14000.0-00000-36000-3412-0000000			01/16	21.26					
11691		01.0-00000.0-00000-72000-3412-0000000			01/16	40.77					
11691		01.0-00000.0-00000-72000-3412-0000000			01/16	40.77					
11691		01.0-00000.0-00000-81000-3412-0000000			01/16	40.77					
11691		01.0-00000.0-00000-27000-3411-0000000			01/16	12.37					
11691		01.0-00000.0-00000-71500-3411-0000000			01/16	12.36					
Total						413.01					
11705		76.0-00000.0-00000-00000-9517-0000000			12/15	100.00					
Total						100.00					
11693		01.0-00000.0-11100-10000-3411-0000000			01/16	2285.00					
11693		01.0-14000.0-11100-10000-3411-0000000			01/16	723.00					
11693		01.0-00000.0-11100-10000-3412-0000000			01/16	1266.00					
11693		01.0-14000.0-00000-36000-3412-0000000			01/16	422.00					
11693		01.0-00000.0-00000-72000-3412-0000000			01/16	1225.00					
11693		01.0-00000.0-00000-72000-3412-0000000			01/16	1740.00					
11693		01.0-00000.0-00000-81000-3412-0000000			01/16	851.00					
11693		76.0-00000.0-00000-00000-9517-0000000			01/16	200.00					
11693		01.0-00000.0-00000-27000-3411-0000000			01/16	321.50					
11693		01.0-00000.0-00000-71500-3411-0000000			01/16	321.50					
Total						9355.00					
11708		01.0-00000.0-00000-27000-3611-0000000			01/16	256.34					
11708		01.0-00000.0-00000-71000-3611-0000000			01/16	170.89					

6/6/15-7/5/15

28.08 ✓ 22292878 CHK PAYOUT 6606

551.25
1651.75
Legal Service 6/15

2203.00 ✓ 22292879 CHK PAYOUT 6606

Teacher dues 6/15 - member

412.00 ✓ 22292880 CHK PAYOUT 6606

2015-16

7/15

413.01 ✓ 22292881 CHK PAYOUT 6606

Teacher CTA local dues 6/15

100.00 ✓ 22292882 CHK PAYOUT 6606

2016-16

7/15

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2016

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2015-07-17 Issue Date : 2015-07-20

Page No : 2
 Run Date : 2015-07-17
 Run Time : 19.26.51

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
11708			01.0-00000.0-11100-10000-3611-0000000				01/16	782.44				
11708			01.0-14000.0-11100-10000-3611-0000000				01/16	279.53				
11708			01.0-41260.0-11100-10000-3611-0000000				01/16	21.97				
11708			01.0-00000.0-00000-27000-3612-0000000				01/16	6.31				
11708			01.0-00000.0-00000-72000-3612-0000000				01/16	176.39				
11708			01.0-00000.0-00000-81000-3612-0000000				01/16	117.39				
11708			01.0-14000.0-11100-10000-3612-0000000				01/16	218.29				
11708			13.0-53100.0-00000-37000-3612-0000000				01/16	43.13				
			Total					2106.25	2106.25	22292884	CHK PAYOUT	6606

Workers Comp
7/15-10/15

REGISTER TOTAL AMOUNT	Issues :	14,617.34	Voids :	0.00	Net Disbursed :	14,617.34
SYSTEM WARRANTS ISSUED	7 From	22292878	To	22292884		
MANUAL WARRANTS ISSUED	0 From		To			
NUMBER OF VOIDS	0				7	Number of Vouchers Audited

SYSTEM WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED MTD
32	0	0
22	0	0

Fund Summary
 Issues 13,871.77
 13.0 33.57
 76.0 712.00
 Voids 0.00
 0.00
 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15 \$ 2743.08
 2015-16 \$ 11,874.26

VOUCHER ID	REF NO	PO NUMBER	Fund ResFrtj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT						
11686			01.0-00000.0-00000-81100-4370-0000000				12/15	74.94											
11686			01.0-00000.0-00000-81000-4380-0000000				12/15	16.52											
			Total					91.46		91.46 ✓ 22261300	CHK PAYOUT	6586							
11690			01.0-00000.0-00000-72000-5310-0000000				01/16	1180.50		1180.50 ✓ 22261301	CHK PAYOUT	6586							
			Total					1180.50		1180.50 ✓ 22261301	CHK PAYOUT	6586							
11688			01.0-00000.0-00000-82000-5565-0000000				12/15	647.00											
			Total					647.00		647.00 ✓ 22261302	CHK PAYOUT	6586							
11692			01.0-00000.0-00000-71100-3412-0000000				01/16	500.00											
			Total					500.00		500.00 ✓ 22261303	CHK PAYOUT	6586							
11694			01.0-00000.0-00000-72000-5910-0000000				01/16	114.00											
			Total					114.00		114.00 ✓ 22261304	CHK PAYOUT	6586							
11695			01.0-00000.0-00000-71100-3412-0000000				01/16	500.00											
			Total					500.00		500.00 ✓ 22261305	CHK PAYOUT	6586							
REGISTER TOTAL AMOUNT												Issues :	3,032.96	VOIDS :	0.00	Net Disbursed :	3,032.96		
SYSTEM WARRANTS ISSUED												6	From 22261300	To 22261305	Total number of vouchers :		6	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED												0	From	To	Total number of vouchers :		6	Number of Vouchers Audited	0
NUMBER OF VOIDS												0	From	To	Total number of vouchers :		6	Number of Vouchers Audited	0
SYSTEM WARRANTS ISSUED MTD												6	MANUAL WARRANTS ISSUED MTD		WARRANTS VOIDED MTD		0		
SYSTEM WARRANTS ISSUED YTD												6	MANUAL WARRANTS ISSUED YTD		WARRANTS VOIDED YTD		0		
Fund Summary												Issues	VOIDS		WARRANTS VOIDED				
01.0												3,032.96	0.00		0.00				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

2014-15 \$ 738.46
 2015-16 \$ 2294.50

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is entered into between the Gorman Joint School District ("District") and Gertrude Monro ("Contractor") and is dated, for reference, August 11, 2015.

The parties agree as follows:

1. **Consultant Services.** Contractor agrees to perform during the term of this Agreement, the tasks, obligations and services of Special Education/Administrative substitute.
2. **Payment for Services.** Contractor agrees to undertake this work at a daily rate of \$500.00, up to a maximum of 30 days, not to exceed \$15,000.00. Number of days to be approved by the Superintendent prior to working.
All payments will be based on invoices submitted to District by Contractor and approved by District's authorized representative.
Contractor will invoice District for services performed during the previous month. District will render payment to contractor within 30 days of receipt of invoice.
3. **Term of Agreement.** This Agreement begins on August 1, 2015 and ends at the expiration of June 30, 2016. Extension or renewal requires approval of District's Governing board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District. Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.

7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement.
8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.
10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor:

Gertrude Monro
2609 Rockefeller Ln. Unit B
Redondo Beach, CA 90278
310-798-2050

B. District:

Gorman Joint School District
Johannis Andrews, Superintendent
49847 Gorman School Road
Gorman, CA 93243
661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on August 11, 2015.

Contractor

District

Signature
Consultant

Signature
Superintendent

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is entered into between the Gorman Joint School District and Mark Peterson and is dated, for reference, August 11, 2015.

The parties agree as follows:

1. **Consultant Services.** Contractor agrees to perform during the term of this Agreement, the tasks, obligations and services of technology engineer.
2. **Payment for Services.** Contractor agrees to undertake this work at an hourly rate of \$75.00, up to a maximum of \$1,500.00. All work will be pre-arranged and pre-approved by the Superintendent. All payments will be based on invoices submitted to District by Contractor and approved by District's authorized representative. Contractor will invoice District for services performed during the previous month. District will render payment to Contractor within 30 days of receipt of invoice.
3. **Term of Agreement.** This Agreement begins on August 1, 2015 and ends at the expiration of June 30, 2016. Extension or renewal requires approval of District's Governing Board or its authorized representative. This agreement may be terminated by either party at any time on 30 days prior written notice
4. **Time for Performance.** All services required of the Contractor will be completed on or before the specified end of the term.
5. **Records.** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to District for inspection at any time. Contractor's work product produced under this Agreement shall be the property of the District.
6. **Status of Contractor.** District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act as an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar services to be performed for other employers while under contract with District; Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not an agent or employee of District. Contractor is not entitled to participate in any pension plan, insurance, or similar benefits the District provides for its employees.
7. **Hold Harmless.** Contractor shall hold District, its officers, agents and employees harmless from all suits, claims and liabilities resulting from

negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement.

8. **Compliance with Laws.** Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
9. **Modification or Assignment.** This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by District's Governing Board or authorized representative.
10. **Designation of Representatives.** For purposes of performance and notifications, the representatives of the parties and their business addresses are as follows:

A. Contractor: Mark Peterson
46819 70th Street West
Lancaster, CA 93536
661-524-5080

B. District: Gorman School District
Johannis Andrews, Superintendent
49847 Gorman School Road
Gorman, CA 93243
661-248-6441

Approved by the Board of Trustees, Gorman Joint School District, Gorman, California on August 11, 2015.

Contractor

District

Signature
Consultant

Signature
Superintendent

**ARCADIA AUDIOMETRIC ASSOCIATES, INC.
21630 FARMINGTON LANE
SAUGUS, CALIFORNIA 91350
PHONE/FAX (661) 296-1838**

This proposal for services is dated **May 18, 2015** and is submitted by **ARCADIA AUDIOMETRIC ASSOCIATES, INC.**, hereinafter referred to as “**AGENCY**” AND **GORMAN SCHOOL DISTRICT** hereinafter referred to as “**DISTRICT**”.

Upon acceptance and signature by both **DISTRICT AND AGENCY**, this proposal becomes an agreement for services wherein each mutually agree as follows:

1. **AGENCY** shall:
 - (a) Arcadia Audiometric Associates, Inc (AAA) to perform hearing and vision screenings on all Kindergarten, second, fifth, eighth, plus referral students identified by **DISTRICT**.
 - (b) AAA to perform scoliosis screenings on all 7th grade girls and 8th grade boys per state requirements.
 - (c) AAA to complete mandated reports for hearing, pertussis, oral health and CHDP per the state requirements.
 - (d) AAA to check for compliance with immunizations for kindergarten and complete the state mandated report.
 - (e) AAA to submit the results of all screenings to the **DISTRICT** and document in the student’s cum pertinent results and send out any referrals as needed.
 - (f) AAA to conduct 5th grade hygiene presentation.
 - (g) **AGENCY (AAA)** will be available for phone consultation as needed during school hours, during the school year at **661-510-1905**.

2. **DISTRICT** shall be solely responsible for the identification, retrieval, conduct and supervision of students. **DISTRICT** shall provide adequate personnel to control and supervise students at all times during the course of the testing and screenings.

3. **DISTRICT** shall designate staff or other officer as its authorized agent to coordinate the implementation of the Agreement. **DISTRICTS** shall also provide adequate assistance which may be in the form of volunteer adult help to assist with testing administrative procedures as agreed upon between **DISTRICT** and **AGENCY**.

4. For the services rendered under this Agreement, **DISTRICT** shall pay to the **AGENCY, a rate of \$1875 for the 2015/2016 school year**. Payment shall be 30 days upon receipt of invoice.
Each day will equal two hours of on site service and unlimited telephone consultation.

- 5. **AGENCY shall perform school nursing services 4 days per year between August 2015 and June 2016.** Specific days of service are to be determined.
- 6. **AGENCY** agrees to supply upon request of **DISTRICT** a Certificate of Insurance upon request.
- 7. **AGENCY** has the right to terminate this contract at any time.

Accepted:

ARCADIA
AUDIOMETRIC ASSOCIATES, INC.
(AGENCY)

GORMAN
SCHOOL DISTRICT
(DISTRICT)

By: *Alison Schmidt*
 Title: *Principal*
 Date: *5/18/15*

By: _____
 Title: _____
 Date: _____

Names and Qualifications of supervisory personnel **(DISTRICT)**:

Names and Qualifications of supervisory personnel **(AGENCY)**:

<u>Alison Schmidt, R.N., MSN</u>	<u>Credentialed School Nurse, Certified Audiometrist</u>
<u>Pam Ritenour</u>	<u>Certified Audiometrist</u>
<u>Mike Denmeade</u>	<u>Certified Audiometrist</u>



Steve Sonder, President
 Julie Ralphs, Clerk
 Patricia Edwards, Member

Gorman Elementary School District

49847 Gorman School Road
 P.O. Box 104
 Gorman, CA 93243
 (661) 248-6441 – FAX (661) 248-0604

Johannis Andrews
 Superintendent/Principal

To Governing Board Members
From Cecelia Cummings
RE School Meal Price Increase
Date August 11, 2015

Based on the increased costs for the Santa Clarita Valley School Food Services Agency (SCVSFSA), the District has to increase the prices of the breakfast and lunch meals served.

In 2014-15, SCVSFSA began charging delivery charges for transportation of \$37.50 per deliver averaging two deliveries per week, which averaged at \$.24 per meal. For the 2015-16 school year, SCVSFSA has increased their transportation charge to be \$75.00 per deliver, which will be approximately \$.48 per meal.

In addition, the cost per meal is increasing from \$1.93 to \$1.99 for breakfast meals and \$3.21 to \$3.32 for the lunch meals. These meal costs are in line with the Child Nutrition Program reimbursement rates.

Due to these transportation and meal cost increases, the District feels that it is necessary to increase the prices of the meals served as noted.

	Paid Meal	Reduced Meal	District Cost per Meal
Breakfast	\$ 2.50	\$.40	\$ 2.48
Lunch	\$ 4.00	\$.50	\$ 3.81

SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY

AGREEMENT TO FURNISH FOOD SERVICES

This agreement is effective on this first day of August, 2015 by and between Santa Clarita Valley School Food Services Agency (SCVSFSA), hereinafter referred to as Agency and **Gorman School District**, hereinafter referred to as Institution.

WHEREAS, the facilities of the Institution are not adequate for preparing meals for the food services program; and,

WHEREAS, the facilities of the Agency are adequate to prepare product for students at the Institution; and,

WHEREAS, the Agency is willing to provide such services to the Institution on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

AGENCY AGREES TO:

1. Prepare and deliver selected meals by 5:00 P.M. on each of the Institution's school days in accordance with the number of meals requested and at the cost agreed upon in this contract:

School Breakfast with Milk	\$ 1.99
School Lunch with Milk	\$ 3.32
Delivery charge:	\$75.00 per delivery (twice/week)

All prepared meals shall meet USDA requirements for reimbursement.

2. Maintain full and accurate records that the Institution will need to meet its responsibility including the following:
Production records, including daily number of meals delivered by type. Those records must be reported to the Institution promptly at the end of the month.
3. Retain required records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the State Department of Education, the US Department of Agriculture, and the U. S. General Accounting Office for audit or administrative review at a reasonable time and place.

INSTITUTION AGREES TO:

1. Deliveries will be twice per week; food items will be delivered, then prepared for service on-site by institution staff.
2. Request for meal count changes need to be called in or faxed to the Agency 48 Hours before the next delivery date. Errors in counts called or faxed in shall be the responsibility of the Institution.
3. Consult with the Agency five days in advance regarding any special item request.
4. Pay Agency by the 10th of each month, the full amount as presented on the one itemized invoice per month.
5. In the event that market circumstances change dramatically, the Agency reserves the right to increase our prices accordingly, pending fifteen (15) days written notice.

TERMS OF THE AGREEMENT:

This agreement shall be effective as of August 1, 2015 through June 30, 2016. It may be terminated by notification, in writing, given by any party hereto to the other parties at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below.

Lynnelle Grumbles
Agency Official

Institution Official

Chief Executive Officer
Title

Title

Signature

Signature

August 18, 2015
Date

Date



731 Market Street, Ste 400 San Francisco, CA 94103
Phone: 415-644-3400 Fax: 415-644-0213

Contract for Services

This contract is made **August 1, 2015** between:

Contractor: Pivot Learning Partners having a principal place of business at 731 Market Street, Suite 400, San Francisco, CA 94103

Client: Gorman Joint School District having a principal place of business at 49847 Gorman School Rd., Gorman, CA 93243-0104

1. TERM OF CONTRACT

1.1 The term of this contract shall be from August 1, 2015 through June 30, 2016.

2. SERVICE TO BE PERFORMED BY CONTRACTOR

2.1 **Scope of Work.** Contractor will work with Client to provide professional development focused on integration of 4C's (collaboration, critical thinking, communication and creativity) into ELA and Math CCSS lessons. For more details please see the attached Scope of Work.

2.2 **Method of Performing Services.** Contractor will assign coaches to provide services related to the scope of work. In addition, Contractor will provide additional staff support and resources as required to meet the needs of the Client. Services are being provided on a time limited basis and are not intended to replace any Client staffing.

2.3 **Compensation.** In consideration for the services to be performed by Contractor, the Client agrees to pay Contractor **\$18,000.00**, which will be billed in advance of services once a signed contract has been received. Client will provide Contractor with a purchase order to bill against (if required) within 10 days after signing contract. Client agrees to render payment within thirty (30) days of the date on the invoice.

2.4 **Charges.** Contractor attests that such charges are usual and customary and do not exceed the lowest rates charged to other organizations for similar services.

3. INDEPENDENT CONTRACTOR STATUS

3.1 It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venture or partner of Client. Nothing in this contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between Contractor and Client or any employee or agent of Client. Contractor shall retain the right to pursue and perform services for others during the term of this contract.

4. OBLIGATIONS OF CONTRACTOR

4.1 **Agreement.** Contractor is responsible for the satisfactory completion of the job and is legally obligated to compensate Client for failure to complete the work. As long as the Contract is still being funded, and the Independent Contractor meets the contractual obligations in a satisfactory manner, Contractor cannot be fired except as noted under section 5.2 of this contract.



731 Market Street, Ste 400 San Francisco, CA 94103
Phone: 415-644-3400 Fax: 415-644-0213

4.2 Tools and Instrumentalities. Contractor will supply all training materials. Client will provide the facilities and equipment required to perform the services under this Contract.

4.3 Workers' Compensation. Contractor agrees to provide Workers' Compensation insurance for Contractor's employees and agents and agrees to hold harmless and to indemnify Client for any and all claims arising out of any injury, disability, or death of any of Contractor's employees or agents.

4.4 Indemnification of Liability. Contractor shall indemnify and hold Client harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Contractor or Contractor's assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property.

4.5 State and Federal Taxes. Since Contractor is not a Client employee, Client will not deduct any applicable withholdings from Contractor's invoices. Contractor is responsible for paying all required State and Federal taxes, including, but not limited to Federal and State income taxes, FICA (Social Security), Federal or State unemployment, or disability.

5. GENERAL PROVISIONS

5.1 Assignment. Neither this Contract nor any duties or obligations under this Contract may be assigned by either party without the prior written consent of the other party.

5.2 Cancellation of the contract. In the event of the Contract needs to be canceled, both parties will meet to negotiate a final payment to the Contractor, or refund to the Client. Participant fees are not prorated by attendance and there are no refunds for participant cancellation.

6. APPROVALS

CONTRACTOR:

A handwritten signature in black ink, appearing to read "CD", is written over a horizontal line.

By: _____
Cheryl Dodge, CBO
Pivot Learning Partners
Tax ID: 94-3227655

CLIENT:

Date Approved: _____

By: _____

Name: _____

Title: _____



Scope of Work
For the Partnership between Gorman Joint School District
and Pivot Learning Partners
August 1, 2015 – June 30, 2016

This scope of work describes the mutual responsibilities and commitments of Pivot Learning Partners (“Pivot”) and the Gorman Joint School District (“District”) to reach the goals set forth in this document. **The responsibilities and commitments will be performed from August 1, 2015 to June 30, 2016 at a cost of \$18,000.**

Overview

Mission and Vision

Pivot seeks to revitalize public education by developing leaders and building education organizations of the future. We aim to create a future in which race, class, language, gender, and culture no longer predict educational outcomes for students.

Theory of Action

Through a combination of professional development and coaching and the use of appropriate tools and strategies, Pivot establishes long-term partnerships with districts to build the capacity of leaders and create high performing organizations that can improve the quality of teaching, raise student achievement, and narrow the achievement gap.

Goals of this Project

This project seeks to:

- Build the capacity of all certificated teaching personnel through collaboration and professional development.
- Increase the knowledge and build the skills of all certificated teaching personnel through instructional coaching on lesson development, delivery and debrief.

Major Deliverables

- Provide professional development focused on integration of 4C’s (collaboration, critical thinking, communication and creativity) into ELA and Math CCSS lessons.
- Create a model of lesson development, delivery and debrief through instructional coaching.
- Facilitate teacher led walkthroughs as a reflection of implementation of professional development.



Services

- **Professional Development:** Pivot shall provide a trainer for professional development sessions for all certificated teaching personnel. (3 half days)
- **Instructional Coaching:** Pivot shall provide a coach to support teachers with one on one lesson development (4 days).
- **Teacher-led Walkthroughs:** Pivot shall provide a coach to facilitate walkthroughs as a reflection of their work in the first two trimesters (2 days)
- **Project Management:** Pivot shall work with the Superintendent to establish aligned systems and processes that utilize a continuous improvement model (1 day)

Costs

As a mission-driven nonprofit organization, Pivot's work reflects our core value of good stewardship of resources. Our commitment is to provide districts with the most cost-effective package of services possible.

Pivot Policies:

Definition of a 'coaching contact' and "coaching day": A typical day of coaching with a client includes approximately 6 hours of "coaching contact" time and 2 hours of coach planning, research, data analysis and follows up. Coach contact time typically includes face-to-face meetings, telephone check-ins and email, and may also include virtual meetings (e.g. using Skype).

Professional Development , including preparation and presentation	\$ 7,200
Instructional Coaching and Walkthroughs	\$ 9,000
Project Management	\$ 1,800
Total	\$ 18,000

- (1) **Note:** Costs are based on the deliverables and services identified in this scope of work. District-requested changes or modifications to those deliverables and services may necessitate additional fees, a formal Change Request, or a separate addendum to this scope of work.

Commitments by Pivot



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- Pivot will designate a Project Lead, project team members, consultants and others as needed to carry out the activities and produce the deliverables cited above. Project Leads and Superintendents in all Pivot projects have access to the Pivot Regional Director as needed.
- Our commitment is to provide the best possible support to our Partner Districts. On a regular basis, Pivot will solicit formal and informal feedback from participants in Pivot programs and from leaders in Partner Districts, and we will use this data and information to improve our work.
- Sensitive matters discussed by school and district staff with Pivot employees shall be held in strictest confidence.

Commitments by the Client

- The District shall identify at least one administrative leader to work collaboratively with Pivot staff and to function as the District liaison with the Pivot Project Lead.
- The Superintendent, other district staff, principals, and teachers shall make themselves available to the Pivot Project Lead as indicated in this plan.
- The Superintendent, other appropriate district staff, and school principals shall participate in progress-monitoring processes as specified in the plan.
- Staff at all levels of the system should be prepared for Pivot coaches to challenge them. Coaches will ask probing questions and push district staff to examine their assumptions and mental models, and to clearly articulate their theories of action. District staff should approach this work with open, reflective minds.

Payment Terms

Client will be billed in advance of services once a signed contract has been received. Client will provide Contractor with a purchase order to bill against (if required) within 10 days after signing contract. Client agrees to render payment within thirty (30) days of the date of invoice.

RENAISSANCE LEARNINGSM

Accelerating learning for all

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 1453175

Gorman Elementary School District - 307192
PO Box 104
Lebec, CA 93243-0104

Reference ID: 148225
Created: 08/04/2015

Quote Summary	School Count : 1
Product & Services Total	\$2,459.00
Applied Discounts	(\$702.00)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	\$1,757.00

To place an order, please submit your organization's required purchase order with reference to quote number 1453175. An invoice will be sent upon receipt of your purchase order. Payment is due net 30 days from the invoice date. If your organization does not require a purchase order, please contact our order services team at 877-444-3172 for assistance with placing your order.

Mail: PO Box 8036, Wis. Rapids, WI 54495-8036
Fax: (877)280-7642
Email: electronicorders@renaissance.com

If changes are necessary, or additional information is required, please contact your account executive(s) Dan Schurman at (866)563-1091, Thank You.

To expedite your order, please return the signed hosting agreement along with your purchase order.

Use your Prop 98 funding to lock in multi-year discounts on the programs you need.

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

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Quote #: 1453175

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Gorman School - 374841				
Products & Services		Quantity	Unit Price	Total
AR Enterprise Real Time Subscription Renewal	10/1/2015 - 9/30/2016	240	\$5.85	\$1,404.00
STAR Reading Enterprise Real Time Subscription Renewal	10/1/2015 - 9/30/2016	120	\$3.80	\$456.00
Annual All Product RP Hosting Fee	10/1/2015 - 9/30/2016	1	\$599.00	\$599.00
Gorman School Subtotal				\$2,459.00
Applied Discounts				(\$702.00)
Gorman School Total				\$1,757.00

Renaissance Learning™, Inc. Application Hosting Agreement

1. Recitals and Definitions. This application hosting agreement ("Agreement") is made between Renaissance Learning, Inc. ("RLI") and Gorman Elementary School District, Lebec, CA ("Customer"). Customer desires RLI to provide an application hosting service for certain RLI software licensed by Customer ("Hosted Application(s)"), which is installed on servers located within the RLI hosting network and accessed by Customer via the Internet, and RLI desires to provide such application hosting service to Customer pursuant to the terms and conditions found in this Agreement. NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth below, it is hereby agreed between the parties as follows:

2. Description of Application Hosting Services ("Hosting Services"). RLI shall provide access to the Hosted Application for those schools in the Customer's district that have purchased Hosting Services from RLI, as evidenced by a Customer purchase order or a quote accepted by Customer ("Order") which shall be deemed to be part of this Agreement. This Agreement solely covers the installation and use of separately licensed applications via the RLI hosting network. No license to use any software is explicitly stated or implied within this Agreement, all software applications must be licensed separately. License terms are contained within each Hosted Application and must be accepted by Customer in each respective application.

3. Access to Hosted Application. Access rights granted to Customer shall be limited to those access rights necessary to use the functions provided in the Hosted Application. RLI reserves the right to restrict or prevent access to (i) any and all functions that access critical server or system resources; (ii) directly modify the Hosted Application directories or database; or (iii) violate the terms of any Hosted Application software license agreement. RLI will provide Customer with an administrative logon ID and other information necessary to: connect to, access, and, use the Hosted Application.

4. Customer Responsibilities and Acknowledgements. Customer agrees and understands that:

- (i) The Hosted Application will be housed at an RLI chosen facility, and will operate on servers determined by RLI;
- (ii) Under this Agreement, RLI will only provide the services described in paragraph 2 and 3 above;
- (iii) Customer covenants that it will purchase, has purchased, or has otherwise legally obtained licenses for each Hosted Application, and represents to RLI that it has the right and power to enter into this Agreement;
- (iv) Customer will only use Hosted Applications in accordance with the software license agreement terms, will not make any Hosted Application available to any third party and, in particular will not allow Accelerated Reader quizzes to be taken from outside Customer's school or district facilities.
- (v) Use of computer technology, public utilities and the internet are inherently subject to uncertainties and there can be no assurances that the Hosting Services will be uninterrupted, error-free, virus free, without slow response time, or completely secure; and,
- (vi) Nothing in this Agreement shall be construed as granting Customer any additional rights to any Hosted Application, or as modifying any software license agreement.

5. Term, Termination and Renewal. This Agreement shall be effective as of the date of Customer's Order and continue for the period of the Hosting Services purchased. If Customer purchases an additional period of Hosting Services, this Agreement will apply to that subsequent period. Either party may terminate this Agreement upon 60 days written notice to the other party. Customer access to the Hosted Application will be discontinued upon the effective date of termination.

6. Confidentiality. In accordance with FERPA, RLI shall not disclose any personally identifiable student records from the Hosted Application's database to any third party except: (i) if required by law or valid court order, (ii) as directed in writing by Customer or, (iii) as permitted elsewhere in this agreement. RLI and its contractors may use data in the Hosted Application's database: (i) to maintain and improve application performance or functionality, (ii) for general research and, (iii) for other valid purposes. Any contractors of RLI shall be subject to the same obligation of confidentiality as RLI.

Customer will not disclose to any third party any confidential or proprietary information of RLI or any technical information relative to the setup and security of the Hosting Service including but not limited to Hosting Service Internet addresses, passwords, Internet URL's, Virtual Private Network setup and encryption key information, unless such disclosure is approved in writing by RLI.

7. Disclaimer of Warranties. ALL SERVICES PROVIDED PURSUANT TO THIS AGREEMENT ARE PROVIDED OR PERFORMED ON AN "AS IS" BASIS, AND CUSTOMER USE OF THE SERVICES IS SOLELY AT ITS OWN RISK. CUSTOMER'S EXCLUSIVE REMEDY IS TERMINATION AS SET FORTH IN PARAGRAPH 5 OF THIS AGREEMENT. RLI DOES NOT MAKE, AND HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A

PARTICULAR PURPOSE. RLI DOES NOT WARRANT THAT THE SERVICES PROVIDED HEREUNDER WILL BE UNINTERRUPTED, ERROR-FREE, WITHOUT SLOW RESPONSE TIME, OR COMPLETELY SECURE. IN NO EVENT SHALL RLI BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY LOSSES, LOST PROFITS, LOST OR STOLEN DATA, DAMAGES, DELAYS, INTERRUPTIONS, OR VIRUSES ARISING OUT OF OR RELATED TO THIS AGREEMENT REGARDLESS OF THE BASIS OF THE CLAIM. NOTWITHSTANDING ANYTHING TO THE CONTRARY, RLI'S AGGREGATE LIABILITY TO CUSTOMER (INCLUDING ATTORNEY'S FEES), IF ANY, SHALL NOT EXCEED THE AMOUNT OF THE FEES PAID TO RLI BY CUSTOMER UNDER THIS AGREEMENT DURING THE TWO (2) MONTHS IMMEDIATELY PRECEDING THE DATE ON WHICH SUCH CLAIM ACCRUED.


8. Force Majeure. Neither party shall be deemed in default or otherwise liable under this Agreement due to its inability to perform its obligations by reason of any fire, earthquake, flood, hurricane, tornado, snowstorm, epidemic, accident, explosion, casualty, virus or other malicious software, strike, lockout, labor controversy, riot, civil disturbance, act of public enemy, embargo, war, act of God, act of terrorism, or any municipal, county, state or national ordinance or law, or any executive, administrative or judicial order (which order is not the result of any act or omission which would constitute a default hereunder), or any failure or delay of any transportation, power, or communications system or any other or similar cause beyond that party's reasonable control.

9. Miscellaneous. This Agreement supersedes all previous agreements between the parties with respect to the subject matter hereof and shall be binding upon the parties, their respective successors, assigns, subsidiaries, affiliates, and administrators. No modification, amendment or waiver of any provision of this Agreement shall be effective unless approved in writing by both parties. The failure of RLI at any time to enforce any of the provisions of this Agreement shall in no way be construed as a waiver of such provisions and shall not affect the right of RLI thereafter to enforce each and every provision thereof in accordance with its terms. Customer may not assign its rights or obligations under this Agreement without the written consent of RLI except that this Agreement may be assigned to a successor and it shall be binding upon the successor. This Agreement is freely assignable by RLI. This Agreement shall be governed by the laws of the state of Wisconsin and the exclusive venue for disputes arising out of or related to this Agreement shall be an appropriate state or federal court located in Wisconsin.

This agreement is duly executed by the authorized representatives noted below.

RENAISSANCE LEARNING, INC.

CUSTOMER

Signature: 
Name: Robert R. Case
Title: VP - Technical Services
Date: 08/04/2015

Signature: _____
Name: _____
Title: _____
Date: _____

307192 - Gorman Elementary School District

Questions on your quote? Please call your Renaissance Learning, Inc. Sales Representative, Dan Schurman, at (866)563-1091.



Houghton Mifflin Harcourt

Cost Proposal
Prepared For

Gorman Elem School District

49847 Gorman School Rd
Gorman CA 93243

Attention:
Joe Andrews
jandrews@lws.lacoe.edu

For the Purchase of:

K-8 CA GO MATH Hybrid Package Multi-Volume 8 Yr w/Manipulative K-6 (w/Assessment book and Practice Fluency Workbook 7-8)

Prepared By
Diane Gullman
diane.gullman@hmhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



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C = Contract Price
Attention:

Joe Andrews
jandrews@lws.lacoe.edu

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Orlando, FL 32819
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k12orders@hmhpub.com

Gorman Elem School District

**K-8 CA GO MATH Hybrid Package Multi-Volume 8 Yr w/Manipulative K-6
(w/Assessment book and Practice Fluency Workbook 7-8)**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade K				
Classroom Package				
<i>Items below are included in package above and available should extras be need</i>				
1591853	9780544380608 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade K 2015	\$97.45 ^C	17	\$1,656.65
<i>Package Includes:</i> California Student Edition Multi-Volume 8-Year print subscription Grade K Bilingual Mathboard Grade K California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade K SBAC Test Prep Student Edition Grade K California Downloadable Student Edition PDF				
1589323	9780544367098 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade K	\$437.35 ^C	1	\$437.35
<i>Package Includes:</i> California Teacher Edition and Planning Guide Bundle Grade K California Teacher Digital Management Center 8-year Grade K California Assessment Guide Blackline Masters Grade K California Reteach Workbook Blackline Masters Grade K California Enrichment Workbook Blackline Masters Grade K Strategic Intervention Teacher Guide Grade K SBAC Test Prep Teacher Edition Grade K Bi-lingual ExamView CD-ROM Grade K Grab and Go Differentiated Centers Kit Grade K California Downloadable Teacher Resource Tool				
Total for Classroom Package				\$2,094.00
a la carte items available for purchase				
1484280	9780547731759 Go Math! Grab and Go Classroom Manipulative Kit Grade K	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade K				\$2,465.17



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 1				
Classroom Package				
<i>Items below are included in package above and available should extras be neede</i>				
1591854	9780544380547 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 1 2015	\$97.45 ^C	9	\$877.05
<i>Package Includes:</i> <i>California Student Edition Multi-Volume 8-year Print Subscription Grade 1</i> <i>Bilingual Mathboard Grade 1</i> <i>California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 1</i> <i>SBAC Test Prep Student Edition Grade 1</i> <i>California Downloadable Student Edition PDF</i>				
1589324	9780544367036 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade 1	\$437.35 ^C	1	\$437.35
<i>Package Includes:</i> <i>California Teacher Edition and Planning Guide Bundle Grade 1</i> <i>California Teacher Digital Management Center 8-year Grade 1</i> <i>California Assessment Guide Blackline Masters Grade 1</i> <i>California Reteach Workbook Blackline Masters Grade 1</i> <i>California Enrichment Workbook Blackline Masters Grade 1</i> <i>Strategic Intervention Teacher Guide Grade 1</i> <i>SBAC Test Prep Teacher Edition Grade 1</i> <i>Bi-lingual ExamView CD-ROM Grade 1</i> <i>Grab and Go Differentiated Centers Kit Grade 1</i>				
Total for Classroom Package				\$1,314.40
a la carte items available for purchase				
1484282	9780547732527 Go Math! Grab and Go Classroom Manipulative Kit Grade 1	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade 1				\$1,685.57



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 2				
Classroom Package				
<i>Items below are included in package above and available should extras be needed</i>				
1591855	9780544380554 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 2 2015	\$97.45 ^C	7	\$682.15
<i>Package Includes:</i> California Student Edition Multi-Volume 8-year Print Subscription Grade 2 Bilingual Mathboard Grade 2 California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 2 SBAC Test Prep Student Edition Grade 2 California Downloadable Student Edition PDF				
1589325	9780544367067 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade 2	\$437.35 ^C	1	\$437.35
<i>Package Includes:</i> California Teacher Edition and Planning Guide Bundle Grade 2 California Teacher Digital Management Center 8-year Grade 2 California Assessment Guide Blackline Masters Grade 2 California Reteach Workbook Blackline Masters Grade 2 California Enrichment Workbook Blackline Masters Grade 2 Strategic Intervention Teacher Guide Grade 2 SBAC Test Prep Teacher Edition Grade 2 Bi-lingual ExamView CD-ROM Grade 2 Grab and Go Differentiated Centers Kit Grade 2 California Downloadable Teacher Resource Tool				
Total for Classroom Package				\$1,119.50
a la carte items available for purchase				
1484284	9780547732428 Go Math! Grab and Go Classroom Manipulative Kit Grade 2	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade 2				\$1,490.67



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ISBN	Title	Sale	Purchase	
		Price	Quantity	Amount
Grade 3				
Classroom Package				
<i>Items below are included in package above and available should extras be neede</i>				
1591856	9780544380561 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 3 2015	\$97.45 ^C	12	\$1,169.40
Package Includes: California Student Edition Multi-Volume 8-year Print Subscription Grade 3 Bilingual Mathboard Grade 3 California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 3 SBAC Test Prep Student Edition Grade 3 California Downloadable Student Edition PDF				
1589326	9780544367081 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade 3	\$437.35 ^C	1	\$437.35
Package Includes: California Teacher Edition and Planning Guide Bundle Grade 3 California Teacher Digital Management Center 8-year Grade 3 California Assessment Guide Blackline Masters Grade 3 California Reteach Workbook Blackline Masters Grade 3 California Enrichment Workbook Blackline Masters Grade 3 Strategic Intervention Teacher Guide Grade 3 SBAC Test Prep Teacher Edition Grade 3 BI-lingual ExamView CD-ROM Grade 3 Grab and Go Differentiated Centers Kit Grade 3 California Downloadable Teacher Resource Tool				
Total for Classroom Package				\$1,606.75
a la carte items available for purchase				
1484285	9780547731797 Go Math! Grab and Go Classroom Manipulative Kit Grade 3	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade 3				\$1,977.92



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 4				
Classroom Package				
<i>Items below are included in package above and available should extras be needed</i>				
1591857	9780544380578 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 4 2015	\$97.45 ^C	7	\$682.15
Package Includes: California Student Edition Multi-Volume 8-year Print Subscription Grade 4 Bilingual Mathboard Grade 4 California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 4 SBAC Test Prep Student Edition Grade 4 California Downloadable Student Edition PDF				
1589327	9780544367104 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade 4	\$437.35 ^C	1	\$437.35
Package Includes: California Teacher Edition and Planning Guide Bundle Grade 4 California Teacher Digital Management Center 8-year Grade 4 California Assessment Guide Blackline Masters Grade 4 California Reteach Workbook Blackline Masters Grade 4 California Enrichment Workbook Blackline Masters Grade 4 Strategic Intervention Teacher Guide Grade 4 SBAC Test Prep Teacher Edition Grade 4 Bi-lingual ExamView CD-ROM Grade 4 Grab and Go Differentiated Centers Kit Grade 4 California Downloadable Teacher Resource Tool				
Total for Classroom Package				\$1,119.50
a la carte items available for purchase				
1484286	9780547732602 Go Math! Grab and Go Classroom Manipulative Kit Grade 4	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade 4				\$1,490.67



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ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 5				
Classroom Package				
<i>Items below are included in package above and available should extras be need:</i>				
1591858	9780544380585 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 5 2015	\$97.45 ^C	20	\$1,949.00
<i>Package Includes:</i> California Student Edition Multi-Volume 8-year Print Subscription Grade 5 Bilingual Mathboard Grade 5 California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 5 SBAC Test Prep Student Edition Grade 5 California Downloadable Student Edition PDF				
1589328	9780544367111 Go Math! California Teacher Resource Package Print w/8 Year Digital Grade 5	\$437.35 ^C	2	\$874.70
<i>Package Includes:</i> California Teacher Edition and Planning Guide Bundle Grade 5 California Teacher Digital Management Center 8-year Grade 5 California Assessment Guide Blackline Masters Grade 5 California Reteach Workbook Blackline Masters Grade 5 California Enrichment Workbook Blackline Masters Grade 5 Strategic Intervention Teacher Guide Grade 5 SBAC Test Prep Teacher Edition Grade 5 Bi-lingual ExamView CD-ROM Grade 5 Grab and Go Differentiated Centers Kit Grade 5 California Downloadable Teacher Resource Tool				
Total for Classroom Package				\$2,823.70
a la carte items available for purchase				
1484287	9780547732442 Go Math! Grab and Go Classroom Manipulative Kit Grade 5	\$371.17 ^C	2	\$742.34
Total for a la carte items available for purchase				\$742.34
Total for Grade 5				\$3,566.04



Houghton Mifflin Harcourt

C = Contract Price

Attention:

Joe Andrews

jandrews@lws.lacoe.edu

Customer Service
9205 South Park Center Loop
Orlando, FL 32819

FAX: 800-269-5232

k12orders@hmhpub.com

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Gorman Elem School District

**K-8 CA GO MATH Hybrid Package Multi-Volume 8 Yr w/Manipulative K-6
(w/Assessment book and Practice Fluency Workbook 7-8)**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 6				
Classroom Package				
<i>Items below are included in package above and available should extras be need</i>				
1591859	9780544380592 Go Math! California Hybrid Student Resource Pkg w/Multi-Vol SE 8 Year Print/8 Year Digital Grade 6 2015	\$97.45 ^C	15	\$1,461.75
<i>Package Includes:</i> California Student Edition Multi-Volume 8-year Print Subscription Grade 6 Bilingual Mathboard Grade 6 California Online Interactive Student Edition (includes Personal Math Trainer) 8 Yr Grade 6 SBAC Test Prep Student Edition Grade 6 California Downloadable Student Edition PDF				
1589332	9780544367166 Go Math! California Teacher Resource Package Print w/8 Year Digital (Elementary) Grade 6	\$437.35 ^C	1	\$437.35
<i>Package Includes:</i> California Teacher Edition and Planning Guide Bundle Grade 6 California Teacher Digital Management Center 8-year Grade 6 California Assessment Guide Blackline Masters Grade 6 California Reteach Workbook Blackline Masters Grade 6 California Enrichment Workbook Blackline Masters Grade 6 Strategic Intervention Teacher Guide Grade 6 SBAC Test Prep Teacher Edition Grade 6 Grab and Go Differentiated Centers Kit Grade 6 California Downloadable Teacher Resource Tool Bi-lingual Examview CD-ROM Grade 6 is included				
Total for Classroom Package				\$1,899.10
a la carte items available for purchase				
1484288	9780547732411 Go Math! Grab and Go Classroom Manipulative Kit Grade 6	\$371.17 ^C	1	\$371.17
Total for a la carte items available for purchase				\$371.17
Total for Grade 6				\$2,270.27



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(w/Assessment book and Practice Fluency Workbook 7-8)**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 7				
Hybrid Package				
<i>Items below are included in package above and available should extras be need</i>				
1601304	9780544470804 Go Math! California Practice Fluency Workbook Grade 7	\$6.85 ^C	13	\$89.05
1603402	9780544488977 Go Math! California Hybrid Student Resource Package 8 Year Print/8 Year DigitalGrade 7 2015	\$99.21 ^C	13	\$1,289.73
<i>Package Includes:</i> California Interactive Student Edition 8-year print subscription Grade 7 California Online Student Edition with Personal Math Trainer 8 Year access Grade 7 Common Core Assessment Readiness Grade 7 <i>Also Includes:</i> California Downloadable Student Edition PDF Grade 7				
1589330	9780544367135 Go Math! California Teacher Resource Package Grade 7	\$436.30 ^C	1	\$436.30
<i>Includes:</i> California Teacher Edltion Grade 7 California Teacher Resource Management Center 8 Year access Grade 7 California Differentiated Instruction Resource with Answers Grade 7 California Assessment Resource with Answers Grade 7 California Solution Key Grade 7 Common Core Assessment Readiness Grade 7 Common Core Assessment ReadinessTeacher Guide Grade 7 On Core Deluxe ExamView CD-ROM Grades 6-12 On Core Middle School Activity Generator CD-ROM Grades 6-8 California Downloadable Teacher Resource Tool				
Total for Hybrid Package				\$1,815.08
Total for Grade 7				\$1,815.08



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Gorman Elem School District

**K-8 CA GO MATH Hybrid Package Multi-Volume 8 Yr w/Manipulative K-6
(w/Assessment book and Practice Fluency Workbook 7-8)**

ISBN	Title	Sale Price	Purchase	
			Quantity	Amount
Grade 8				
Hybrid Package				
<i>Items below are included in package above and available should extras be needed</i>				
1601305	9780544470705 Go Math! California Practice Fluency Workbook Grade 8	\$6.85 ^C	11	\$75.35
1603403	9780544488984 Go Math! California Hybrid Student Resource Package 8 Year Print/8 Year DigitalGrade 8 2015	\$99.21 ^C	11	\$1,091.31
<i>Package Includes:</i>				
<i>California Interactive Student Edition 8-year print subscription Grade 8</i>				
<i>California Online Student Edition with Personal Math Trainer 8 Year access Grade 8</i>				
<i>Common Core Assessment Readiness Grade 8</i>				
<i>Also Includes:</i>				
<i>California Downloadable Student Edition PDF Grade 8</i>				
1589331	9780544367142 Go Math! California Teacher Resource Package Grade 8	\$436.30 ^C	1	\$436.30
<i>Includes:</i>				
<i>California Teacher Edition Grade 8</i>				
<i>California Teacher Resource Management Center 8 Year access Grade 8</i>				
<i>California Differentiated Instruction Resource with Answers Grade 8</i>				
<i>California Assessment Resource with Answers Grade 8</i>				
<i>California Solutions Key Grade 8</i>				
<i>Common Core Assessment Readiness Grade 8</i>				
<i>Common Core Assessment Readiness Teacher Guide Grade 8</i>				
<i>On Core Deluxe ExamView CD-ROM Grades 6-12</i>				
<i>On Core Middle School Activity Generator CD-ROM Grades 6-8</i>				
<i>California Downloadable Teacher Resource Tool</i>				
Total for Hybrid Package				\$1,602.96
Total for Grade 8				\$1,602.96

Proposal Summary	
Subtotal Purchase Amount:	\$18,364.35
Shipping & Handling:	\$0.00
Sales Tax: (8.95%)	\$1,652.74
Total Cost of Proposal (PO Amount):	\$20,017.09



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Proposal Date: 7/13/2015

Proposal for

Expiration Date:9/11/2015

Gorman Elem School District

**K-8 CA GO MATH Hybrid Package Multi-Volume 8 Yr w/Manipulative K-6
(w/Assessment book and Practice Fluency Workbook 7-8)**

Total Cost of Proposal (PO Amount): \$ 20,017.09

This is a cost proposal only. Orders submitted under this proposal on or before the expiration date are subject to acceptance at Houghton Mifflin Harcourt's main office and are subject to the applicable terms in Houghton Mifflin Harcourt's invoice issues for such order.

Date of Proposal: 7/13/2015

Proposal Expiration Date:9/11/2015



Houghton Mifflin Harcourt

Prices: Prices quoted are wholesale school prices and do not include transportation charges unless otherwise stated in this proposal. These wholesale school prices apply to the educational customers of Houghton Mifflin Harcourt. Prices quoted are valid for orders submitted on or before the expiration date set forth in the proposal.

Educational customers are billed at wholesale school price, f.o.b. shipping point, with a prepaid transportation charge and, unless the customer specifically requests otherwise, a charge for our guarantee of delivery is added to the invoice when shipped via U.S. Postal service. For educational customers preferring f.o.b. destination billing, ten and a half percent (10.5%) of wholesale school price is added and we pay transportation charges and guarantee delivery. Prices do not include any sales tax. Applicable sales tax, if any, will be added to the invoice unless an appropriate tax exemption certificate has been furnished to Houghton Mifflin Harcourt.

Upon receipt of purchase order, gratis items will be shipped in direct proportion to pupil materials purchased. If purchases vary from those included in this proposal, gratis items will change accordingly. Gratis items may also change if purchase is other than a direct school district to publisher order, such as via a third-party vendor or jobber.



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GORMAN ELEMENTARY SCHOOL DISTRICT

LANGUAGE AND SPEECH SPECIALIST

Purpose Statement

To provide remedial and specialized instruction in the area of speech and language communication to students identified as having special needs; monitors the use of augmentative communication devices and systems.

Essential Duties

Duties may include, but are not limited to, the following:

- Adheres to the California Standards for the Teaching Profession (CSTP 1-5)
- Provide diagnostic, therapeutic and consulting services for children with communication disorders from Kindergarten through eighth grade.
- Provides direct therapy and follows documented treatment plans or protocols as designed as the speech pathologist.
- Assists instructional personnel in the implementation of Individual Educational Plans (IEPs).
- Collaborates with parent(s), teacher(s), paraprofessional(s), and other professional consultants in the development of IEP goals.
- Works directly with students, either individually or in small groups reinforcing established therapy goals utilizing repetitive drill exercises and practicing generalization/carryover skills.
- Documents student performance such as tallying data; prepares charts, records; graphs and reports information.
- Assists with documentation in preparing materials and scheduling activities for the students and the district personnel.
- Performs checks and maintenance of equipment, where necessary.
- Exhibits compliance with state and federal regulations.
- Perform other related duties as assigned.
- May be required to provide services and to give and receive information in a second language in addition to English.

Supervision Received and Exercised

Under the directions of the Superintendent and in conjunction with the Resource Specialist.

Qualifications

Credential(s)

- Appropriate California Teaching Credential(s) in Special Education
- Possession of, or the ability to obtain, an EL authorization
- ESEA compliant

Specialized knowledge

- Principles, practices, theories, methods, educational trends, techniques and strategies pertaining to teaching students with special needs
- Behavior management strategies and techniques including positive behavior support
- Conflict resolution strategies and procedures
- Legal requirements related to special education
- Ability to work with an ethnically diverse population.
- Bilingual in Spanish/English is desired but not required

Other Characteristics

Clearances

TB Clearance

Criminal Background Clearance (DOJ)

GORMAN ELEMENTARY SCHOOL DISTRICT

RESOURCE SPECIALIST (RSP)

Purpose Statement

Provides remedial and specialized instructional programs to students whose needs have been identified in an individualized education program (IEP) and placed in a general or special education classroom. Maintain contact and work with SELPA program personnel and Charter Special Education personnel.

Essential Duties

Duties may include, but are not limited to, the following:

- Adheres to the California Standards for the Teaching Profession (CSTP 1-5)
- Provides instructional program(s) based on the California Content Standards
- Provide diagnostic, therapeutic and consulting services for children with communication disorders from Kindergarten through eighth grade.
- Maintains a variety of pupil records including but not limited to IEPs, progress reports, anecdotal records, attendance rosters and assessment logs.
- Assists instructional personnel in the implementation of Individual Educational Plans (IEPs).
- Collaborates with parent(s), teacher(s), paraprofessional(s), and other professional consultants in the development of IEP goals.
- Provides an appropriate physical and psychological environment to establish and reinforce acceptable student behavior, attitudes and social skills.
- Serve as case manager for students placed in their program.
- Conduct annual and triennial meetings for students ensuring that all are scheduled no later than their required review dates.
- Communicate and provide a progress report per grading period to parents regarding student progress.
- Maintain compliance with state and federal regulations.
- Attend program meetings at Antelope Valley SELPA
- Provide liaison and support services to Charter personnel.
- Perform other related duties as assigned.
- May be required to provide services and to give and receive information in a second language in addition to English.

Supervision Received and Exercised

Under the direction of the Superintendent.

Qualifications

Credential(s)

- Appropriate California Teaching Credential(s) in Special Education
- Possession of, or the ability to obtain, an EL authorization
- ESEA compliant

Specialized knowledge

- Principles, practices, theories, methods, educational trends, techniques and strategies pertaining to teaching students with special needs
- Behavior management strategies and techniques including positive behavior support
- Conflict resolution strategies and procedures
- Legal requirements related to special education
- Ability to work with an ethnically diverse population.
- Bilingual in Spanish/English is desired but not required

Other Characteristics

Clearances

TB Clearance
Criminal Background Clearance (DOJ)

GORMAN ELEMENTARY SCHOOL DISTRICT
ACCOUNTING / DATA PROCESSING TECHNICIAN

Purpose Statement

To perform a variety of responsible technical accounting duties and responsibilities involved in the preparation, review and maintenance of financial and statistical records. To perform, maintain and be responsible for technical tasks relative to student information systems.

Essential Duties

Duties may include, but are not limited to, the following:

Accounting

- Prepare a variety of financial and District related reports for the county, state and federal governments; prepare federal and state claim form for reimbursement; prepare year end reports.
- Participate in compiling and analyzing bid packages.
- Maintain various financial or statistical records requiring the use of independent judgment; verify, balance, and adjust a variety of accounts.
- Audit, process, and file accounts receivable billings, accounts payable, purchasing invoices and other related invoices; ensure delivery as ordered, correct amount as charged, sales tax amount is correct and delivery charge is correct.
- Process and match purchase orders, invoices and packing slips; verify accuracy of information; research discrepancies and unauthorized purchases; check allocations against department budget appropriations; total billings and batch for input to data processing.
- Prepare purchase orders; assign vendor codes; establish budget and vendor accounts on computer; calculate and verify discounts and sales tax.
- Encumber purchase orders; assign and/or verify accuracy of account numbers; verify status of encumbered purchase orders and related expenditures.
- Monitoring and assisting in the preparation of periodic grant reports. Assign purchase order numbers to requesting departments; contact department representatives regarding status of payable accounts.
- Assist in purchasing activities, including explaining bid procedures to vendors and answering department questions regarding purchasing information and procedures
- Input a variety of documents into computer system including warrants, receipts and collection reports.
- Reconcile monthly statements from vendors; confer with vendors regarding purchase orders, invoices and payments.
- Maintain files of current lease copies and site maps corresponding to relocatable building inventory.
- Log and process utility bills for payment; log and file contracts.

- Perform a variety of general clerical duties and responsibilities; screen calls; answer questions and provide information; take messages; route inquiries to proper departments; open, sort, and distribute incoming mail; sort outgoing mail; type a variety of materials
- Participate in the development and coordination of the District budgets.
- Prepare and distribute computer reports: prepare periodic reports for the Board of Trustees, State Department of Education, management and staff.
- Organize and maintain departmental records, forms, files, and documents necessary for a variety of calculations, transactions, and documentation.
- Answer telephone and personal inquiry requests regarding accounts, accounting procedures, budget changes, postings, and other financially related questions.

Data Processing

- Secures timely accurate attendance reports from schools, compiling data, and proofing reports. Prepare periodic department, district, county and state reports, to include but limited to CalPads reporting, enrollment, student records, etc.
- Review and understand all software application used in the District.
- Training and understanding the technical support in the use of computer software.
- Development of computerized reports by structuring program applications to specific needs
- Compile, format, type, collate and distribute Board agenda; assure that Board agenda items are complete, contain the proper background materials and are reviewed by the Superintendent.
- Assure appropriate support services for Governing Board members; attend Board meetings and perform various administrative duties for the Board including coordination and preparation of agenda and supporting materials with departments; record minutes; transcribe, prepare and distribute minutes, forms, documents and necessary correspondence and notification as required by actions taken at Board meetings.
- Maintain official records; prepare reports and correspondence regarding Board actions; coordinate the publication and distribution of Board policies and administrative rules; prepare index to Board minutes.
- Establish and maintain confidential and complex records and files including official Board minutes, resolutions and appropriate attachments.

Supervision Received and Exercised

Receives immediate supervision from School Principal and/or Superintendent.

Qualifications

Knowledge of

- Principles and practices of financial record keeping.
- General accounting and auditing procedures.

- Ability to understand and implement all software applications used in appropriate department.
- Mathematical principles used in bookkeeping or financial record keeping.
- English usage, spelling, grammar, and punctuation.
- Modern office procedures, methods, and computer equipment.
- Budgeting principles and practices.

Ability to

- Learn, interpret, and apply administrative and departmental policies, laws, and regulations.
- Review and perform complex and specialized financial clerical work relating to the preparation, processing and maintenance of District records.
- Maintain accounting and financial records and prepare statistical reports accurately.
- Audit records and invoices for payment.
- Read and understand financial records, reports, and technical and procedural requirements.
- Provide technical assistance in procedures to departmental personnel.
- Make arithmetic computations rapidly and accurately.
- Operate a variety of office equipment including a typewriter, computer, and calculating machines.
- Type at a speed necessary for successful job performance.
- To work independently in the absence of supervision.
- Understand and carry out oral and written directions.
- Establish and maintain effective working relationships with those contacted in the course of work.

Experience

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying.

Two years of increasingly responsible experience in the maintenance of financial or statistical records.

Other Characteristics

Experience in a public school district is desirable

High School graduation or equivalent.

Clearances

TB Clearance

Criminal Background Clearance (DOJ)

GORMAN ELEMENTARY SCHOOL DISTRICT

FOOD SERVICES WORKER

Purpose Statement

To assist in preparing and serving foods at a school site; to clean kitchen equipment, utensils, and facilities and maintain food services area in a sanitary and orderly condition. Records daily breakfast and lunch meals received and served.

Essential Duties

Duties may include, but are not limited to, the following:

- Record daily counts for students ordering and taking breakfast and lunch meals.
- Assist in the preparation and setup of the breakfast and lunch meals and other menu items.
- Assist in setting up of serving area and serve food to students.
- Collect monies received from the sale of foods as required.
- Clean and store utensils, cafeteria equipment and food supplies; clean work areas.
- Count, order and arrange for food supplies and prepackaged foods and beverages weekly from food services agency.
- Coordinate the receiving, packaging and unloading of food meals from food services agency.
- Organize, maintain and monitor food and supply stores in food storage units.
- May operate kitchen cooking and cleaning machinery including oven, mixer, grater, slicer, and dishwasher.
- Perform related duties as assigned.

Supervision Received and Exercised

Receives immediate supervision from the Business Manager or School Principal and/or Superintendent.

Qualifications

Knowledge of

- Basic methods of preparing and serving large quantities of food.
- Basic principles of kitchen sanitation and health practices.
- Basic kitchen utensils and equipment.
- Basic arithmetic principles for assisting in inventory.

- Safe work practices.

Ability to

- Learn to operate cafeteria equipment.
- Maintain accurate records and cash receipts.
- Understand and carry out oral and written directions.
- Establish and maintain effective working relationships with those contacted in the course of work.

Some food service experience is highly desirable. Any combination of experience and training that would likely provide the required knowledge and abilities qualifying. A typical way to obtain the knowledge and abilities would be:

Training

Formal or informal training or education which ensures the ability to read and write at a level necessary for successful job performance.

Other Characteristics

This is the entry level class in the Food Services Program. This class is distinguished by the performance of the more routine tasks and duties assigned to positions within the series including cleaning equipment and serving as cashier.

Employees in this class may have only limited or no directly related work experience. Six (6) months experience performing food preparation/cooking tasks, including but not limited to home food preparation

High School graduation or equivalent.

Current Food Handlers certification is required.

Clearances

TB Clearance

Criminal Background Clearance (DOJ)

GORMAN ELEMENTARY SCHOOL DISTRICT

Certificated Salary Schedule

2015-2016

Schedule S

Special Education

Approved: 8/11/15

	1	2	3	4	5	6	7	8
Special Education Language & Speech Therapist - 6-8 hours per week								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	65,000.000	65,000.000	65,000.000	65,000.000
10 month	5,000.00	5,500.00	6,000.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
11 month	4,545.45	5,000.00	5,454.55	5,909.09	5,909.09	5,909.09	5,909.09	5,909.09
Special Education Resource Specialist								
Annual	50,000.000	55,000.000	60,000.000	65,000.000	65,000.000	70,000.000	70,000.000	70,000.000
10 month	5,000.00	5,500.00	6,000.00	6,500.00	6,500.00	7,000.00	7,000.00	7,000.00
11 month	4,545.45	5,000.00	5,454.55	5,909.09	5,909.09	6,363.64	6,363.64	6,363.64

GORMAN ELEMENTARY SCHOOL DISTRICT
Classified Salary Schedule
2015-2016
Schedule Z

Approved: 8/11/15

	1	2	3	4	5	6	7	8
Accounting / Data Processing Technician								
Annual	35,675.000	36,745.270	37,847.628	40,118.486	41,322.040	42,768.312	44,265.203	46,035.811
Monthly	2,972.917	3,062.106	3,153.969	3,343.207	3,443.503	3,564.026	3,688.767	3,836.318
Hourly	17.151	17.666	18.196	19.288	19.866	20.562	21.281	22.133



GORMAN SCHOOL DISTRICT

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243

**CONTRACT FOR EMPLOYMENT
AS A RESOURCE SPECIALIST PROGRAM (RSP)**

THIS AGREEMENT, made between the Gorman Elementary School District and Wendy Addington provides as follows:

RECITALS

- 1. Applicant represents that she possess the following California credentials and Certificates, duly registered with the County Superintendent of Schools:

<u>TYPE</u>	<u>EXPIRES</u>
Education Specialist Instruction Subject: Mild/Moderate Disabilities	2/1/2018

- 2. Applicant further represents that she is not now under contract to any other school district or public or private school entity in the State of California, except as set forth by a memorandum attached to this Agreement, and applicant does not intend to enter into any such contractual obligation.
- 3. District by law is empowered to hire certificated persons and is desirous of filling a certificated position at this time.
- 4. District expressly relies on the above representations of the applicant in entering into this agreement.

THE PARTIES AGREE AS FOLLOWS:

A. Employment

District offers to Applicant, and Applicant accepts, employment in the Resource Specialist Program (RSP) of the District pursuant to the further terms of this Agreement.

B. Term of Employment

This Agreement is made effective August 1, 2015, and will continue until the occurrence of the earliest of the following events:

1. June 30, 2016;
2. Resignation by Applicant: It is understood that the District Superintendent is empowered to receive and accept resignations and the District may set the effective date at any time during the fiscal year, with the understanding that a resignation is irrevocable after acceptance by the Superintendent;
3. Abandonment of position by Applicant;
4. Termination of employment due to layoff under Education Code Section 44955 (see Attachment #1)
5. Termination of probationary employment due to non-reelection under Education Code Section 44929.23 (see Attachment #1)
6. Retirement:
7. Dismissal pursuant to Education Code Section 44948.5 (see Attachment #1)
8. Failure to maintain a credential or certificate (as further provided in paragraph "C" below);
9. Failure to pass either CBEST or District-prescribed proficiency test (as further provided in paragraph "D" below).
10. Termination for any other reason authorized by law.

C. Maintenance of Credential(s):

Applicant warrants and represents that she will, with respect to each credential recited above and any other credential subsequently obtained by Applicant:

1. Immediately register each credential with all appropriate agencies including the County Superintendent of Schools.
2. Take and pass all examinations or continuing education courses which are now or may be required for renewal of each credential.
3. Refrain from any act or omission, which is intended to, or will result in suspension, revocation, or deregistration of any or all credentials.

Applicant acknowledges that her continuing employment with the District is expressly subject to maintenance of each credential. Failure to maintain each credential may be treated by the District, at its sole option, as a material breach of this contract and as grounds for dismissal for unprofessional conduct and insubordination.

A decision by the District not to pursue its remedies under this section "Maintenance of Credential(s)" shall not be deemed to be a waiver of District's rights with respect to a later incident of failure to maintain a credential.

D. Failure to pass CBEST or District-prescribed proficiency test:

The parties expressly agree that Applicant must take and pass both CBEST and any District-prescribed proficiency test. No employment under this Agreement may continue beyond the date of notification that Applicant either (1) failed such a test or (2) failed to appear for that test. In the event of either type of failure, this Agreement shall automatically terminate and Applicant will no longer be employed by the District.

E. Compensation:

Applicant will be compensated for services in accordance with applicable policies. Initial placement and compensation for the 2015-2016 school year as determined by the Board Approved Special Education Salary Schedule approved August 11, 2015. Applicant will be rated in on Step 2, Column 3 at a .40 FTE of the \$60,000 annual salary to be equivalent of \$24,000.

District shall be entitled to recover for any erroneous excess of payment, regardless of cause. Excess payments discovered within a fiscal year may be recovered, in whole or in part, by adjustment of further payments during or on account of that fiscal year.

F. Final Approval of Contract:

Upon execution by Employee, this Contract constitutes an irrevocable acceptance of employment but confers no equitable or legal rights until and unless the Contract is approved by the District Board at a lawfully conducted public meeting or by a designee of the Board who has been delegated by the Board the authority to approve such contracts.

G. Adherence to Laws and Regulations:

This Agreement constitutes an offer of employment only and confers no legal or equitable rights until and unless it is approved by the District at a lawfully conducted public meeting.

Applicant agrees that he/she will faithfully adhere to all laws of the State of California and the United States, the regulations of the State Board of Education, the regulations, policies, and directives of the District and all lawful directives of Applicant's superiors.

Executed at Gorman, California, this 11th day of August 2015.

Applicant

GORMAN ELEMENTARY SCHOOL DISTRICT

Wendy Addington
Certificated Employee

Johannis Andrews
Superintendent

GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #01-15-16

August 11, 2015

Certificated

Termination:

2nd-3rd grade teacher
Employee #VF8672207
Effective July 21, 2015

Classified

Position Change:

Bookkeeper to Accounting/Data Processing Technician
Employee #JH0031936
Effective 8/1/15