



Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

January 15, 2019

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President

Patricia Edwards, Clerk

Julie Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal

Jean Cummings, Business Manager/Consultant

Lise Wastafarro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for January 15, 2019.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___ no ___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 6
3. Gorman Learning Charter Network Report dated December 13, 2018
4. Gorman Learning Charter Network Regular Session Agenda dated December 13, 2018
5. Gorman Learning Charter Network Regular Session Minutes dated December 13, 2018
6. Gorman Learning Charter Network Regular Session Minutes dated December 6, 2018
7. Gorman Learning Charter Network **Revised** Regular Session Minutes dated November 29, 2018
8. Kaiser Permanente March 1, 2019 Renewal Information
9. DeltaCare USA March 1, 2019 Renewal Information
10. Financial Audit Report 2017-18 memo dated January 15, 2019 from Cecelia Cummings, Business Manager

- C. Comments
 - 1. Board
 - 2. Staff
 - 3. Public-Items from the floor.
- D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Organizational Meeting of December 11, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no___

2. Approve Purchase Orders #18-19-136 through 18-19-157 of which \$27,048.96 was paid from the General Fund and \$3,986.96 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no___

3. Approve B Warrants #13219-13252 in the amount of \$41,585.38.

Moved by _____ Seconded by _____ Vote: yes ___ no___

4. Approve local AV ACSA dues for the 2018-19 school year in the amount of \$25.00.

Moved by _____ Seconded by _____ Vote: yes ___ no___

5. Approve District Basic Membership Dues with the Small School Districts' AssDA) from 2/1/19-1/31/20 in the amount of \$350.00.

Moved by _____ Seconded by _____ Vote: yes ___ no___

6. Approve Antelope Valley School Board dues for the 2018-19 school year in the amount of \$200.00.

Moved by _____ Seconded by _____ Vote: yes ___ no___

7. Approve Quarterly Report on Williams Uniform Complaints 2018-19 October 1 to December 31 (2nd QTR.).

Moved by _____ Seconded by _____ Vote: yes ___ no___

8. Approve the P1 Report of School District Attendance 2018-19.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve the 2017-18 Audit Report ended June 30, 2018 by Vavrinek, Trine, Day & Co., LLC, Certified Public Accountants.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

10. Approve Resolution # 05-18-19 Resolution to Authorize Pupil Transfers for the 2019-20 School Year and Determine the Number of Transfers to be Accepted.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

11. Approve standard business mileage reimbursement rate for 2019 increasing to .58 cents per mile up from 54.5, effective January 1, 2019 in accordance with the Internal Revenue Service (IRS) IR-2018-251, December 14, 2018.

Moved by _____ Vote: yes ___ no ___

12. Approve the Gorman Elementary School-School Accountability Report Card (SARC) Reported Using Data from the 2017-18 School Year published during 2018-19 as presented for posting on the school website as required by law.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

13. Approve the Declaration of Need for Fully Qualified Educators for 2018-19.

Declaration that there is an insufficient number of certification persons who meet the district's specified employment criteria for the position of Resource Specialist in 2018-19.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

14. Approve to change the next regular meeting of the Board of Trustees from Tuesday, February 12, 2019 to Tuesday, February 19, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session due to the conference schedule.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

B. Personnel:

15. Approve Conference/Mileage Report #06-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

16. Approve Personnel Report #03-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held from Tuesday, February 12, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session.
Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___



Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Gorman Elementary School District

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Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report January 2019

Enrollment 78 Students

District

Gorman Joint School District requirements set forth in Education Code sections 48300-48317 that applies to District of Choice.

1. Education Code section 48301 requires that for each year the receiving district participates in the School District of Choice (SDOC) program:
 - Its superintendent must recommend to its governing board the number of SDOC transfer students that the district will accept and delineate the schools, grades and programs in which those student may enroll.
 - Upon receiving its superintendent's recommendation, the governing board must determine the number of students that will be accepted through the SDOC program for next school year.
 - That determination must be reflected in the minutes of the governing board's meeting.
2. Education Code section 48308 requires that:
 - The deadline for receipt of all SDOC transfer applications is January 1st of the school year preceding the school year for which the student is requesting to be transferred.
 - No later than February 15th of the school year preceding the school year for which the pupil is requesting to be transferred, the governing board of the school district of choice shall notify the parent in writing whether the application has been provisionally accepted or rejected or of the placement of the pupil on a waiting list. The governing board of the school district of choice may fill vacancies from the waiting list until May 1st preceding the school year for which the pupil is requesting to be transferred, Ed. Code 48309. No pupils shall be accepted at a school district of choice after May 1st preceding the school year for which the pupil is requesting to be transferred.
 - If the application is rejected, the governing board of the school district of choice shall include in the written notification to the parent that the number of pupils applying to transfer exceeded the capacity of the school district of choice and that the pupil was not selected during the random drawing. The determination shall be accurately recorded in the minutes of the board meeting in which the determination was made.
 - If a pupil is accepted into a school district of choice, the school district of choice shall notify the school district of residence of the pupil no later than February 15th of the school year preceding the school year for which the pupil is requesting to be transferred. On or before February 15th, the school district of choice shall provide the school district of residence the number of pupils accepted, by

school and grade level, by the school district of choice. On or before May 2nd, the school district of choice shall provide the school district of residence with the final number of pupils enrolled, by school, in the school district of choice, the grade levels of the pupils, and the names of the pupils.

3. Education Code 48307 places a 3% annual and a 10% program cap on the number of students who may transfer to Gorman Joint School District under the SDOC program.
4. Education Code section 48311 provides that the receiving district participating in the SDOC program may not provide transportation beyond its own school's attendance area.

Here are the students that have applied for the next school year.

Number of transfers to be accepted at each grade level for 2019-2020 school year.

TK	0	4th	0
K	1	5th	1
1st	0	6th	0
2nd	0	7th	0
3rd	0	8th	0

Human Resources

- I received the resignation from our Regular Instructional Aide January 6, 2019. We now will be interviewing for the position of Regular Education Instructional Assistant in January.

Curriculum

- January 2019, the Arts Committee will continue with the implementation of arts with ceramics for the next 9 weeks.

Professional Development

- January 28-February 1, 2019, I will be attending ACSA's Superintendents' Symposium Conference. The program will be a balance of workshops and interactive sessions focusing on the hot topics facing the superintendency, including leadership, legislation, legal issues, budget, diversity and accountability.
- February 11-13, 2019, I will be attending PARMA (Public Agency Risk Manager Association) conference. The conference promotes, develops, and facilitates education and leadership in public agency risk management.
- February 24-27, 2019, I will be attending the CASH (Coalition for Adequate School Housing) Conference. The conference promotes success in school facilities and planning.
- March 31- April 3, 2019, I will be attending the SSDA conference in Sacramento. The conference promotes workshops and interactive sessions focusing on small school district issues and leadership.

Facilities

Continued issues with Gorman's well:

- The water level in Gorman's groundwater well continues to fluctuate. I called JJs Pump and Tank and talked to Johnny Fuess. His company does not drill new wells. He recommended that I call Drill-Hogg and talk to Matt Spear. We have an appointment on January 10 to have him check out the well situation. I will keep the board informed as I receive more information on the well situation.
- The roof over the main entry way continues to leak during heavy rain. Once Jean has placed money aside for the repairs, I will get quotes for replacement.

Budget

- Gavin Newsom plans to propose a \$1.8 billion program intended to help children from poor families be ready for kindergarten, reflecting studies that show a lack of early childhood education can haunt kids for life. It would expand pre-kindergarten education and provide funding to the districts that don't have facilities to offer full-day kindergarten. Nearly \$750 million of spending would go to expand subsidized child-care programs. About \$200 million would be used for in-home visits to help expectant and new parents with health information and their children with health screenings. One indication of how important this cradle-to-career strategy is to Newsom and the likelihood that it will be a central part of his governing agenda is that he has made it the focus of his first post-primary election campaign ad released last week. "To renew the California dream," he says, amid images of him reading with grade-schoolers and meeting with teenage apprentices, "we need to renew our promise to our children." Newsom has so far not come up with any dollar costs for implementing his vision and some of his proposals are short on specifics about how many children or students would be served. Nor is it clear who would lead such an effort.
- Gorman's group health insurance coverage is coming up for renewal on March 1, 2019. Gorman's new premium will increase by 4.97% over the current monthly rate. This is an estimate based on current enrollment and for the staff and it will be \$417.00 per month. Gorman is currently paying \$8,391 per month for staff/families health insurance and starting in March it will be paying \$8,808 for staff and families. Delta Dental will have no change in the current rate and will be the same for the next two years, ending in February 2021. Informational letter are included in the Board Packet.

Events

1. "The Velveteen Rabbit" had a great turn-out for the evening performance. The tender story of the love between a child and his favorite toy was perform by Ruben Ray, the Boy, and Taylor Delatova, the Velveteen Rabbit. Both gave a solid performance with supporting cast members Enya Whitelock, Heartless nanny, Manual Paz, the Skin Horse, Isaiah Rossiter, the Clown, Andrew Saenz, Robbie the Robot, and the toy nemesis Trinity Bufford, China dog. Thank you to Mary Pivetti, Teresa LaGault, and Gorman's teachers for their hard work making this play wonderful.
2. Progress reports will be sent home Friday, January 11, 2019.
3. Thanks to all who donated items to the food and clothing drive during the months of November and December! Everyone's donation helped needy families during the holidays in the local community.
4. Students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We will have a kickoff assembly on March 4th to begin with our coin drive

and continues until March 22th. Students and community members are encouraged to drop their spare change in a collection box located in their classroom or front office. This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. Again, we're looking forward to helping a great organization that helps so many kids.

Report ID : LAG1008S
 District : 64584
 Fiscal Year : 2019
 To Period : 6

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 1
 Run Date 01/01/2019
 Run Time 00:55:54
 MONTHLY

Object	Object Description	Debit	Credit
1100	Teachers' Salaries	6,818.20	0.00
1110	Teachers' Salaries-Full-Time	91,569.00	0.00
1160	Teachers' Salaries-Substitute	3,105.00	0.00
1300	Cert Supervisors & Admin Sal	31,200.00	0.00
1310	Cert Supervisor & Admin Sal-FT	50,550.00	0.00
	Total for Major Object: 1000	183,242.20	0.00
2130	Instruct Aide Sal-Hourly/Daily	25,570.43	0.00
2200	Classif Support Sal	2,146.63	0.00
2210	Classif Support Sal-Full-time	8,525.71	0.00
2410	Cler Tech Office Staff Sal-FT	14,755.08	0.00
2460	Cler Tech Off Staff Sal-Sub	8,313.26	0.00
2990	TBD	6,100.00	0.00
	Total for Major Object: 2000	65,411.11	0.00
3111	STRS, Certificated Positions	28,833.46	0.00
3212	PERS, Certificated Positions	2,665.08	0.00
3311	OASDI, Certificated Positions	39.22	0.00
3312	OASDI, Certificated Positions	2,807.85	0.00
3331	Medicare, Cert Positions	2,204.62	0.00
3332	Medicare, Class Positions	865.44	0.00
3411	Hlth & Wlfr Benefits, Cert	26,684.69	0.00
3412	Hlth & Wlfr Benefits, Class	28,590.01	0.00
3511	State Unemploy Insur, Cert Pos	91.63	0.00
3512	State Unemploy Insur, Clas Pos	29.87	0.00
3611	Worker Comp Insur, Cert Pos	2,263.03	0.00
3612	Worker Comp Insur, Class Pos	717.19	0.00
3999	Benefits-Error	1,107.16	0.00
	Total for Major Object: 3000	96,899.25	0.00
4210	Books & Oth Reference Material	29.29	0.00
4310	Materials and Supplies	4,008.72	0.00
4340	Computer Software & Relat Exp	14,189.85	0.00
4350	Office Supplies - Admin	1,690.48	0.00
4360	Tires, Fuel and Oil	1,079.24	0.00
4370	Custodial/Operation Supplies	2,552.37	0.00
4380	Maintenance Supplies	577.35	0.00
4400	Noncapitalized Equipment	5,282.93	0.00
	Total for Major Object: 4000	29,410.23	0.00
5210	Mileage & Car Allowances	2,088.25	0.00
5220	Travel and Conferences	4,190.05	0.00
5310	Dues and Memberships	6,139.00	0.00
5410	Insurance	10,194.00	0.00
5510	ELECTRICITY	8,288.67	0.00

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 6

64584-GORMAN ELEMENTARY SCHOOL DIST.
 FISCAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 2
 Run Date 01/01/2019
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 MONTHLY

Object	Object Description	Debit	Credit
5520	Natural Gas Services	711.64	0.00
5530	Water	1,932.72	0.00
5560	Waste Disposal	1,004.12	0.00
5565	Waste Disposal - Other	3,553.00	0.00
5610	Rentals, Leases and Repairs	2,220.14	0.00
5630	Repairs	14,127.10	0.00
5800	Oth Contracted Services	23,020.78	0.00
5803	Late Int Chrgs/Penalties	1,045.00	0.00
5812	Contract Svc (2) - TBA	36,707.10	0.00
5820	Legal, Audit, & Election Costs	292.50	0.00
5830	Advertisement	768.24	0.00
5840	Computer/Technlgy Related Serv	4,910.00	0.00
5850	Consit/Ind Contractors(NonEmp)	23,650.00	0.00
5860	Fingprnt, Phys, XRYsOth Emp Cst	60.00	0.00
5880	Other Charges/Fees	521.30	0.00
5890	Other Services	91.50	0.00
5910	Communications	671.14	0.00
5940	Communication -Postage	416.00	0.00
Total for Major Object: 5000		146,602.25	0.00
6400	Equipment	8,792.67	0.00
Total for Major Object: 6000		8,792.67	0.00
8011	Rev Limit State Aid-CYr	0.00	311,874.00
8012	Education Protection Account E	0.00	67,694.00
8021	Home Owners Exemption	0.00	31.17
8029	Othr Subvntns/In-lieu of Taxes	0.00	18.96
8041	Secured Tax Rolls	0.00	22,102.94
8042	Unsecured Roll Taxes	0.00	4,094.13
8043	Proror Year's Taxes	0.00	9,101.67
8044	Supplemental Taxes	0.00	49,463.07
8045	Edu RevAugmntn Fnd	0.00	1,883.03
8048	Pnlts & Intrst from Dlgnt Tax	0.00	889.54
8181	Spec Ed Entlmt per UDC	0.00	89,368.00
8290	All Other Federal Revenues	0.00	692.00
8550	Manated Cost Reimbursements	0.00	2,323.00
8560	State Lottery	0.00	4,375.75
8590	All Other State Revenues	0.00	2,964.00
8650	Leases and Rentals	0.00	4,500.00
8660	Interest	0.00	19,426.82
8699	All Other Local Revenues	202.80	0.00
8791	Tfrs of Apptmnts fm Dstrcts	0.00	310,281.00
Total for Major Object: 8000		202.80	901,083.08

Report ID
District
Fiscal Year
To Period

: LAGL008S
: 64584
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64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 01.0--General Fund
PRELIMINARY

Page No. 3
Run Date 01/01/2019
Run Time 00:55:54
MONTHLY

Object	Object Description	Debit	Credit
Net Increase (Decrease) to Fund Balance			370,522.57
9110	Cash in County Treasury	3,465,001.74	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	621,188.38	0.00
9330	Prepaid Expenditures	6,896.00	0.00
9342	Earned Salary Advance	1,615.00	0.00
9520	Accnts Payable-Manual Accrual	0.00	1,399,619.39
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	8,329.73
9526	FB Subs-PERS	0.00	834.97
9528	FB Subs-OASDI	0.00	2,757.47
9529	FB Subs-MEDICARE	0.00	4,029.81
9531	FB Subs-SUI	0.00	1,136.07
9532	FB Sub-W/C	0.00	20,747.79
9650	Deferred Revenue	0.00	309,771.95
9791	Beginning Fund Balance	0.00	1,971,126.57
9910	Suspense Clearing	0.00	817.50
ENDING Fund Balance			2,341,649.14

Total for Fund: 01.0

4,627,261.63

4,627,261.63

Report ID : LAGI008S
 District : 64584
 Fiscal Year : 2019
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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/daily	3,995.01	0.00
	Total for Major Object: 2000	3,995.01	0.00
3312	OSADI, Classified Positions	247.68	0.00
3332	Medicare, Class Positions	57.93	0.00
3412	Hth & Wlfr Benefits, Class	869.61	0.00
3512	State Unemploy Insur, Clas Pos	2.01	0.00
3612	Worker Comp Insur, Class Pos	49.34	0.00
	Total for Major Object: 3000	1,226.57	0.00
4310	Materials and Supplies	37.63	0.00
4400	NonCapitalized Equipment	695.00	0.00
4710	Food	16,692.96	0.00
4790	Food Supplies	236.38	0.00
	Total for Major Object: 4000	17,661.97	0.00
5210	Mileage & Car Allowances	98.65	0.00
5220	Travel and Conferences	1,002.51	0.00
5630	Repairs	798.62	0.00
	Total for Major Object: 5000	1,899.78	0.00
8634	Food Service Sales	0.00	691.50
	Total for Major Object: 8000	0.00	691.50
	Net Increase (Decrease) to Fund Balance		(24,091.83)
9110	Cash in County Treasury	0.00	18,025.65
9200	Accounts Receivable	2,729.29	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OSADI	0.00	2,837.37
9529	FB Subs-MEDICARE	0.00	102.29
9531	FB Subs-SUI	0.00	127.43
9532	FB Sub-W/C	0.00	1,856.74
9791	Beginning Fund Balance	0.00	3,906.32
	ENDING Fund Balance		(20,185.51)
	Total for Fund: 13.0	27,547.30	27,547.30

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64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 14.0--Deferred Maintenance Fund
PRELIMINARY

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MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	582.42
	Total for Major Object: 8000	0.00	582.42
	Net Increase (Decrease) to Fund Balance		582.42
9110	Cash in County Treasury	122,086.26	0.00
9200	Accounts Receivable	259.74	0.00
9791	Beginning Fund Balance	0.00	121,763.58
	ENDING Fund Balance		122,346.00
	Total for Fund: 14.0	122,346.00	122,346.00

Report ID
 District
 Fiscal Year
 To Period

: LAGL0088
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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	305.88
	Total for Major Object: 8000	0.00	305.88
	Net Increase (Decrease) to Fund Balance		305.88
9110	Cash in County Treasury	64,117.20	0.00
9200	Accounts Receivable	136.41	0.00
9791	Beginning Fund Balance	0.00	63,947.73
	ENDING Fund Balance		64,253.61
	Total for Fund: 21.0	64,253.61	64,253.61

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 District
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64584--GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

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Object	Object Description	Debit	Credit
8660	Interest	0.00	216.01
Total for Major Object: 8000		0.00	216.01

Net Increase (Decrease) to Fund Balance			216.01
9110	Cash in County Treasury	45,278.51	0.00
9200	Accounts Receivable	96.26	0.00
9791	Beginning Fund Balance	0.00	45,158.76
ENDING Fund Balance			45,374.77

Total for Fund: 25.0		45,374.77	45,374.77

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 6

64584-GORVAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Page No. 8
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 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	341.41
	Total for Major Object: 8000	0.00	341.41
	Net Increase (Decrease) to Fund Balance		341.41
9110	Cash in County Treasury	71,566.33	0.00
9200	Accounts Receivable	152.73	0.00
9791	Beginning Fund Balance	0.00	71,377.65
	ENDING Fund Balance		71,719.06
	Total for Fund: 30.0	71,719.06	71,719.06

Report ID
 District
 Fiscal Year
 To Period

: LAGL008S
 : 64584
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64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

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 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	59.01
	Total for Major Object: 8000	0.00	59.01
	Net Increase (Decrease) to Fund Balance		59.01
9110	Cash in County Treasury	12,369.44	0.00
9200	Accounts Receivable	25.89	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,336.20
	ENDING Fund Balance		12,395.21
Total for Fund: 35.0		12,395.33	12,395.33

Report ID
 District
 Fiscal Year
 To Period

: LAGL008S
 : 64584
 : 2019
 : 6

64584-GORVAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 01/01/2019
 Run Time 00:55:54
 MONTHLY

Object	Object Description	Debit	Credit

	Net Increase (Decrease) to Fund Balance		0.00

9110	Cash in County Treasury	0.00	69,789.51
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	29,435.29
9508	Advanced Earned Income Credit	55.00	0.00
9511	Federal Tax Withholding	123,704.13	0.00
9512	State Tax Withholding	9,054.58	0.00
9513	OASDI Liability	0.00	21,752.95
9514	STRS Liability	0.00	2,094.45
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	6,260.21	0.00
9518	Tax Shelter Annuity	0.00	2,100.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9527	FB Subs-EPRS	0.00	1,451.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00

	ENDING Fund Balance		0.00

Total for Fund: 76.0

143,278.46

143,278.46

Report ID
District
Fiscal Year
To Period

: LAGL008S
: 64584
: 2019
: 6

64584-GORMAN ELEMENTARY SCHOOL DIST.

TRIAL BALANCE BY FUND

PRELIMINARY

Page No. 11
Run Date 01/01/2019
Run Time 00:55:54
MONTHLY

Object	Object Description	Debit	Credit

Total for District: 64584			
		0.00	0.00



DATE: December 13, 2018

TO: Board of Trustees
Gorman Joint School District

FROM: Denice Burchett
Executive Director

SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 12-13-2018

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. December 2018 REPORT

On Thursday December 13, 2018 the Gorman Learning Center Board of Directors convened for a regular board meeting at the Antelope Valley Resource Center. The month's activities include the following:

Denice Burchett's Report:

- In November we sent out a memo to all staff that we will no longer be live streaming and videotaping our board meetings. Our board meetings will continue to rotate between Redlands, Santa Clarita and Lancaster to allow everyone the opportunity to attend.
- For those who would like to hear a board meeting, but cannot make it to the board meeting location, we are setting up listening locations. The listening locations will be set up at the resource centers where the board meeting is not

taking place. The Listening Locations will be set up for audio only.

- I attended the Charter School Development Center (CSDC) conference in December. This is always a great conference for me where I can attend sessions on legal updates for charters and network with other charter leaders.
- Some legal updates are:

AB 716- essentially gives two options for charter schools and school districts that have only one school:

- They may use the SPSA and a schoosite council to meet federal LEA plan and parental engagement requirements, or
- They may use the LCAP Addendum and the LCAP parental engagement process to meet the federal LEA plan and parental engagement requirements

AB 1871- Onsite Nutritional Food Service Programs

- Requires charter schools to provide meals to students who qualify for free and reduced meals.
- For non-site based charters, students who attend a resource center for 2 or more hours will need a lunch.

AB 2601-California Health Youth Act Instruction

- Requires charters to ensure that students in grades 7 to 12 receive comprehensive sexual health education and HIV prevention education.

AB 1747- Annual School Safety Plans

- Requires that the charter petition include the development of a school safety plan and that the school safety plan be reviewed and updated by March of every year.

Truth Ncube CBO

Truth reported that he attended the CSDC conference and what he felt was most valuable was his sessions on exempt vs non-exempt employees. He reported that we are up to date on the requirements and doing a good job.

Please let me now if you would like a more detailed report of even an in person report from time to time.

Thank you very much
Denice Burchett

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: December 13, 2018

MEETING PLACE: 3700 W. Avenue L
Lancaster, CA 93536

AND

1826 Orange Tree Lane
Redlands, CA 92374

AND

9477 Archibald Ave
Rancho Cucamonga, CA 91764

TIME: 3:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative
Yvette Barringer	Vice President, and Parent Representative
Dori Burnett	Secretary, and Parent Representative
Joshua Stegner	Treasurer, and Parent Representative
Virgil Chewning	Parent Representative
Thomas Stonecipher	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meetings of November 29, 2018 and December 06, 2018.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. Executive Director – Denice Burchett
- b. Chief Business Officer – Truth Z. Ncube

9. INFORMATION/DISCUSSION/ACTION AGENDA

- a. Review, and Discussion Evergreen Associates findings and plan for acting upon it – Jana Perea
- b. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center – Truth Z. Ncube and Fiscal Team
- c. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita – Truth Z. Ncube and Fiscal Team

CLOSED SESSION

10. ADJOURN TO CLOSED SESSION, IF ANY:

- a. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION

11. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

12. ITEMS FOR NEXT MEETING

13. CONFIRM MEETING PLACE AND TIME

14. ADJOURNMENT

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: December 13, 2018

MEETING PLACE: 3700 W. Avenue L
Lancaster, CA 93536

AND

1826 Orange Tree Lane
Redlands, CA 92374

AND

9477 Archibald Ave
Rancho Cucamonga, CA 91764

TIME: 3:00 p.m.

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 3:05 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Present)
Dori Burnett	Secretary, and Parent Representative (Present)
Joshua Stegner	Treasurer, and Parent Representative (Present)
Virgil Chewning	Parent Representative (Present)
Thomas Stonecipher	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda.
Moved by: Joshua Stegner
Second by: Virgil Chewning
Motion Carried: 7-0
Roll Call Vote:
Yvette Barringer – Aye
Dori Burnett - Aye
Joshua Stegner - Aye
Virgil Chewning - Aye
Thomas Stonecipher - Aye
Joe Andrews - Aye

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meetings of November 29, 2018 and December 06, 2018.

Motion to approve the minutes from November 29, 2018 and December 06, 2018 with the addition of "under an at will agreement" to the December 06, 2018 minutes under the disclosure from closed session section in regards to the Executive Directors employment.

Moved by: Joshua Stegner
Second by: Virgil Chewning
Motion Carried: 7-0
Roll Call Vote:
Yvette Barringer – Aye
Dori Burnett - Aye
Joshua Stegner - Aye
Virgil Chewning - Aye
Thomas Stonecipher - Aye
Joe Andrews - Aye

6. COMMUNICATION FROM THE PUBLIC

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None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Jana Perea said the Board is continuing to dialog with Administration on how to make board meetings more accessible without the use of the previous format. Jana said this is a work in progress and the Board values transparency and the opportunity for everyone to access the information.

8. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**

Denice Burchett informed the Board of her trip with Truth Ncube and Naja Braddock to the CSDC Conference. Denice said she was honored to once again sit on a panel and discuss personalized learning with other administrators. She said the round table revealed two important topics keep

coming up with every charter: 1) out of district in county resource centers and law firms, and 2) student achievement and data stories.

Denice said there are a few legal updates that the Board needs to know about: 1) onsite nutritional food service program will be required for students attending a resource center for two or more hours, 2) there are now two options for how to best meet the LEA Plan and Parent Engagement requirements from the State, and 3) revisions to how charter's present school safety are coming.

Denice said there will be an APlus+ mini conference in January, where experts in each of these areas will educate attendees on how to create a plan for compliance and execute it by July 2019 as required by the State.

b. Chief Business Officer – Truth Z. Ncube

Truth Ncube said he attended different sessions from Denice Burchett and one of the most important ones was on exempt vs non-exempt employees. Truth said it is nice to know Gorman is already ahead of the legal requirements that are coming in regards to exempt and non-exempt employees.

9. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, and Discussion Evergreen Associates findings and plan for acting upon it – Jana Perea

Jana Perea thanked everyone who contacted the Board in regards to the organizational review. Jana said she spoke with Sabrina Bow in regards to the review. Jana said she was told the purpose of the assessment was not necessarily to get a broad picture of the organizations strengths and weaknesses, but rather it was to expose the organizations vulnerabilities. Jana said that there was an overall negative tone to the review, but it was by design and both the Board and Administration are committed to seeing it through.

The Board decided to prioritize board governance training as a result of the assessments findings. The Board decided to find bids from three companies who offer board governance training and consider the options at a future date in January 2019.

b. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center – Truth Z. Ncube and Fiscal Team

Truth Z. Ncube presented the First Interim Financials for Gorman Learning Center. These financials look at July 1, 2018 through October 31, 2018. Truth said the team took a deep look at the current expenditure patterns and discovered there were areas where savings could be found. Truth said the governor is also offering more money to schools. Truth said these factor have led to a decrease in the deficit originally projected for the 2018-2019 school year.

The Board requested Administration begin tracking and presenting enrollment numbers from January of every school year to the March cutoff date. The Board would like multi-year comparisons. The Board said they would like to discuss hiring certain positions earlier in the calendar year in order to attract a better pool of potential employees as suggested by the Administration. The Board suggested there be a discussion on how to create incentives so employees are more eager to remain with Gorman or recruit possible future employees. The Board also requested data on high school students who enroll second semester and whether they graduate from Gorman.

Motion to approve the First Interim Financials for Gorman Learning Center with the following changes: 1) check the formula for actuals under F2 ending fund balance and adjust the numbers appropriately, and 2) adjust the column headers in regards to future years.

Moved by: Virgil Chewning

Second by: Joshua Stegner

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Dori Burnett - Aye

Joshua Stegner - Aye

Virgil Chewning - Aye

Thomas Stonecipher - Aye

Joe Andrews - Aye

c. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita – Truth Z. Ncube and Fiscal Team

Truth Z. Ncube presented the First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita. Truth said San Bernardino County requires a 5 year projection and a cash flow projection for submission.

Joe Andrews said the board should consider raising the amount currently being set aside for a new resource center. Joe said the board should have a discussion about resource centers and where they are headed, but the board should also consider that they have been presented with an opportunity for a property. Truth said the amount could easily be raised at second interim if that is the direction of the board. The Board decided to continue this discussion in January.

Motion to approve the First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita with the following changes: 1) check the formula for actuals under F2 ending fund balance and adjust the numbers accordingly, and 2) adjust the columns headers in regards to future years.

Moved by: Virgil Chewning

Second by: Joshua Stegner

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Dori Burnett - Aye

Joshua Stegner - Aye

Virgil Chewning - Aye

Thomas Stonecipher - Aye

Joe Andrews – Aye

Adjourn to Recess at 4:26 PM

Reconvene from Recess at 4:32 PM

CLOSED SESSION 4:33 PM

10. ADJOURN TO CLOSED SESSION, IF ANY:

a. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION 6:18 PM

Virgil Chewning departed from the meeting at 5:58 PM

Joe Andrews departed from the meeting at 6:00 PM

Thomas Stonecipher departed from the meeting at 6:00 PM

11. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None

12. ITEMS FOR NEXT MEETING

The Board requested the following items return for the next meeting: 1) a response from the Administration in regards to the 12 findings presented by Evergreen Associates, 2) a policy outlining enrollment into Special Education, 3) three bids for board governance training, 4) a discussion on hiring earlier in the calendar year, 5) enrollment comparisons to previous years, 6) resource center expansion, 7) an assessment report from Tamara Campbell, and 8) a policy in regards to English Language Learners.

13. CONFIRM MEETING PLACE AND TIME

The Santa Clarita Resource Center on January 17th, 2019 at 4 pm.

14. ADJOURNMENT 6:28 PM

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: December 06, 2018

MEETING PLACE: 1826 Orange Tree Lane
Redlands, CA 92374

AND

3700 W. Avenue L
Lancaster, CA 93536

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:05 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Present)
Joshua Stegner	Secretary, and Parent Representative (Present)
Thomas Stonecipher	Treasurer, and Parent Representative (Present)
Dori Burnett	Parent Representative (Present)
Virgil Chewning	Parent Representative (Present via teleconference)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda.
Moved by: Yvette Barringer
Second by: Thomas Stonecipher
Motion Carried: 6-0
Roll Call Vote:
Yvette Barringer – Aye
Thomas Stonecipher – Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Joe Andrews – Aye

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meetings of November 29, 2018.

Motion to amend the minutes to include a cursory summary of information under the VTD Audit and Organizational Review Presentation and return them to the next scheduled meeting.
Moved by: Yvette Barringer
Second by: Dori Burnett
Motion Carried: 6-0
Roll Call Vote:
Yvette Barringer – Aye
Thomas Stonecipher – Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Joe Andrews – Aye

6. COMMUNICATION FROM THE PUBLIC

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None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report October 2018**
- b. **October 2018 Business Services Division Check Register**
- c. **October 2018 Business Services Division Payroll Expenditures**
- d. **October 2018 Division Purchase Order Listings**
- e. **October 2018 Business Services Division Credit Card Register**

f. October 2018 Enrollment Numbers

Motion to approve the consent agenda.
Moved by: Thomas Stonecipher
Second by: Yvette Barringer
Motion Carried: 6-0
Roll Call Vote:
Yvette Barringer – Aye
Thomas Stonecipher – Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Joe Andrews - Aye

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett said she did not have much to report from a week ago but many things have been set in motion.

b. Chief Business Officer – Truth Z. Ncube

Truth Ncube said the SB740 was submitted for GLC SBSC successfully to the California Department of Education. Truth said the team is working on other financials.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, Discussion and Approval of Board Position Resignations - Jana Perea
i. Thomas Stonecipher

Thomas Stonecipher said one thing that struck him during the organizational review was, the Board is not a parent advisory board. Thomas said he analyzed his own abilities and feels that there are others more astute at finances on the board and if he expects the organization to change then the change must start at the top, with the board members themselves.

Thomas said, for the record, he did write a resignation from the Treasurer position, but didn't give a reason. Thomas said the reason is that he hopes the board will improve and the organization will follow their example.

Motion to accept Thomas Stoneciphers resignation as Board Treasurer.
Moved by: Joshua Stegner
Second by: Dori Burnett
Motion Carried: 7-0
Roll Call Vote:
Yvette Barringer – Aye
Joshua Stegner - Aye
Thomas Stonecipher -- Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Joe Andrews - Aye

ii. Joshua Stegner

Joshua Stegner said his reason for resignation is that the board is trying to set an example of roles delineation and descriptions, and that example should be top down.

Motion to accept Joshua Stegner's resignation as Board Secretary.

Moved by: Thomas Stonecipher

Second by: Yvette Barringer

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Joe Andrews - Aye

b. Review, Discussion and Approval of Board Position Elections for Secretary and Treasurer – Jana Perea

Motion to elect Joshua Stegner as Board Treasurer.

Moved by: Thomas Stonecipher

Second by: Virgil Chewning

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Joe Andrews – Aye

Motion to elect Dori Burnett as Board Secretary.

Moved by: Yvette Barringer

Second by: Joshua Stegner

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Joe Andrews - Aye

c. Review and Discussion of Board Committees – Jana Perea

The Board discussed the need for committees after hearing of benefits described in the Organizational Review by Evergreen Associates. The Board asked the Board Secretary, Dori Burnett, to research the size and scope of a Finance Committee and Governance Committee. The research is to include roles and responsibilities of the committee and its members.

d. Review, and Discussion of Line in the Budget for Board Development – Jana Perea

The Board discussed the possibility of building a line into the 2019/2020 Budgets to help the Board track mileage expenses, training, and Board advancement courses.

The Board has requested a mileage reimbursement policy be researched for when board members attend meetings and other activities outside of regular board meetings. If possible this item would be added to the Boards Budget line.

e. Review, Discussion and Approval of Grievance Policy #7002.14 - Naja Braddock

The Board would like to see clarification made to the policy which better outlines the procedure for filing a grievance if the grievance is against the employees direct supervisor. The Board also requested a possible retaliation clause.

f. Review, Discussion and Approval of Customer Service Policy #1000.6 - Naja Braddock

The Board has requested the following changes be made to this policy: 1) a new title for the policy, and 2) examine the final item in the policy and replace the word "abusive" with "duplicative" or some other more appropriate word.

The Board has also requested an implementation plan accompany this policy upon its return for approval.

g. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center – Truth Ncube and Fiscal Team

Truth Ncube requested the Board table this item to a meeting to be held in one week. Truth said it was circumstances beyond his control which contributed to delays in finalizing and presenting the financials.

Motion to table the First Interim Financials for Gorman Learning Center to the next meeting.

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Joe Andrews - Aye

h. Review, Discussion and Approval of First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita – Truth Ncube and Fiscal Team

Truth Ncube requested the Board table this item to a meeting to be held in one week. Truth said it was circumstances beyond his control which contributed to delays in finalizing and presenting the financials.

Motion to table the First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita.

Moved by: Yvette Barringer

Second by: Dori Burnett

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye
Virgil Chewning – Aye
Joe Andrews - Aye

i. Review, Discussion of Presentation of Possible Building for Redlands Resource Center – Kari Lewis and Representative

Virgil Chewning left the meeting at 5:21 PM

Kari Lewis, Resource Center Supervisor, presented two possible properties to the board for a relocation and expansion of the Redlands Resource Center. Kari is particularly interested in pursuing a building in San Bernardino.

The Board discussed the overall necessity of relocation, the maximum capacity at the current location, the probability of new enrollments, the overall effect on the number of PLTs for the possible new enrollments, and the fiscal impact on the Gorman Learning Center San Bernardino/Santa Clarita budget.

Joshua Stegner said the presentation from Kari Lewis was a great example of how to do this type of presentation and no matter how discussions progress she should know the presentation itself was great.

This discussion continued in closed session with broker Ryan Russel.

j. Review, Discussion and Approval of Assistant Supervisor Job Description – Naja Braddock

The Board said they would like to discuss the impact of this job description on the overall vision the board and administration have for Gorman Learning Charter Network. This discussion may take place at a board workshop in the future.

Motion to table the approval of the Assistant Supervisor Job Description.

Moved by: Joshua Stegner

Second by: Dori Burnett

Motion Carried: 7-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner - Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Joe Andrews – Aye

Adjourn to Recess 6:16 PM

Reconvene from Recess 6:43 PM

CLOSED SESSION 6:44 PM

11. ADJOURN TO CLOSED SESSION, IF ANY:

- a. Conference with Real Property Negotiator for real property at 804 East Brier Drive, San Bernardino – Government Code Section 54956.8**
- b. Personnel Action – Government Code Section 54957**

RECONVENE TO OPEN SESSION 11:21 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

The Board reported the following items: 1) the unanimous approval for an audit of STRS and PERS, 2) to engage a consultant to assist in the implementation of the recommendations from the organizational assessment, and 3) to continue with Denice Burchett as Executive Director for the 2019-2020 school year.

13. ITEMS FOR NEXT MEETING

The Board has requested the following items return for the next meeting: 1) First Interim Financials for Gorman Learning Center, 2) First Interim Financials for Gorman Learning Center San Bernardino/Santa Clarita, and 3) a list of all salaried positions with their base salary (title and salary only).

14. CONFIRM MEETING PLACE AND TIME

Antelope Valley Resource Center at 3 pm on December 13, 2018.

15. ADJOURNMENT 11:25 PM

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: November 29, 2018

MEETING PLACE: 1826 Orange Tree Lane
Redlands, CA 92374

TIME: 4:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 4:13 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present)
Yvette Barringer	Vice President, and Parent Representative (Present)
Joshua Stegner	Secretary, and Parent Representative (Present)
Thomas Stonecipher	Treasurer, and Parent Representative (Present)
Dori Burnett	Parent Representative (Present)
Virgil Chewning	Parent Representative (Absent)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda.
Moved by: Yvette Barringer
Second by: Thomas Stonecipher
Motion Carried: 6-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of October 18, 2018.

Motion to approve the minutes.
Moved by: Joshua Stegner
Second by: Thomas Stonecipher
Motion Carried: 6-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**

Denice Burchett asked Adam Cornish, Director of Academics, to speak on the recent WASC visit. Adam said Gorman Learning Center San Bernardino/ Santa Clarita had been granted accreditation through year 2021/2022. Adam said at that time WASC will need a self-study from both Gorman Learning Center and Gorman Learning Center San Bernardino/Santa Clarita. The self-study for both schools will use data from this year, next year, and the following year.

Denice Burchett asked the Regional Directors to speak to some recent projects they have been working on. The Regional Directors said they have been working with PLTs to create Personalized Learning Plans on paper. They said this is a project born out of a desire to make the Personalized Learning Plan easier for parents to see because it is all on one page. They said they also conducted a mini PDD and workshop to work on a goal setting worksheet for PLTs to help families keep their students on track and allow tutors/providers to access the worksheet so they too can help the student keep on track.

Denice said a professional marketing video is currently being filmed with interviews from current and former students and their families. Denice said once completed the short will be pushed out via social media marketing campaign.

- b. **Chief Business Officer – Truth Z. Ncube**

Truth Ncube said he assembled a team to work on a new pay structure for facilitators. Truth said he will also have the First Interim reports ready for the next board meeting. Truth introduced the Interim Fiscal Coordinator Merilyn Tiriboyi.

9. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, Discussion and Approval of Early Kinder Start Student #86628 – Denice Burchett

Motion to approve the Early Start Kindergarten Enrollment of student # 86628.
Moved by: Joshua Stegner
Second by: Yvette Barringer
Motion Carried: 6-0

b. Review, Discussion and Approval of the Audit Report – Truth Ncube and Vavrinek, Trine, Day & Co. Representative(s)

Vavrinek, Trine, Day & Co. auditors made audit adjustments on page 26 of the Audit Report. These adjustments included numbers regarding LACO, balances, and there being more money in bank accounts than captured in the ledgers.

There was discussion about items listed on page 39, Management Letter, in regards to areas of possible improvement. Truth Ncube said he has taken steps to correct the issues and have auditors review the changes before a hard close of the books occurs.

Motion to approve the audit report.
Moved by: Yvette Barringer
Second by: Joshua Stegner
Motion Carried: 6-0

c. Report of Findings from the Organizational Review Conducted by Evergreen Associates – Sabrina Bow

Sabrina Bow and Evergreen Associates was hired by the 2017/2018 school board to conduct an organizational review of Gorman Learning Center. This item was a presentation of those findings.

Sabrina said Evergreen used a frame work adapted for Gorman Learning Charter Network. Evergreen received input from 37 staff, Board members and parents. The structure highlighted Mission and Instructional Program, Human Capital, and Communication and Decision Making.

Sabrina said there are 12 key findings to address: 1) The organizational structure does not support accountability for educational programs or goals, 2) there is limited to no evidence of professional development regarding assessment of student work, instructional strategies, curriculum standards, or parent engagement, 3) there is no formal collaboration among instructional staff, 4) GLC has not formed English Learner Advisory Committees, 5) concerns regarding CALPADS reporting, 6) concerns regarding procedures for Special Education, 7) stakeholder engagement is limited by the absence of advisory bodies, 8) governance documents provide contradictory information regarding employees serving as board members, 9) the Board of Directors does not review comprehensive information regarding student achievement or the Organization's financial position, 10) Board members do not receive sufficient governance training to best fulfill their role as fiduciaries, 11) objective decision-making needs to be examined, and 12) ineffective communication fuels the lack of transparency with regard to policy implementation and contributes to confusion and low staff morale.

Sabrina and Associates made 13 recommendations in the following areas based upon these findings: 1) Review and Revise Organizational Structure or Job Description, 2) Professional Learning Communities, 3) Data Analysis Strategy, 4) Data Integrity, 5) School Committees, 6) Special Education, 7) Governance

Training, 8) Board Committees, 9) Financial Statements, 10) Board Policies, 11) Conflict of Interest, 12) Employee Policies and Standards, and 13) Ensure a Positive Work Climate.

The Board asked about Parent Advisory Boards and using the SCC and ELAC to draw information for the LCAP. The Board asked about board committees. Sabrina made recommendations on cleaning up the board governance documents and policies and then working to steward appointed members to pass along best practices.

Adjourn for Recess At 6:01 PM

Return from Recess At 6:43 PM

10. ITEMS FOR NEXT MEETING

The Board would like the following items to return for the next meeting: First Interim Reports, job description for Assistant Supervisor, policies from Human Resources, and time for the Board to speak on governance and finance issues.

11. CONFIRM MEETING PLACE AND TIME

Redlands Resource Center @ 4 pm on December 6th, 2018. A satellite location will be set up at Antelope Valley Resource Center.

12. ADJOURNMENT 7:22 PM



Your March 1, 2019, renewal information

Group ID: 296596
2019 monthly premium: \$8,808.00
2018 monthly premium: \$8,391.00
Premium \$ differential: \$417.00
Premium % differential: 4.97%
Medical RAF for grandfathered plans: 0.95

December 4, 2018

JOHANNIS ANDREWS
GORMAN ELEMENTARY SCHOOL DISTRICT
49847 GORMAN SCHOOL RD
GORMAN, CA 93243

Dear Johannis:

On March 1, 2019, your current group coverage will renew and your employees will be automatically enrolled into the 2019 plan. You can use this renewal booklet to review other plan options and make changes that may better meet your needs. If you're not making any changes to your plan or employee coverage, there's nothing you need to do.

Important 2019 Information:

- **Premium change** — The 2019 premium estimate shown above is based on your group's current enrollment and may change depending on the number of employees and dependents who actually enroll.
- **New plan option** — Silver 70 HMO 1800/55 + Child Dental Alt
This new plan has a lower deductible than the Silver 70 HMO 2000/45 and includes the chiropractic and acupuncture benefit. See the Plan Highlights for more benefit information.
- Please visit kp.org/smallbusinessrenewals/ca for information on:
 - **Cost-sharing changes** — Use the various plan comparison charts to see cost-share differences from 2018 to 2019.
 - **Other plan options** — Refer to the Plan Highlights for benefit charts of all the Kaiser Permanente small business medical and dental plans available in 2019.
 - **Policy and qualification information** — See our Small Business Guidelines for updates.

Have questions?

Contact your broker or our Small Business Services Customer Connection Team at **800-790-4661, option 3**, for more information about your 2019 renewal.

Thank you for your continued business. We value your partnership and are committed to the health of your employees.

Sincerely,

Kirk Whelan
Vice President
Small Business

cc: ANTHONY ORSINI
POMS & ASSOCIATES INSURANCE BROKERS INC.

December 31, 2018

GORMAN ELEMENTARY SCHOOL DISTRICT
 ATTN: ACCOUNTS PAYABLE
 49847 GORMAN SCHOOL RD PO BOX 104
 GORMAN, CA 93243

**RE: Contract renewal for GORMAN ELEMENTARY SCHOOL DISTRICT
 DeltaCare USA® Group # 72503-01261**

ER # 6H61

Dear Valued Customer:

We appreciate your business and thank you for choosing DeltaCare USA, underwritten by Delta Dental of California and administered by Delta Dental Insurance Company (Delta Dental). Your employees are among the millions nationwide who trust their smiles to Delta Dental.

We are pleased to present you with your dental plan contract renewal information. We are committed to providing you with quality plan designs combined with excellent customer service.

When reviewing your dental plan, we considered cost factors related to your group's dental service utilization and claims experience. Our analysis indicates that no change in your current rate is necessary.

The following is the renewal information for your dental plan:

Effective Date	March 1, 2019	
Contract Term	March 1, 2019 to February 28, 2021	
% increase	0.00%	
	Current Rates	Renewal Rates
Employee only	\$24.73	\$24.73
Employee & one dependent	\$40.77	\$40.77
Employee & two or more dependents	\$60.31	\$60.31

P.O. Box 1803
 Alpharetta, GA 30023
 Telephone: 800-422-4234

DeltaCare® USA is underwritten in these states by these entities: AL — Alpha Dental of Alabama, Inc.; AZ — Alpha Dental of Arizona, Inc.; CA — Delta Dental of California; AR, CO, IA, MA, ME, MI, MN, NC, ND, NE, NH, OK, OR, RI, SC, SD, VT, WA, WI, WY — Dentegra Insurance Company; AK, CT, DE, FL, GA, KS, LA, MS, MT, TN, WV and the District of Columbia — Delta Dental Insurance Company; HI, ID, IL, IN, KY, MD, MO, NJ, OH, TX — Alpha Dental Programs, Inc.; NV — Alpha Dental of Nevada, Inc.; UT — Alpha Dental of Utah, Inc.; NM — Alpha Dental of New Mexico, Inc.; NY — Delta Dental of New York, Inc.; PA — Delta Dental of Pennsylvania; VA — Delta Dental of Virginia. Delta Dental Insurance Company acts as the DeltaCare USA administrator in all these states. These companies are financially responsible for their own products.



Gorman Elementary School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Johannis Andrews
Superintendent/Principal

To Governing Board Members
From Cecelia Cummings
RE **Financial Audit Report 2017-2018**
Date January 15, 2019

Vavrinek, Trine, Day & Co., LLP, has prepared the Independent Auditors' Report for the fiscal year 2017-2018. The Audited Financial Statements for the year ended June 30, 2018 are in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States, and *Standards and Procedures for Audits of California K-12 Local Education Agencies 2017-2018*.

For the year ending June 30, 2018, Gorman School District had a net increase of \$148,843 in the General Fund and a combined net increase of \$4,410 in other Funds for a total net increase of \$153,253 in all funds. This is a net decrease of (\$468) from the total net increase of \$153,721 for year ending June 30, 2017.

The accounts receivables for 2017-18 total \$1,021,884 as follows, which is an increase of \$370,235 from 2016-17:

Federal	\$ 171,191
State	\$ 237,318
Local	\$ 613,375

The increase in the receivables is partially due to the 2016-17 oversight from the Charter was not paid until September 2018 and therefore was still on our financial as of June 30, 2018.

Of the total 2017-2018 total revenues - \$1,424,309 – 57.8% were in receivables, an increase of 13.91% from 2016-17, when the receivables were 44.7% of the revenues. The total revenues show an decrease of \$37,257 from the prior year. The total expenditures of \$1,271,056 are an decrease of (\$36,789) from the prior year, with the current year liabilities increasing by \$1,412,555.

Program expenses were 69.1% of the total expenditures, which was a 3.30% increase from 2016-17 which had 65.8% in program expenses. Salaries and benefits for both Program and Management/General totaled \$723,444, which were 60.1% of the total expenditures.

The year ending June 30, 2018, Gorman School District had assets of \$5,417,279, liabilities of \$3,089,607 and fund balances of \$2,327,672.

The Audit Report received presents fairly the financial position of Gorman School District, with no audit adjustments and had no findings of material weaknesses or notices or comments this year. The report has the required Management, Discussion & Analysis, statements, schedules and footnotes as required by the State of California and the United States Comptroller.

The Audit Report is being presented for the Board's review as required by Ed Code 41020.3 with an unqualified opinion.

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE ORGANIZATIONAL MEETING

December 11, 2018

The Clerk of the Board, Patricia Edwards, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Present:

Patricia Edwards, Clerk of the Board of Trustees, stated that President Sonder and Superintendent Andrews are running a little late due to traffic coming back from a meeting. They will be here shortly so we will hold the Oath of Office and the approval of the agenda after the closed session.

6229 Adjourn to Closed Session at 3:02 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

No motion made

President Sonder and Superintendent Andrews arrived at 3:05 P.M. and went into closed session.

6230 Reconvened to Regular Session at 3:30 P.M.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

No action taken in closed session.

The Oath of Office was administered to Julie Ralphs by Superintendent Johannis Andrews II.

President, Steve Sonder, asked for any comments from the Board.

President Sonder asked when the Christmas program will be since it was postponed.

Superintendent Andrews said that it will be on December 18th at 1:30 P.M. and 6:00 P.M.

President, Steve Sonder, asked for any comments from the staff.

Superintendent Andrews stated that the Centennial Project was finalized at the Board of Supervisors meeting today and they will be moving forward.

President Sonder stated that Mr. Andrews did a great job with his speech at the Board of Supervisors meeting regarding the Centennial Project and that it was a 4 to 1 vote in favor to approve the project.

President, Steve Sonder, asked for any comments from the public.
No comments

6231 The Board approved the Agenda as presented for December 11, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6232 The Board nominated Steven Sonder for President of the Board of Trustees.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 2/no 0

6233 The Board nominated Patricia Edwards for Clerk of the Board of Trustees.

Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0

6234 The Board selected the second Tuesday of each month at 3:00 P.M. closed session and 3:30 P.M. regular session for their regular scheduled meetings, to be held at the Gorman School for the period of January through December 2019.

Motion made by Julie Ralphs, Seconded by Patricia Edwards Vote: yes 3/no 0

- 6235 The Board approved the appointment of Johannis Andrews's II, Superintendent/Principal as Secretary to the Board of Trustees.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6236 The Board selected Patricia Edwards, Clerk of the Board of Trustees, as their representative to the Antelope Valley School Boards' Association.
Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0
- 6237 Board approved retention of all current policies and bylaws in effect for the period of December 1, 2018, until the organizational meeting in December 2019 or until such time as they are revised or deleted by the Board.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6238 The Board approved Authorized Signature Resolution effective December 11, 2018.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6239 The Board selected Patricia Edwards, Board Representative, to the Los Angeles County School Trustees Association, who shall be the Board's voting delegate to all such elections by said organization for the 2018/2019 school year, pending changes from LACOE.
Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0
- 6240 The Board selected Patricia Edwards, Board's voting Representative, to elect members to the Los Angeles County Committee on School District Organization at the annual election in October/November 2019.
Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0
- 6241 The Board approved the Minutes of the Regular Meeting of November 13, 2018.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6242 The Board approved Purchase Orders #18-19-114 through 18-19-135 of which \$22,323.15 was paid from the General Fund and \$7,367.98 from other funds.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6243 The Board approved B Warrants #13184-13218 in the amount of \$68,382.72.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6244 The Board approved budget revisions for the First Interim Report 2018-19 and declared a positive certification.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6245 The Board approved the **revised** Master Lease Agreement #462655 between VAR Technology Finance and the Gorman Joint School District for 25 Dell computers, keyboards, mice, monitors & stands effective 10/3/18 for 36 months (3 years) in the amount of \$25,398.72, Documentation/Processing fee of \$75.00 and a one-time interim rent charge of \$635.90 covering the period from 10/3/18-11/1/18. (Master Lease Agreement #462655 originally approved on August 14, 2018.)

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6246 The Board approved the Adoption of the Los Angeles County Plan for Expelled Students 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6247 The Board approved Conference/Mileage Report #05-18-19.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be changed from Tuesday, January 8, 2019 to Tuesday, January 15, 2019 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6248 The Board adjourned the meeting at 3:38 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Steve Sonder, President

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-12-19 Issue Date :2018-12-20

Page No : 1
 Run Date : 2018-12-19
 Run Time : 19.21.21

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Fer/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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Leave Payment 2 Canon copiers 12/18

CANON FINANCIAL SERVICES, INC.	13245			01.0-00000.0-11100-10000-5610-0000000				06/19	214.53					
	13245			01.0-00000.0-00000-72000-5610-0000000				06/19	71.51					
				Total					286.04					

Business Manager Consultant Service 9/18, 10/18

CECELIA J. CUMMINGS, CPA	13247			01.0-00000.0-00000-72000-5850-0000000				06/19	5395.00					
	13247			01.0-65000.0-57700-21000-5850-0000001				06/19	2075.00					
	13247			01.0-65000.0-57700-21000-5850-0000000				06/19	830.00					
				Total					8300.00					

REGISTER TOTAL AMOUNT	Issues :	8,586.04	To	24997089	From	24997090	Voids :	0.00	Net Disbursed :	8,586.04
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SYSTEM WARRANTS ISSUED	2	From	24997089	To	24997090	Total number of vouchers :	2	Number of Vouchers Audited	2
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MANUAL WARRANTS ISSUED	0	From	0	From	0	MANUAL WARRANTS ISSUED YTD	0	MANUAL WARRANTS ISSUED YTD	0
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SYSTEM WARRANTS ISSUED MTD	33	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
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SYSTEM WARRANTS ISSUED YTD	223	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2
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Fund Summary	Issues	8,586.04	Voids	0.00
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Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payment Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPctj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
COUNTY OF LOS ANGELES	13246			01.0-00000.0-00000-72000-5803-0000000			06/19	1045.00					
				Total				1045.00					
DELTA DENTAL	13248			01.0-00000.0-11100-10000-3411-0000000			06/19	168.87					
	13248			01.0-65000.0-57700-11200-3411-0000000			06/19	12.06					
	13248			01.0-00000.0-11100-10000-3412-0000000			06/19	42.22					
	13248			01.0-14000.0-00000-36000-3412-0000000			06/19	18.09					
	13248			13.0-53100.0-00000-37000-3412-0000000			06/19	6.03					
	13248			01.0-00000.0-00000-72000-3412-0000000			06/19	24.73					
	13248			01.0-00000.0-11100-10000-3412-0000000			06/19	54.28					
	13248			01.0-00000.0-00000-71100-3412-0000000			06/19	60.31					
	13248			01.0-00000.0-00000-27000-3411-0000000			06/19	12.36					
	13248			01.0-00000.0-00000-71500-3411-0000000			06/19	12.37					
				Total				411.32					
FRAZIER MOUNTAIN FOCUS CENTRAL	13249			01.0-00000.0-11100-10000-5800-0000100			06/19	2220.00					
	13249			01.0-00000.0-11100-10000-4310-0000100			06/19	230.00					
				Total				2450.00					
KAISER FOUNDATION HEALTH PLAN,	13250			01.0-00000.0-11100-10000-3411-0000000			06/19	3355.80					
	13250			01.0-65000.0-57700-11200-3411-0000000			06/19	118.20					
	13250			01.0-00000.0-11100-10000-3412-0000000			06/19	999.00					
	13250			01.0-14000.0-00000-36000-3412-0000000			06/19	471.00					
	13250			13.0-53100.0-00000-37000-3412-0000000			06/19	137.90					
	13250			01.0-00000.0-00000-72000-3412-0000000			06/19	821.00					
	13250			01.0-00000.0-00000-72000-3412-0000000			06/19	1141.10					
	13250			76.0-00000.0-00000-00000-9517-0000000			06/19	700.00					
	13250			01.0-00000.0-00000-27000-3411-0000000			06/19	422.90					
	13250			01.0-00000.0-00000-71500-3411-0000000			06/19	224.10					
				Total				8391.00					
LORI MICH KNIIGHT	13252			01.0-65000.0-57700-11100-5220-0000000			06/19	126.60					
	13252			01.0-00000.0-11100-10000-5210-0000100			06/19	306.11					
	13252			01.0-00000.0-11100-10000-5220-0000100			06/19	184.14					
				Total				616.85					
MARY T. PIVETTI, M.ED	13251			01.0-00000.0-11100-10000-5800-0000100			06/19	1040.00					
				Total				1040.00					

Public Water System violation 11/28/18
 citation 12/6/18

1/2019

411.32 ✓ 24993588 CHK PAYOUT 8288
 - activities project management, studio rental
 - sup-CDS, licensing 4/18

1/2019

8391.00 ✓ 24993590 CHK PAYOUT 8288
 - mileage 12/18 SPED
 - Robotics - Robotics, meals, NK+ DS.
 - Robotics - lodging, meals, NK+ DS.

616.85 ✓ 24993591 CHK PAYOUT 8288
 11/30/18 art coordination
 1040.00 ✓ 24993592 CHK PAYOUT 8288
 theatre project management

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-12-17 Issue Date :2018-12-18

Page No : 1
 Run Date : 2018-12-17
 Run Time : 19.19.18

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
13241		01.0-33100.0-57700-21000-5850-0000000			06/19	292.50		292.50	24991084	CHK PAYOUT	8286	
<p style="text-align: right;"><i>Speech Therapy Services 11/18</i></p>												
13242		01.0-00000.0-11100-10000-6400-0000100			06/19	1462.52		1462.52				
13244		01.0-00000.0-11100-10000-6400-0000100			06/19	851.77		851.77				
<p style="text-align: right;"><i>10/3-11/18 - lease agreement - lab computer Inv# 8874562 Initial payment</i></p>												
<p style="text-align: right;">Total 2314.29 2314.29 24991085 CHK PAYOUT 8286 2,606.79</p>												
<p>REGISTER TOTAL AMOUNT Issues : 2,606.79 Voids : 0.00 Net Disbursed : 2,606.79</p>												
<p>SYSTEM WARRANTS ISSUED 2 From 24991084 To 24991085 Total number of vouchers : 3 Number of Vouchers Audited 3</p>												
<p>MANUAL WARRANTS ISSUED 0 From 0 To 0</p>												
<p>NUMBER OF VOIDS 0</p>												
<p>SYSTEM WARRANTS ISSUED MTD 25 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0</p>												
<p>SYSTEM WARRANTS ISSUED YTD 215 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2</p>												
<p>Fund Summary Issues 2,606.79 Voids 0.00</p>												

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029s1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-12-13 Issue Date :2018-12-14

Page No : 1
 Run Date : 2018-12-13
 Run Time : 19.17.38

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
AKA WATER SERVICES, INC.	13238			01.0-00000.0-00000-72000-5800-0000000			06/19	75.00						
	13238			01.0-00000.0-00000-82000-5530-0000000			06/19	1260.00						
				Total				1335.00						
LORI MICHI KNIGHT	13243			01.0-65000.0-57700-11100-5220-0000000			06/19	270.65						
	13243			01.0-00000.0-11100-10000-5220-0000100			06/19	149.02						
				Total				419.67						
MOUNTAINSIDE DISPOSAL, INC.	13239			01.0-00000.0-00000-82000-5560-0000000			06/19	204.72						
				Total				204.72						
PATRICIA EDWARDS	13240			01.0-00000.0-00000-71100-5210-0000000			06/19	82.84						
				Total				82.84						
REGISTER TOTAL AMOUNT	Issues :	2,042.23	Voids :	0.00	Net Disbursed :	2,042.23								
SYSTEM WARRANTS ISSUED	4 From	24985382	To	24985385	Total number of vouchers :	4	Number of Vouchers Audited	0						
MANUAL WARRANTS ISSUED	0 From		To											
NUMBER OF VOIDS	0													
SYSTEM WARRANTS ISSUED MTD	23	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD										
SYSTEM WARRANTS ISSUED YTD	213	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD										
Fund Summary	Issues	2,042.23	Voids	0.00										

*1335.00 - Bacti Sampling 10/30/18
 - 10 Tube Bacteriological + sampling fees 11/18*

*270.65 Mileage 10/18 + 11/18 - Comp exp - meals
 149.02 hotel (Provo, UT)*

419.67 Service 11/18

82.84 Mileage 12/18

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-12-12 Issue Date : 2018-12-13

Page No : 1
 Run Date : 2018-12-12
 Run Time : 19.20.35

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrtj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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AMERICAN BUSINESS MACHINES	13226			01.0-00000.0-11100-10000-5610-0000000			06/19	260.00						
	13226			01.0-00000.0-00000-72000-5610-0000000			06/19	86.66						
							Total	346.66						

8/22/18 - 11/24/18 Service Copy charged

REGISTER TOTAL AMOUNT Issues : 346.66 Voids : 0.00 Net Disbursed : 346.66

SYSTEM WARRANTS ISSUED 1 From 24982407 To 24982407 Total number of vouchers : 1 Number of Vouchers Audited 1
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 19 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 209 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues 346.66 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
AT&T	13233			01.0-00000.0-00000-72000-5910-0000000	06/19				85.82		85.82	11/6/18-12/5/18		
				Total					85.82		85.82	24975849		8276
COUNTY OF LOS ANGELES	13234			01.0-00000.0-00000-82000-5530-0000000	06/19				37.00		37.00	2018/19 Backflow assembly		
				Total					37.00		37.00	24975850		8276
MARK PETERSON	13230			01.0-00000.0-00000-77000-5840-0000000	06/19				375.00		375.00	Tech Service 11/18		
				Total					375.00		375.00	24975851		8276
PRENTIS EDWARDS	13229			01.0-00000.0-00000-77000-5840-0000000	06/19				600.00		600.00	Tech Service 11/18		
				Total					600.00		600.00	24975852		8276
SANTA CLARITA VALLEY FOOD SERV	13235			13.0-53100.0-00000-37000-4710-0000000	06/19				3986.96		3986.96	Meals 11/18		
				Total					3986.96		3986.96	24975853		8276
SOUTHERN CALIFORNIA EDISON	13236			01.0-00000.0-00000-82000-5510-0000000	06/19				937.03		937.03	11/5/18-12/6/18		
				Total					937.03		937.03	24975854		8276
THE MOUNTAIN ENTERPRISE	13237			01.0-00000.0-00000-72000-5830-0000000	06/19				689.04		689.04	Advertising 11/18		
				Total					689.04		689.04	24975855		8276

REGISTER TOTAL AMOUNT	Issues :	6,710.85	Voids :	0.00	Net Disbursed :	6,710.85	
SYSTEM WARRANTS ISSUED	7 From	24975849 To	24975855	Total number of vouchers :	7	Number of Vouchers Audited	2
MANUAL WARRANTS ISSUED	0 From						
NUMBER OF VOIDS	0						
SYSTEM WARRANTS ISSUED MTD	18	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0		
SYSTEM WARRANTS ISSUED YTD	208	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2		

Fund Summary	Issues	Voids
01.0	2,723.89	0.00
13.0	3,986.96	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-12-03 Issue Date :2018-12-04

Page No : 1
 Run Date : 2018-12-03
 Run Time : 19.25.45

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	CYCLE	SEQ	STAT
ATG AUTOMOTIVE SPECIALISTS	13227			01.0-14000.0-00000-36000-5630-0000000			06/19	70.00								
							Total	70.00								
CASEY STANFORD	13228A			01.0-00000.0-00000-72000-5220-0000000			06/19	210.25								
							Total	210.25								
GOLDEN VALLEY MUNICIPAL WATER	13224			01.0-00000.0-00000-82000-5565-0000000			06/19	753.00								
							Total	753.00								
JULIE RALPHS	13220			01.0-00000.0-00000-71100-3412-0000000			06/19	500.00								
							Total	500.00								
POWER TECH	13223			01.0-00000.0-00000-81000-5630-0000000			06/19	3575.00								
							Total	3575.00								
READY REFRESH BY NESTLE	13225			01.0-00000.0-00000-82000-5530-0000000			06/19	166.60								
							Total	166.60								
SoCalGas	13222			01.0-00000.0-00000-82000-5520-0000000			06/19	400.36								
							Total	400.36								
STEVE SONDER	13221			01.0-00000.0-00000-71100-3412-0000000			06/19	500.00								
							Total	500.00								

REGISTER TOTAL AMOUNT Issues : 6,175.21 Voids : 0.00 Net Disbursed : 6,175.21

SYSTEM WARRANTS ISSUED 8 From 24960704 To 24960711 Total number of vouchers : 8 Number of Vouchers Audited 0
 MANUAL WARRANTS ISSUED 0 From To
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 9 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 199 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues Voids 0.00
 01.0 6,175.21 0.00

GMC - Labor - drive to 55 Star Army Vehicle
Genesys Corp app - lodging/parking fee

Sewer Service 11/18

Health Stipend 12/18

Rip Vendor - Kila Power 10/23/18 - 11/22/18

10/25/18 - 11/27/18

Health Stipend 12/18

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-11-30 Issue Date :2018-12-03

Page No : 1
 Run Date : 2018-11-30
 Run Time : 19.17.01

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
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SHI INTERNATIONAL CORP

13219
 01.0-00000.0-11100-10000-6400-0000100 05/19
 6,478.38
 6478.38
 24958036
 24958036
 6,478.38
 6,478.38
 Net Disbursed : 6,478.38

5 laptops, 4 monitors, 4 docks with adapters, 2 recycle fees

REGISTER TOTAL AMOUNT Issues : 6,478.38
 Total number of vouchers : 1

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	From	To	Issues	From	To	Issues	WARRANTS ISSUED MTD	WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
------------------------	------------------------	-----------------	------	----	--------	------	----	--------	---------------------	---------------------	---------------------	---------------------

1	0	0	24958036	24958036	6,478.38	0	0	0	0	0	0	0
0	0	0			0.00			0.00	0	0	0	2
Fund Summary												
01.0 Issues 6,478.38												
01.0 Voids 0.00												

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



President

Nicole Hernandez
n.hernandez@westside.k12.ca.us

Past President

Rebecca Cooksey
cookseyr@lancsd.org

President Elect

Susan Summers
sfsummers@palmdalesd.org

Secretary

Candace Craven
cacraven@palmdalesd.org

Treasurer

Stacy Bryant
slbryant@palmdalesd.org

Membership

Laura Duran
l.duran@westside.k12.ca.us

Programs

Teresa Howard – Y2
thoward@avhdsd.org
Linda Brandts-Y1
lbrandts@palmdalesd.org

Parliamentarian/ Historian

Kim Porter
porter_k@lancsd.org
David Denning
denningd@lancsd.org

Social Media/Website

Shannon Rossall
s.rossall@westside.k12.ca.us
Erie Robertson
robertsone@lancsd.org

Communications

Sherri Prosser
sprosser@avhdsd.org

RACSAM

Joyce Mayberry
ranmay@verizon.net

**ANTELOPE VALLEY
REPRESENTATIVES:**

AVUHSD – Nicole Hendricks
NHendricks@avuhdsd.org

EUSD – Dr. Joshua Lightle
JLightle@eastsideusd.org

HELUS – TBD

Keppel – Dr. Ruben Zepeda
[rzepeada@keppel.k12.ca.us](mailto:rzepeda@keppel.k12.ca.us)

LSD -Michael Davis

davism@lancsd.org

PSD – Kelly Jensen

kwjensen@palmdalesd.org

WUSD –Sandra Jones

s.jones@westside.k12.ca.us

WSD – Ray King

rking@wilsona.k12.ca.us

December 4, 2018

Dear Superintendent Andrews,

It is that time of year for the local ACSA chapter to collect dues. Our rolls show one administrators from the Gorman Joint School District, who are members of our chapter.

The local AV ACSA dues are \$25.00 per administrator for the 2018-19 school year. The total amount for your school district local dues is \$25.00. Please make checks payable to AV ACSA.

The check can be sent to:
Dr.Stacy Bryant, Palmdale
School District
39139 North 10th Street
Palmdale, CA 93550.

Thank you for your continued support of the Association of California School Administrators.

Sincerely,

Laura Duran
Membership

Small School Districts'
Association
925 L Street, Suite 1200
Sacramento, CA 95814
(916) 662-7213
kristie@capitoladvisors.org
www.ssda.org

BILL TO
Gorman Elementary School
District
49847 Gorman School
Road
P.O. Box 104
Gorman, CA 93243

INVOICE 17-01416

DATE 10/30/2018

DUE DATE 01/31/2019

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/30/2018	Dues District Basic Membership District Membership Dues February 1, 2019 through January 31, 2020	1	350.00	350.00

TOTAL DUE \$350.00

INVOICE

Antelope Valley School Boards
Palmdale School Dist ATT: Sharon Vega
39139 10th Street East
Palmdale, CA 93550-3419

INVOICE DATE January 1, 2019

Gorman Joint Union School District
P.O. Box 104
Gorman, CA 93243

BALANCE DUE

Upon Receipt

\$200.00

Notes

Antelope Valley School Board Dues for 2018-2019 school year.

Sharon Vega Treasurer
661-433-2501



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Gorman Joint School District Date: December 31, 2018

Person completing this form: Lise Wastafarro Title: Accounting/Data Processing

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 19-Oct 2018
- 2nd QTR October 1 to December 31 Due 18- Jan 2019
- 3rd QTR January 1 to March 31 Due 10-Apr 2019
- 4th QTR April 1 to June 30 Due 19-Jul 2019

Date for information to be reported publicly at governing board meeting: January 15, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent _____ Date January 15, 2019

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu



Gorman Elementary School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Johannis Andrews
Superintendent/Principal

To Governing Board Members
From Cecelia Cummings
RE **P1 Attendance Report**
Date January 15, 2019

The attached P1 Attendance Report is for Gorman School District as of December 15, 2018.

The ADA reported for Gorman School District is 76.33. This ADA will be used on the Second Interim Budget Report due March 15, 2019.

The prior years' ADA reported was 99.64 in December 2014, 100.79 in December 2015, 95.49 in December 2016 and 74.78 in December 2017. The ADA has increased 1.55 ADA from the 2017 P1 Report.

The April 2017 - P2 report which the District is currently receiving its funding was 74.54. The current ADA is an increase of 1.79 ADA which will increase the funding if the P2 ADA does not change.

The Interim Budget projections were based on 78.00 ADA. With any changes in the attendance, adjustments will be made on the Second Interim Budget Report.

Certification

County: Los Angeles
District: Gorman Joint
CDS CODE 19 64584

Fiscal Year: 2018-19
P-1
8EA32C14

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: *Shawn Schuler* Date: 1/3/2019

County Superintendent of Schools: _____ Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings
PHONE (661)248-6441 *
FAX _____
E-Mail cecelia@cjcummingcpa.com

Attendance School District

County: Los Angeles Fiscal Year: 2018-19
 District: Gorman Joint P-1
 CDS CODE 19 64584 Certificate Number: 8EA32C14

Regular ADA	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1 32.06	28.71	15.56	0.00	76.33
Extended Year Special Education [EC 56345 (b) (3)] A-2 (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3 0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4 0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5 0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6 32.06	28.71	15.56	0.00	76.33

Other

Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-1 0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2 0.00	0.00	0.00	0.00	0.00

California Department of Education

Principal Apportionment Data Collection Software

2018-19.00

Attendance School District

County: Los Angeles Fiscal Year: 2018-19
 District: Gorman Joint P-1
 CDS CODE 19 64584 Certificate Number: BEA32C14

	B-3	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens						

	B-4	0.00	0.00	0.00	0.00	0.00
Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid and Attendance Basic Aid Open Enrollment entry screens						

	B-5	1.93				1.93
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)						

	B-6					0.00
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)						

	B-7					0.00
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)						

Attendance School District

County: Los Angeles Fiscal Year: 2018-19
 District: Gorman Joint P-1
 CDS CODE 19 64584 Certificate Number: 8EA32C14

Prior Year ADA Adjustment (P-1 and P-2 only)	TK/R-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].	C-1	0.00	0.00	0.00	0.00
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)					
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00
ADA Totals (C-1 + C-2)	C-3	0.00	0.00	0.00	0.00

Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00
ADA Totals (C-4 + C-5)	C-6	0.00	0.00	0.00	0.00

Attendance School District

County: Los Angeles Fiscal Year: 2018-19
 District: Gorman Joint P-1
 CDS CODE 19 64584 Certificate Number: 8EA32C14

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-7 + C-8)	C-9	0.00	0.00	0.00	0.00	0.00	0.00

Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a) (3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-10 + C-11)	C-12	0.00	0.00	0.00	0.00	0.00	0.00

**BEFORE THE GOVERNING BOARD OF THE GORMAN JOINT SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION # 05-18-19

**RESOLUTION TO AUTHORIZE PUPIL TRANSFERS FOR THE 2019-2020 SCHOOL
YEAR AND DETERMINE THE NUMBER OF TRANSFERS TO BE ACCEPTED**

WHEREAS, this Board has previously elected for this District to become a school district of choice as defined by Education Code Section 48300; and

WHEREAS, pursuant to Education Code Section 48301, the governing board of a school district of choice may, by resolution determine and adopt the number of transfers that it is willing to accept pursuant to Education Code Sections 48300 and following; and

WHEREAS, it is the intent of this Board that the District remain a school district of choice and that the number of new transfers accepted for the 2019-2020 school year be limited pursuant to Education Code Section 48301 as provided herein; and

WHEREAS, Education Code Section 48301 requires that if the number of transfer applications exceeds the number of transfers this Board elects to accept, approval for transfer shall be determined by a random drawing; and

WHEREAS, Education Code Section 48306 requires that a school district of choice gives priority for attendance to siblings of children already in attendance in that district;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Education Code Section 48301, new school district of choice transfers will be accepted in this District for the 2019-2020 school year in the grade levels and schools indicated below, up to the maximum specified. No other new school district of choice transfers will be accepted for 2019-2020 school year, unless otherwise authorized by subsequent action of this Board.

Number of transfer to be accepted at each grade level for 2019-2020 school year.

TK	0	4th	0
K	1	5th	1
1st	0	6th	0
2nd	0	7th	0
3rd	0	8th	0

BE IT FURTHER RESOLVED that in order to comply with the above referenced requirements of the Education Code with respect to approval of transfer requests, in the event that the number of transfer requests for given grade level received on or before the date of this Resolution exceeds the number of new transfers to be accepted for the 2019-2020 school year pursuant to this Resolution, pupils shall be selected for transfer as follows:

1. First priority shall be given to siblings of children already in attendance in the District.
2. If for any grade level the number of transfer requests by siblings of children already in attendance in this District exceeds maximum number of new transfers to be accepted as specified in this Resolution, approval for the transfers to be granted to siblings of children already in attendance in this District shall be determined by a random drawing held in public at a regularly scheduled meeting of the Board.
3. If for any grade level the number of transfer requests by siblings of children already in attendance in this District is less than the maximum number of new transfers to be accepted as specified in this Resolution, approval for remaining transfers to be granted after first priority has been given to any siblings of children already in attendance in this District shall be determined by a random drawing held in public at a regularly scheduled meeting of the Board.
4. Final acceptance or rejection of all applicants shall be made by February 19, 2019.

BE IT FURTHER RESOLVED that school district of choice transfers accepted for preceding school years shall continue to be automatically renewed pursuant to Education Code Section 48308(d).

AYES ___ NOES ___ ABSENT ___

DATED this 15th day of January, 2019.

Steve Sonder, President of the Governing Board

Gorman Joint School District



December 19, 2018

TO: Business, Payroll, and Personnel Administrators
HRS District Coordinators
Los Angeles County School and Community College Districts
Charter Schools and Other Local Educational Agencies

FROM: April Reynolds Casey, Payroll Systems Coordinator
District Personnel Information Services
Division of School Financial Services

SUBJECT: Year 2019 Federal Mileage Rate – 58.0 Cents

The Internal Revenue Service (IRS) has announced that effective **January 1, 2019**, the standard business mileage reimbursement rate for 2019 is increasing to **58.0 cents per mile**. This change was made effective with IR-2018-251 (December 14, 2018), which may be found at the website <https://www.irs.gov/newsroom/standard-mileage-rates-for-2018-up-from-rates-for-2017> and is attached to this bulletin.

Mileage reimbursements incurred on or after January 1, 2019, are eligible for the new rate. The medical and moving mileage rates are also increasing from 2018 rates to 20 cents per mile.

If a district mileage rate is not greater than the standard IRS rate and if each payment is substantiated by a written employee mileage claim for business use of a personal automobile, the IRS considers each payment as made under an accountable plan and not reportable as taxable compensation on an employee's W-2 statement. However, if the IRS standard rate is exceeded, the excess is taxable compensation and is subject to W-2 reporting, withholding tax, and Social Security and Medicare taxes, if applicable to the employee.

Automobile Allowance/Mileage Allowance-AAL

An automobile or mileage **allowance** is a fixed amount paid to an employee for business use of a personal automobile. Allowances are **not** based on claims for actual miles driven, are **not** reimbursements and are **not** under an accountable plan. As a result, the entire amount of an automobile or mileage allowance is considered taxable compensation by the IRS and is subject to applicable employment taxes (withholding, Social Security and Medicare) and must be fully reported on employee W-2 statements.

Year 2019 Federal Mileage Rate – 58.0 Cents

December 19, 2018

Page 2

The Human Resource System (HRS) permits use of earnings type AAL. If paid in HRS, AAL allowances are automatically included in employee W-2 statements and applicable taxes are applied to each payment.

Should you have any questions regarding this bulletin, please contact me by email at Casey_April@laco.edu

Approved:

Sean Lewis, Assistant Director

School Financial Systems and Services

ARC:sm

Attachment

SFS-A36-2018-2019



IRS issues standard mileage rates for 2019

IR-2018-251, December 14, 2018

WASHINGTON — The Internal Revenue Service today issued the 2019 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2019, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 58 cents per mile driven for business use, up 3.5 cents from the rate for 2018,
- 20 cents per mile driven for medical or moving purposes, up 2 cents from the rate for 2018, and
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate increased 3.5 cents for business travel driven and 2 cents for medical and certain moving expense from the rates for 2018. The charitable rate is set by statute and remains unchanged.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, except members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see Notice-2019-02.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other limitations are described in section 4.05 of Rev. Proc. 2010-51.

Notice 2019-02, posted today on [IRS.gov](https://www.irs.gov), contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

Page Last Reviewed or Updated: 14-Dec-2018

2018 SARC Input Form

THIS IS NOT THE FULL SARC TEMPLATE.

Please review and complete each section of this template for completeness and accuracy. This template is provided as a tool to update your SARC and contains only a list of required reporting components that our team isn't able to retrieve from public sources (i.e., Dataquest). DTS will import publicly available data as it becomes available.

This template provides clear, concise guidance in each section to assist you through the update process. You can also click on the section title for any of the sections to review detailed guidance from CDE regarding the reporting requirements for the section being reviewed/updated. A full version of CDE's data elements document can be downloaded by [clicking here](#).

A list of answers to frequently asked questions can be reviewed by [clicking here](#). If, after reading the provided guidance and referring to the frequently asked questions documentation, you find you still need assistance, please feel free to contact the DTS Support Team by [clicking here](#).

School Contact Information (School Year 2018-19)

Please review and complete the information below as needed. This section should include **current** School Contact Information for your school.

School Information	
School Name	Gorman Elementary School
Street	49847 Gorman School Road
City, State, Zip	Gorman, CA 93243
Phone Number	661.248.6441
Principal	Johannis L. Andrews II
E-mail Address	jandrews@lws.lacoe.edu
School Website	gorman.k12.ca.us
CDS Code	19645846013940

District Contact Information (School Year 2018-19)

Please review and complete the information below as needed. This section should include **current** District Contact Information for your district.

District Information	
District Name	Gorman Joint School District
Street	49847 Gorman School Road
City, State, Zip	Gorman, CA 93243
Phone Number	661.248.6441
Superintendent	Johannis L. Andrews II
Web Site	gorman.k12.ca.us
E-mail Address	jandrews@lws.lacoe.edu

School Description and Mission Statement (School Year 2018-19)

Please review and complete the information below as needed. This section should include information about your school, its programs and its goals. This section should be kept to 2-3 paragraphs.

THE COMMUNITY

The Gorman Joint School District is situated at the southern tip of the beautiful Tehachapi Mountains, 60 miles northwest of downtown Los Angeles. The rural setting encompasses 150 square miles of scenic rolling hills bordered on the north by the historic Tejon Ranch and on the south by thousands of acres of State Recreational Area.

The District serves the communities of Gorman, Frazier Park, Neenach, Lebec, and Lake of the Woods. Neighborhoods offer a wide range of residential opportunities including many ranch-style homes on acreages. Gorman experiences four distinct seasons with several light snowfalls each winter. Residents enjoy a slower and less hectic environment while being able to take advantage of the cultural opportunities in Los Angeles.

Gorman Joint School District has one K-8 school with 82 students and four teachers. The small size of Gorman Elementary School makes it possible to have an individualized nurturing environment in each classroom where the average class size is 24 students. Gorman Joint School District is designated by the State Department of Education as a District of Choice. As such many families from surrounding districts enroll their children at Gorman to take advantage of the small school environment.

Gorman Elementary School is committed to improved levels of academic performance. Our teachers are building on this success and to plan, implement, monitor, and evaluate a meaningful standards-based curriculum for all students. The goals, objectives, and activities have been identified and written based on needs expressed by students, parents, and staff input and are included in our Local Control and Accountability Plan (LCAP). These goals, objectives, and activities are established to improve and focus instruction at Gorman's Elementary School enabling students to meet grade level, district, and state standards. Our dedicated teachers are committed to high levels of teaching and learning and are involved in professional development training designed to strengthen their teaching skills.

The demographics of the District are as follows: 38% Hispanic, 48% White, 4% American Indian, 2% African American, 3% Asian, and 5% unknown. 20% of the student population is English Language Learners and 63% receive free or reduced-price meals.

The Gorman Joint School District is known for having a very supportive Board. The Board strongly supports the District's mission of "providing a challenging and rigorous educational experience for each of our students".

The mission of Gorman Elementary School is to provide a safe and caring climate in which all students will accept responsibility for their own actions, show respect for themselves and others, and become intentional learners in order to cooperate with the learning process. Staff, parents, and students will have high expectations and standards for teaching and learning.

Gorman's School Plan offers the on-going opportunity to plan, implement, monitor and evaluate a meaningful common core curriculum for all students. The goals, objectives, and activities have been identified and written based on needs expressed by students, parent, and staff input. These goals, objectives, and activities are established to improve and focus instruction at Gorman Elementary School enabling students to meet grade level, district and state standards.

Gorman School District Guiding Principles:

We believe students, parents, staff, and community have shared responsibility for:

1. Establishment of a professional culture built upon dedication, honesty, integrity, pride, perseverance, collaboration, teamwork, and mutual trust and respect.
2. Recognizing the diverse learning styles and individual needs of students and ensuring all students meet high learning standards.
3. Creating a learning environment reflecting our community's diversity that is safe, clean, supportive and responsive.
4. Protecting and preserving the short and long-term financial well-being of the District.

Opportunities for Parental Involvement (School Year 2018-19)

Please review and complete the information below as needed. This section should include information on how parents can become involved in school activities, including contact information pertaining to organized opportunities for parent involvement. This section should be kept to 1-2 paragraphs.

Gorman Elementary School has many opportunities for parents to become a more integral part of their children's education. Parents can be classroom volunteers and assist in the classroom on voluntary basis, or they can assist as a room parent, helping for special events or occasions. An active PTSO also provides enrichment opportunities for the students and any parent is welcome to participate. Parents are encouraged to participate on the School Site Council, English Language Advisory Council (ELAC), and Community Advisory Council. These committees meet monthly to focus on issues of interest to parents. Parents are encouraged to visit their child's classroom. Visits to the classroom and with either teachers or other school staff members should be by appointment only. This will ensure that the persons or subjects that you want to see are available when you come. For the safety and protection of student learning time, classroom visits are limited to 20 minutes. All visitors to the school site must check in at the front office before entering the school grounds.

School Safety Plan (School Year 2018-19)

Please review and complete the information below as needed. This section should include information about your school's comprehensive safety plan, including the dates on which the safety plan was last reviewed, updated, and discussed with faculty; as well as a brief description of the key elements of the plan (please do not paste your entire safety plan in this field). This section should be kept to 1-2 paragraphs.

In compliance with Senate Bill 187 and Education Code. 35294.6 a comprehensive school safety plan, which was reviewed by the LCAP Advisory Committee, School Site Council, and approved by the Board on November 13, 2018, helps to provide a secure, peaceful and clean environment for Gorman's school community. Gorman Joint School District Disaster Preparedness Plan identifies procedures to follow during emergencies and natural disasters. Routine emergency preparedness drills are conducted monthly to ensure the safety and well being of students and staff in the event that there is a need for such an evacuation.

School Facility Conditions and Planned Improvements (School Year 2018-19)

Please review and complete the information below as needed. This section should include information from the most recent Facility Inspection Tool (FIT) data (or equivalent), including:

- Description of the safety, cleanliness, and adequacy of the school facility
- Description of any planned or recently completed facility improvements
- The year and month in which the data were collected
- Description of any needed maintenance to ensure good repair

FIT tools completed using CDE's [MS Excel format](#) (only) can be submitted to DTS for import by [clicking here](#). Requests for multiple schools should be sent in one email. Otherwise, Please review and complete the information below as needed.

Year and month of the most recent FIT report: May 2017

This section should be kept to 1-2 paragraphs.

Gorman Elementary School places a strong emphasis on ensuring the safety of all students and staff members. Adult aides are employed to supervise students before school, at recess and lunch. Fire and earthquake drills are conducted monthly. Our campus is completely fenced, with one secure main entrance and two secondary entrances that are only open at specific times in the morning and afternoon. Staff is assigned supervision of the grounds and gates when our students arrive and leave school.

Gorman's custodial staff ensures the school facilities are in compliance with all federal and state and safety regulations. Each year a deep cleaning process occurs during the close of school, either during the summer or other extended breaks. In the event of a facility plant emergency, the principal notifies appropriate site and district personnel to resolve the emergency and safely secure or evacuate the students, based upon the site emergency preparedness plan.

Every effort is made to ensure students are monitored while on campus throughout the school day. Campus supervisors, teachers, site administrator, and school staff provide supervision for students before and during school. The playground is safe for all students. All visitors must sign in at the office and receive proper

authorization to be on campus, and must display their passes at all times.

School Facility Good Repair Status (School Year 2018-19)

Please review and complete the information below as needed. This section should include information from the most recent Facility Inspection Tool (FIT) data (or equivalent):

This data should match the most recent inspection/FIT report for your school.

System Inspected	Repair Status (the marks should match your most recent inspection)			Repair Needed and Action Taken or Planned
	Good	Fair	Poor	
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			Replacement of HVAC and lights was completed in 2017 and 2018.
Interior: Interior Surfaces		X		Repair and paint interior surfaces.
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	X			
Electrical: Electrical	X			Electrical is repair or replacement as needed.
Restrooms/Fountains: Restrooms, Sinks/ Fountains		X		Drinking fountains are repaired as needed.
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs		X		Concrete needs to be replaced and roof replacement/repair as needed.
External: Playground/School Grounds, Windows/ Doors/Gates/Fences		X		Basketball and volley ball equipment needs to be repaired or replaced.

System Inspected	Repair Status (the marks should match your most recent inspection)			
	Exemplary	Good	Fair	Poor
Overall Rating		X		

Teacher Credentials

Please review and complete the information below as needed. This section should include the number of teachers that fall into each category listed for the year indicated.

Teachers at this School	School			District
	2016-17	2017-18	2018-19	2018-19
With Full Credential	4	4	4	4
Without Full Credential Without a full credential (includes LEA and university internships, pre-internships, emergency or other permits, and waivers)	1	0	0	0
Teaching Outside Subject Area of Competence CDE does not collect data on the number of teachers teaching outside their subject area of competence (with full credential). Teaching outside subject area data should be available in the LEA's personnel office. In most instances, teaching outside subject area is a subset of total teacher misassignments (see data definition for Teacher Misassignments).	0	0	0	0

Teacher Misassignments and Vacant Teacher Positions

Please review and complete the information below as needed. This section should include the number of teachers that fall into each category listed for the year indicated.

Indicator	2016-17	2017-18	2018-19
Misassignments of Teachers of English Learners 'Misassignments' refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.	1	0	0
Total Teacher Misassignments 'Misassignments' refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.	1	0	0
Vacant Teacher Positions 'Vacant Teacher Positions' refer to positions not filled by a single designated teacher assigned to teach the entire course at the beginning of the school year or semester.	1	0	0

Academic Counselors and Other Support Staff (School Year 2017-18)

The data that is currently displayed in this table was carried over from last year's SARC. Please update the FTE for each category as needed. This section should include the number of staff, full time equivalent (FTE), employed at your school that fall into the categories listed.

One Full-Time Equivalent (FTE) equals one staff member working full-time; one FTE could also represent two staff members who each work 50% of full-time.

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	0	0
Counselor (Social/Behavioral or Career Development)	0	♦
Library Media Teacher (Librarian)	0	♦
Library Media Services Staff (paraprofessional)	0	♦
Psychologist	0	♦
Social Worker	0	♦
Nurse	.01	♦
Speech/Language/Hearing Specialist	0	♦
Resource Specialist (non-teaching)	.2	♦
Other	0	♦

♦ means data is not required. The fields are intentionally not provided.

Textbooks and Instructional Materials (School Year 2018-19)

This section describes 1) whether the textbooks and instructional materials used at the school are from the most recent adoption, 2) whether there are sufficient textbooks and instructional materials for each student 3) and information about the school's use of any supplemental curriculum or non-adopted textbooks or instructional materials.

List all textbooks and instructional materials used in the school in core subjects (reading/language arts, math, science, and history-social science), including:

- Year they were adopted
- Whether they were selected from the most recent list of standards-based materials adopted by the State Board of Education (SBE) or local governing board
- Percent of students who lack their own assigned textbooks and/or instructional materials*
- For kindergarten through grade 8 (K-8), include any supplemental curriculum adopted by local governing board

If an insufficiency exists, the description must identify the percent of students who lack sufficient textbooks and instructional materials. Be sure to use the most recent available data collected by the LEA and note the year and month in which the data were collected.

This data should match the most recent adoption of textbooks for your LEA.

Year and month in which the data were collected: 10/2016

This section should be kept to 1-2 paragraphs.

All textbooks were selected from the most recent list of standards-based materials adopted by the California State Board of Education and are consistent with the content and cycles of the curriculum frameworks adopted by the SBE. Textbooks are chosen after careful review and piloting by teachers and then are approved by the Board of Trustees. There are textbooks/instructional materials for each student in each subject. All books are in excellent or good condition. Textbooks and instructional materials used in the district in the core subject areas of English-Language Arts, Mathematics, Science, and History-Social Science.

Core Curriculum Area	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Reading/Language Arts	K-5 Houghton Mifflin Harcourt, Journeys (2016) 6-8 Houghton Mifflin Harcourt, Ca Collections (2016)	Yes	0
Mathematics	K-8 Houghton Mifflin Harcourt, California GO-Math (2015) Elementary and Middle School Math Curriculum	Yes	0

Core Curriculum Area	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Science	K-6 Harcourt School Publishers, California Science (2008) 7-8 McDougal Littell, McDougal Littell Science (2007)	Yes	0
History-Social Science	K-6 Houghton Mifflin, California Houghton Mifflin History Social Science (2007) 6-8 McDougal Littell California Middle School Social Studies Series (2006)	Yes	0
Foreign Language	N/A		N/A
Health	N/A		N/A
Visual and Performing Arts	N/A		N/A
Science Laboratory Equipment (grades 9-12 schools only)	♦	♦	N/A

♦ means data is not required. The fields are intentionally not provided.

Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

The fields that are highlighted yellow are populated for you with data provided by CDE.

Percent differences, highlighted light-blue, are calculated by this form.

The remaining data was copied over from last year's SARC and should be reviewed/updated, with data from FY 16-17.

The most recent data available from CDE is for fiscal year 2016-17. For comparison purposes, data for the same fiscal year is requested from the school.

As this template is thoroughly reviewed each year, please note that the year listed, fiscal year 16-17, is correct.

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/ Restricted Sources	Basic/ Unrestricted Sources	
School Site	8237	1739	6498	\$49,082
District	♦	♦	4759	
Percent Difference: School Site and District	♦	♦	30.9	0.0
State	♦	♦	\$7,125	\$63,218
Percent Difference: School Site and State	♦	♦	-9.2	-25.2

♦ means data is not required. The fields are intentionally not provided.

Supplemental/Restricted expenditures come from money whose use is controlled by law or by a donor. Money that is designated for specific purposes by the district or governing board is not considered restricted.

Basic/Unrestricted expenditures are from money whose use, except for general guidelines, is not controlled by law or by a donor.

Types of Services Funded (Fiscal Year 2017-18)

Please review and complete the information below as needed. This section should include specific information about the types of programs and services available at the school that support and assists students. For example, this narrative may include information about supplemental educational services related to the school's federal Program Improvement (PI) status.

As this template is thoroughly reviewed each year, please note that the year listed, fiscal year 17-18, is correct.

Student Study and Child Study Teams assist students experiencing academic difficulty, those with special needs, assessing eligibility for placement in special classes and recommending specialized services as needed. Special services and classes are offered for students with learning disabilities as well as other students with exceptional needs.

Students receive Supplemental Educational Services, additional academics instruction designed to increase the academic achievement of students that have not met State targets for increasing students achievement

(adequate yearly progress) for three or more years. Before and after school tutoring for at-risk and EL students is funded through categorical programs. Students at program improvement schools also can apply for choice and supplemental services through NCLB requirements for program improvement schools.

Professional Development (2016-17, 2017-18 and 2018-19)

Please review and complete the information below as needed. This section should include the number of days provided for professional development and continuous professional growth in 2016-17, 2017-18 and 2018-19. Questions that may also be answered include:

- What are the primary/major areas of focus for staff development and specifically how were they selected? For example, were student achievement data used to determine the need for professional development in reading instruction?
- What are the methods by which professional development is delivered (e.g., after school workshops, conference attendance, individual mentoring, etc.)?
- How are teachers supported during implementation (e.g., through in-class coaching, teacher-principal meetings, student performance data reporting, etc.)?

The Gorman Joint School District provides professional development throughout the school year that trains and supports staff in the effective implementation of our adopted core including, but not limited to: Lesson Design and Delivery, Data Analysis, Leadership Training, Thinking Maps, Writing Instruction, Direct Instruction, Building Academic Vocabulary, Culturally Responsive Teaching and Learning, Integrating Technology into the Classroom, and Differentiation in Strategies for teaching EL, GATE, and at-risk students. High-quality, ongoing professional development opportunities are recognized as an important component in our work towards continuous improvement in student learning.

Teachers participate annually in four district wide professional development meetings during which they are provided the opportunity to share best practices with colleague. As we transition to the Common Core State Standards, the focus during the district meetings is how the key shifts in the Common Core State Standards in English Language Arts, math, ELD Standards will impact day-to-day teaching and learning.

Instructional staff meet monthly to share best practices related to areas of instructional focus and leadership for meaningful change in educational systems.

The District continues to focus on implementing rigorous standards of helping all students to achieve and implementing the new California Common Core State Standards. This year's goals are to build the capacity of teachers in the transition to implementation of Common Core State Standards (CCSS) through developing common language and shared understanding on lesson design and utilizing revised ELD standards.

Trained grade level teachers in the planning and development of Instructional Units that align Common Core Standards for both ELA and Math.

Provide training in alignment of current text books and related subject area materials for the use in unit planning for ELA and Math.

Develop a yearlong plan for instruction using grade level common core standards.

Develop three new Benchmark assessments that align with planned instruction for both ELA and Math for each grade level.

School Completion and Postsecondary Preparation

This section applies to schools serving grades 9-12 only.

If your school does not serve grades 9-12, simply skip and leave this section blank.

It will not be included in the full SARC.

Career Technical Education Programs (School Year 2017-18)

Please review and complete the information below as needed. This section should include information about Career Technical Education (CTE) programs at your school including:

- Programs and classes offered that are specifically focused on career preparation and or preparation for work
- How these programs and classes are integrated with academic courses and how they support academic achievement
- How the school addresses the needs of all students in career preparation and/or preparation for work, including needs unique to defined special populations of students
- The measurable outcomes of these programs and classes, and how they are evaluated
- State the primary representative of the district's CTE advisory committee and the industries represented on the committee

As this template is thoroughly reviewed each year, please note that the year listed, 16-17, is correct. This section should be kept to 1-2 paragraphs.

Career Technical Education Participation (School Year 2017-18)

Please review and complete the information below as needed. This section should include information about the level of participation in Career Technical Education (CTE) programs at your school. Numbers populated were carried over from last year's SARC.

As this template is thoroughly reviewed each year, please note that the year listed, 17-18, is correct.

Measure	CTE Program Participation
Number of pupils participating in CTE	
% of pupils completing a CTE program and earning a high school diploma The unduplicated count of pupils that completed one or more CTE programs and graduated ÷ the total number of pupils (grades nine through 12) that completed a CTE program	
% of CTE courses sequenced/articulated between the school/institutions of postsecondary education The number of CTE courses that are sequenced or articulated ÷ total number of CTE courses offered at the school	



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2018-2019

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Gorman Elementary School District District CDS Code: 19645846013940

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 01 / 15 / 2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Johannis Andrews</u>		<u>Superintendent</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>661-248-0604</u>	<u>661-248-6441</u>	<u>1/15/2019</u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

PO Box 104, Gorman, CA 93243
Mailing Address

jandrews@lws.lacoe.edu cecilia@cjcummingscpa.com
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	____
Bilingual Authorization (applicant already holds teaching credential)	____
List target language(s) for bilingual authorization:	

Resource Specialist	One _____
Teacher Librarian Services	____ _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? None

If yes, list each college or university with which you participate in an internship program.

San Diego State University

University of LaVerne

If no, explain why you do not participate in an internship program.

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #06-18-19

January 15, 2019

PERSONNEL	Johannis Andrews
DATE(S)	January 14, 2019
CONFERENCE	LACSTA Meeting
LOCATION	Montebello, CA
ESTIMATE	Registration \$25.00

District conference expense
01.0-00000.0-00000-72000-5220-0000000

GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #03-18-19

January 15, 2019

Classified

Resignation

Part-time Instructional Aide
Employee #SU0521755
Effective 1/7/19