



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

October 11, 2016

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastaferro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for October 11, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 3
3. Gorman Learning Center Report dated September 9, 2016
4. Gorman Learning Center Report dated October 5, 2016
5. Gorman Learning Center Regular Session Agenda dated September 14, 2016
6. Gorman Learning Center Regular Session Minutes dated August 10, 2016
7. Gorman Learning Center Regular Session Minutes dated September 14, 2016
8. The Gorman Quail Newsletter dated October 2016
9. Memo from Jean Cummings, Business Manager, Best System Project-LACOE GESD Services MOU dated October 11, 2016

- C. Comments
 - 1. Board
 - 2. Staff
 - 3. Public-Items from the floor
- D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

- 1. Approve the Minutes of the Regular Meeting September 13, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

- 2. Approve Purchase Orders #16-17-67 through 16-17-92 of which \$20,198.99 was paid from the General Fund and \$5,610.57 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___no___

- 3. Approve B Warrants #12202-12231, 12233-12237, and 12239-12240 in the amount of \$39,844.07.

Moved by _____ Seconded by _____ Vote: yes ___no___

- 4. Approve Resolution #04-16-17 Variable Term Waiver.

Moved by _____ Seconded by _____ Vote: yes ___no___

- 5. Approve Resolution #05-16-17 for the 2015-16 Appropriations Limit Recalculation and the 2016-17 Projected Appropriations Limit Calculation (GANN Limit).

Moved by _____ Seconded by _____ Vote: yes ___no___

- 6. Approve Quarterly Report on Williams Uniform Complaints July 1 to September 30, 2016 (1st QTR.).

Moved by _____ Seconded by _____ Vote: yes ___no___

- 7. Approve to change the Gorman Elementary School mascot from the quail to the cougar.

Moved by _____ Seconded by _____ Vote: yes ___no___

8. Approve to change the Gorman Elementary School colors from gold, royal blue and white to silver, royal blue and white.

Moved by _____ Seconded by _____ Vote: yes ___no___

9. Approve Field Trip Report #01-16-17.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

10. Approve Conference/Mileage Report #03-16-17.

Moved by _____ Seconded by _____ Vote: yes ___no___

11. Approve Resolution #03-16-17 Board Absence of Julie Ralphs on September 13, 2016.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, November 8, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Elementary School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report October 2016

Enrollment for October 2016 91 students

District

Antelope Valley School Boards Association Annual Community Education Summit

Casey Stanford, Denise Saenz, and I attended the Antelope Valley School Boards Association Annual Community Education Summit on September 27, 2016. We had the honor of listening to candidates running for office: Congress, Bryan Caforio, State Senate, Johnathan Ervin and Scott Wilk, State Assembly, Tom Lackey and Steve Fox, and County Supervisor, Darrell Park. Dennis Meyers, CSBA Assistant Executive Director of Government Relations moderated the presentation and questions on educational issues in the Antelope Valley.

Arts for All

Arts for All offers coaching support for Gorman Elementary School with the TEAL (Technology Enhanced Arts Learning) Project in creating and updating strategic plans for increasing the quality and equity of arts instruction. Based on the needs of Gorman School, an Arts for All coach will guide an arts team through a strategic planning process to create a plan. The strategic plan lays out strategic directions over a three to five year period for the district. Needed on the team is a member from the local school board, five teachers, administrator, parents and members of community.

Board Policies and Regulations Update

The Gorman Joint School District Policies and Regulations books will be updated on October 25th, 26th and 27th. Board members are welcome to join in updating the policies and regulations. If there are any updates please submit them to Mr. Andrews before October 25th.

Human Resources

I will post, starting October 10, 2016, a position for a Special Educational Aide. It is included in the budget for the 2016-17 school year.

The online modules will furnish content that is unique to each of the Visual and Performing Arts disciplines, including dance, music, theatre, and the visual and media arts. Teachers and administrators will learn methods of integrating the learning objectives of these art forms with other subject areas. In addition, TEAL facilitates a learning and sharing arts integration community using webinars and online networking. The objectives that will support and facilitate the three-year goal of TEAL are:

- Engage pre-service and in-service educators in useful, high-interest and inspiring content and activities to support arts integration with K-6 students.
- Introduce K-6 pre-service and in-service teachers to the meaning, practice, and instructional benefits of arts integration.
- Familiarize teachers with the Visual and Performing Arts Content Standards for California Public Schools and their connections to the Common Core State Standards.
- Using in-person arts integrated experiences, as well as online and in-person support and resources. TEAL will develop K-6 educators' ability to design and/or revise existing lessons that align the Visual and Performing Arts Standards with the Common Core State Standards and standards in other content areas.
- Increase the participants' level of comfort and confidence in implementing arts integrated lessons.
- Develop a repository of resources for professional learning, support, and strategies related to arts integration.
- Facilitate a community for arts integration using online communication, networking and monthly webinars.

The TEAL project provides a means by which Los Angeles County districts and charter networks are able to build capacity in the area of K-6 arts integration that will reinvigorate arts education. This is one of our LCAP goals increasing the arts at school and after school.

Facilities

- **JLG Roofing**

JLG Roofing, DBA Gil's Roofing, will proceed with the rehabilitation work when existing and forecasted weather conditions permit during the month of October. Most work will be done on Saturday and Sunday. Trae will open up for JLG Roofing and then close at the end of the day. The first stage is the removal of existing roofing materials.

- **Edison T-8 Free Retrofits**

Edison T-8 retrofit is a very slow process. Edison is helping our district in making our buildings more energy efficient. The district scheduled two appointments for walk-throughs with Edison for the inspection of the T-8 retrofits of our portables and main building that have old T-12 lamps/ballasts. They have cancelled twice to reschedule later this month. CEM will do a walk through audit of the rooms and develop a plan with an analysis of what is recommended. Ecogreen will schedule a date to complete the retrofits after Edison's approval.

Curriculum

- Progress reports went home to parents on September 30, 2016.
- The CELDT (California English Language Development Test) will be administered to our English language learners in October. The CELDT is administered annually to English learners until they are reclassified as fluent English proficient (RFEP). The District goal for English language learners is that they will score at the early advanced or advanced level of proficiency on the CELDT by the end of the sixth grade.

Professional Development

- The District continues to focus on implementing rigorous standards of helping all students to achieve and implementing the new Common Core State Standards.
- LACOE, WestEd, the Stanford Center for Assessment, Learning, and Equity (SCALE), and the districts in the Antelope Valley have designed Building Educator Assessment Literacy (BEAL) workshops for educators in Smarter Balanced. I am representing Gorman to bring to our teachers opportunities to learn about Smarter Balanced performance tasks and how they align with the Common Core State Standards (CCSS). Gorman teachers will learn how the Smarter Balanced performance tasks are scored; read, score, and discuss student responses; and consider implications for teaching and learning.

Administrators and teachers will learn how summative tests such as those of Smarter Balanced and Performance Tasks, and other state tests, are designed and scored, and what the results mean. In addition, teachers can benefit from instructional video series on how to design strong, standards-based assessments for use in the classroom, as well as videos from assessment literacy trainings.

This year staff development will include authentic, released performance tasks and rubrics from the Smarter Balanced assessments. Gorman teachers will work to analyze the standards on which the performance tasks are based, evaluate how the scoring rubrics measure performance against those standards, score sample student responses, and discuss the implications for student instruction, based on different levels of performance.

- We have a grant with the TEAL (Technology Enhanced Arts Learning) Project. The goal of the three-year TEAL Project is to increase the knowledge and skills of K-6 pre-service and in-service with Gorman teachers and administrators in the fundamentals and best practices of arts integration. This includes identifying the connections between the Visual and Performing Arts Standards for the State of California and the California Common Core State Standards. TEAL staff development objectives support the arts goal including stimulating interest and enthusiasm lessons for arts integration for the classroom in practical, high-interest and inspiring content and activities. Visual and Performing Arts educators and arts integration specialists design professional development for Gorman staff. Our first staff development training will be October 19th.

TEAL gives educators access to professional development through the blended learning model. The blending learning model combines online and in-person interaction to provide content and support for arts integration in the classroom, to the benefit of K-6 students.

Budget

None at this time.

Events

- Gorman's PTSO fourth annual Fun-Run was held on September 9th. A Fun-Run is a no pressure, no sales fundraising event that was fun for students and a great opportunity for sponsors to support Gorman Elementary School. PTSO collected over \$1000 in donations. Thank you to the sponsors who donated water or funds towards the Fun-Run.
- Student picture day was held on October 3rd. We had the students all dressed up for their pictures. We use Lifetouch Photography for this service and there is no cost to the District.
- Our Annual Gorman School Fall Festival/Silent Auction will be held on Saturday, October 22th from 4:00-6:00pm. Everyone in our community is welcome to attend this family event. We will have games, arts and crafts, food, and fun for everyone. We will also be holding a silent auction featuring baskets put together by our classrooms. Please come and join us!

HALLOWEEN PARADE RULES

- Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of October 31st. Here is the list of parade requirements:
 - Nothing should drag on the floor.
 - Shoes must be worn.
 - Masks are allowed only during the parade.
 - Costumes must not be too scary or inappropriate for the school environment.
 - No weapons, even fake ones.
 - Costumes may not demean any race, religion, nationality, handicapped condition or gender.
 - All dress should be school appropriate.
 - Face paint in moderation.

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2017
 To Period : 3

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	34,992.38	0.00
1160	Teachers' Salaries-Substitute	1,735.00	0.00
1300	Cert Supervisors & Admin Sal	18,800.85	0.00
1310	Cert Supervisor & Admin Sal-FT	18,900.00	0.00
Total for Major Object: 1000		74,428.23	0.00
2130	Instruct Aide Sal-Hourly/Daily	4,506.03	0.00
2200	Classif Support Sal	598.30	0.00
2210	Classif Support Sal-Full-Time	5,148.88	0.00
2410	Cler Tech Office Staff Sal-FT	3,443.50	0.00
2460	Cler Tech Off Staff Sal-Sub	1,571.77	0.00
2990	TBD	2,440.00	0.00
Total for Major Object: 2000		17,708.48	0.00
3111	STRS, Certificated Positions	9,174.40	0.00
3212	PERS, Classified Positions	1,054.43	0.00
3312	OASDI, Classified Positions	815.02	0.00
3331	Medicare, Cert Positions	911.01	0.00
3332	Medicare, Class Positions	243.16	0.00
3411	Hlth & Wlfr Benefits, Cert	8,367.36	0.00
3412	Hlth & Wlfr Benefits, Class	14,505.70	0.00
3511	State Unemploy Insur, Cert Pos	37.20	0.00
3512	State Unemploy Insur, Clas Pos	8.39	0.00
3611	Worker Comp Insur, Cert Pos	4,801.18	0.00
3612	Worker Comp Insur, Class Pos	1,530.37	0.00
3999	Benefits-Error	425.36	0.00
Total for Major Object: 3000		41,873.58	0.00
4110	Textbooks	791.56	0.00
4310	Materials and Supplies	5,293.14	0.00
4340	Computer Software & Relat Exp	3,137.75	0.00
4350	Office Supplies - Admin	2,089.40	0.00
4360	Tires, Fuel and Oil	263.94	0.00
4370	Custodial/Operation Supplies	3,099.77	0.00
4380	Maintenance Supplies	1,740.13	0.00
4400	NonCapitalized Equipment	988.27	0.00
Total for Major Object: 4000		17,403.96	0.00
5210	Mileage & Car Allowances	208.44	0.00
5220	Travel and Conferences	250.00	0.00
5310	Dues and Memberships	4,696.60	0.00
5410	Insurance	6,684.00	0.00
5510	ELECTRICITY	4,619.79	0.00
5520	Natural Gas Services	165.75	0.00
5530	Water	1,718.62	0.00

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2017
 To Period : 3

Object	Object Description	Debit	Credit
5560	Waste Disposal	348.20	0.00
5565	Waste Disposal - Other	1,941.00	0.00
5610	Rentals, Leases and Repairs	1,167.47	0.00
5630	Repairs	2,637.15	0.00
5640	Computer Repairs	822.79	0.00
5800	Oth Contracted Services	3,198.89	0.00
5812	Contract Srvc (2) - TBA	6,085.86	0.00
5820	Legal, Audit, & Election Costs	2,625.75	0.00
5830	Advertisement	119.40	0.00
5840	Computer/Technlgy Related Serv	1,850.00	0.00
5850	Conslt/Ind Contractors (NonEmp)	8,082.25	0.00
5860	Fingprnt, Phys, XRay&Oth Emp Cst	58.00	0.00
5880	Other Charges/Fees	894.00	0.00
5910	Communications	21.99	0.00
5940	Communication -Postage	392.00	0.00
Total for Major Object: 5000		48,587.95	0.00
6510	Equipment Replacement	2,711.22	0.00
Total for Major Object: 6000		2,711.22	0.00
8011	Rev Limit State Aid-CYr	0.00	144,149.00
8012	Education Protection Account E	0.00	37,183.00
8029	Othr Subvntns/In-Lieu of Taxes	0.00	16.02
8042	Unsecured Roll Taxes	0.00	2,055.37
8043	Pior Year's Taxes	0.00	2,778.62
8044	Supplemental Taxes	0.00	13,968.21
8045	Edu RevAugmnt Fnd	0.00	352.33
8048	Plnts & Intrst from Dlgnt Tax	0.00	166.71
8560	State Lottery	0.00	7,077.63
8625	Community Redevelop Funds	0.00	465.20
8660	Interest	0.00	8.97
8699	All Other Local Revenues	0.00	1.38
Total for Major Object: 8000		0.00	208,222.44
Net Increase (Decrease) to Fund Balance			5,509.02
9110	Cash in County Treasury	3,693,461.33	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	421,386.05	0.00
9342	Earned Salary Advance	1,501.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9519	Accounts Payable-Current Liab*	0.00	612.73
9520	Accnts Payable-Manual Accrual	0.00	2,121,615.37
9521	Salaries Payable	0.00	1,500.00

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
9525	FB Subs-STRS	0.00	3,897.39
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OMSDI	0.00	23,109.01
9529	FB Subs-MEDICARE	0.00	26,362.93
9531	FB Subs-SUI	4,268.30	0.00
9532	FB Sub-W/C	0.00	88,330.97
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	155,395.53
9791	Beginning Fund Balance	0.00	1,700,976.58
ENDING Fund Balance			1,706,485.60
Total for Fund: 01.0		4,330,731.58	4,330,731.58

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	1,086.85	0.00
	Total for Major Object: 2000	1,086.85	0.00
3312	OASDI, Classified Positions	67.38	0.00
3332	Medicare, Class Positions	15.75	0.00
3412	Hlth & Wlfr Benefits, Class	1,953.47	0.00
3512	State Unemploy Insur, Clas Pos	0.55	0.00
3612	Worker Comp Insur, Class Pos	106.83	0.00
	Total for Major Object: 3000	2,143.98	0.00
4710	Food	2,535.50	0.00
4790	Food Supplies	62.29	0.00
	Total for Major Object: 4000	2,597.79	0.00
8634	Food Service Sales	28.00	0.00
	Total for Major Object: 8000	28.00	0.00
	Net Increase (Decrease) to Fund Balance		(5,856.62)
9110	Cash in County Treasury	0.00	1,156.53
9200	Accounts Receivable	11,389.61	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,640.12
9529	FB Subs-MEDICARE	0.00	56.17
9531	FB Subs-SUI	0.00	116.50
9532	FB Sub-W/C	0.00	1,431.81
9791	Beginning Fund Balance	0.00	11,879.78
	ENDING Fund Balance		6,023.16
	Total for Fund: 13.0	17,280.91	17,280.91

Object	Object Description	Debit	Credit
5630	Repairs	3,017.13	0.00
	Total for Major Object: 5000	3,017.13	0.00
8660	Interest	0.00	0.22
	Total for Major Object: 8000	0.00	0.22
	Net Increase (Decrease) to Fund Balance		(3,016.91)
9110	Cash in County Treasury	116,910.47	0.00
9200	Accounts Receivable	133.12	0.00
9791	Beginning Fund Balance	0.00	120,060.50
	ENDING Fund Balance		117,043.59
	Total for Fund: 14.0	120,060.72	120,060.72

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.17
	Total for Major Object: 8000	0.00	0.17
	Net Increase (Decrease) to Fund Balance		0.17
9110	Cash in County Treasury	62,175.78	0.00
9200	Accounts Receivable	100.71	0.00
9791	Beginning Fund Balance	0.00	62,276.32
	ENDING Fund Balance		62,276.49
	Total for Fund: 21.0	62,276.49	62,276.49

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.12
	Total for Major Object: 8000	0.00	0.12
	Net Increase (Decrease) to Fund Balance		0.12
9110	Cash in County Treasury	43,907.50	0.00
9200	Accounts Receivable	71.05	0.00
9791	Beginning Fund Balance	0.00	43,978.43
	ENDING Fund Balance		43,978.55
	Total for Fund: 25.0	43,978.55	43,978.55

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.19
	Total for Major Object: 8000	0.00	0.19
	Net Increase (Decrease) to Fund Balance		0.19
9110	Cash in County Treasury	69,399.36	0.00
9200	Accounts Receivable	112.89	0.00
9791	Beginning Fund Balance	0.00	69,512.06
	ENDING Fund Balance		69,512.25
	Total for Fund: 30.0	69,512.25	69,512.25

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Page No. 9
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	0.03
	Total for Major Object: 8000	0.00	0.03
	Net Increase (Decrease) to Fund Balance		0.03
9110	Cash in County Treasury	11,994.91	0.00
9200	Accounts Receivable	19.00	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,013.76
	ENDING Fund Balance		12,013.79
	Total for Fund: 35.0	12,013.91	12,013.91

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	68,275.20
9200	Accounts Receivable	0.00	16,185.64
9507	Medicare Contributions	0.00	26,885.61
9511	Federal Tax Withholding	115,149.79	0.00
9512	State Tax Withholding	10,868.81	0.00
9513	OASDI Liability	0.00	24,410.60
9514	STRS Liability	0.00	3,073.92
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	9,198.18	0.00
9518	Tax Shelter Annuity	0.00	100.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00
	ENDING Fund Balance		0.00
Total for Fund: 76.0		139,400.09	139,400.09

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2017
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 PRELIMINARY

Page No. 11
 Run Date 10/01/2016
 Run Time 07:27:08
 MONTHLY

Object	Object Description	Debit	Credit
Total for District: 64584			
		0.00	0.00



BRINGING ACADEMIC EXCELLENCE
HOME

DATE: September 9, 2016
TO: Board of Trustees
Gorman School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 8-10-2016

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. August 2016 REPORT

On Wednesday August 10, 2016 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

Denice Burchett's Report:

In a report from the ACLU, they claimed that roughly 20% of the charter schools in California were illegally denying students enrollment in their schools. The report looked at public documents from nearly 1,200 charter schools and cited 253 of the schools for violations in one or more of the following categories: enrollment based on academic performance, discrimination of EL students, pre-enrollment essays and interviews, illegal parent/guardian volunteer requirements, and requirements that discourage undocumented students.

Gorman was listed under the “requirements that discourage undocumented students” category. I have contacted the ACLU in an attempt to find out where they found this violation on Gorman’s public documents so the issue may be addressed.

The initiative to close all charter schools in California did not make it on the ballot for November. The group may try again in 2018 and so Gorman would continue to participate in the public relations campaign with A+Plus.

The Antelope Valley Resource Center has experienced increased growth already this year. They are almost at capacity.

The Santa Clarita Resource Center will open a week later than originally scheduled due to extended projects needing completion. The center was obtained in June and needed extensive clean up and fixing. This work was being done over the summer but we still could not get everything completed. We would love for the district board members and superintendent to come take a look.

Thank you very much
Denice Burchett



BRINGING ACADEMIC EXCELLENCE
HOME

DATE: October 5, 2016
TO: Board of Trustees
Gorman School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 9-14-2016

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. September 2016 REPORT

On Wednesday September 14, 2016 the Gorman Learning Center Board of Directors convened in a regular session of the Board of Directors at 43301 Division Street, Lancaster, CA. 93535. The month's activities include the following:

Denice Burchett's Report:

- Enrollment as of today: 2370 (2210 at this time last year)
- AVRC: 695 as of today (SIS shows last year at this time 712, but Cheryl Stafford reported this an incorrect number.)
- SCRC: 465 as of today (385 at this time last year)
- RRC: 243 as of today (241 at this time last year – they only have room for about 10 or so more students before hitting capacity)

- ACLU Report – When I spoke with the ACLU to determine why we were included on “the list” and they advised that our enrollment policies are discriminatory because our website shows that a birth certificate is needed for enrollment. They advised that there are other options available such as a Bible entry, parent affidavit, etc. and the ACLU stated that if we fix the FAQ portion of our site, we should be taken off the list. These items were corrected.

Director of Finance Report:

Truth commended the Board for their fiscal responsibility.

In the month he’s been on board, he has held weekly meetings with his department, set up policies/procedures to help control costs, investigated Cal-Cards as a means for making purchases when POs are not accepted (presentation given regarding benefits of these cards which include: rebates available if paid on time, lessens the need for petty cash on hand, charges can be disputed, controls for spending can be placed, decreases the number of checks that need to be written/mailed each month)

Thank you very much
Denice Burchett

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: September 14, 2016

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 4:00 p.m. Brown Act Training Workshop

5:00 p.m. Regular Session

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: BROWN ACT TRAINING WORKSHOP

1. CALL TO ORDER
2. PUBLIC COMMENTS PERTAINING TO THE BROWN ACT TRAINING WORKSHOP
3. BROWN ACT TRAINING WORKSHOP

OPEN SESSION: REGULAR MEETING

1. CALL TO ORDER
2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative
Vanessa Decker	Vice President, Parent Representative
Brian Jasperson	Secretary, Parent Representative
Timothy Hughes	Treasurer, Parent Representative
Fanny Lang	Member at Large, Parent Representative
Yvette Barringer	Member at Large, Parent Representative
Dondi Henderson	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of August 10, 2016.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report August 2016**
- b. **August 2016 Business Services Division Check Register**
- c. **August 2016 Business Services Division Payroll Expenditures**
- d. **August 2016 Business Services Division Purchase Order Listing**
- e. **August 2016 Business Services Division Credit Card Register**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Director of Finance – Truth Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Information Items

- i. **Resource Center Cal Card Policy 4002.5 – First Read – Truth Ncube**
- ii. **Capitalization Policy 6003.1 – First Read – Truth Ncube**

b. Action Items

- i. **Signer Resolutions – Denice Burchett**
- ii. **Service Animal Policy 5001.7– Third Read – Denice Burchett**
- iii. **Service Animal in Training Policy 5001.8 – Second Read – Denice Burchett**
- iv. **Independent Study ADA Policy 4009.1 – Second Read – Denice Burchett**

- v. Information Technology Conference – Denise Burchett
- vi. Resource Center Petty Cash Resolution – Truth Ncube
- vii. ASB Bank Accounts – Truth Ncube
- viii. Disposal of Equipment – Truth Ncube
- ix. Unaudited Actuals – Truth Ncube
- x. Property Consideration for the Antelope Valley Resource Center – Vicki McClure
and Cheryl Stafford

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY:

- i. 11.02 Conference with Real Property Negotiators concerning Price, and terms –
Government Code Section 54956.8
Real Property at 3700 Avenue L, Lancaster, CA 93535;
Negotiators: Bonnie Granger, Home Based Realty

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

13. ITEMS FOR NEXT MEETING

14. CONFIRM MEETING PLACE AND TIME

15. ADJOURNMENT

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: August 10, 2016

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 5 PM

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative (Present)
Vanessa Decker	Vice President, Parent Representative (Present)
Brian Jasperson	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Absent)
Yvette Barringer	Member at Large, Parent Representative (Present)
Dondi Henderson	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda as presented
Moved by: Vanessa Decker
Second by: Dondi Henderson
Motion Carried: 6-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the special session meeting of July 06, 2016.

Motion to approve the Minutes from July 06, 2016.

Moved by: Timothy Hughes

Second by: Brian Jaspersen

Motion Carried: 6-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

NONE

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

David Akers welcomed Denice Burchett back. Timothy Hughes had a question about progress on the Santa Clarita Resource Center. Denice Burchett announced her intention to answer SCRC questions during her report.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report June and July 2016**
- b. **June and July 2016 Business Services Division Check Register**
- c. **June and July 2016 Business Services Division Payroll Expenditures**
- d. **June and July 2016 Business Services Division Purchase Order Listing**
- e. **June and July 2016 Business Services Division Credit Card Register**

Motion to accept the consent agenda as presented.

Moved by: Timothy Hughes

Second by: Vanessa Decker

Motion Carried: 6-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett told of a report from the ACLU which claimed that roughly 20% of the charter schools in California were illegally denying students enrollment in their schools. The report looked at public documents from nearly 1,200 charter schools and cited 253 of the schools for violations in one or more of the following categories: enrollment based on academic performance, discrimination of EL students, pre-enrollment essays and interviews, illegal parent/guardian volunteer requirements, and requirements that discourage undocumented students.

Gorman was listed under the “requirements that discourage undocumented students” category. Denice Burchett has contacted the ACLU in an attempt to find out where they found this violation on Gorman’s public documents so the issue may be addressed.

Denice Burchett continued her report by telling the Board that the initiative to close all charter schools in California did not make it on the ballot for November. Denice also said the group may try again in 2018 and so Gorman would continue to participate in the public relations campaign with A+Plus. Denice also showed the new banner from the PR campaign.

Denice Burchett announced the retirement of Lynnette Coutts from the High School Counselors department.

Denice Burchett introduced the new IST Representative Bobbi White and welcomed Gretchen Benham and Kari Haloviak back for another term.

Denice Burchett reported how well she felt the Regional Administrators positions were working out, even though it has been only a month or so since their implementation. Denice also spoke on the RA’s visit to the Business Office.

Denice Burchett asked Cheryl Stafford to report on the AVRC. Cheryl Stafford reported growth for the AVRC enrollment numbers from last year to this year. Cheryl also told of how excited she and the staff are to roll out the Visual and Performing Arts Academy at the AVRC. This roll out in curriculum and enrichment classes will help Gorman meet the CTE requirements for the 2018 schoolyear.

Denice Burchett reported on PDD 2016 and the successful implementation of breakout sessions at this year’s event.

Denice Burchett gave a Warehouse update which included her excitement at only 16 items being on back order this year.

Denice Burchett reported that the SCRC would be opening approximately a week behind schedule. Denice did say the SCRC staff is working to create something for the students so they will not fall behind on their enrichment classes.

Brian Jaspersen asked if there were more inspections required before SCRC could open. Denice Burchett responded that she was unsure.

Vanessa Decker asked if the IST’s were optimistic about the new iReady benchmark tool. Denice Burchett said the IST’s have only had training at PDD, practical applications and usage have not yet taken place so the evaluation on the product by IST’s is incomplete at this time.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Action Items

i. Change Order #6 – Denice Burchett

Denice Burchett presented Change Order #6 for the SCRC. This change order was necessitated after an inspection by the city revealed insufficient ventilation in the bathrooms.

The Board requested a report next meeting on the paid out expenses to date for the SCRC.

Motion to approve Change Order #6 as presented.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Motion Carried: 6-0

ii. Resource Center Supervisor Pay Band – Vicki McClure and Naja Braddock

Brian Jasperson asked if the proposed pay band should actually be increased because of the number of people the supervisors oversee and the actual amount of duties which they perform.

Vicki McClure responded that she would be willing to increase the numbers if she felt that was the Board's desire.

In the future, the Board would like to consider changes to pay during the budget process in the spring after Cost of Living and Market Value reports become available.

Motion to approve Resource Center Supervisor Pay Band as presented.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Motion Carried: 6-0

iii. Resource Center Pay Scale – Vicki McClure and Naja Braddock

The Board requested Council look into possible pay issues with "exempt" and "non-exempt" employees due to the way "prep time" pay is handled at Gorman.

Timothy Hughes requested Gorman look into other methods of employment incentives other than an increase in pay.

The Board wished to communicate some flexibility within incentive options as well as show how much facilitators are valued at Gorman.

Motion to approve the Resource Center Pay Schedule as presented.

Moved by: Dondi Henderson

Second by: Vanessa Decker

Brian Jasperson and Timothy Hughes abstained from the vote.

Motion Carried: 4-0

iv. Contract Riders – Naja Braddock

The Board requested a monthly update on the expense of extra duty riders. The Board would like this added to the consent agenda under the payroll expenses.

Moving forward, the Board would like Administration to consider when it might just be more prudent to hire another employee to perform a duty rather than add extra duties to an IST with a full load.

Motion to approve the Extra Duty Riders as presented.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Motion Carried: 6-0

v. Director of Finance Contract Form – Naja Braddock

Motion to approve changes to the Director of Finance Contract Form.

Moved by: Brian Jasperson

Second by: Yvette Barringer

Motion Carried: 6-0

vi. Signer Resolutions – Denice Burchett

a. Wells Fargo Checking: Timothy Hughes

Motion to approve the resolution authorizing an additional signature to the Wells Fargo Checking Account with the revision of stating Timothy W. Hughes.

Moved by: Brian Jasperson

Second by: Dondi Henderson

Timothy Hughes abstained

Motion Carried: 5-0

b. Wells Fargo Checking: Timothy Hughes

Motion to approve the resolution authorizing an additional signature to the Wells Fargo Checking Account with the revision of stating Timothy W. Hughes.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Timothy Hughes abstained

Motion Carried: 5-0

c. Wells Fargo Business Market Rate Account: Timothy Hughes

Motion to approve the resolution authorizing an additional signature to the Wells Fargo Checking Account with the revision of stating Timothy W. Hughes.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Timothy Hughes abstained

Motion Carried: 5-0

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY: 6:54 PM

- i. 11.01 Personnel Action – Government Code Section 54957
- ii. 11.01 Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION 7:19 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

The Board unanimously re-approved the extension of Denice Burchett's Contract as Executive Director of Gorman Learning Center.

The Board unanimously approved the contract for Truth Ncube as Director of Finance for Gorman Learning Center.

13. ITEMS FOR NEXT MEETING

The Board requested calculations of total TI expenses for the SCRC and total paid out amounts for TI at SCRC. The Board also requested the unaudited actuals for the budget as well as the return of Policy 4009.1.

14. CONFIRM MEETING PLACE AND TIME

Antelope Valley Resource Center at 5:00 p.m. on September 7th, 2016.

15. ADJOURNMENT 7:22 PM

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: September 14, 2016

MEETING PLACE: 43301 Division Street
Lancaster, California 93535

TIME: 4:00 p.m. Brown Act Training Workshop

5:00 p.m. Regular Session

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: BROWN ACT TRAINING WORKSHOP

- 1. CALL TO ORDER 4:02 PM**
- 2. PUBLIC COMMENTS PERTAINING TO THE BROWN ACT TRAINING WORKSHOP**

None

- 3. BROWN ACT TRAINING WORKSHOP**

Training conducted by Attorney Craig Wilson. Mr. Wilson keyed into three important points for Board Members to remember; 1) open access to the public is necessary for every meeting, (a meeting by definition being any gathering where there is a quorum of the Board and items relating to the entity are being discussed), 2) closed sessions may be used when appropriate, and 3) the intent to deprive the public of information can lead to legal recourse resulting in a misdemeanor.

OPEN SESSION: REGULAR MEETING

- 1. CALL TO ORDER 5:00 PM**

2. BOARD OF DIRECTORS ROLL CALL

David Akers	President, Parent Representative (Present)
Vanessa Decker	Vice President, Parent Representative (Present)
Brian Jasperson	Secretary, Parent Representative (Present)
Timothy Hughes	Treasurer, Parent Representative (Present)
Fanny Lang	Member at Large, Parent Representative (Present)
Yvette Barringer	Member at Large, Parent Representative (Present)
Dondi Henderson	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda as presented
Moved by: Brian Jasperson
Second by: Vanessa Decker
Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of August 10, 2016.

Motion to approve the Minutes from August 10, 2016.
Moved by: Vanessa Decker
Second by: Fanny Lang
Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

NONE

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report August 2016**
- b. **August 2016 Business Services Division Check Register**
- c. **August 2016 Business Services Division Payroll Expenditures**
- d. **August 2016 Business Services Division Purchase Order Listing**
- e. **August 2016 Business Services Division Credit Card Register**

Motion made to approve the removal of the HR Action Report from the Consent Agenda due to an inaccuracy in the reporting.

Moved by: Brian Jasperson

Second by: Timothy Hughes

Motion Carried: 7-0

Brian Jasperson asked about the duplicate checks for Intertex. Denice Burchett answered that the original check had been lost before delivery and was cancelled. The second check was a replacement check.

David Akers asked to clarify that the check register is in fact a history of the checks written, not the ones debited from our accounts. Truth Ncube responded that David was correct in his understanding.

David Akers also, for the sake of transparency, wanted to document that there were several charges for food on the credit card for the IST orientations and new hire training days.

The Board wished to discuss several payouts for mileage on the check register. They asked that perhaps future employment offers would clearly specify when mileage is and is not allowed, as well as possibly just having a vehicle allowance instead of mileage reimbursement.

Motion made to approve the Consent Agenda as presented after the removal of the HR Action Report.

Moved by: Brian Jasperson

Second by: Timothy Hughes

Motion Carried: 7-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. **Executive Director – Denice Burchett**

Denice Burchett presented updated enrollment numbers. Gorman Learning Center currently has 2,370 enrolled for the 2016/2017 school year. The Antelope Valley Resource Center currently has 695 students attending enrichment courses. The Santa Clarita Resource Center has 465 students attending enrichment courses. The Redlands Resource Center has 241 students attending enrichment courses.

Denice Burchett presented an update on the ACLU Report about charter schools in California

operating in violation of the public school enrollment education code. Denice reported that she had spoken with the reporter from ACLU and they informed her that Gorman was placed on the list of violators because Gorman's website currently lists that a birth certificate is needed for enrollment under the FAQ tab. In order to get off the ACLU list, Gorman just needs to change that answer from Birth Certificate only to a list including all acceptable forms of evidence of life. This list would include but is not limited to; religious, hospital or physician's certificate, entry in a family Bible, adoption record, an affidavit from parent/guardian, and previously verified school records.

Denice Burchett presented a list of potential Board Meeting dates to the Board. Truth Ncube added that the dates were listed with the fiscal calendar and state requirements in mind. The Board agreed the document looked good to them so far.

Denice Burchett told the Board that the Fire Marshall did conduct another inspection of the SCRC before opening and identified issues which needed to be fixed quickly. Denice wished to be transparent with the Board and tell them that she had made a decision to allow Intertex to handle the changes needed with their crews in order to get the SCRC ready to open on time. Denice also said that this project has really allowed Gorman to come up with more of a realistic approach to the buying and leasing of resource centers and their Tenant Improvement costs.

Denice Burchett showed the Board a list of totals for the SCRC and Tenant Improvement. Brian Jaspersen commented that the Board had approved \$400,000.00 for Tenant Improvement and Gorman came in at around \$393,000.00, so he felt that Gorman had done a pretty good job following the Budget.

b. Director of Finance – Truth Ncube

Truth Ncube thanked the Board for hiring him. Truth also thanked the Board for being fiscally responsible and watching over things.

Truth Ncube informed the Board that in his one month with Gorman, he has been conducting department meetings, meeting with members of the Gorman community, reviewing the audit report, and reviewing the Adopted Budget. Truth also said he was looking at and reviewing all Gorman's policies and will be updating them as he goes along.

Truth Ncube reported that he had met with the support for Gorman's accounting system and will be looking into how to maximize the system. Truth said Gorman is paying for this system but isn't fully utilizing it.

Truth Ncube also reported that he has highlighted two areas of concern for Gorman where money can be saved: 1) travel and 2) overtime. Truth wishes to use Gorman's human capital to the best of our abilities without overtime. One way Truth intends to do this, is to work up to conducting business in "real time," which will eliminate payments from backing up.

a. Information Items

i. Resource Center Cal Card Policy 4002.5 – First Read – Truth Ncube

Truth Ncube presented on Cal Cards. Cal Cards are State issued credit cards, which Gorman could use to more efficiently track expenditures and lower the number of checks written on a monthly basis. Gorman would be responsible for paying the bill and controls for daily/monthly limits are available. California issues their Cal Cards through US Bank. Truth would like to give people the tools to conduct business efficiently and then hold them accountable for said tools.

The Board asked about controls and the reconciliation process. Truth Ncube answered by highlighting the procedures he had outlined in the procedure portion of the Cal Card Policy proposal.

The Board would like for Administration to make sure the policy, when next presented, says 4002.5 in the header. The Board would also like for the Cal Card usage to be reported to them just like the credit cards are. The Board would also like for the procedures of accountability and reconciliation to be a little more detailed. The Board requested that there be more details on how employees will receive approval to use their cards on purchases.

ii. Capitalization Policy 6003.1 – First Read – Truth Ncube

Truth Ncube introduced a revision to Policy 6003.1 which would allow items purchased in a group to be capitalized because their collective value would be over a certain threshold.

The Board said the change in language was not necessary, because the current language does not preclude Gorman from capitalizing smaller items. Instead the Board backed the current policy and gave Administration the option of creating language which would show the Board approves of the Administrations process.

b. Action Items

i. Signer Resolutions – Denice Burchett

Motion to add Truth Z. Ncube as a signer to Wells Fargo Checking Account ending in 3230.

Moved by: Brian Jasperson

Second by: Vanessa Decker

Motion Carried: 7-0

Motion to add Truth Z. Ncube as a signer to Wells Fargo Checking Account ending in 0060.

Moved by: Brian Jasperson

Second by: Yvette Barringer

Motion Carried: 7-0

Motion to add Truth Z. Ncube as a signer to Wells Fargo Business Market Rate

Account ending in 3770.
Moved by: Brian Jasperson
Second by: Vanessa Decker
Motion Carried: 7-0

ii. Service Animal Policy 5001.7– Third Read – Denice Burchett

Motion to approve the Service Animal Policy 5001.7.
Motion by: Timothy Hughes
Second by: Fanny Lang
Motion Carried: 7-0

iii. Service Animal in Training Policy 5001.8 – Second Read – Denice Burchett

Brian Jasperson thanked the Administration for responding so well to the Boards concerns from the last meeting.

Denice Burchett told the Board that once there is an approved policy in place, all students with service animals will receive a copy of the policy for their own reference.

Motion to approve Service Animal in Training Policy 5001.8.
Moved by: Brian Jasperson
Second by: Vanessa Decker
Motion Carried: 7-0

iv. Independent Study ADA Policy 4009.1 – Second Read – Denice Burchett

The Board would like for the IST to student ratio to be included in the HR Board Report every month.

Motion to approve the Independent Study ADA Policy 4009.1.
Moved by: Timothy Hughes
Second by: Yvette Barringer
Motion Carried: 7-0

v. Information Technology Conference – Denice Burchett

Motion to approve travel out of state for the Technology department for the Spiceworld technology conference.
Moved by: Timothy Hughes
Second by: Vanessa Decker
Motion Carried: 7-0

vi. Resource Center Petty Cash Resolution – Truth Ncube

Truth Ncube presented a resolution to the Board which would allow each Resource Center the opportunity of housing up to \$2,000.00 in Petty Cash. Petty Cash would be used to purchase Student Store items until ASB accounts could be established. Petty Cash would also be available for the purchase of small emergency items which cannot wait for the normal PO process to be completed.

The Board was concerned that the Resource Centers were not equipped to handle petty

cash. The Board would like to see procedures written on how to handle petty cash and receipts for reconciliation and reimbursement. The Board would like for each Resource Center to have a safe, bolted to the floor, if they are to carry petty cash.

The Board asked if petty cash would eventually be replaced with the Cal Cards. Truth Ncube replied that the goal is to use Cal Cards, however until the application process is completed and ASB accounts established, petty cash is necessary for the Resource Centers to handle their own emergencies.

Timothy Hughes recommended Truth Ncube write a resolution with a sunset clause, which will allow for the Board to approve amount "a" for the Resource Centers until such a time as they only need amount "b" due to the rollout of the Cal Card program and ASB accounts being opened.

The Resolution failed for lack of a motion.

vii. ASB Bank Accounts – Truth Ncube

Motion to approve the creation of new ASB accounts for the resource centers.
Moved by: Brian Jaspersen
Second by: Vanessa Decker
Motion Carried: 7-0

Adjourn For Recess At 7:37 PM

Reconvene From Recess At 7:53 PM

viii. Disposal of Equipment – Truth Ncube

The Board requested that the small children's chairs be donated if possible.

Motion to approve the disposal of equipment.
Moved by: Brian Jaspersen
Second by: Vanessa Decker
Motion Carried: 7-0

ix. Unaudited Actuals – Truth Ncube

Motion to approve the Unaudited Actuals.
Moved by: Timothy Hughes
Second by: Vanessa Decker
Motion Carried: 7-0

**x. Property Consideration for the Antelope Valley Resource Center – Vicki McClure
and Cheryl Stafford**

Cheryl Stafford presented a property in Lancaster, CA which she and her team requested permission to pursue for a future move of the AVRC to allow for continued growth.

The Board thanked Cheryl Stafford for her great presentation. The Board did ask

questions concerning how much the land appraised for and how much the vandalism would cost to repair. The Board felt they needed to remember that the decision to buy or lease a property affects all of the Gorman budget.

David Akers reminded the Board that the current cost of entry on this property was approximately \$700,000.00 for improvements with \$1 million dollars down and \$500,000.00 to buy out the current lease. The question before the Board would then be, does Gorman have the funds to get into this lease and will the funds be sufficient in the future. David apologized from the Board if they had recently approved a lease which hamstrung the other two resource centers.

The Board requested more numbers and more information. The Board would like to see financial impact analysis done on the Adopted Budget to determine how all areas of Gorman would be affected by such a large sum of money being spent.

Motion to authorize Administration to pursue the possible purchase of the property located at 3700 West Avenue L and report back to the Board on a monthly basis.

Moved by: Timothy Hughes

Second by: Brian Jaspersen

Motion Carried: 7-0

CLOSED SESSION 8:50 PM

11. ADJOURN TO CLOSED SESSION, IF ANY:

- i. 11.02 Conference with Real Property Negotiators concerning Price, and terms -- Government Code Section 54956.8
Real Property at 3700 Avenue L, Lancaster, CA 93535;
Negotiators: Bonnie Granger, Home Based Realty**

RECONVENE TO OPEN SESSION 9:53 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None

13. ITEMS FOR NEXT MEETING

The Board requested to see the Cal Card Policy and Petty Cash Policy at the next meeting. The Board also requested to see the resolution for signers on the new ASB accounts.

14. CONFIRM MEETING PLACE AND TIME

Antelope Valley Resource Center at 5:00 pm on October 19, 2016.

15. ADJOURNMENT 9:54 PM



Gorman Elementary School

October 2016

MESSAGE FROM THE PRINCIPAL

Engaging all of Gorman Joint School District stakeholders to develop a vision for Personalized Learning for All Students has been one of our main goals. As we work on our third Local Control and Accountability Plan (LCAP), we want all of our stakeholders to be actively participating in the process.

The LCAP is part of a revolutionary change in the way the State of California allocates funding to local school districts. Under the new Local Control Funding Formula (LCFF), state funding for schools is designed to be more flexible, allowing for more local control over academic spending priorities.

This year, we are asking those same groups to provide more input, specifically focused on Five Critical Questions:

- **Safety:** How do we ensure our schools are safe and secure, while maintaining a positive learning environment and a welcoming atmosphere?
- **Learning Experiences:** What type of learning environments and opportunities are needed to ensure that all students reach their potential and are prepared to be successful in life?
- **Measures of Success:** How do we define and measure student success in order to ensure that each student has a successful personalized learning experience?
- **Fiscal Responsibility:** How do we ensure equitable, effective and transparent use of district resources to support student success and build public trust?
- **Communication:** What strategies and methods for communication will effectively engage all stakeholders and build transparency?

If you are interested in serving on the LCAP Committee please contact the office or Mr. Andrews.

UPCOMING EVENTS

October

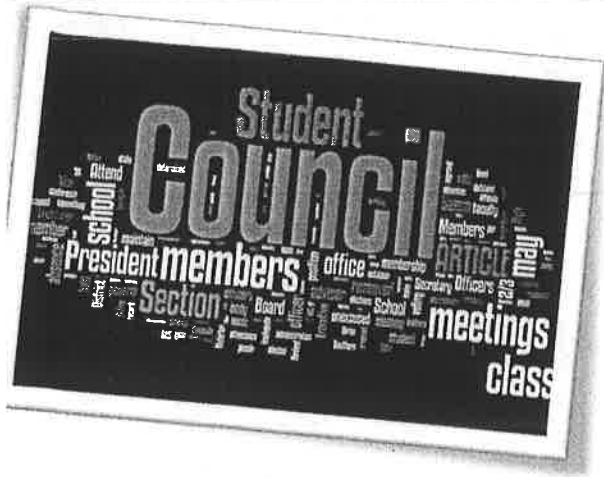
- 3 Fall Picture Day
- 3 World Bully Prevention Day-WEAR BLUE
- 4 PTSO Meeting 3:00PM
- 7 Awards Assembly 8:45AM
- 7 Student Council Meeting
- 11 School Board Meeting 3:00PM
- 12 Career Day 1:00PM
- 14 PBiS Reward Day-Glow Party
- 19 Staff Development-MINIMUM DAY
- 19 Unity Day - WEAR ORANGE
- 20 Great California Shakeout
- 21 Scary Movie Night
- 22 Fall Festival/Silent Auction 4:00-6:00PM
- 24-28 Red Ribbon Week
- 31 Halloween-Parade 8:45AM

November

- 1 PTSO Meeting 3:00PM
- 4 Family Movie Night
- 6 Daylight Savings Time Ends
- 10 End of First Trimester
- 11 Veteran's Day-NO SCHOOL
- 21-25 Thanksgiving Break-NO SCHOOL

****IMPORTANT UPDATE****

As of October 1st, the cost of meals has been increased to \$4.25 for paid lunch and \$2.75 for paid breakfast. Reduced costs have been raised to \$0.75 for lunch and \$0.50 for breakfast.



Next Meeting:

Friday, October 7, 2016

SAVE THE DATE

Scary Movie Night

Friday, October 21st

More details coming soon...

ROBOTICS' CLUB

The Gorman School Robotics' Club has just started their first season. We are part of the First Lego League. First Lego League works with tomorrow's innovators to practice imaginative thinking and teamwork. Students have to research a real world problem and develop a solution. They also must design, build and program a robot using Lego Mindstorms, then compete on a table top playing field. It all adds up to tons of fun while they learn to apply science, technology, engineering, and math concepts (STEM), plus a big dose of imagination, to solve a problem.

The Robotics' Club is looking for sponsors to help with the cost of entering and traveling to tournaments. They are also looking for mentors. Anyone who has an engineering or robotics experience can be a mentor. Mentors would be invited to participate whenever needed.

If you have any questions or would you like to help in some way, please contact Mrs. Davis.

Yearbook Club

We will be having our first yearbook club meeting on Monday, October 10th from 2:45-4:00pm in the computer lab. All students in grades 4-8 that are interested in helping make the yearbook this year are welcome to attend. Students must be picked up at 4:00pm.

Career Day

Career Day will be held on Wednesday, October 12th from 1:00 to 2:45pm. We are still looking for volunteers to come share their job expertise with our kids. If you would like to be involved please contact Ms. Hanshaw.

Box Tops for Education

Box Tops for Education is still in full swing. Please continue to send in your Box Tops to earn money for our school. All proceeds go toward activities for the students and teachers.



Please join us on Saturday, October 22nd from 4:00-6:00pm at our Fall Festival and Silent Auction. We will have games, activities and food for the entire family. Each class will be making two auction baskets for the fundraiser. Please send in donations to your child's teacher. Please watch for further information.

FUN RUN

Our annual Fun Run was held on Friday, September 9th. Our students were asked to sign up their family and friends to sponsor them to run laps with their classmates. The Fun Run is Gorman School PTSO's first major fundraiser of the year. Thank you to everyone that brought in donations! All of our students participated and ran many, many laps. These are the boys and girls that ran the most laps:

Boys

TK/Kindergarten: Braden - 24
 1st Grade: Alan - 25
 2nd Grade: Jacob - 25
 3rd Grade: Jacob - 26
 4th Grade: Victor and Oscar - 25
 5th Grade: Justice, River and Frank - 22
 6th Grade: Zeb - 23
 7th Grade: Joaquin - 40
 8th Grade: Jake - 40

Girls

Autumn and Tanya - 23
 Addison, Lily and Scarlett - 23
 Esmeralda and Fiona - 24
 Melisa - 26
 Madison, Madyson and Lexie - 20
 Ariel - 21
 Jennifer and Sarah - 25
 Kayla and Ashley - 29
 Alexandra - 30



Thank you to all of our volunteers!

Fun Run

- Amanda Virgilio
- Kim Lowe
- Maria Paz
- Karma Henry
- Shane Henry
- Arlyne Angeles-Cherlet
- Lourdes Bonilla
- Neil Call
- Lindsay Call
- Veronica Sandoval
- Bonnie Palo

Classroom Volunteers

- Teresa Green
- Lindsay and Neil Call
- Bonnie Palo
- Heather Allison



HALLOWEEN PARADE

GORMAN HAS A TRADITION OF A "HALLOWEEN PARADE." THIS YEAR IT WILL TAKE PLACE ON THE MORNING OF OCTOBER 31ST AT 8:45AM. STUDENTS NEED TO WEAR THEIR COSTUMES TO SCHOOL AND MAY CHANGE INTO REGULAR CLOTHING AFTER THE PARADE. FAMILIES ARE WELCOME TO COME AND OBSERVE THE PARADE. WE LOOK FORWARD TO SEEING WHAT TYPE OF CHARACTERS STUDENTS CHOOSE AS THEIR COSTUME. HERE ARE OUR COSTUME RULES:

- YOU MUST BE ABLE TO WEAR YOUR COSTUME INSIDE AND OUTSIDE.
- NOTHING SHOULD DRAG ON THE FLOOR.
- SCHOOL APPROPRIATE SHOES MUST BE WORN.
- MASKS ARE ONLY ALLOWED DURING THE PARADE.
- COSTUMES MUST NOT BE TOO SCARY OR INAPPROPRIATE FOR THE SCHOOL ENVIRONMENT.
- NO WEAPONS, EVEN FAKE ONES.
- COSTUMES MAY NOT DEMEAN ANY RACE, RELIGION, NATIONALITY, HANDICAPPED CONDITION OR GENDER.
- ALL DRESS SHOULD BE SCHOOL APPROPRIATE.

IF YOUR CHILD COMES TO SCHOOL WEARING SOMETHING INAPPROPRIATE, THEY WILL HAVE TO CALL HOME FOR NEW CLOTHING. STUDENTS MUST BE DRESSED APPROPRIATELY IN ORDER TO PARTICIPATE IN GORMAN'S HALLOWEEN PARADE.



SWEATER WEATHER

Please make sure your child comes to school with a sweater or jacket. The weather in Gorman is often windier than the rest of the mountain. Also, please check the lost and found for any missing jackets or lunch boxes.

BIRTHDAY TREATS

Gorman School has a few guidelines we would like parents to remember when sending birthday treats to school for their children:

- All treats must be store bought.
- Please send individual sized servings or plan on helping the teacher serve. It is very difficult for teachers to have to cut a cake or scoop ice cream for every student by without help. Cupcakes are preferred.

Remind Students Not to Bring Valuables

Please encourage your child(ren) to not bring valuables to school. The school cannot take responsibility for these items if they are brought to school.

PROGRESS REPORTS

Your child's first progress report of this school year was sent home on Friday, September 30th. Please make sure to return a signed copy to your child's teacher. Take some time to discuss your child's progress with them. Be sure to praise your child for their successes and encourage them to work harder where they may have struggled. If you have concerns about your child's progress, please feel free to call and talk with their teacher.

McKinney-Vento Act

Children and youth in homeless situations are difficult to identify for many reasons and often go unnoticed by school personnel. Students must be identified as homeless if they are to receive the full protections of the McKinney-Vento Act, including the help they need to enroll, attend, and succeed in school. The law, therefore, requires all school districts, ensured by the LEA homeless liaison and in coordination with school personnel and other agencies, to identify students in homeless situations. Identifying students in homeless situations is also an important way to create greater awareness of homelessness in the school district and community.

Who is homeless?

Any child or youth (Pre-K-12th grade) who lacks a fixed, regular, and adequate nighttime residence:

- Living in emergency or transitional shelters, FEMA Trailers, abandoned in hospitals.
- Sharing in the housing of others due to loss of housing, economic hardship or a similar reason; doubled-up.
- Living in cars, parks, temporary trailer parks, or campgrounds, due to a lack of alternative adequate accommodations, public spaces, abandoned buildings, substandard housing, bus or train stations, public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.
- Living in hotels or motels.
- Awaiting foster care

Please contact the Gorman School Office or Mr. Andrews if you believe that your family qualifies as homeless under the McKinney-Vento Act at 661-248-6441.



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Elementary School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Johannis Andrews
Superintendent/Principal

To Governing Board Members
From Cecelia Cummings
RE **BEST System Project – LACOE-GESD Services MOU**
Date October 11, 2016

The attached Memorandum of Understanding (MOU) that Los Angeles County Office of Education (LACOE) is requesting that the District sign is in reference to the Business Enhancement System Transformation (BEST) Project.

LACOE is in need to update their current systems of Peoplesoft and HRS for accounting, human resources and payroll which are between 17 – 28 years old. The current systems are not working and integrating with current upgraded software that LACOE and the Districts use. As well, these systems are not prepared to make the changes for the regulatory agencies for required reporting.

LACOE is currently preparing negotiations with software vendors to work with in building, implementing and supporting the new system as well as reviewing these vendors for the successes and failures. The project has been in the design state for the past year and it is expected that full implementation will take five years to move the agencies from Peoplesoft and HRS.

The districts, JPAs, community colleges, etc. have the choice of not entering this agreement and finish out the next five years on Peoplesoft and HRS. These agencies will have to interface their own accounting, human resources and payroll systems with LACOE's new BEST system, or they can be fiscally independent. Currently Gorman has full use of the Peoplesoft and HRS systems and we pay approximately \$700 a year. With the implementation of the BEST Systems Project, LACOE has stated that to cover some of the costs, the districts would have to pay over the next five years both the annual cost of the Peoplesoft & HRS and the new costs of the BEST Systems Project which for Gorman would be an additional \$1,200 - \$1,500 per annual.

The attached MOU is for the Board's review and have any questions regarding this project, the process and the associated costs.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
LOS ANGELES COUNTY OFFICE OF EDUCATION
AND THE AGENCY**

This Memorandum of Understanding (“MOU”) is made and entered into as of _____ (Date) between the Los Angeles County Office of Education (“LACOE”) and Gorman School District (“District” or “Agency”). LACOE and the District / Agency may be referred to collectively as the “Parties.”

RECITALS

WHEREAS, the Agency, along with other Los Angeles County school districts, community colleges, charter schools, and joint powers authorities (“JPA”s) currently utilize the Human Resources System (“HRS”) and PeopleSoft Financial System (“PSFS”) and receive services from LACOE for these systems and other peripheral systems; and

WHEREAS, the LACOE HRS and PSFS systems are approximately 28 and 17 years old, respectively, are costly to maintain, and must be replaced. These systems are scheduled to be retired by approximately December 2021. This date would allow sufficient time to design, configure, implement, and test by running live parallels on the new systems; and

WHEREAS, LACOE is planning to procure, configure, and implement an Enterprise Resource Planning (“ERP”) system, which would provide a comprehensive human capital management (“HCM”) and financial services (“Finance”) for the benefit of LACOE and the Los Angeles County Districts and community colleges who elect to participate in, and contribute to, the total cost of the ERP system; and

WHEREAS, LACOE has committed to fund up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost countywide to procure, configure, implement, and support the selected ERP system, which will be implemented pursuant to the Request for Proposals (“RFP”) No. 1563-15/16 for an Integrated Financial & Human Capital Management System and Implementation Services (i.e., the new ERP system) issued by LACOE on February 22, 2016; and

WHEREAS, LACOE asks the Agency to commit to continued participation in LACOE’s services as well as to make a pro-rata contribution (based on the Agency’s size and use) to fund the remaining 50% of the total cost to procure, configure, implement, and support the ERP system (HCM and Finance); and

WHEREAS, the purpose of this MOU is to memorialize LACOE’s commitment to provide a countywide, fully functioning, integrated ERP system to replace its existing HRS and PSFS systems and the Agency’s contractual commitment to participate in the ERP system and to make payment to LACOE for the Agency’s pro-rata share; and

WHEREAS, LACOE will rely on the Agency’s commitment set forth herein to include the Agency in the development and finalization of the contracted scope of work and ERP software licensing with the ERP system provider and the included services; and

WHEREAS, the Parties acknowledge and agree that without the Agency's commitment pursuant to the terms and conditions set forth herein prior to November 10, 2016, LACOE will not include the Agency in the scope of this project and the Agency will be required to seek and bear the full cost of its own systems and meet all Federal, State, and Local statutory requirements prior to LACOE decommissioning the current HRS and PSFS by December 2021. The Agency may choose to participate in LACOE systems at a later date; however it will be at full cost of implementation without LACOE's 50% financial commitment.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions and mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Agency Costs for Software License, Technical Architecture, and Implementation Services.** There is a one-time software license cost, implementation services, technical architecture, LACOE support, and costs related to the specific expenses necessary to design, configure, test, train, and implement the system for full use by the Agency. Project Implementation costs include those one-time expenses necessary to bring the systems online including but not limited to the software, system design and configuration, data conversion, training and testing system functionality as listed in Exhibit A "ERP Scope" (HCM and Finance).

In consideration of LACOE's commitment to fund up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost of the procurement, configuration, implementation, and support of the ERP system and to ensure that the Agency is included in the scope of such procurement, configuration, implementation, and support, the Agency agrees to pay its pro-rata share of the remaining 50% cost of the ERP system (HCM and Finance). The Agency's current estimated cost for its pro-rata contribution, based on the current participation in LACOE systems, is \$131,496.16. This amount is calculated by using a total charge of \$57.80 per ADA or FTES (community colleges will be charged based on Full-Time Equivalency Students) for the five-year period. On an annual amount, this is \$11.56 per year using 2015-2016 Fiscal Year P-2 ADA. This \$11.56 will be charged on a quarterly basis, \$2.89 per quarter starting in Fiscal Year 2017-18, for a five-year period, for a total of 20 quarters.

The Agency's final pro-rata contribution shall not exceed the estimated cost in the paragraph above and will be provided to the Agency upon confirmation of districts, community colleges, charter schools, and JPAs participation and finalization of the contract between LACOE and the ERP provider. The Agency's final pro-rata share shall also be subject to adjustment based on the final number of Los Angeles area school districts, community colleges, charter schools, and JPAs that commit to participate and contribute to the ERP system, and to contract negotiations.

Ongoing Agency Contributions After Fiscal Year 2021-22. Ongoing annual agency charges for the new ERP system will be determined at a future date to be provided in an addendum.

2. **Reliance on Agency's Contribution.** The Agency expressly acknowledges and agrees that LACOE relies on the Agency's contractual commitment set forth herein to make payment of its pro-rata contribution to LACOE. LACOE shall be entitled to rely on this commitment to include the Agency in the scope of the ERP system and to support LACOE's commitment to pay up to forty million dollars (\$40,000,000) on a dollar for dollar match of agency contributions for 50% of the total cost of the procurement, configuration, implementation, and support of the ERP system.
3. **LACOE Commitment.** LACOE shall replace existing systems scheduled to be retired approximately December 2021 by procuring, configuring, and implementing a fully integrated countywide ERP system, which shall include, but not be limited to, the functionality listed in Exhibit A "ERP Scope."
4. **Implementation Timeline.** The tentative BEST Project implementation timeline is as follows:
 - February 2017 – December 2018 – Baseline Financials and HCM Design and Configuration of all participating agencies. This represents approximately 75% of the total design and configuration.
 - October 2017 – December 2020 – Begin phasing Agency specific design and configuration (remaining 25% of the design and configuration).
 - January 2018 – June 2021 – Begin phased Agency grouping, testing, training, deployment, and post go-live support.
5. **Cost Overruns.** LACOE intends to efficiently manage the implementation plan, working with the Agency. In the event that the Agency either delays or fails to timely participate or cooperate in any portion of implementation and the delay results in cost overage or necessitates a change order that results in additional costs, the Agency will bear the entire costs of the change order. In the event that a change order is necessary because of delay or inaction caused by LACOE, LACOE will bear the entire cost of that change order. The Parties will act in good faith to determine responsibility for a change order. If the Parties are jointly responsible for delay that results in additional costs, they shall share responsibility equally.
6. **Remedies.** LACOE recognizes that this is a countywide implementation and as such each participating school district also assumes risk by virtue of entering into this MOU; therefore, if LACOE or its contracted vendor for the ERP system fails to implement the system per the contract, LACOE and the Agency will negotiate an appropriate remedy.
7. **Dispute Resolution/Attorneys' Fees.** The Parties agree to submit to binding arbitration to address any controversy or claim arising out of, or relating to this MOU. The arbitration award shall be binding upon the Parties and shall be enforceable in any court of competent jurisdiction. Both Parties shall share the cost of the dispute resolution process equally although attorneys and witnesses or specialists are the direct responsibility of each party and their fees and expenses shall be the responsibility of the individual parties. Each party shall bear their own attorneys' fees. This MOU shall be governed by the laws of the State of California with venue in Los Angeles County.

8. Indemnification.

a. The Agency agrees to defend, indemnify and hold harmless LACOE, its officials, officers, employees and agents from any and all liability from loss, damage, or injury to property or persons, in any manner arising out of any negligent acts, omissions, or willful misconduct of the Agency arising out of or in connection with Agency's performance of this MOU, but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of the LACOE, and in connection therewith.

b. LACOE agrees to defend, indemnify, and hold harmless the Agency, its officials, officers, employees, and agents from any and all liability from loss, damage, or injury to property or persons, in any manner arising out of any negligent acts, omissions, or willful misconduct of LACOE arising out of or in connection with LACOE's performance of this MOU but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of the Agency, and in connection therewith.

9. **Term.** This MOU shall be effective as of the date set forth above and continues in effect for five years.

10. **Entire Agreement.** This MOU contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements relating to the new ERP system. It does not affect any existing financial systems agreements or impact charges for the existing PSFS and HRS systems. Charges for these systems will continue through December 2021.

11. **Exhibits and Recitals.** All Exhibits and Recitals contained herein are hereby incorporated into this MOU by this reference.

12. **Counterparts.** This MOU may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

13. **Authority to Execute.** The persons executing this MOU on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

14. **Notices.** Any notice, request, information or other document to be given hereunder to any of the Parties by any other party shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows:

If to LACOE: Paul Landry, CPA, CIA, Project Director, BEST Project
Los Angeles County Office of Education
9300 Imperial Highway
Downey, California 90242-2890

If to DISTRICT / AGENCY: The Agency will identify the person to whom notice shall be given.

Any party may change the address or persons to which notices are to be sent to it by giving the written notice that such change of address or persons to the other party in the manner provided for giving notice.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first written above.

**LOS ANGELES COUNTY OFFICE OF
EDUCATION**

DISTRICT / AGENCY

By: _____
Dr. Scott Price

By: _____

Title: Chief Financial Officer

Title: _____

Date: _____

Date: _____

FOR BOARD REVIEW

Los Angeles County Office of Education
Business Enhancement System Transformation (BEST) Project
Agency Charges MOUs
Exhibit A

Enterprise Resource Planning (ERP) Functionality Scope

Financials (FIN):

- General Ledger
- Accounts Payable
- Purchasing / eProcurement
- Inventory / Bar Coding
- Asset Management / Construction-in-Progress
- Accounts Receivable and Billing
- Budget Development, Modeling, and Multi-Year Projections/Planning
- Reporting
- Employee Self-Service (ESS)
- Manager Self-Service (MSS)
- Transaction Approvals/Workflow
- Ability to Access Information and Approve Transactions with Mobile Devices

Human Capital Management (HCM):

- Recruitment and Applicant Tracking
- Payroll
- Garnishments
- Time & Attendance
- Position Control
- Employee Benefits
- Personnel Actions (e.g., Onboarding, Position Assignments & Changes, and Off-boarding)
- Credentials Tracking
- Leave Management
- CalPERS and CalSTRS Retirement Reporting
- Employee Self-Service (ESS)
- Manager Self-Service (MSS)
- Transaction Approvals/Workflow
- Mobile Technology
- Ability to Access Information and Approve Transactions with Mobile Devices

Business Intelligence (BI):

BI is a reporting repository of FIN and HCM data/information available for analysis, inquiry, and decision-making purposes. BI features include highly scalable, modern architecture, with at-a-glance dashboards and drillable reports.

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

September 13, 2016

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Member

Members Absent: Julie Ralphs, Clerk

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Present: Teachers, Casey Stanford, Michi Knight, Cheri Hanshaw, Lisa Davis, and Patti Rodriguez, School Secretary, Denise Saenz

5685 The Board approved the Agenda as presented for September 13, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5686 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5687 Reconvened to Regular Session at 3:34 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

No action taken in closed session

President, Steve Sonder, asked for any comments from the Board.

President Sonder thanked the teachers for allowing him to visit their classrooms. He stated that he had a nice visit and was happy to report that all the teachers were doing a good job and they all had great classrooms.

President Sonder stated that Mrs. Knight's TK – 1st grade were quietly doing their work and the students had very cute answers to his question "What can we do to make Gorman School better".

President Sonder also stated that he got very good answers on the same question from the other classrooms. Even one student said that she would not change anything.

Board Member, Patricia Edwards stated that whoever made the magnet calendar did a good job.

President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.
No comments

A discussion was held at this time changing the Gorman Elementary School mascot from quail to cougar.

President Sonder stated that he would like deer as the mascot because of our area but that the cougar would be good also.

Patricia Edwards stated that the cougar mascot is good.

A discussion was held at this time on changing the Gorman Elementary School colors from gold, royal blue and white to silver, royal blue and white.

President Steve Sonder and Board Member, Patricia Edwards stated that they thought it would be ok to change the colors.

A Public Hearing was held at this time concerning whether each pupil in the District has sufficient textbooks and instructional materials, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the State Board. (Education Code Section 60119)

Hearing opened at 3:37 P.M. Hearing Closed at 3:38 P.M.

- 5688 The Board approved Resolution #01-16-17 To Certify Sufficient Pupil Textbooks and Instructional Materials Funds.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5689 The Board approved the Minutes of the Regular Meeting August 9, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5690 The Board approved Purchase Orders #15-16-304 of which \$00.0 was paid from the General Fund and \$155.00 from other funds (15-16).

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5691 The Board approved Purchase Orders #16-17-26 through 16-17-66 of which \$17,596.23 was paid from the General Fund and \$00.0 from other funds (16-17).

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5692 The Board approved B Warrants #12168, 12170, 12174 in the amount of \$4,824.00 (15-16).

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5693 The Board approved B Warrants #12157-12167, 12169, 12171-12173, 12175-12201 in the amount of \$44,267.98 (16-17).

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

- 5694 The Board returned to the table and awarded contract for roof bid with JLG Roofing, Inc. DBA: Gil's Roofing Company for the Gorman Joint School District to replace and/or repair roof in the amount of \$88,956.00.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5695 The Board approved Licensing Agreement between the Gorman Elementary School District and Document Tracking Services, effective October 1, 2016-October 1, 2017, in the amount of \$395.00 and 2016 Spanish School Accountability Report Card Translation Services in the amount of \$150.00, for a total of \$545.00.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5696 The Board approved Agreement for Professional Services between the Gorman Joint School District and Sharon Owen, effective August 1, 2016-June 30, 2017, not to exceed the amount of \$1,000.00 per student for assessments, \$500.00 for CST & review of records and \$50.00 per hr. for counseling.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5697 The Board approved 1 year Learning A-Z License for TK-1st grade, effective 9/17/16-9/17/17, in the amount of \$109.95.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5698 The Board approved 1 year Learning A-Z License for 2nd-3rd grade, effective 10/21/16-10/21/17, in the amount of \$109.95.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5699 The Board approved Resolution #02-16-17 Declaration of Need for Fully Qualified Educators.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

President Sonder stated that he had a question on the Unaudited Actuals but left his note at home. He stated that he would get together with Jean Cummings on Tuesday or Thursday and that it would not affect the approval.

5700 The Board approved the 2015-16 Unaudited Actuals.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5701 The Board approved paid meals purchased for breakfast to increase from \$2.50 to \$2.75 and lunch to increase from \$ 4.00 to \$4.25, effective October 1, 2016-June 16, 2017.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5702 The Board approved breakfast reduced meal price to increase from \$.40 to \$.50 and lunch reduced meal price to increase from \$.50 to \$.75, effective October 1, 2016-June 16, 2017.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

President Sonder asked Superintendent Andrews what he would recommend on The Prop 39 Services.

Superintendent Andrews said that only 1 company applied and that he could advertise again.

President Sonder stated that IES did a thorough job and that it would not be necessary.

5703 The Board approved to award Proposition 39 Energy Conservation and Energy Efficiency Services with IES for the Gorman Joint School District.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5704 The Board approved the Gorman Elementary School Comprehensive School Safety (SB 187) and Emergency Preparedness Plan.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5705 The Board approved transfer of \$26,000.00 from the General Fund (01.0) to the Cafeteria Fund (13.0) for the 2016-17 school year.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5706 The Board approved transfer of \$15,000.00 from the General Fund (01.0) to the Deferred Maintenance Fund (14.0) for the 2016-17 school year.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5707 The Board approved Conference/Mileage Report #02-16-17.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

5708 The Board approved Personnel Report #01-16-17.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

President Sonder asked if the Certificated Teacher Salary Schedule was to be pro-rated.

Jean Cummings, Business Manager stated that it should retro to August 1st.

5709 The Board approved revised 2016-17 Certificated Teacher Salary Schedule (Schedule T) with 3% increase, retro to August 1, 2016.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, October 11, 2016 at 3:00 P.M. closed session and 3:30 P.M. regular session.

5710 The Board adjourned the meeting at 3:47 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

Steve Sonder, President

PURCHASE ORDER LOG
9/1/16-9/30/16

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
16-17-67	9/2/16	UNITED PARCEL SERVICE	SERVICE 8/19/16	\$10.58	\$10.58		9/7/16
16-17-68		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 8/16	\$6,085.86	\$6,085.86		9/8/16
16-17-69		READY REFRESH BY NESTLE	SERVICE 7/27/16-8/26/16	\$121.11	\$121.11		9/7/16
16-17-70	9/6/16	TINYEYE	SPEECH THERAPY SERVICE 8/16	\$137.25	\$137.25		9/14/16
16-17-71		THE MOUNTAIN ENTERPRISE	AD 9/2/16 PROP 39 ENERGY PLAN	\$22.20	\$22.20		9/8/16
16-17-72	9/7/16	PRENTIS EDWARDS	TECH SERVICE 8/16	\$700.00	\$700.00		9/14/16
16-17-73	9/8/16	THE MOUNTAIN ENTERPRISE	AD FOR CAFÉ INCREASE ON HOLD FOR J. CUMMINGS				
16-17-74		AKA WATER	BACTI TEST. STATE MANDATED TESTING, SAMPLING FEE 8/16	\$325.00	\$325.00		9/16/16
16-17-75	9/9/16	THE MOUNTAIN ENTERPRISE	AD 8/12/16 BUS SCHEDULE	\$97.20	\$97.20		9/12/16
16-17-76		CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 7/16 & 8/16	\$7,400.00	\$7,400.00		9/19/16
16-17-77	9/12/16	SCV FOOD SERVICE	MEALS 8/16	\$2,535.50	\$2,535.50		9/13/16
16-17-78		HILLCREST	PARTS, LABOR & MISC EXP TO CHECK/FIX WALK IN COOLER	\$1,137.52			
16-17-79	9/14/16	LACOE	REGISTRATION SUPT PROFESSIONAL COLL CONF 10/26/16 JA	\$100.00	\$100.00		9/16/16
16-17-80	9/15/16	LEARNING A-Z	RENEWAL LICENSE MK 9/17/16-9/17/17 LD 10/21/16-10/21/17	\$219.90	\$219.90		9/27/16
16-17-81		DOCUMENT TRACKING SERV.	1 YR SERVICE 10/1/16-10/1/17 & 2016 SPANISH SCHOOL	\$545.00	\$545.00		9/26/16
			ACCOUNTABILITY REPORT CARD				
16-17-82		ACE HARDWARE	OPERATION, MAINTENANCE, INSTRUCTIONAL, SCHOOL ADMIN	\$1,722.28	\$1,722.28		9/16/16
			SUPPLIES, NON CAP EQUIPMENT-AIR CONDITIONER SERVER ROOM				
16-17-83	9/26/16	AAA BACKFLOW	DEF MAINT REPAIR-LEAK, BACKFLOW SETTER & CAGE 8/3/16-8/5/16	\$3,017.13		\$3,017.13	9/27/16
16-17-84		SANTANA'S PUMPING	REPAIR VENDOR MAINTENANCE	\$1,140.00			
16-17-85		CHEVRON	GAS-VANS 8/23, 8/30, 9/9, 9/20/16	\$263.94	\$263.94		9/27/16
16-17-86	9/27/16	AERIES SOFTWARE	ASP HOSTING, SERVICE SUBSCRIPTION 7/1/16-6/30/17	\$5,500.00			
			INITIAL CONFIGURATION				
16-17-87	9/28/16	ATKINSON, ANDELSON, LOYA,	LEGAL SERVICE DISTRICT 8/16	\$255.00			
		RUUD, ROMO					
16-17-88		GOLDEN VALLEY MWD	SEWER SERVICE 9/16	\$647.00	\$647.00		9/30/16
16-17-89	9/29/16	ARCADIA AUDIOMETRIC ASSOC., INC.	NURSING SERVICE 9/28/16	\$493.75	\$493.75		9/30/16
16-17-90		AMERICAN EXPRESS	LW-OPERATION, MAINTENANCE SUPPLIES, COMPUTER REPAIR	\$1,365.86	\$1,307.92	\$57.94	9/30/16
			AFTER SCHOOL SUPPLIES 6-7TH GR JA-DISTRICT, SCH ADMIN,				
			INST & CAFÉ SUPPLIES, NON CAP EQUIPMENT-RADIOS				
16-17-91		YOUNG'S	MAINTENANCE SUPPLIES	\$150.00			
16-17-92		VAVRINEK, TRINE, DAY & CO. LLP	10% RETENTION AUDIT 2014-15 FISCAL YR	\$550.00			
			TOTAL	\$34,542.08	\$20,198.99	\$5,610.57	
			REMAINING UNPAID	\$8,732.52			



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 09/23/16 Next Closing Date 10/24/16

OPENSM

p. 1/5

Account Ending [REDACTED]

New Balance	\$1,365.86
Please Pay By	10/08/16[‡]

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$254.81
Payments/Credits	-\$254.81
New Charges	+\$1,365.86
Fees	+\$0.00
New Balance	\$1,365.86

Days in Billing Period: 30

Customer Care

Pay by Computer open.com/pbc
Customer Care 1-800-492-3344
Pay by Phone 1-800-472-9297

See Page 2 for additional information.

See page 2 for important information about your account.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
1-800-472-9297

Account Ending [REDACTED]
 Enter 15 digit account # on all payments.
 Make check payable to American Express.

LISE WASTAFERRO
 GORMAN SCHOOL DIST
 49847 GORMN SCHOL RD
 GORMAN CA 93243-0104

Please Pay By 10/08/16
Amount Due \$1,365.86

Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 09/23/16

OPENSM

p. 3/5

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$254.81
Credits	\$0.00
Total Payments and Credits	-\$254.81

Detail *Indicates posting date

Payments	Amount
09/02/16* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$254.81

New Charges

Summary

	Total
LISE WASTAFERRO [REDACTED]	\$640.29
JOHANNIS ANDREWS [REDACTED]	\$725.57
Total New Charges	\$1,365.86

Detail


LISE WASTAFERRO
 Card Ending [REDACTED]

	Amount
09/02/16 AIR DELIGHTS BEAVERTON OR 800-440-5556	\$128.75 ✓
09/02/16 CABLE WHOLESALE.COM LIVERMORE CA ELECTRONIC A	\$23.77 ✓
09/07/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	\$11.96 ✓
09/08/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	\$289.18 ✓
09/08/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	\$67.34 ✓
09/08/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	\$25.96 ✗
09/12/16 SMARTSIGN 0456 BROOKLYN NY 718-797-1900 Description MISCELLANEOUS GENER	\$28.39 ✓

Handwritten notes:
 - Next to 09/02/16 AIR DELIGHTS: 4 Soap dispensers operation supply.
 - Next to 09/02/16 CABLE WHOLESALE.COM: Computer supplies - (repair) Hex Nut Jck. Screws
 - Next to 09/07/16 AMAZON MKTPLACE PMTS: memory card 32 GB
 - Next to 09/08/16 AMAZON MKTPLACE PMTS: Canon Camcorder
 - Next to 09/08/16 AMAZON MKTPLACE PMTS: Green Screen + Cyberlink Power Director 14 Ultra
 - Next to 09/08/16 AMAZON MKTPLACE PMTS: Tripod with bag
 - Next to 09/12/16 SMARTSIGN 0456: Electrical Panel Signs maint supplies
 - Vertical note on left: Casey S. after school supplies

Detail Continued

				Amount
09/21/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	<i>Computer Repair</i>	<i>Laptop Docking Station 6-7th gr.</i>	\$64.94 ✓

 **JOHANNIS ANDREWS**
Card Ending [REDACTED]

				Amount
08/25/16	STAPLES 00088 LANCASTER CA 00088000452390 93536 VISION ELITE AST DSGN RB BLD 4 - <i>Schad 12.86</i> UNIBALL VISION ELITE XFN BLK 4 - <i>Dist - 12.86</i> SPLS TAPE DISPENSER CORE-CLEAR - <i>Int - 4.30</i>	<i>District + Inst + School Admin Supplies</i>		\$30.02 ✓
09/01/16	SMARTNFINAL483204832 92910204832 VALENCIA CA 000-0000000	<i>CAFE Supplies - Trays</i>		\$57.94 ✓
09/21/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	<i>2-5 PK Retevis Radios Non Cap Equipment</i>		\$532.62 ✓
09/22/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA BOOK STORES	<i>1-2PK Retevis Radios NO Cap Equipment</i>		\$104.99 ✓

Fees

		Amount
Total Fees for this Period		\$0.00

2016 Fees and Interest Totals Year-to-Date		Amount
Total Fees in 2016		\$140.00
Total Interest in 2016		\$0.00

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
12236		01.0-00000.0-00000-81100-4370-0000000				03/17	128.75						
12236		01.0-00000.0-00000-72000-4350-0000000				03/17	12.86						
12236		01.0-11000.0-11100-10000-4310-0000000				03/17	4.30						
12236		01.0-00000.0-00000-27000-4350-0000000				03/17	12.86						
12236		13.0-53100.0-00000-37000-4790-0000000				03/17	57.94						
12236		01.0-00000.0-11100-10000-4400-0000100				03/17	637.61						
12236		01.0-00000.0-00000-81000-4380-0000000				03/17	28.39						
12236		01.0-00000.0-11100-10000-5640-0000000				03/17	88.71						
12236		01.0-00000.0-11100-10000-5800-0000100				03/17	394.44						
Total							1365.86	1365.86	23275105	CHK PAYOUT	7202		
ARCADIA AUDIOMETRIC ASSOCIATES 12237							493.75	493.75		Nursing Service			
Total							493.75	493.75	23275106	CHK PAYOUT	7202		
GOLDEN VALLEY MUNICIPAL WATER 12239							647.00	647.00		Sewer Service 9/1/16			
Total							647.00	647.00	23275107	CHK PAYOUT	7202		
THE GAS COMPANY 12240							74.85	74.85		8/26/16-9/27/16			
Total							74.85	74.85	23275108	CHK PAYOUT	7202		
REGISTER TOTAL AMOUNT							Issues : 2,581.46	Voids : 0.00	Net Disbursed :	2,581.46			
SYSTEM WARRANTS ISSUED							4 From 23275105	To 23275108	Total number of vouchers :	4	Number of Vouchers Audited	0	
MANUAL WARRANTS ISSUED							0 From	To					
NUMBER OF VOIDS							0						
SYSTEM WARRANTS ISSUED MTD							37	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0		
SYSTEM WARRANTS ISSUED YTD							111	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0		
Fund Summary							Issues	Voids					
01.0							2,523.52	0.00					
13.0							57.94	0.00					

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT FAY	SEQ	STAT
12235			01.0-11000.0	-11100	-10000	-4310-0000000	03/17	829.25					
12235			01.0-00000.0	-00000	-27000	-4350-0000000	03/17	21.78					
12235			01.0-00000.0	-00000	-72000	-4350-0000000	03/17	17.30					
12235			01.0-00000.0	-00000	-81100	-4370-0000000	03/17	34.32					
Total								902.65	902.65	23269697	CHK	7200	

*Inst supplies -
 Dist acct supply
 District supply
 operation supply*

REGISTER TOTAL AMOUNT	Issues :	902.65	Voids :	0.00	Net Disbursed :	902.65
SYSTEM WARRANTS ISSUED	1 From	23269697	To	23269697	Total number of vouchers :	1
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	33				MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	107				MANUAL WARRANTS ISSUED YTD	0
Fund Summary	Issues	902.65	Voids	0.00		

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
----------------	-----------	-------------	-----------	-----	---------	--------	----------------	----------------	----------------	-------------------	---------	------

AAA BACKFLOW DEVICE TESTING	12229	14.0-00000.0-000000-810000-5630-00000000	03/17	3017.13			3017.13					
		Total		3017.13			3017.13					
CHEVRON & TEXACO BUSINESS CARD	12230	01.0-14000.0-000000-360000-4360-00000000	03/17	263.94			263.94					
		Total		263.94			263.94					
FIRST	12231	01.0-00000.0-11100-10000-5800-0000100	03/17	225.00			225.00					
		Total		225.00			225.00					
LEARNING A-Z	12233	01.0-11000.0-11100-10000-4340-00000000	03/17	219.90			219.90					
		Total		219.90			219.90					
LEGO EDUCATION	12234	01.0-00000.0-11100-10000-5800-0000100	03/17	585.70			585.70					
		Total		585.70			585.70					

REGISTER TOTAL AMOUNT Issues : 4,311.67 Voids : 0.00 Net Disbursed : 4,311.67

SYSTEM WARRANTS ISSUED	5 From	To	23259538	To	23259542	Total number of vouchers :	5	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	0	From	0				
NUMBER OF VOIDS	0								
SYSTEM WARRANTS ISSUED MTD	32								
SYSTEM WARRANTS ISSUED YTD	106								

Fund Summary

Issues	1,294.54	0.00
01.0	1,294.54	0.00
14.0	3,017.13	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

*Def Maint - Repair leak & install
 Backup flow enclosure/cage.*

gas - Van 8/23/16 - 9/20/16

*Registration - Team - Lego League -
 Renewal 9/17/16 - 9/17/17 - Michi K.
 10/21/16 - 10/21/17 - Susan D.*

*Registration - Team - Lego League -
 Renewal 9/17/16 - 9/17/17 - Michi K.
 10/21/16 - 10/21/17 - Susan D.*

Legs - supplies - Robotics

PAYEE VOUCHER REF NO PO NUMBER Fund ResPrj Goal Func Obj Sch/Loc Per/FY AMT BY ACCOUNT AMT BY WARRANT NUMBER PMT PAY SEQ STAT
 ID 12225 01.0-00000.0-00000-72000-5850-00000000 03/17 545.00 545.00 23257320 23257320 7194

DOCUMENT TRACKING SERVICES 12225 01.0-00000.0-00000-72000-5850-00000000 03/17 545.00 545.00 23257320 23257320 7194
Service 10/11/16-10/11/17. Translation
Service 2016 Special - Sch Accounts
Ref Cards.

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disbursed :
545.00		0.00	545.00
SYSTEM WARRANTS ISSUED	1 From 23257320 To 23257320	Total number of vouchers :	1 Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0 From		
NUMBER OF VOIDS	0		
SYSTEM WARRANTS ISSUED MTD	27	MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	101	MANUAL WARRANTS ISSUED YTD	0
Fund Summary	Issues	Voids	
01.0	545.00	0.00	

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
12216			01.0-00000.0-00000-72000-5850-0000000				03/17	4810.00					
12216			01.0-65000.0-57700-21000-5850-0000001				03/17	1850.00					
12216			01.0-65000.0-57700-21000-5850-0000000				03/17	740.00					
Total								7400.00	7400.00	23243239			7184
12218			01.0-00000.0-11100-10000-6510-0000000				03/17	2711.22	2711.22	23243240			
Total								2711.22	2711.22	23243240			7184

Business Manager Service
7/16-8/16
Student Desk Chairs

REGISTER TOTAL AMOUNT	Issues :	10,111.22	Voids :	0.00	Net Disbursed :	10,111.22
-----------------------	----------	-----------	---------	------	-----------------	-----------

SYSTEM WARRANTS ISSUED	2	From	To	23243240	Total number of vouchers :	2	Number of Vouchers Audited	2
MANUAL WARRANTS ISSUED	0	From	To					
NUMBER OF VOIDS	0							

SYSTEM WARRANTS ISSUED MTD	26	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD <td>100</td> <td>MANUAL WARRANTS ISSUED YTD</td> <td>0</td> <td>WARRANTS VOIDED YTD</td> <td>0</td>	100	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0

Fund Summary	Issues	10,111.22	Voids	0.00
--------------	--------	-----------	-------	------

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAPO29S1
 District : 64584
 Fiscal Year : 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2016-09-15 Issue Date : 2016-09-16

Page No : 1
 Run Date : 2016-09-15
 Run Time : 19.39.04

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	CYCLE	SEQ NBR	STAT
12228		01.0-00000.0-00000-81100-4370-0000000			03/17	411.18							
12228		01.0-00000.0-00000-81000-4380-0000000			03/17	945.40							
12228		01.0-11000.0-11100-10000-4310-0000000			03/17	5.37							
12228		01.0-00000.0-00000-27000-4350-0000000			03/17	9.67							
12228		01.0-00000.0-00000-72000-4400-0000000			03/17	175.33							
12228		01.0-00000.0-11100-10000-4400-0000100			03/17	175.33							
Total						1722.28		1722.28	23240963	CHK PAYOUT	7182		
12222		01.0-00000.0-00000-82000-5530-0000000			03/17	325.00							
Total						325.00		325.00	23240964	CHK PAYOUT	7182		
12223		01.0-00000.0-11100-10000-5640-0000000			03/17	734.08							
Total						734.08		734.08	23240965	CHK PAYOUT	7182		
12224		01.0-00000.0-00000-81100-4370-0000000			03/17	459.67							
Total						459.67		459.67	23240966	CHK PAYOUT	7182		
12226		01.0-00000.0-00000-81100-4370-0000000			03/17	631.76							
Total						631.76		631.76	23240967	CHK PAYOUT	7182		
12227		01.0-00000.0-00000-72000-5220-0000000			03/17	100.00							
Total						100.00		100.00	23240968	CHK PAYOUT	7182		
REGISTER TOTAL AMOUNT						3,972.79		3,972.79					
SYSTEM WARRANTS ISSUED						6		6					
MANUAL WARRANTS ISSUED						0		0					
NUMBER OF VOIDS						0		0					
SYSTEM WARRANTS ISSUED MTD						24		0					
SYSTEM WARRANTS ISSUED YTD						98		0					
Fund Summary						Issues							
01.0						3,972.79							
Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts. In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.													

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12210			01.0-00000.0-000000-77000-5840-00000000				03/17	700.00				
<i>Tech Service 8/16</i>												
Total								700.00	23230565	7178		
12212			01.0-00000.0-000000-72000-5880-00000000				03/17	50.00				
12212			13.0-53100.0-000000-8634-00000000				03/17	28.00				
12212			76.0-00000.0-000000-9518-00000000				03/17	1300.00				
12212			76.0-00000.0-000000-9517-00000000				03/17	60.31				
Total								1438.31	23230566	7178		
12209			01.0-33100.0-57700-21000-5850-00000000				03/17	137.25				
<i>Speech Therapy Services 8/16</i>												
Total								137.25	23230567	7178		

REGISTRY TOTAL AMOUNT Issues : 2,275.56 Voids : 0.00 Net Disbursed : 2,275.56

SYSTEM WARRANTS ISSUED 3 From 23230565 To 23230567 Total number of vouchers : 3 Number of Vouchers Audited 3

MANUAL WARRANTS ISSUED 0 From 0 To 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD	ISSUED YTD	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	VOIDED MTD	VOIDED YTD
18	92	0	0	0	0
Fund Summary					
01.0	887.25				
13.0	28.00				
76.0	1,360.31				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12219		01.0-00000.0-000000-82000-5560-00000000	03/17	174.10				174.10 ✓ 23228321	CHK PAYOUT	7176	
MOUNTAINSIDE DISPOSAL, INC.											
12220		13.0-53100.0-00000-37000-4710-00000000	03/17	2535.50				2535.50 ✓ 23228322	CHK PAYOUT	7176	
SANTA CLARITA VALLEY FOOD SERV											
12221		01.0-00000.0-000000-82000-5510-00000000	03/17	2706.71				2706.71 ✓ 23228323	CHK PAYOUT	7176	
SOUTHERN CALIFORNIA EDISON											

8/16
Meals 8/16
8/8/16-9/7/16

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disbursed :	Number of Vouchers Audited
3	From 23228321	0.00	5,416.31	3
0	To 23228323			
0	From			
0	To			

Fund Summary	Issues	Voids
01.0	2,880.81	0.00
13.0	2,535.50	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAP02951
 District : 64584
 Fiscal Year: 2017

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2016-09-09 Issue Date : 2016-09-12

Page No : 1
 Run Date : 2016-09-09
 Run Time : 19.34.35

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
12215			01.0-00000.0-00000-82000-5910-0000000			03/17	11.41			23223811		7174		
Total							11.41			11.41				
12217			01.0-00000.0-00000-72000-5830-0000000			03/17	97.20			23223812		7174		
Total							97.20			97.20				
REGISTER TOTAL AMOUNT							108.61			108.61				
SYSTEM WARRANTS ISSUED							2	From	23223811	To	23223812	Total number of vouchers :		2
MANUAL WARRANTS ISSUED							0	From		To		Number of Vouchers Audited		0
NUMBER OF VOIDS							0							
SYSTEM WARRANTS ISSUED MTD							12	MANUAL WARRANTS ISSUED MTD				WARRANTS VOIDED MTD		0
SYSTEM WARRANTS ISSUED YTD							86	MANUAL WARRANTS ISSUED YTD				WARRANTS VOIDED YTD		0
Fund Summary							Issues	Voids						
01.0							108.61	0.00						

8/6/16-9/5/16
11.41 23223811
ad 8/2/16 Bus Schedule

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
QUILL	12211		01.0-00000.0-00000-27000-4350-0000000			03/17	50.11					
			Total				50.11	50.11	23217055	CHK PAYOUT	7170	
STORER TRANSPORTATION	12214		01.0-00000.0-00000-36000-5812-0000000			03/17	6085.86					
			Total				6085.86	6085.86	23217056	CHK PAYOUT	7170	
THE MOUNTAIN ENTERPRISE	12208		01.0-00000.0-00000-72000-5830-0000000			03/17	22.20					
			Total				22.20	22.20	23217057	CHK PAYOUT	7170	
VINSA INSURANCE ASSOCIATES	12213		01.0-00000.0-00000-27000-3611-0000000			03/17	174.89					
	12213		01.0-00000.0-00000-71000-3611-0000000			03/17	174.89					
	12213		01.0-00000.0-11100-10000-3611-0000000			03/17	586.08					
	12213		01.0-14000.0-11100-10000-3611-0000000			03/17	262.50					
	12213		01.0-00000.0-11100-10000-3611-0000100			03/17	39.98					
	12213		01.0-65000.0-57700-11200-3611-0000000			03/17	97.94					
	12213		01.0-00000.0-00000-27000-3612-0000000			03/17	138.47					
	12213		01.0-00000.0-00000-81000-3612-0000000			03/17	126.14					
	12213		01.0-00000.0-11100-10000-3612-0000000			03/17	162.90					
	12213		01.0-14000.0-00000-36000-3612-0000000			03/17	39.09					
	12213		01.0-65000.0-57700-11200-3612-0000000			03/17	17.10					
	12213		13.0-53100.0-00000-37000-3612-0000000			03/17	37.87					
			Total				1921.25	1921.25	23217058	CHK PAYOUT	7170	
<p>REGISTER TOTAL AMOUNT Issues : 8,079.42 Voids : 0.00 Net Disbursed : 8,079.42</p> <p>SYSTEM WARRANTS ISSUED 4 From 23217055 To 23217058 Total number of vouchers : 4 Number of Vouchers Audited 0</p> <p>MANUAL WARRANTS ISSUED 0 From 0 To 0</p> <p>NUMBER OF VOIDS 0</p> <p>SYSTEM WARRANTS ISSUED MTD 10 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p> <p>SYSTEM WARRANTS ISSUED YTD 84 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 0</p> <p>Fund Summary Issues Voids</p> <p>01.0 8,041.55 0.00</p> <p>13.0 37.87 0.00</p>												

Sch Admin supplies
Home to School Service 8/16
ad 9/2/16

Workers Comp
2nd Qtr

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12202		01.0-00000.0-00000-71100-3412-0000000	03/17	500.00								
<i>Health stipend 9/16</i>												
12203		01.0-11000.0-11100-10000-4310-0000000	03/17	139.17								
<i>Inst supplies</i>												
12204		01.0-00000.0-00000-72000-4350-0000000	03/17	246.73								
12204		01.0-00000.0-00000-27000-4350-0000000	03/17	21.79								
<i>District supplies</i>												
<i>Sch admin supply</i>												
12205		01.0-00000.0-00000-82000-5530-0000000	03/17	121.11								
<i>7/27/16 - 8/26/16</i>												
12206		01.0-00000.0-00000-71100-3412-0000000	03/17	500.00								
<i>Health stipend 9/16</i>												
12207		01.0-00000.0-00000-5910-0000000	03/17	10.58								
<i>Service 8/19/16</i>												
REGISTER TOTAL AMOUNT												
Issues :	1,539.38	Voids :	0.00	Net Disbursed :	1,539.38							
SYSTEM WARRANTS ISSUED	6	From 23214096	To 23214101	Total number of vouchers :	6	Number of Vouchers Audited	0					
MANUAL WARRANTS ISSUED	0	From	To									
NUMBER OF VOIDS	0											
SYSTEM WARRANTS ISSUED MTD	6	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0							
SYSTEM WARRANTS ISSUED YTD	80	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0							
Fund Summary												
Issues	1,539.38	Voids	0.00									
01.0	1,539.38											

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

RESOLUTION #04-16-17

VARIABLE TERM WAIVER

BACKGROUND:

Variable Term Waivers are designed to allow employing agencies to hire qualified individuals to fill a position for which they have not yet completed a credential program. Variable Term Waivers are issued in 1 year periods and require adequate progress toward the credential goal for renewal.

PROGRAM/EDUCATIONAL IMPLICATION:

The Variable Term Waiver allows for utilization and retention of qualified candidates who have yet to start or complete the appropriate credential program.

PASSED AND ADOPTED this 11th day of October 11, 2016 by the Board of Trustees of the Gorman Joint School District in Gorman, California.

Steve Sonder, President

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

RESOLUTION #05-16-17

ADOPTING THE "GANN" LIMIT

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, the district must establish a revised Gann limit for the 2015-16 fiscal year and a projected Gann Limit for the 2016-17 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the board does provide public notice that the attached calculations and documentation of the Gann limits for the 2015-16 and 2016-17 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2015-16 and 2016-17 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 11th day of October, 2016 by the Board of Trustees of the Gorman Joint School District in Los Angeles County, Gorman, California.

Julie Ralphs, Board Clerk

Date

TEACHER ASSIGNMENTS AUTHORIZED BY VARIABLE TERM

Cheri Hanshaw certificated teacher

Patricia Rodriguez certificated teacher

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2014-15 Actual			2015-16 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,086,909.07		1,086,909.07			1,076,069.89
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	101.20		101.20			96.50
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2014-15			Adjustments to 2015-16		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2015-16 P2 Report			2016-17 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	96.50		96.50	99.00		99.00
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			96.50			99.00
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2015-16 Actual			2016-17 Budget		
1. Homeowners' Exemption (Object 8021)	389.26		389.26	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	162.35		162.35	0.00		0.00
4. Secured Roll Taxes (Object 8041)	75,540.21		75,540.21	8,212.00		8,212.00
5. Unsecured Roll Taxes (Object 8042)	3,250.95		3,250.95	0.00		0.00
6. Prior Years' Taxes (Object 8043)	2,003.49		2,003.49	0.00		0.00
7. Supplemental Taxes (Object 8044)	97,454.76		97,454.76	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	39,578.23		39,578.23	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	930.17		930.17	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	4,560.38		4,560.38	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(214,336.45)		(214,336.45)	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	9,533.35	0.00	9,533.35	8,212.00	0.00	8,212.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	9,533.35	0.00	9,533.35	8,212.00	0.00	8,212.00

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			8,353.43			8,360.44
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			8,353.43			8,360.44
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	876,855.00		876,855.00	888,568.00		888,568.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(2,134.00)		(2,134.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	874,721.00	0.00	874,721.00	888,568.00	0.00	888,568.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	1,359,551.19		1,359,551.19	1,318,357.00		1,318,357.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	26,544.59		26,544.59	10,000.00		10,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2015-16 Actual			2016-17 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A6)			1,086,909.07			1,076,069.89
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9536			1.0259
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			1,076,069.89			1,163,221.68
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			9,533.35			8,212.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			11,580.00			11,880.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			874,721.00			888,568.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			874,721.00			888,568.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			17,608.44			6,854.25
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			27,141.79			15,066.25
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			874,721.00			888,568.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			27,141.79			
b. State Subventions (Line D6)			874,721.00			
c. Less: Excluded Appropriations (Line C23)			8,353.43			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			893,509.36			



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2016-2017

District Name: Gorman Joint School District

Date: September 30, 2016

Person completing this form: Lise Wastafiero

Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30 | Due 21-Oct 2016 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 20-Jan 2017 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 21-Apr 2017 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 21-Jul 2017 |

Date for information to be reported publicly at governing board meeting: October 11, 2016

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

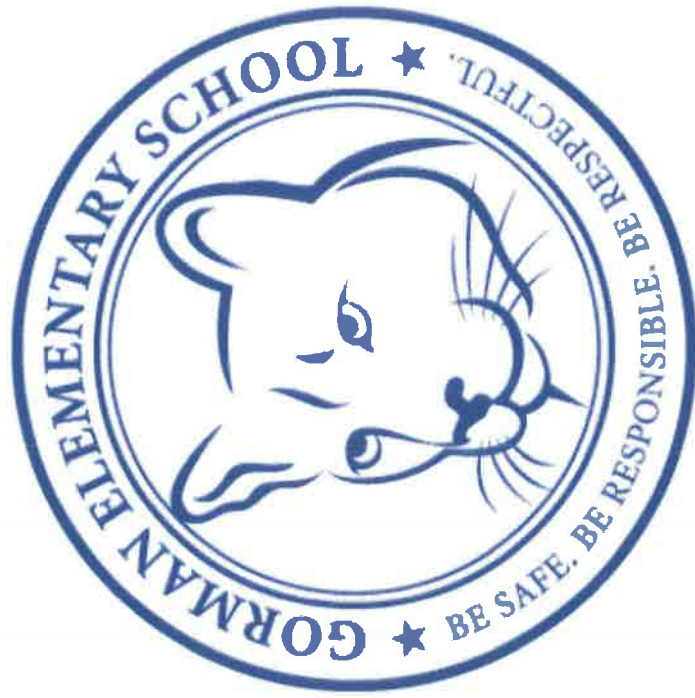
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent _____ Date October 11, 2016

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu





ELEMENTARY SCHOOL

Be safe. Be responsible. Be respectful

GORMAN JOINT SCHOOL DISTRICT

FIELD TRIP REPORT #01-16-17

October 11, 2016

Mrs. Knight

Murray Family Farm

November 7, 2016

Grades TK, K, 1st 18 students

Use of vans

Cost of admission-\$7.00 @ to be paid by donations/PTSO

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #03-16-17

October 11, 2016

PERSONNEL

Joe Andrews,

DATE(S)

February 7-10, 2017

CONFERENCE

2017 Superintendents' Symposium

LOCATION

Indian Wells, CA

Registration	\$ 895.00
Mileage	\$ 205.20
Meals	\$ 60.00
Lodging	<u>\$1000.00</u>
Total	\$2160.20

Mileage expense

01.0-00000.0-00000-72000-5210-0000000

District conference expense

01.0-00000.0-00000-72000-5220-0000000

+++++

PERSONNEL

Casey Stanford

DATE(S)

March 15-18, 2017

CONFERENCE

CUE 2017 National Conference

LOCATION

Palm Springs, CA

ESTIMATE

Registration	\$ 525.00
Mileage	\$ 186.84
Meals	\$ 128.00 not to exceed
Lodging	<u>\$ 438.00 + tax & fees</u>
Total	\$1277.84

Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

RESOLUTION # 03-16-17

BOARD OF TRUSTEES - ABSENCE

WHEREAS, Julie Ralphs, a Governing Board Member for the Gorman Joint School District was unable to attend the Regular Board Meeting held September 13, 2016.

WHEREAS, the absence(s) was due to illness, to activities related to duties as a Board Member or other acceptable reasons pursuant to Education Code 35120,

THEREFORE, BE IT RESOLVED, that Julie Ralphs shall receive the full monthly stipend paid to Board Members for the month of September 2016.

PASSED AND ADOPTED this 11th day of October, 2016 by the Board of Trustees of the Gorman Joint School District.

Steve Sonder, President