

Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

October 9, 2018

Gorman School

Closed Session: 3:00 P.M.

Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President

Patricia Edwards, Clerk

Julie Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal

Jean Cummings, Business Manager/Consultant

Lise Wastafarro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for October 9, 2018.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 3
3. Gorman Learning Charter Network Report dated September 11, 2018
4. Gorman Learning Charter Network Regular Session Agenda dated September 11, 2018
5. Gorman Learning Charter Network Regular Session Minutes dated September 11, 2018
6. Gorman Elementary Paw Print newsletter dated October 2018

C. Comments

1. Board
2. Staff
3. Public-Items from the floor.

D. Discussion

VI. ACTION ITEMS

A. Administrative and Business Office Items:

1. Approve the Minutes of the Regular Meeting of September 11, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

2. Approve Purchase Orders #18-19-54 through 18-19-79 of which \$17,347.25 was paid from the General Fund and \$3,141.43 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

3. Approve B Warrants #13086, 13088-13089, 13097 in the amount of \$35,408.04. (2017-18)

Moved by _____ Seconded by _____ Vote: yes ___ no ___

4. Approve B Warrants #13091, 13098-13108, 13110-13131 in the amount of \$1,342,726.58. (2018-19)

Moved by _____ Seconded by _____ Vote: yes ___ no ___

5. Approve Resolution #04-18-19 for the 2017-18 Appropriations Limit Recalculation and the 2018-19 Projected Appropriations Limit Calculation (GANN Limit).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

6. Approve Quarterly Report on Williams Uniform Complaints July 1 to September 30, 2018 (1st QTR.).

Moved by _____ Seconded by _____ Vote: yes ___ no ___

7. Approve Aeries Invoice for 7/1/18-6/30/19 for Aeries Communications in the amount of \$2,500.00 and Project Management Services in the amount of \$1,000.00 for a total of \$3,500.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Environmental Health Service Agreement for Food Safety Inspections in Public School Cafeterias Amendment Number 1 to increase from \$155.00 to \$197.00 per inspection, with up to 2 inspections per year starting September 1, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

9. Approve Estimate #0000177 with Foresight System Design, LLC for Surveillance System in the amount of \$3,887.20.

Moved by _____ Seconded by _____ Vote: yes ___no___

10. Approve Contract #AG-19-3328 Advancement Grant Program Agreement between the County of Los Angeles and the Gorman Joint School District effective on the date this Agreement is executed by all parties hereto and will expire on June 30, 2019. The maximum grant amount Agreement payable by the County to the Grantee under this Agreement may not exceed \$17,900.00.

Moved by _____ Seconded by _____ Vote: yes ___no___

B. Personnel:

11. Approve Conference/Mileage Report #03-18-19.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, November 13, 2018 at 3:00 P.M. closed session and 3:30 P.M. regular session.

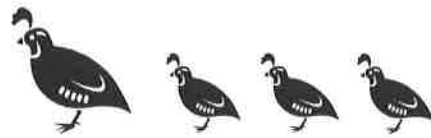
Items for next meeting

1. _____ 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___



Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Gorman Joint School District

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Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report October 2018

Enrollment for 2018-2019 82 students

As of October 5, 2018, we have 82 students enrolled.

District Information

CSBA-GAMUT Online Service

We received copies of our district's adopted policies and regulations from CSBA. We should have our updated policies on Gamut Online by next week. After three years of trying to get them online this will meet the public records request from earlier this year.

Antelope Valley School Boards Association Annual Community Education Summit

I attended the Antelope Valley School Boards Association Annual Community Education Summit on September 25, 2018. I had the honor of listening to Dennis Myers, CSBA Assistant Executive Director of Governmental Relations.

Dennis Myers touched on the CSBA's Education Legal Alliance initiatives. CSBA's Education Legal Alliance initiates and supports litigation in cause of statewide significance to all California schools. Recently they helped pass the reserve limits for school district. Working with school attorneys throughout the state, the Educational Legal Alliance is a powerful force in the courts and has proven highly effective in both saving and gaining schools millions of dollars and protecting the governance role of the board. CSBA's Education Legal Alliance is working with initiatives with Charter school's legislation to have more transparency and accountability. A short presentation on school funding adequacy metrics and how California compares with other states was given by Dennis Myers. He also discussed the need to engage local stakeholders to support full and fair funding. Superintendents and Boards shared their support for full and fair funding. As part of its ongoing work to ensure that all students benefit from the resources needed for a high-quality education, the California School Boards Association is calling on the Legislature to raise school funding to the national average by 2020 and to the average of the top 10 states by 2025. He continued to state despite boasting the sixth largest economy in the world and the highest gross domestic product of any state, California ranks at or near the bottom nationally in nearly every measure of school funding and staffing. Under the Local Control Funding Formula (LCFF), revenue for K-12 schools has only recently returned to 2007 levels, meaning funding has not substantially increased, on an inflation-adjusted basis, for more than a decade.

Dennis Myers continued by discussing SB 328 (Portantino, D-La Canada Flintridge) and how they worked with others to have the bill vetoed by Governor Brown. He stated for all, CSBA

didn't oppose later school start times, but individual school boards should have the right to explore whether later start time made sense for their communities. They argued that the Bill should not make it mandatory for all to follow. The governor's message to the California State Senate indicated that the bill would prohibit middle and high from starting earlier than 8:30 in the morning unless in a rural area. This he said is a one-size-fits-all approach that is opposed by teachers and school boards. He ended by stating these decision are best left in the hands of the local community not the state.

Van Transportation to Neenach:

Many organizations, contractors, and schools use vans and buses to transport students for a variety of reasons. Transportation of students and teachers to or from school in interstate commerce, if the transportation is organized, sponsored, and paid for by the school district, is not subject to operating authority registration requirements, as well as certain safety regulations. The National Association of State Directors of Pupil Transportation Services position is that a passenger van does not offer the same level of safety to its occupants as a full-sized school bus or a school bus built on a van-type chassis. In a crash, the risk of a serious injury or fatality is significantly higher for the occupants of a passenger van. Since it would be expected that any crash resulting in serious injuries or fatalities to school children would ultimately result in lawsuits, the fact that a school was using a vehicle that was not manufactured, sold, or leased in accordance with Federal laws governing school transportation would most likely be a significant issue in the lawsuit. This fact could also have an impact on the liability responsibilities of the insurance company used to insure the operations of the school.

In many independent or rural schools, staff drive students in either school vehicles. Particularly for smaller group trips, this situation is a regular occurrence in the independent/rural school districts. Schools must also take care to identify the risk in these situations. Staff drivers and insurance usually covers staff driving school vehicles. However, staff may still have liability if an accident goes beyond the school's insurance for the incident and the staff's insurance is turned to as secondary insurance.

I consulted with our insurance company to determine current coverage and found that we are covered for driving the students to the bus stop and then coverage for staff to drive to their residence only. No side trip will be covered in case of an accident when staff don't use the route to their residence. Additional coverage is not needed but is recommended. I consulted with staff to get feedback on their driving liability and gathered information from all parties. I discussed various solutions to problems and the risk exposure each will bring. One situation may occur when a staff member is sick and not able to pick up or drop off students. We have a substitute driver on call for this if it would happen. Board Policy and Regulation needs to reflect what the district is providing for parents.

School Surveillance System

We have the quote from Foresight System Design to install four cameras, surveillance hard drive and recorder, one entry level video intercom and one expansion station for Lise's office. 50 % is required before we can start the project. With board approval we would be able to start the process to have the cameras installed at this time. Total cost of the project is estimated at \$3,900.

Professional Development

- Gorman provided professional development on September 12, 2018 for Gorman teachers that focused on mathematics instructional practices aligned to the Common Core Standards and Go-Math curriculum. Stacy Storm provided the professional development and coaching support with Go Math Professional Development and blended Professional learning Research Study. Short sessions after September 12 training will focus on rigor, student engagement lesson design and classroom observations.

General Classroom Atmosphere-Throughout the Year

- Students are knowledgeable about mathematics objectives(s) and materials.
- Students are encouraged to share strategies or solutions.
- Student talk is more prominent than teacher talk.
- Students are provided time to understand both correct and incorrect answers.
- Teachers and students operate on the belief that mistakes are opportunities for learning.
- Students are comfortable taking risks and offering ideas.
- Students are comfortable sharing their thinking, even when it may be incorrect, listen and respond respectfully, and help each other make sense of the mathematics.
- Students are encouraged to explain their answers and ask clarifying questions of each other (Math Talk).
- Students are familiar with manipulatives and have them available to them at all times.

Facilities

- **Continued issues with Gorman's well:**
During the month of September the water level in Gorman's groundwater continued to fluctuate with low water pressure. We have continued to monitor the water level, and adjusting the water schedule for the trees, grass and plants. Water pressure to the buildings continued to be an issue at certain times of the day. Victor Mosso had a company from Bakersfield come out to fix the well situation this month. I had them video the well to determine some issues with it. The video shows iron or rust, slime and clay deposits have clogged up the main casing of the well. The buildup in the casing is about $\frac{3}{4}$ inch inside the pipe. We are going to get an estimate in having the well cleaned with a special solution designed to remove iron, bacteria, slime, clay and scale restoring the well to a better condition. So far we have one quote of \$14,000. I am having DCR Pumping give us an estimate. If cleaning the casing doesn't work, a new well is then required. Hopefully this short term solution will work until we can have the well replaced.

Completed summer maintenance projects.

Maintenance 2018-2019:

- Repaving the worn out lower playground area is needed. The asphalt is cracked, leaving the area uneven and unsafe
- Replacement/fix deteriorating pipes in men's restroom
- Pest control on the upper field

- Ramps repair in front of classrooms
- Painting of the main building
- Ball shed clean up

Budget

The 2018-19 budget package fully funds the Local Control Funding Formula (LCFF) two years ahead of the estimated time frame for implementation. Over the six years of LCFF implementation, the state has dedicated nearly \$21 billion of increased Prop 98 resources to the LCFF. Original DOF estimates in 2013–14 projected state costs of approximately \$18 billion and eight years to fully phase in the new funding formula.

The 2018–19 budget package includes \$570 million above the amount required to fund the statutory cost-of-living adjustment (COLA) of 2.71 percent. This effectively provides a “Super COLA” of 3.70 percent, increasing the base, supplemental, and concentration grants for the LCFF. In addition to funding 100 percent of the remaining “gap” in the 2018–19 fiscal year, the budget package provides for the continuous appropriation of LCFF apportionments in future years, including the annual COLA. This will help provide local educational agencies (LEAs) with greater certainty for their budgetary planning. LCFF funding is providing funding back to the 2007-2008 school year level.

Events

- PTSO membership drive has started and is on-going. The cost is \$10 per family.
- PTSO Basketball Shoot-A-Thon was held on September 21, 2018. Students enjoyed this event sponsored by many parents.
- The Antelope Valley School Boards Association held their 7th Annual Education Summit on Tuesday, September 25, 2018 at Lancaster High School. I attended this event.
- Student Picture Day was held on October 1st. The students dressed up for their pictures. We use Lifetouch Photography for this service and there is no cost to the District.
- Students on October 5, 2018 enjoyed the local performance of Pinocchio, part of our Arts Program.
- Our Annual Gorman School Fall Festival/Silent Auction will be held on Friday, November 2nd from 3:00-6:00pm. Everyone in our community is welcome to attend this family event. We will have games, arts and crafts, food, and fun for everyone. We will also be holding a silent auction featuring baskets put together by our classrooms. Please come and join us!

HALLOWEEN PARADE RULES

- Gorman has the tradition of a "Halloween Parade." This year it will take place on the morning of October 31st. Here is the list of parade requirements:
 - Nothing should drag on the floor.
 - School appropriate shoes must be worn.
 - Masks are allowed only during the parade.
 - Costumes must not be too scary or inappropriate for the school environment.
 - No weapons, even fake ones.
 - Costumes may not demean any race, religion, nationality, handicapped condition or gender.
 - All dress should be school appropriate.
 - Face paint in moderation.

Report ID : LAGI0085
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 1
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
1100	Teachers' Salaries	2,727.28	0.00
1110	Teachers' Salaries-Full-Time	36,125.80	0.00
1160	Teachers' Salaries-Substitute	575.00	0.00
1300	Cert Supervisors & Admin Sal	15,600.00	0.00
1310	Cert Supervisor & Admin Sal-FT	24,900.00	0.00
	Total for Major Object: 1000	79,928.08	0.00
2130	Instruct Aide Sal-Hourly/Daily	5,686.05	0.00
2200	Classif Support Sal	186.38	0.00
2210	Classif Support Sal-Full-Time	2,199.21	0.00
2410	Cler Tech Office Staff Sal-FT	3,688.77	0.00
2460	Cler Tech Off Staff Sal-Sub	1,816.55	0.00
2990	TBD	2,440.00	0.00
	Total for Major Object: 2000	16,016.96	0.00
3111	STRS, Certificated Positions	12,586.57	0.00
3212	PERS, Classified Positions	666.27	0.00
3311	OASDI, Certificated Positions	7.13	0.00
3312	OASDI, Classified Positions	714.68	0.00
3331	Medicare, Cert Positions	932.77	0.00
3332	Medicare, Class Positions	220.28	0.00
3411	Hlth & Wlfr Benefits, Cert	2,931.12	0.00
3412	Hlth & Wlfr Benefits, Class	11,063.09	0.00
3511	State Unemploy Insur, Cert Pos	39.97	0.00
3512	State Unemploy Insur, Clas Pos	7.60	0.00
3611	Worker Comp Insur, Cert Pos	987.11	0.00
3612	Worker Comp Insur, Class Pos	167.68	0.00
3999	Benefits-Error	443.72	0.00
	Total for Major Object: 3000	30,767.99	0.00
4210	Books & Oth Reference Material	29.29	0.00
4310	Materials and Supplies	3,192.29	0.00
4340	Computer Software & Relat Exp	10,689.85	0.00
4350	Office Supplies - Admin	1,421.14	0.00
4360	Tires, Fuel and Oil	661.02	0.00
4370	Custodial/Operation Supplies	2,472.65	0.00
4380	Maintenance Supplies	563.41	0.00
4400	NonCapitalized Equipment	1,357.13	0.00
	Total for Major Object: 4000	20,386.78	0.00
5210	Mileage & Car Allowances	1,140.02	0.00
5310	Dues and Memberships	4,059.00	0.00
5410	Insurance	10,194.00	0.00
5510	ELECTRICITY	4,393.34	0.00
5520	Natural Gas Services	149.91	0.00

Report ID : IAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 2
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
5530	Water	5.94	0.00
5560	Waste Disposal	389.96	0.00
5565	Waste Disposal - Other	2,047.00	0.00
5610	Rentals, Leases and Repairs	1,015.36	0.00
5630	Repairs	3,004.74	0.00
5800	Oth Contracted Services	2,982.00	0.00
5812	Contract Srvc (2) - TBA	7,164.08	0.00
5820	Legal, Audit, & Election Costs	137.50	0.00
5840	Computer/Technlgy Related Serv	1,625.00	0.00
5850	Consult/Ind Contractors(NonEmp)	650.00	0.00
5860	Fingprnt,Phys, XRY&Oth Emp Cst	60.00	0.00
5880	Other Charges/Fees	127.00	0.00
5910	Communications	281.76	0.00
5940	Communication -Postage	416.00	0.00
Total for Major Object: 5000		39,842.61	0.00
8011	Rev Limit State Aid-CYr	0.00	128,817.00
8012	Education Protection Account E	0.00	33,847.00
8029	Other Subvntns/In-Lieu of Taxes	0.00	15.17
8042	Unsecured Roll Taxes	0.00	1,918.67
8043	Flror Year's Taxes	0.00	8,571.23
8044	Supplemental Taxes	0.00	18,141.58
8045	Edu RevAugmntn End	0.00	204.63
8048	Fnltts & Intrst from Dlgnt Tax	0.00	168.94
8660	Interest	0.01	0.00
8699	All Other Local Revenues	180.00	0.00
Total for Major Object: 8000		180.01	191,684.22
Net Increase (Decrease) to Fund Balance			4,561.79
9110	Cash in County Treasury	3,104,976.05	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	615,332.86	0.00
9300	Prepaid Expenditures	6,896.00	0.00
9342	Earned Salary Advance	1,615.00	0.00
9520	Accnts Payable-Manual Accrual	0.00	1,399,619.39
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	8,172.30
9526	FB Subs-PERS	0.00	834.97
9528	FB Subs-ORSDI	0.00	2,687.34
9529	FB Subs-MEDICARE	0.00	3,998.21
9531	FB Subs-SUI	0.00	1,060.41
9532	FB Sub-W/C	0.00	21,979.68
9650	Deferred Revenue	0.00	309,771.95
9791	Beginning Fund Balance	0.00	1,971,126.57

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
	ENDING Fund Balance		1,975,688.36
Total for Fund: 01.0		3,917,942.34	3,917,942.34

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	1,124.53	0.00
	Total for Major Object: 2000	1,124.53	0.00
3312	OASDI, Classified Positions	69.72	0.00
3332	Medicare, Class Positions	16.30	0.00
3412	Hlth & Wlfr Benefits, Class	293.89	0.00
3512	State Unemploy Insur, Clas Pos	0.57	0.00
3612	Worker Comp Insur, Class Pos	13.89	0.00
	Total for Major Object: 3000	394.37	0.00
4310	Materials and Supplies	37.63	0.00
4400	Noncapitalized Equipment	695.00	0.00
4710	Food	3,103.80	0.00
4790	Food Supplies	44.22	0.00
	Total for Major Object: 4000	3,880.65	0.00
	Net Increase (Decrease) to Fund Balance	(5,399.55)	
9110	Cash in County Treasury	0.00	5,833.92
9200	Accounts Receivable	9,192.95	0.00
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,837.37
9529	FB Subs-MEDICARE	0.00	102.29
9531	FB Subs-SUI	0.00	125.99
9532	FB Sub-W/C	0.00	1,821.29
9791	Beginning Fund Balance	0.00	3,906.32
	ENDING Fund Balance		(1,493.23)
	Total for Fund: 13.0	14,627.18	14,627.18

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Page No. 5
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	121,674.38	0.00
9200	Accounts Receivable	89.20	0.00
9791	Beginning Fund Balance	0.00	121,763.58
	ENDING Fund Balance		121,763.58
Total for Fund: 14.0		121,763.58	121,763.58

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	63,900.88	0.00
9200	Accounts Receivable	46.85	0.00
9791	Beginning Fund Balance	0.00	63,947.73
	ENDING Fund Balance		63,947.73
Total for Fund: 21.0		63,947.73	63,947.73

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
9110	Cash in County Treasury	45,125.75	0.00
9200	Accounts Receivable	33.01	0.00
9791	Beginning Fund Balance	0.00	45,158.76
	ENDING Fund Balance		45,158.76
	Total for Fund: 25.0	45,158.76	45,158.76
	Net Increase (Decrease) to Fund Balance		0.00

Report ID : LAGL006S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Page No. 8
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	71,324.89	0.00
9200	Accounts Receivable	52.76	0.00
9791	Beginning Fund Balance	0.00	71,377.65
	ENDING Fund Balance		71,377.65
Total for Fund: 30.0		71,377.65	71,377.65

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Page No. 9
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	12,327.71	0.00
9200	Accounts Receivable	8.61	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,336.20
	ENDING Fund Balance		12,336.20

Total for Fund: 35.0 12,336.32 12,336.32

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2019
 To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 10/01/2018
 Run Time 01:26:31
 MONTHLY

Object	Object Description	Debit	Credit

	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	75,384.95
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	29,453.69
9508	Advanced Earned Income Credit	55.00	0.00
9511	Federal Tax Withholding	128,649.93	0.00
9512	State Tax Withholding	9,160.53	0.00
9513	OASDI Liability	0.00	21,702.82
9514	STRS Liability	0.00	1,997.02
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	5,474.74	0.00
9518	Tax Shelter Annuity	0.00	1,200.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9527	FB Subs-EPRS	0.00	1,151.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00

	ENDING Fund Balance		0.00

Total for Fund: 76.0 147,544.74 147,544.74

Report ID : LAGL008S
District : 64584
Fiscal Year : 2019
To Period : 3

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND

PRELIMINARY

Page No. 11
Run Date 10/01/2018
Run Time 01:26:31
MONTHLY

Object	Object Description	Debit	Credit

		0.00	0.00

Total for District: 64584			



DATE: September 11, 2018
TO: Board of Trustees
Gorman Joint School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 9-11-2018

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. August 2018 REPORT

On Tuesday September 11, 2018 the Gorman Learning Center Board of Directors convened for a regular board meeting at the Santa Clarita Resource Center. The month's activities include the following:

Denice Burchett's Report:

1. I served on a panel with other charter school leaders at the California Homeschool Convention. The members of the panel were asked various questions regarding our schools and our views on parent choice.
2. I'm excited that this school year I will be a presenter at the three major charter school conferences. My session is titled "Leadership Roundtable".
3. Our new board president, Jana Perea, is very interested in improving how our board functions as a whole. She wants to develop committees and find ways to

help new board members understand their roles and responsibilities.

Truth Ncube's Report

1. Truth presented the unaudited actuals and they were approved.
2. Truth has been busy this month taking care of adding and removing signers to our Wells Fargo account.

Thank you very much
Denice Burchett

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: September 11, 2018

MEETING PLACE: 16530 Lost Canyon Rd.
Santa Clarita, CA 91387

AND

9477 Archibald Ave
Rancho Cucamonga, CA 91764

AND

1826 Orange Tree Lane
Redlands, CA 92374

TIME: 5:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative
Yvette Barringer	Vice President, and Parent Representative
Joshua Stegner	Secretary, and Parent Representative
Thomas Stonecipher	Treasurer, and Parent Representative
Dori Burnett	Parent Representative
Virgil Chewning	Parent Representative
Gina Miller	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meetings of August 13, 2018.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. Human Resources HR Action Report August 2018
- b. August 2018 Business Services Division Check Register
- c. August 2018 Business Services Division Payroll Expenditures
- d. August 2018 Division Purchase Order Listings
- e. August 2018 Business Services Division Credit Card Register
- f. August 2018 Enrollment Numbers

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. Executive Director – Denice Burchett
- b. Chief Business Officer – Truth Z. Ncube

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. Review, Discussion and Approval of the 2017-2018 Unaudited Actuals – Truth Z. Ncube and Laura Steidley
- b. Review, Discussion and Approval of Resolutions to Open Bank Accounts for Gorman Learning Center San Bernardino/Santa Clarita – Truth Z. Ncube and Laura Steidley
 - i. Bank Accounts LAIF
 - ii. Analyzed Business Checking (Operations)
 - iii. Analyzed Business Checking (Payroll)
 - iv. Securities Investment Account
 - v. Cash Investment Money Market
- c. Review, Discussion and Approval of Resolution to Close Business Market Rate Account ending in #3770 – Truth Ncube

- d. **Review, Discussion and Approval of the Resolution to Remove Signer:
Yvette Barringer – Truth Z. Ncube**
 - i. **Business Market Rate Account**
 - ii. **Checking Account**
 - iii. **Checking Account**

- e. **Review, Discussion and Approval of the Resolution to Add Signers: Jana Perea
and Thomas Stonecipher – Truth Z. Ncube**
 - i. **Checking Account: Jana Perea**
 - ii. **Checking Account: Jana Perea**
 - iii. **Checking Account: Thomas Stonecipher**
 - iv. **Checking Account: Thomas Stonecipher**

- f. **Review, Discussion, and Approval of Employee Handbook – Naja Braddock**

- g. **Review, Discussion, and Approval of Interstate Travel for Spiceworld
Conference – Chris Campbell and Jason Gatz**

- h. **Review, Discussion, and Approval of Early Start Kindergarten Student –
Denice Burchett**

- i. **Review, Discussion, and Approval of ASB Fundraiser Calendars – Truth Z.
Ncube**

- j. **Review and Discussion of Board Roles – Joshua Stegner**

- k. **Review and Discussion of Board Committees – Jana Perea**

11. ITEMS FOR NEXT MEETING

12. CONFIRM MEETING PLACE AND TIME

13. ADJOURNMENT

Gorman Learning Charter Network

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: September 11, 2018

MEETING PLACE: 16530 Lost Canyon Rd.
Santa Clarita, CA 91387

AND

9477 Archibald Ave
Rancho Cucamonga, CA 91764

AND

1826 Orange Tree Lane
Redlands, CA 92374

TIME: 5:00 p.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 5:02 PM

2. BOARD OF DIRECTORS ROLL CALL

Jana Perea	President, and Parent Representative (Present at AVRC)
Yvette Barringer	Vice President, and Parent Representative (Present via phone)
Joshua Stegner	Secretary, and Parent Representative (Present at AVRC)
Thomas Stonecipher	Treasurer, and Parent Representative (Present via phone)
Dori Burnett	Parent Representative (Present)
Virgil Chewning	Parent Representative (Present)
Gina Miller	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to move items d and e to after j and k.

Moved by: Joshua Stegner

Second by: Dori Burnett

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

Motion to approve the Agenda with changes.

Moved by: Joshua Stegner

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

5. APPROVAL OF THE MINUTES

Motion to approve the minutes from the regular session meetings of August 13, 2018.

Moved by: Virgil Chewning

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

None

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

None

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report August 2018**
- b. **August 2018 Business Services Division Check Register**
- c. **August 2018 Business Services Division Payroll Expenditures**
- d. **August 2018 Division Purchase Order Listings**
- e. **August 2018 Business Services Division Credit Card Register**
- f. **August 2018 Enrollment Numbers**

Motion to move approve the consent agenda.

Moved by: Joshua Stegner

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. **Executive Director – Denice Burchett**

Denice Burchett said members of administration and the board president would be visiting Mr. Livingston and the Lucerne Valley School District board president on October 11th. Then everyone will be attending the LVSD board meeting at 5:30 pm.

Denice asked the board if they would like to receive a copy of the reports she has the directors sending or hear them in person from the directors. The Board requested to both receive the reports and to have the directors be at board meetings every few meetings.

Denice said she sat on a panel at the California Homeschool Conference the past weekend. Denice also said the WASC team would be visiting the Business Office on Thursday, September 13th, 2018 in regards to GLC SB/SC.

b. **Chief Business Officer – Truth Z. Ncube**

Truth Z. Ncube said everything would be talked about during the meeting this evening.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Review, Discussion and Approval of the 2017-2018 Unaudited Actuals – Truth Z. Ncube and Laura Steidley

Motion to approve the 2017-2018 Unaudited Actuals.

Moved by: Virgil Chewning

Second by: Joshua Stegner

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

b. Review, Discussion and Approval of Resolutions to Open Bank Accounts for Gorman Learning Center San Bernardino/Santa Clarita – Truth Z. Ncube and Laura Steidley

i. Bank Accounts LAIF

ii. Analyzed Business Checking (Operations)

iii. Analyzed Business Checking (Payroll)

iv. Securities Investment Account

v. Cash Investment Money Market

Motion to approve the resolutions to open the following bank accounts for Gorman Learning Center San Bernardino/Santa Clarita: LAIF, Analyzed Business Checking (Operations), Analyzed Business Checking (Payroll), Securities Investment Account, and Cash Investment Money Market.

Moved by: Joshua Stegner

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

c. Review, Discussion and Approval of Resolution to Close Business Market Rate Account ending in #3770 – Truth Ncube

Motion to approve the resolution to close Business Market Rate Account ending in #3770.

Moved by: Yvette Barringer

Second by: Dori Burnett

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

- d. Review, Discussion and Approval of the Resolution to Remove Signer: Yvette Barringer – Truth Z. Neube**
i. Business Market Rate Account
ii. Checking Account
iii. Checking Account

Moved to after items j and k.

- a. Review, Discussion and Approval of the Resolution to Add Signers: Jana Perea and Thomas Stonecipher – Truth Z. Neube**
i. Checking Account: Jana Perea
ii. Checking Account: Jana Perea
iii. Checking Account: Thomas Stonecipher
iv. Checking Account: Thomas Stonecipher

Moved to after items j and k.

- b. Review, Discussion, and Approval of Employee Handbook – Naja Braddock**

The board advised administration to review the lists of appropriate and inappropriate touching for staff and faculty on page 54 of the handbook. The board requested the handbook return with changes.

- c. Review, Discussion, and Approval of Interstate Travel for Spiceworld Conference – Chris Campbell and Jason Gatza**

Motion to approve interstate travel for Spiceworld Conference.

Moved by: Virgil Chewning

Second by: Joshua Stegner

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

- d. Review, Discussion, and Approval of Early Start Kindergarten Student – Denice Burchett**

Motion to approve the early start kindergarten enrollment of student 86209.

Moved by: Joshua Stegner

Second by: Dori Burnett

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

e. Review, Discussion, and Approval of ASB Fundraiser Calendars – Truth Z. Ncube

Motion to approve of the ASB Fundraiser Calendars.

Moved by: Gina Miller

Second by: Virgil Chewning

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews - Aye

f. Review and Discussion of Board Roles – Joshua Stegner

The board discussed board roles and board governance. The board agreed to keep the conversation going and be open to learning more and exploring options.

g. Review and Discussion of Board Committees – Jana Perea

The board discussed committees and adhoc committees that they may want to have at one time or another this school year.

d. Review, Discussion, and Approval of the Resolution to Remove Signer: Yvette Barringer – Truth Z. Ncube

i. Business Market Rate Account

ii. Checking Account

iii. Checking Account

Motion to remove signer Yvette Barringer from Business Market Rate Account and both Checking Accounts.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion to amend the earlier motion to now state: approve to remove signer Yvette Barringer from checking account ending in #0060, and checking account ending in #3230.

Moved by: Joshua Stegner

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye

Thomas Stonecipher – Aye

Dori Burnett – Aye

Virgil Chewning – Aye

Gina Miller – Aye

Joe Andrews – Aye

Motion to approve the amended motion.

Moved by: Joshua Stegner

Second by: Gina Miller

Motion Carried: 8-0

Roll Call Vote:

Yvette Barringer – Aye

Joshua Stegner – Aye
Thomas Stonecipher – Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Gina Miller – Aye
Joe Andrews – Aye

- e. **Review, Discussion, and Approval of the Resolution to Add Signers: Jana Perea and Thomas Stonecipher – Truth Z. Ncube**
- i. **Checking Account: Jana Perea**
 - ii. **Checking Account: Jana Perea**
 - iii. **Checking Account: Thomas Stonecipher**
 - iv. **Checking Account: Thomas Stonecipher**

Motion to approve the resolutions to add signers Jana Perea and Thomas Stonecipher to checking account #0060 and #3230: specifically, Jana Perea to checking accounts #0060 and #3230 and Thomas Stonecipher to checking accounts #0060 and #3230.

Moved by: Joshua Stegner
Second by: Yvette Barringer
Motion Carried: 8-0
Roll Call Vote:
Yvette Barringer – Aye
Joshua Stegner – Aye
Thomas Stonecipher – Aye
Dori Burnett – Aye
Virgil Chewning – Aye
Gina Miller – Aye
Joe Andrews – Aye

11. ITEMS FOR NEXT MEETING

The board has requested the following items return: Employee Handbook, Local indicators for Dashboard, and job descriptions.

12. CONFIRM MEETING PLACE AND TIME

Santa Clarita Resource Center on October 18th, 2018 at 4 pm.

13. ADJOURNMENT 7:04 PM

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

September 11, 2018

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Also Present: Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Present: Teachers, Casey Stanford, School Secretary, Denise Saenz, parents
Teresa Green & Bonnie Palo

6180 The Board approved the Agenda as presented for September 11, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6181 Adjourn to Closed Session at 3:01 P.M. to discuss personnel,
employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6182 Reconvened to Regular Session at 3:25 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

No action taken in closed session.

President, Steve Sonder, asked for any comments from the Board.

President Sonder asked Mr. Andrews about the charge on the American Express bill for the Ranch House.

Superintendent Andrews stated that he paid to take the staff to a luncheon and reimbursed the district.

President Sonder stated that it was ok to take the staff to lunch occasionally and that the district would pay for that charge.

Julie Ralphs asked about the security system.

Superintendent Andrews stated that they were going to resubmit the quote because he didn't receive it.

President Sonder asked Mr. Andrews if anything was done in remembrance for 9/11.

Superintendent Andrews stated we did not but that we will do something in the future.

President, Steve Sonder, asked for any comments from the staff.

Teacher Casey Stanford told the board that the new computers are up in the lab and she invited them to come and check it out.

President Sonder thanked Casey for the invite and said the board would love to check it out.

Board President, Steve Sonder, asked for any comments from the public.

He called upon Teresa Green and Bonnie Palo to state their concerns about the bus.

Bonnie Palo stated that she wasn't sure if the board was aware that the Neenach kids were on the bus 3 hours a day and that it is hard for the kids with ADD and ADHD to sit that long.

President Sonder stated that he appreciated their position and would have a think tank to make the travel more timely because he remembered being on the bus for a long time when he was attending Gorman School. He also stated that the bus service cost is about \$100,000 a year and we are trying to keep it going.

Julie Ralphs stated that her children also had a long bus ride.

Teresa Green stated that maybe the children could ride the bus to school in the morning and take the van to Neenach home so they would have more time to do their homework.

Julie Ralphs stated that at one time the district paid parents for mileage to transport their children.

President Sonder thanked them for their concerns and that he would speak with Mr. Andrews and he would get back to them in 2 weeks.

PUBLIC HEARING

A Public Hearing was held at this time concerning whether each pupil in the District has sufficient textbooks and instructional materials, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the State Board. (Education Code Section 60119).

The hearing opened at 3:33 P.M. and closed at 3:34 P.M.

6183 The Board approved Resolution #02-18-19 To Certify Sufficient Pupil Textbooks and Instructional Materials Funds.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6184 The Board approved the Minutes of the Regular Meeting of August 14, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6185 The Board approved Purchase Orders #17-18-344 through 17-18-346 of which \$00.0 was paid from the General Fund and \$00.0 from other funds. (2017-18)

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6186 The Board approved Purchase Orders #18-19-12 through 18-19-53 of which \$28,034.79 was paid from the General Fund and \$695.00 from other funds. (2018-19)

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6187 The Board approved B Warrants #13050-13054 and 13087 in the amount of \$5,075.57. (2017-18).

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6188 The Board approved B Warrants #13034-13050, 13055-13085, 13090, 13092-13096 in the amount of \$49,092.44. (2018-19)

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6189 The Board approved Licensing Agreement between the Gorman Elementary School District and Document Tracking Services, effective October 1, 2018-October 1, 2019 in the amount of \$395.00 and the 2018 Spanish School Accountability Report Card Translation Services in the amount of \$150.00 and DTS forms Services in the amount of \$395.00 for a total of \$940.00.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6190 The Board approved 1 year renewal with Renaissance 10/1/18-9/30/19 for Accelerated Reader 360 Subscription Renewal \$970.00, STAR Math Renewal \$470.00, STAR Reading Renewal \$470.00, Annual All Product Renaissance Place Hosting Fee Renewal \$635.00 for a total of \$2,545.00.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6191 The Board approved 1 year Learning A-Z Reading License for TK-1st grade, effective 9/17/18-9/17/19, in the amount of \$99.95.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6192 The Board approved 1 year Learning A-Z Reading License for 2nd-3rd grade, effective 10/21/18-10/21/19, in the amount of \$99.95.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6193 The Board approved 1 year Learning A-Z Science License for 4th-5th grade, in the amount of \$89.95.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6194 The Board approved the Golden Valley Municipal Water District increase in sewer rates from \$647.00 per month to \$753.00 per month for a total of \$9,036.00 per year, effective 9/1/18.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6195 The Board approved the 2017-18 Unaudited Actuals.

Motion made by Patricia Edwards, Seconded by Julie Ralps Vote: yes 3/no 0

6196 The Board approved Conference/Mileage Report #02-18-19.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6197 The Board approved Resolution #03-18-19 Board Absence of Julie Ralphs on August 14, 2018.

Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, October 9, 2018 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6198 The Board adjourned the meeting at 3:40 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG
9/1/18-9/30/18

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
18-19-54	9/6/18	ULINE	CAFÉ SUPPLIES-CLIPBOARD, BROOM, DUSTPAN	\$37.63		\$37.63	9/26/18
18-19-55		UNITED PARCEL SERVICE	SERVICE 8/14, 8/20, 8/23, 8/28/18	\$76.97	\$76.97		9/10/18
18-19-56		LOPEZ LANDSCAPING	CUT & REMOVE DEAD TREE, WEED EAT, REMOVE TRASH	\$1,050.00	\$1,050.00		9/10/18
18-19-57		ATG AUTOMOTIVE	REPAIR GMC VAN-IDLER & PITMAN ARM, ROTORS, BRAKE PADS	\$739.18	\$739.18		9/10/18
18-19-58	9/7/18	STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 8/18	\$7,164.08	\$7,164.08		9/11/18
18-19-59		ACE HARDWARE	OPERATION & MAINTENANCE SUPPLIES	\$258.02	\$258.02		9/11/18
18-19-60		PRENTIS EDWARDS	TECH SERVICE 8/18	\$700.00	\$700.00		9/12/18
18-19-61		SANTANA'S PLUMBING	REPAIR LEAK IN GIRLS RESTROOM	\$90.00	\$90.00		9/11/18
18-19-62		SCV FOOD SERVICE	MEALS 8/18	\$3,103.80		\$3,103.80	9/11/18
18-19-63		INDOOR ENVIRONMENTAL SERVICES	PROP 39 CHANGE ORDER # 1, 10% FUNDING DATE, 90% EQUIP ORDER	\$45,282.00			
18-19-64	9/10/18	AKA WATER SERVICES, INC.	BACTI SAMPLING 8/28/18	\$75.00	\$75.00		
18-19-65	9/12/18	EAGLE SOFTWARE	2018 FALL AERIES CONF REGISTRATION CS, DS 10/8/18	\$700.00			
18-19-66		PATRICIA RODRIGUEZ	REIMBURSE CONF REGISTRATION DAILY 5/CAFÉ 11/3-11/4/18	\$510.00	\$510.00		9/13/18
18-19-67		LEARNING A-Z	READING A-Z MK & DC, SCIENCE A-Z PR 1 YR.	\$289.85	\$289.85		9/25/18
18-19-68		RENAISSANCE	ACC READER, STAR MATH, STAR READING, HOST FEE, 10/1/18-9/30/19	\$2,545.00	\$2,545.00		9/25/18
18-19-69		DOCUMENT TRACKING SERVICE	SERVICE 10/1/18-10/1/19	\$940.00	\$940.00		9/13/18
18-19-70	9/13/18	AMERICAN BUSINESS MACHINES	FREIGHT-2 BLACK TONER CARTIDGES FOR 2 CANON COPIERS	\$8.00	\$8.00		9/26/18
18-19-71	9/24/18	ACSA	2019 SUPT SYMPOSIUM REGISTRATION FOR JA 1/28/19-2/1/19	\$849.00			
18-19-72		WORTHINGTON DIRECT	1 ACTIVITY TABLE FOR KINDERGARTEN ROOM	\$380.73			
18-19-73		LACOE	SUPT PROF COLLABORTIVE REGISTRATION FOR JA 11/15-11/16/18	\$125.00			
18-19-74	9/25/18	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE DISTRICT 8/18	\$137.50	\$137.50		9/28/18
18-19-75		ARCADIA AUDIOMETRIC ASSOC.	NURSING SERVICE 9/18/18 3 DAYS REMAINING	\$550.00	\$550.00		9/26/18
18-19-76		DEBORAH CABITAC	REIMBURSE FINGERPRINT FEES	\$60.00	\$60.00		9/26/18
18-19-77		MARY PIVETTI	8/31/18 PROJ MANAGEMENT THEATRE	\$975.00	\$975.00		9/27/18
18-19-78		CHEVRON	GAS-VANS 8/24, 9/7, 9/19, 9/20/18	\$425.65	\$425.65		9/27/18
18-19-79	9/26/18	GOLDEN VALLEY MWD	SEWER SERVICE 9/18	\$753.00	\$753.00		9/27/18
			TOTAL	\$67,825.41	\$17,347.25	\$3,141.43	
			REMAINING UNPAID	\$47,336.73			

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-06 Issue Date :2018-09-07

Page No : 1
 Run Date : 2018-09-06
 Run Time : 19.11.31

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
13098		01.0-00000.0-00000-81000-4380-0000000		03/19	195.76					
13098		01.0-11000.0-11100-10000-4310-0000000		03/19	23.96					
13098		01.0-11000.0-11100-10000-4400-0000000		03/19	1357.13					
13098		01.0-65000.0-57700-11100-4310-0000000		03/19	32.16					
13098		01.0-00000.0-00000-72000-4350-0000000		03/19	127.00					
13098		01.0-00000.0-00000-81000-5630-0000000		03/19	37.49					
13098		13.0-53100.0-00000-37000-4790-0000000		03/19	44.22					
13098		01.0-00000.0-00000-72000-5310-0000000		03/19	45.00					
					Total	1862.72	1862.72	24774298	CHK PAYOUT	8152
CECELIA J. CUMMINGS, CPA	13097	01.0-00000.0-00000-00000-9520-0000000		03/19	3800.00					
					Total	3800.00	3800.00	24774299	CHK PAYOUT	8152
JULIE RALPHS	13099	01.0-00000.0-00000-71100-3412-0000000		03/19	500.00					
					Total	500.00	500.00	24774300	CHK PAYOUT	8152
STEVE SONDER	13100	01.0-00000.0-00000-71100-3412-0000000		03/19	500.00					
					Total	500.00	500.00	24774301	CHK PAYOUT	8152

Maint sup
Drat sup
Non cap equipment
Sp cap equip
Drat sup
Bus Vendor- maint
CAPE equip- JA
membership- JA

Business Manager 6/18

Health Stipend 9/18

Health Stipend 9/18

Net Disbursed : 6,662.72

Total number of vouchers : 4 Number of Vouchers Audited 1

REGISTER TOTAL AMOUNT	Issues :	6,662.72	Voids :	0.00
SYSTEM WARRANTS ISSUED	4 From 24774298 To 24774301			
MANUAL WARRANTS ISSUED	0 From			
NUMBER OF VOIDS	0			
SYSTEM WARRANTS ISSUED MTD	8 MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	75 MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	1
Fund Summary	Issues		Voids	
01.0	6,618.50		0.00	
13.0	44.22		0.00	

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

2017-18 \$ 3800.00
 2018-19 \$ 2862.72

Report Id : LAEP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-04 Issue Date :2018-09-05

Page No : 1
 Run Date : 2018-09-04
 Run Time : 19.14.38

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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CECELIA J. CUMMINGS, CPA	13086	PY		01.0-00000.0-00000-000000-9520-00000000	02/19	7600.00	7600.00	7600.00	7600.00	24766918	CHK PAYOUT	8148	
COUNTY OF LOS ANGELES	13091			Total		7600.00	7600.00	7600.00	7600.00	24766918	CHK PAYOUT	8148	
VAVRINEK, TRINE, DAY & CO., LL	13089	PY		01.0-00000.0-00000-72000-5880-00000000	02/19	127.00	127.00	127.00	127.00	24766919	CHK PAYOUT	8148	
				Total		127.00	127.00	127.00	127.00	24766919	CHK PAYOUT	8148	
WILLIAM S. HART UHSD	13088	PY		01.0-00000.0-00000-000000-9520-00000000	02/19	4100.00	4100.00	4100.00	4100.00	24766920	CHK PAYOUT	8148	
				Total		4100.00	4100.00	4100.00	4100.00	24766920	CHK PAYOUT	8148	

Business Manager Serv 4/18, 5/18
2018/19 supplemental Permit/Lease fees - Backflow Probation
Audit 2017/18 Services/expense
Sp Ed Services 2017/18 out of home

REGISTER TOTAL AMOUNT	Issues :	31,735.04	To	24766921	Voids :	0.00	Total number of vouchers :	4	Number of Vouchers Audited	4
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SYSTEM WARRANTS ISSUED	4	From	24766918	To	24766921	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
MANUAL WARRANTS ISSUED	0	From				MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	1
NUMBER OF VOIDS	0								

Fund Summary Issues 31,735.04 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

2017-18 \$ 31,608.04
 2018-19 \$ 127.00

Report Id : LAAP029S1
District : 64584
Fiscal Year : 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
COMMERCIAL WARRANT REGISTER
Voids Date : 2018-09-27 Issue Date : 2018-09-28

Page No : 1
Run Date : 2018-09-27
Run Time : 19.15.09

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD	SEQ	STAT
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ATKINSON, ANDELSON, LOYA, RUUD 13124

Legal Service 8/18 District

01.0-00000.0-00000-71000-5820-0000000 03/19

137.50
137.50
24818386
CHK PAYOUT 8182

Total 137.50
Net Disbursed : 137.50

REGISTER TOTAL AMOUNT	Issues :	137.50	Voids :	0.00	Total number of vouchers :	1	Number of Vouchers Audited	1
SYSTEM WARRANTS ISSUED	1 From	24818386	To	24818386				
MANUAL WARRANTS ISSUED	0 From		To					
NUMBER OF VOIDS	0							
SYSTEM WARRANTS ISSUED MTD	37	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD				1
SYSTEM WARRANTS ISSUED YTD	104	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD				2

Fund Summary Issues 137.50
01.0 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAEP029SI
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-26 Issue Date :2018-09-27

Page No : 1
 Run Date : 2018-09-26
 Run Time : 19.21.27

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
13119		01.0-00000.0-11100-10000-5610-0000000			03/19	214.53					
13119		01.0-00000.0-00000-72000-5610-0000000			03/19	71.51					
		Total				286.04					
13128		01.0-00000.0-00000-81000-4360-0000000			03/19	425.65		286.04 ✓ 24815414	CHK PAYOUT	8180	
		Total				425.65					
13131		01.0-00000.0-00000-82000-5565-0000000			03/19	753.00					
		Total				753.00					
13129		01.0-00000.0-11100-10000-5800-0000100			03/19	975.00					
		Total				975.00					
13130		01.0-00000.0-00000-82000-5520-0000000			03/19	59.30					
		Total				59.30					

Lease Payment Canon copiers 9/18

Gas-Van 8/24, 9/7, 9/19, 9/20/18

Sewer Service 9/18

8/3/18 Proj Management-Theatre

8/24-9/24/18

REGISTER TOTAL AMOUNT	Issues :	2,498.99	Voids :	0.00	Net Disbursed :	2,498.99
SYSTEM WARRANTS ISSUED	5 From 24815414 To 24815418					
MANUAL WARRANTS ISSUED	0 From					
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	36					
SYSTEM WARRANTS ISSUED YTD	103					
Fund Summary	Issues	2,498.99	Voids	0.00		
01.0		2,498.99				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-09-25 Issue Date : 2018-09-26

Page No : 1
 Run Date : 2018-09-25
 Run Time : 19.13.45

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
13127		01.0-11000.0-11100-10000-4310-0000000			03/19	4.00					
13127		01.0-00000.0-00000-27000-4350-0000000			03/19	2.00					
13127		01.0-00000.0-00000-72000-4350-0000000			03/19	2.00					
Total						8.00					
<i>Freight - Canon copier toner</i>											
13123		01.0-00000.0-11100-10000-5800-0000100			03/19	550.00					
Total						550.00					
<i>School Nursing Service 7/18/18</i>											
13125		01.0-00000.0-00000-72000-5860-0000000			03/19	60.00					
Total						60.00					
<i>Reimburse - fingerprint fees</i>											
13126		13.0-53100.0-00000-37000-4310-0000000			03/19	37.63					
Total						37.63					
<i>Cafe sup - clipboard, broom/dust pan/combo</i>											
REGISTER TOTAL AMOUNT						Issues :	655.63	0.00	Net Disbursed :	655.63	
SYSTEM WARRANTS ISSUED						4 From	24809585	To	24809588	Total number of vouchers :	4
MANUAL WARRANTS ISSUED						0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS						0					
SYSTEM WARRANTS ISSUED MTD						31				MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD						98				MANUAL WARRANTS ISSUED YTD	0
Fund Summary						Issues	618.00	0.00	VOIDS	0	
							37.63	0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-24 Issue Date :2018-09-25

Page No : 1
 Run Date : 2018-09-24
 Run Time : 19.17.47

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrtj	Goal Funct	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	FMT PAY MTD CYCLE	SEQ NBR	STAT						
LARNING A-Z	13120			01.0-11000.0-111100-10000-4340-0000000	03/19			03/19	289.85											
					Total				289.85											
MOUNTAINSIDE DISPOSAL, INC.	13121			01.0-00000.0-00000-82000-5560-0000000	03/19			03/19	194.98											
					Total				194.98											
RENAISSANCE	13122			01.0-00000.0-111100-10000-4340-0000100	03/19			03/19	2545.00											
					Total				2545.00											
REGISTER TOTAL AMOUNT											Issues :	3,029.83								
SYSTEM WARRANTS ISSUED											3 From	24806945	To	24806947	Total number of vouchers :		3	Number of Vouchers Audited	0	
MANUAL WARRANTS ISSUED											0 From		To							
NUMBER OF VOIDS											0									
SYSTEM WARRANTS ISSUED MTD											27	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	1					
SYSTEM WARRANTS ISSUED YTD											94	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2					
Fund Summary											Issues									
01.0											3,029.83									
											Voids	0.00								
											Net disbursed :	3,029.83								

*Reading A-Z (Knight, Cabotac)
 Reading A-Z (Rodriguez)
 289.85 24806945 CHK PAYOUT 8176*

8/18

194.98 24806946 CHK PAYOUT 8176

*1 yr renewal 10/1/18-9/30/19
 2545.00 24806947 CHK PAYOUT 8176*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-13 Issue Date :2018-09-14

Page No : 1
 Run Date : 2018-09-13
 Run Time : 19.12.59

PAVEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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GORMAN LEARNING CENTER

13116
 13116
 13116
 13117

01.0-65000.0-00000-00000-9520-0000000 03/19
 01.0-33100.0-00000-00000-9520-0000000 03/19
 01.0-65120.0-00000-00000-9520-0000000 03/19
 01.0-00000.0-00000-00000-9520-0000000 03/19

964071.20
 101655.18
 20884.38
 228226.12

2016/17 Payables Speed AB602
 + IDEA
 2016/17 Payables - An Item of Property Tax

1314836.88 1314836.88 24787497 CHK PAYOUT 8162

REGISTER TOTAL AMOUNT Issues : 1,314,836.88 Voids : 0.00 Net Disbursed : 1,314,836.88

SYSTEM WARRANTS ISSUED 1 From 24787497 To 24787497 Total number of vouchers : 2 Number of Vouchers Audited 2
 MANUAL WARRANTS ISSUED 0 From To
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 24
 MANUAL WARRANTS ISSUED MTD 0
 SYSTEM WARRANTS ISSUED YTD 91
 MANUAL WARRANTS ISSUED YTD 0

WARRANTS VOIDED MTD 0
 WARRANTS VOIDED YTD 1

Fund Summary Issues

01.0 1,314,836.88 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAE029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-12 Issue Date :2018-09-13

Page No : 1
 Run Date : 2018-09-12
 Run Time : 19.20.22

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEC NBR	STAT
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DOCUMENT TRACKING SERVICES	13115	01.0-00000.0-11100-10000-5800-0000100	03/19	940.00	940.00	940.00	940.00	24785198	CHK PAYOUT	8160	
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PATRICIA RODRIGUEZ	13118	01.0-00000.0-11100-10000-5210-0000100	03/19	510.00	510.00	510.00	510.00	24785199	CHK PAYOUT	1160	
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Service 10/1/18-10/1/19
Reimburse Conf Registration Daily 5/1 CAFE Study system
 11/3/18-11/4/18

REGISTER TOTAL AMOUNT Issues : 1,450.00 Voids : 0.00 Net Disbursed : 1,450.00

SYSTEM WARRANTS ISSUED	2	From 24785198	To 24785199	Total number of vouchers :	2	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	23	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	90	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	1

Fund Summary Issues 1,450.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-11 Issue Date :2018-09-12

Page No : 1
 Run Date : 2018-09-11
 Run Time : 19.30.28

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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PRENTIS EDWARDS	13110	01.0-00000.0-00000-77000-5840-00000000	03/19	700.00	03/19	700.00	700.00	24782419	CHK PAYOUT	8158	
SOUTHERN CALIFORNIA EDISON	13114	01.0-00000.0-00000-82000-5510-00000000	03/19	3296.57	03/19	3296.57	3296.57	24782420	CHK PAYOUT	8158	
		Total		700.00		700.00	700.00	24782419	CHK PAYOUT	8158	
		Total		3296.57		3296.57	3296.57	24782420	CHK PAYOUT	8158	

Teach Service 8/18

7/9/18-8/7/18

8/7/18-9/6/18

Net Disbursed : 3,996.57

0.00

3,996.57

Issues :

REGISTER TOTAL AMOUNT

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	From	To	24782419	24782420	Total number of vouchers :
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2	0	0	21	88	0	0	0
		MANUAL WARRANTS ISSUED MTD		MANUAL WARRANTS ISSUED YTD		WARRANTS VOIDED MTD	
		MANUAL WARRANTS ISSUED YTD		MANUAL WARRANTS ISSUED YTD		WARRANTS VOIDED YTD	

Fund Summary Issues : 3,996.57 Voids : 0.00

01.0 3,996.57 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAF029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-10 Issue Date :2018-09-11

Page No : 1
 Run Date : 2018-09-10
 Run Time : 19.14.15

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
13107		01.0-00000.0-00000-81100-4370-0000000				03/19	132.20				
13107		01.0-00000.0-00000-81000-4380-0000000				03/19	125.82				
		Total					258.02	258.02	24779412	CHK PAYOUT	8156
AKA WATER SERVICES, INC.	13108	01.0-00000.0-00000-72000-5800-0000000				03/19	75.00				
		Total					75.00	75.00	24779413	CHK PAYOUT	8156
SANTA CLARITA VALLEY FOOD SERV	13111	13.0-53100.0-00000-37000-4710-0000000				03/19	3103.80				
		Total					3103.80	3103.80	24779414	CHK PAYOUT	8156
SANTANA'S PUMPING	13112	01.0-00000.0-00000-81000-5630-0000000				03/19	90.00				
		Total					90.00	90.00	24779415	CHK PAYOUT	8156
STORER TRANSPORTATION	13113	01.0-00000.0-00000-36000-5812-0000000				03/19	7164.08				
		Total					7164.08	7164.08	24779416	CHK PAYOUT	8156
REGISTER TOTAL AMOUNT Issues : 10,690.90 Voids : 0.00 Net Disbursed : 10,690.90 SYSTEM WARRANTS ISSUED 5 From 24779412 To 24779416 Total number of vouchers : 5 Number of Vouchers Audited 0 MANUAL WARRANTS ISSUED 0 From To NUMBER OF VOIDS 0 SYSTEM WARRANTS ISSUED MTD 19 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0 SYSTEM WARRANTS ISSUED YTD 86 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 1 Fund Summary Issues Voids 01.0 7,587.10 0.00 13.0 3,103.80 0.00											

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-09-07 Issue Date : 2018-09-10

Page No : 1
 Run Date : 2018-09-07
 Run Time : 19.10.26

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	FMT PAY	SEQ	STAT
AT&T	13101			01.0-00000.0-000000-72000-5910-0000000	03/19			03/19	32.25		32.25	CHK PAYOUT	8154	
				Total					32.25		32.25	24776903		
AT&T	13102			01.0-14000.0-000000-36000-5630-0000000	03/19			03/19	739.18		739.18	CHK PAYOUT	8154	
				Total					739.18		739.18	24776904		
FIRE ACE	13105			01.0-00000.0-000000-81000-5630-0000000	03/19			03/19	536.22		536.22	CHK PAYOUT	8154	
				Total					536.22		536.22	24776905		
LOPEZ LANDSCAPING	13106			01.0-00000.0-000000-81000-5630-0000000	03/19			03/19	1050.00		1050.00	CHK PAYOUT	8154	
				Total					1050.00		1050.00	24776906		
READY REFRESH BY NESTLE	13103			01.0-00000.0-000000-82000-5530-0000000	03/19			03/19	5.94		5.94	CHK PAYOUT	8154	
				Total					5.94		5.94	24776907		
UNITED PARCEL SERVICE	13104			01.0-00000.0-000000-72000-5910-0000000	03/19			03/19	76.97		76.97	CHK PAYOUT	8154	
				Total					76.97		76.97	24776908		
REGISTER TOTAL AMOUNT				Issues :					0.00		0.00	Net Disbursed :		
				6 From	2,440.56									
				0 From										
				0 From										
SYSTEM WARRANTS ISSUED				To	24776908									
MANUAL WARRANTS ISSUED				To										
NUMBER OF VOIDS														
				0										
SYSTEM WARRANTS ISSUED MTD				MANUAL WARRANTS ISSUED MTD										
				14										
SYSTEM WARRANTS ISSUED YTD				MANUAL WARRANTS ISSUED YTD										
				81										
Fund Summary				Issues										
01.0				2,440.56										
				Voids										
				0.00										

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

8/6/18-9/5/18

GMC Van Regaur

annual fire extinguisher service

Rig Vendor Maintenance

7/23/18-8/22/18 credit 6/23/18-7/22/18

Service 8/14, 8/20, 8/23, 8/28/18

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-09-06 Issue Date : 2018-09-07

Page No : 1
 Run Date : 2018-09-06
 Run Time : 19.11.31

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	FMT PAY MTD CYCLE	SEQ NBR	STAT		
13098		01.0-00000.0-00000-81000-4380-0000000			03/19		195.76							
13098		01.0-11000.0-11100-10000-4310-0000000			03/19		23.96							
13098		01.0-11000.0-11100-10000-4400-0000000			03/19		1357.13							
13098		01.0-65000.0-57700-11100-4310-0000000			03/19		32.16							
13098		01.0-00000.0-00000-72000-4350-0000000			03/19		127.00							
13098		01.0-00000.0-00000-81000-5630-0000000			03/19		37.49							
13098		13.0-53100.0-00000-37000-4790-0000000			03/19		44.22							
13098		01.0-00000.0-00000-72000-5310-0000000			03/19		45.00							
Total							1862.72	1862.72	24774298	CHK PAYOUT	8152			
13097		01.0-00000.0-00000-00000-9520-0000000			03/19		3800.00							
Total							3800.00	3800.00	24774299	CHK PAYOUT	8152			
13099		01.0-00000.0-00000-71100-3412-0000000			03/19		500.00							
Total							500.00	500.00	24774300	CHK PAYOUT	8152			
13100		01.0-00000.0-00000-71100-3412-0000000			03/19		500.00							
Total							500.00	500.00	24774301	CHK PAYOUT	8152			
REGISTER TOTAL AMOUNT							Issues :	6,662.72	Voids :	0.00	Net Disbursed :	6,662.72		
SYSTEM WARRANTS ISSUED							4 From	24774298	To	24774301	Total number of vouchers :	4	Number of Vouchers Audited	1
MANUAL WARRANTS ISSUED							0 From		To					
NUMBER OF VOIDS							0							
SYSTEM WARRANTS ISSUED MTD							8	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0			
SYSTEM WARRANTS ISSUED YTD							75	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	1			
Fund Summary							Issues		Voids					
01.0							6,618.50		0.00					
13.0							44.22		0.00					

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

2017-18 \$ 3800.00
 2018-19 \$ 2862.72

maint sup
Grant sup
Non cap equipment
Sp Ed sup
District sup
Bus Vendor- maint
CHFE sup
membership-ja

Business Manager 6/18

Health Stipend 9/18

Health Stipend 9/18

PY
2017/18

Report Id : LAAP02981
 District : 64584
 Fiscal Year: 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-09-04 Issue Date :2018-09-05

Page No : 1
 Run Date : 2018-09-04
 Run Time : 19.14.38

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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CECELIA J. CUMMINGS, CPA	13086		01.0-00000.0-00000-000000-9520-00000000	02/19			7600.00	7600.00	24766918	CHK PAYOUT	8148	
					Total		7600.00	7600.00				
COUNTY OF LOS ANGELES	13091		01.0-00000.0-00000-72000-5880-00000000	02/19			127.00	127.00	24766919	CHK PAYOUT	8148	
					Total		127.00	127.00				
VAVRINEK, TRINE, DAY & CO., LL	13089		01.0-00000.0-00000-000000-9520-00000000	02/19			4100.00	4100.00	24766920	CHK PAYOUT	8148	
					Total		4100.00	4100.00				
WILLIAM S. HART UHSD	13088		01.0-00000.0-00000-000000-9520-00000000	02/19			19908.04	19908.04	24766921	CHK PAYOUT	8148	
					Total		19908.04	19908.04				

Business Manager Serv 4/18, 5/18
2018/19 supplemental Permits/ license fees - Backflow Prevention
Audit 2017/18 Services/ expenses
Sp Ed Services 2017/18 out of home

REGISTER TOTAL AMOUNT	Issues :	31,735.04	Voids :	0.00	Net Disbursed :	31,735.04
SYSTEM WARRANTS ISSUED	4 From	24766918	To	24766921	Total number of vouchers :	4
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	4
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	4				MANUAL WARRANTS ISSUED MTD	0
SYSTEM WARRANTS ISSUED YTD	71				MANUAL WARRANTS ISSUED YTD	1

Fund Summary
 01.0 31,735.04 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates warrants were issued and cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

2017-18 \$ 31,608.04
 2018-19 \$ 127.00

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

RESOLUTION #04-18-19

ADOPTING THE "GANN" LIMIT

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, the district must establish a revised Gann limit for the 2017-18 fiscal year and a projected Gann Limit for the 2018-19 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the board does provide public notice that the attached calculations and documentation of the Gann limits for the 2017-18 and 2018-19 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2017-18 and 2018-19 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 9th day of October, 2018 by the Board of Trustees of the Gorman Joint School District in Los Angeles County, Gorman, California.

Patricia Edwards, Board Clerk

Date

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2016-17 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2016-17 Actual			2017-18 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	994,617.47		994,617.47			908,179.38
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	84.65		84.65			74.54
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2016-17			Adjustments to 2017-18		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2017-18 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2017-18 P2 Report			2018-19 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	74.54		74.54	74.00		74.00
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			74.54			74.00
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2017-18 Actual			2018-19 Budget		
1. Homeowners' Exemption (Object 8021)	366.62		366.62	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	20.03		20.03	0.00		0.00
4. Secured Roll Taxes (Object 8041)	73,407.72		73,407.72	12,033.00		12,033.00
5. Unsecured Roll Taxes (Object 8042)	5,475.55		5,475.55	1.00		1.00
6. Prior Years' Taxes (Object 8043)	5,769.64		5,769.64	2.00		2.00
7. Supplemental Taxes (Object 8044)	129,510.23		129,510.23	1.00		1.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	42,607.63		42,607.63	2.00		2.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	1,336.13		1,336.13	2.00		2.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	7,588.13		7,588.13	2.00		2.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools In Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	266,081.68	0.00	266,081.68	12,043.00	0.00	12,043.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	266,081.68	0.00	266,081.68	12,043.00	0.00	12,043.00

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			7,581.69			8,627.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			7,581.69			8,627.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	767,878.00		767,878.00	792,628.00		792,628.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(2,723.00)		(2,723.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	765,155.00	0.00	765,155.00	792,628.00	0.00	792,628.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	1,326,004.58		1,326,004.58	1,181,437.00		1,181,437.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	51,960.73		51,960.73	10,500.00		10,500.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			994,617.47			908,179.38
2. Inflation Adjustment			1.0369			1.0367
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.8806			0.9928
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			908,179.38			934,730.69
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			266,081.68			12,043.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			8,944.80			8,880.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			649,679.39			792,628.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			649,679.39			792,628.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			37,348.49			7,215.63
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			303,430.17			19,258.63
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			612,330.90			792,628.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			303,430.17			
b. State Subventions (Line D8)			612,330.90			
c. Less: Excluded Appropriations (Line C23)			7,581.69			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			908,179.38			



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Gorman Joint School District Date: September 30, 2018

Person completing this form: Lise Wastafarro Title: Accounting/Data Processing Tech

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 19-Oct 2018
- 2nd QTR October 1 to December 31 Due 18- Jan 2019
- 3rd QTR January 1 to March 31 Due 10-Apr 2019
- 4th QTR April 1 to June 30 Due 19-Jul 2019

Date for information to be reported publicly at governing board meeting: October 9, 2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Johannis Andrews II

Signature of District Superintendent _____ Date October 9, 2018

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu



INVOICE NO. AComm-0011
DATE 06/19/2018
TERMS Net 30
P.O. NO.

PLEASE REMIT TO:
Aeries Software
1065 N. PacificCenter Dr.
Suite 400
Anaheim, CA 92806

BILL TO Gorman Joint School District
P.O. Box 104
Attn: Accounts Payable
Gorman, CA 93243

Please make all checks payable to Aeries Software and include a copy of this invoice with your check. If you have any questions, please contact Connie Castillo at conniec@aeries.com or (888) 487-7555

Message:

Quantity	Description	Unit Price	Start Date	End Date	Total Amount
1	Aeries Communications	2,500.00	07/01/2018	06/30/2019	\$2,500.00
1	Project Management Services	1,000.00			\$1,000.00
SUBTOTAL					3,500.00
TOTAL					3,500.00
AMOUNT RECEIVED					\$0.00
AMOUNT DUE					\$3,500.00

Contract No. PH-002477

ENVIRONMENTAL HEALTH
SERVICE AGREEMENT FOR FOOD SAFETY INSPECTIONS IN PUBLIC SCHOOL
CAFETERIAS
AMENDMENT NUMBER 1

THIS AMENDMENT is made and entered into this _____ day
of _____, 2018;

by and between COUNTY OF LOS ANGELES (hereafter
"County"),

and GORMAN JOINT SCHOOL DISTRICT
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "Service Agreement for Food Safety Inspections in Public School Cafeterias", dated May 10, 2013 and further identified as County Agreement No. PH-002477 and any amendments thereto; and

WHEREAS, it is the intent of the parties to amend Agreement to revise the fee for conducting food safety inspection in public schools; and

WHEREAS, on June 26, 2018 County approved Ordinance No. 2018-0024, amending Los Angeles County Codes Title 8 – Consumer Protection, Business and Wage Regulations, to implement new and revised service fees that cover the programmatic costs of the services provided by the County's Department of Public Health.

WHEREAS, said Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, this amendment format has been approved by County Counsel; and

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall be effective September 1, 2018.
2. On the effective date of this Amendment, Paragraph 4 shall be revised to read as follows:
 4. The District shall reimburse the Department of Public Health's Environmental Health Division for the inspections at a rate of One Hundred Ninety-Seven Dollars (\$197.00) per inspection, with up to two inspections per year starting September 1, 2018. District shall also reimburse DPH at standard rates approved by the Board of Supervisors for additional re-inspections to verify District's compliance to correct high-risk violations. Bills from County or DPH will be processed semi-annually and are due and payable thirty (30) calendar days after receipt of the billing statement.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

GORMAN JOINT SCHOOL DISTRICT
Contractor

By _____
Signature

Print Name

Title _____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
MARY C. WICKHAM
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Public Health

By _____
Patricia Gibson, Chief
Contracts and Grants Division



View Estimate

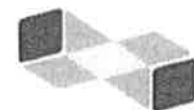
Print

PDF

Decline

Accept

Foresight System Design LLC
 18032 annes circle ct 205
 canyon country 91387
 1818-5216352
 fsdinstall@gmail.com



Foresight System Design
 Audio Video Security Communication

Joe Andrews

ESTIMATE

Estimate # 0000177

Estimate Date 08/26/2018

Item	Description	Unit Price	Quantity	Amount
SURVEILLANCE SYSTEM				
Product	Platinum Advanced Level HD-TVI 8 Channel DVR - Efficient Mode Supports HD-TVI, AHD, Analog, IP Camera, HDMI, VGA and CVBS output up to 1920x1080P resolution, 8CH 1080p@30fps (1080P Efficient Mode) 8CH 1080P@10fps, Supports H.264 Zip+	299.00	1.00	299.00
	Seagate Skyhawk Surveillance Hard Drive - 4TB	180.00	1.00	180.00
	Platinum Starlight HD-TVI Dome Camera, 2.1MP 2.1MP, Starlight, 2.8-12mm, Auto Focus, 1920x1080@30fps, 0.005 Lux@F2.0, IP67, 2 Matrix IR 2.0, UTC, IK8 Vandal-Proof Dome, 3-Axis, Smart IR, DC 12V, AC 24V	165.00	4.00	660.00
	Power Box Supply for CCTV, AC 12V 9 Ports ; 8 Amp, Indoor Only	69.00	1.00	69.00
	99.99% Oxygen-Free Copper CMR Rated UL listed Network Cable - Cat5e	120.00	1.00	120.00
	video amplifier(balun)	15.00	4.00	60.00
	Dell - SE2216H 22" LED FHD Monitor - Black	115.00	1.00	115.00
	hdmi extender	89.00	1.00	89.00
INTERCOM SYSTEM				
	JO Series Entry-Level Video Intercom with 7" Screen set	399.00	1.00	399.00
	Alphone JO-1FD 7" SCREEN, Hands-Free Expansion Station for Jo Series	249.00	1.00	249.00

Hours	Labor Charge, Installation charge for wiring , programming and set up	80.00	18.00	1,440.00
NOTES: ***50% downpayment, 50% upon project completion				
***cash, check or credit card visa, MasterCard , discover(subject to fee) are accepted mode of payment				
		Subtotal		3,680.00
		+ Tax (9.25%)		207.20
		Total		3,887.20
		Amount Paid		0.00
		Estimate (USD)		\$3,887.20



CONTRACT #: AG-19-3328
Advancement Grant Program Agreement



This Agreement made this _____ day of _____ 2018, by and between the County of Los Angeles ("County"), a body corporate and politic and a political subdivision of the State of California, and:

Organization ("Grantee"): **Gorman Joint School District**
Address: **49847 Gorman School Rd.**
City, State, Zip: **Gorman, CA 93243**
Primary Contact: **Mary Pivetti**
Email Address: **marypivetti@yahoo.com**
Los Angeles County Vendor #: **18443301**

LOS ANGELES COUNTY ARTS EDUCATION COLLECTIVE ADVANCEMENT GRANT

The County, through the Los Angeles County Arts Commission ("Arts Commission"), provides grants to Los Angeles County School Districts to support quality arts education programming for public school students.

Grantee is a Los Angeles County School District that is part of the Arts Ed Collective network and is currently implementing a board approved strategic plan for arts education.

Section 1. AGREEMENT DOCUMENTS. This Agreement is comprised of this three page document, the Standard Terms and Conditions attached hereto as Exhibit A, and the General Terms and Instructions attached hereto as Exhibit B. Grantee affirms it has reviewed the entire Agreement, including the attached exhibits, and understands and will comply with the terms and conditions contained therein.

Section 2. PURPOSE AND SCOPE OF GRANT. The County desires to provide a grant to support Grantee in addressing and achieving key action items that move them toward their long term vision for arts education within their school district, as described in the application materials submitted to the County in connection with this grant. Specifically, this grant award will be used for the following purposes only ("Project"): ***to support teacher professional development, artist workshops, and the purchase of visual arts and theater equipment and materials.***

Section 3. AGREEMENT TERM. The term of this Agreement will commence on the date this Agreement is executed by all parties hereto and will expire on: **June 30, 2019.**

Section 4. MAXIMUM GRANT AMOUNT. The maximum grant amount payable by the County to the Grantee under this Agreement may not exceed: **\$17,900.**

Section 5. ADDITIONAL TERMS AND CONDITIONS.

A. **Matching Funds.** As a condition of this grant award, Grantee must provide, at a minimum, matching funds equal to or exceeding the amount set forth in Section 4, above, for the purposes of funding the Project. If for any reason Grantee fails to contribute any or all of the required matching funds, the grant award will be reduced in an amount equal to the amount of matching funds Grantee fails to contribute. Grantee must reimburse the County any grant amount forfeited pursuant to this paragraph within 10 business days of a demand by the County for reimbursement, or within 30 days of expiration of the term of this Agreement, whichever is earlier. Grantee will follow those procedures and requirements established in the General Terms and Instructions (Exhibit B) for the acquisition and reporting of matching funds.

B. The County will pay the grant allocations set forth in Section 4, above, to Grantee in up to three installments. The County will not pay any interest or other charges on any grant allocation. Grantee must submit invoices as follows:

CONTRACT #: AG-19-3328
Advancement Grant Program Agreement

- (i) Grantee may submit one (1) invoice for a maximum of 25% of the grant award following successful completion of all project planning and attendance at a County-scheduled grantee convening or a countywide network event. This invoice is optional.
- (ii) Grantee may submit one (1) invoice for a maximum of 50% of the grant award following successful completion of a mid-project check-in and site visit with County staff. This invoice is optional.
- (iii) Grantee must submit one (1) invoice for all unpaid grant funds on or before May 15, 2019. This invoice is mandatory and must be accompanied by a completed Final Report, as described in the General Terms and Instructions (Exhibit B). Payment pursuant to this invoice is contingent upon submission of the Final Report.

Grantee's failure or election not to submit an optional invoice pursuant to (i) or (ii), above, will not limit, reduce, or otherwise affect the Grantee's obligations under this Agreement.

C. Any funds allocated by the County to Grantee pursuant to this Agreement which are not used by Grantee in support of the Project must be returned to the County within 30 days of the expiration of the term of this Agreement. Grantee will forfeit any grant funds which remain unused after the May 15 invoicing deadlines.

D. Grantee agrees to comply with the terms of this Agreement, including the terms set forth in the attached Exhibits A and B, all applicable local, state and federal laws, and all applicable current and future guidelines issued by the Arts Commission.

E. Signatures. Grantee represents and warrants that the person or persons executing this Agreement for Grantee is/are authorized agents who have actual authority to bind Grantee to each and every provision of this Agreement, and that all requirements of Grantee have been fulfilled to provide such actual authority.

F. Counterparts. This Agreement may be executed in any number of counterparts, each of which so executed will be deemed to be an original and will together constitute one and the same Agreement. Manual signatures may be provided by facsimile, or digitally scanned and provided by electronic mail. Grantee will maintain on file and, upon the County's request, agrees to provide the County with an original of a signature provided by facsimile or electronic mail. Alternatively, grantee may provide electronic signatures of authorized signors via Adobe Sign.

**CONTRACT #: AG-19-3328
Advancement Grant Program Agreement**

IN WITNESS WHEREOF, the County has executed these presents by causing them to be subscribed by the Executive Director of its Arts Commission, and Grantee has caused these presents to be executed by its duly authorized representatives, the date first above written.

COUNTY OF LOS ANGELES

By: _____ Date: _____
Kristin Sakoda, Executive Director
Los Angeles County Arts Commission

GRANTEE

By: _____ Date: _____
BOARD PRESIDENT/OFFICER
Name:

By: _____ Date: _____
SUPERINTENDENT
Name:

APPROVED AS TO FORM:

**MARY C. WICKHAM
County Counsel**

By: _____
Deputy



EXHIBIT A

**STANDARD TERMS AND CONDITIONS
LOS ANGELES COUNTY ARTS COMMISSION
CONSULTANT SERVICES AGREEMENT**

TABLE OF CONTENTS

	<u>Page</u>
§ 100. DEFINITIONS.....	1
§ 101. "AGREEMENT"	1
§ 102. "AUDITOR-CONTROLLER"	1
§ 103. "COMMISSION"	1
§ 104. "CONSULTANT"	1
§ 105. "CONTRACT AMOUNT"	1
§ 106. "COUNTY"	1
§ 107. "EXECUTIVE DIRECTOR"	1
§ 108. "SERVICES"	1
§ 109. "STATE"	1
§ 200. ASSURANCES/CERTIFICATIONS.	1
§ 201. COMPLIANCE WITH LAWS.	1
§ 202. COPYRIGHTS/PRIVACY RIGHTS.....	1
§ 203. NONDISCRIMINATION AND ASSURANCE OF COMPLIANCE WITH CIVIL RIGHTS.	2
§ 204. WAGE AND HOUR LAWS.	3
§ 205. SAFETY AND WORKING CONDITIONS.....	3
§ 206. EMPLOYMENT ELIGIBILITY VERIFICATION.....	3
§ 207. DRUG FREE WORKPLACE COMPLIANCE.	3
§ 208. CONFLICT OF INTEREST/CONTRACTS PROHIBITED.	4
§ 209. LOBBYING.....	4
§ 210. COUNTY LAYOFFS.....	4
§ 211. GAIN/GROW PROGRAM PARTICIPANTS.	4
§ 212. COVENANT AGAINST CONTINGENT FEES.....	5
§ 213. WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM.....	5
§ 214. DEBARMENT AND SUSPENSION.	5
§ 215. NOTIFICATION OF FEDERAL EARNED INCOME CREDIT.	6
§ 216. PROHIBITED ACTIVITY.	6
§ 217. PROTECTION AGAINST FRAUD AND ABUSE.	6
§ 218. AUTHORIZATION WARRANTY.....	7
§ 220. NOTICE TO EMPLOYEES REGARDING SAFELY SURRENDERED BABY LAW.....	8
§ 300. INDEPENDENT STATUS.....	8
§ 301. INDEPENDENT CONTRACTOR.	8
§ 302. NO AUTHORITY TO BIND COUNTY.	8

§ 303. REQUISITE SKILLS	8
§ 304. IDENTIFICATION	8
§ 400. INDEMNIFICATION AND INSURANCE	9
§ 401. INDEMNIFICATION	9
§ 402. INSURANCE	9
§ 403. INSURANCE COVERAGE	11
§ 404. INTENTIONALLY LEFT BLANK	12
§ 405. INTENTIONALLY LEFT BLANK	12
§ 406. INTENTIONALLY LEFT BLANK	12
§ 407. INTENTIONALLY LEFT BLANK	12
§ 500. OPERATIONAL RESPONSIBILITIES	12
§ 501. COUNTY RULES	12
§ 502. PERMITS/LICENSES	12
§ 503. PUBLIC STATEMENTS	12
§ 504. STAFF IDENTIFICATION	12
§ 600. AUDITS/RECORDS/REPORTS	13
§ 601. AUDITS	13
§ 602. INSPECTION OF RECORDS	13
§ 603. RECORDS/DATA	14
§ 604. PROGRESS REPORTS	14
§ 700. TERMINATION/CANCELLATION OF SERVICES	14
§ 701. TERMINATION OF AGREEMENT FOR DEFAULT	14
§ 702. TERMINATION FOR CONVENIENCE	14
§ 703. TERMINATION FOR IMPROPER CONSIDERATION	15
§ 704. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM	15
§ 705. FORCE MAJEURE	15
§ 706. PROGRAM TERMINATION	15
§ 707. TERMINATION FOR NON-APPROPRIATION OF FUNDS	16
§ 708. CONSULTANT ACTION UPON TERMINATION	16
§ 800. GENERAL PROVISIONS	16
§ 802. ASSIGNMENTS	16
§ 803. NOTICES	16
§ 804. WAIVERS	17
§ 805. VALIDITY	17
§ 806. ENTIRE AGREEMENT	17

§ 807. CAPTIONS 17

§ 808. PROPRIETARY RIGHTS..... 17

§ 809. SUBCONTRACTING..... 18

§ 810. PUBLIC RECORDS ACT..... 18

§ 811 COUNTY’S QUALITY ASSURANCE PLAN..... 19

§ 813. NONEXCLUSIVITY..... 19

§ 814. ENDORSEMENT..... 19

§ 815. GOVERNING LAW..... 19

§ 816. INTERPRETATION..... 19

§818. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY’S DEFAULTED PROPERTY
TAX REDUCTION PROGRAM..... 20

STANDARD TERMS AND CONDITIONS

**LOS ANGELES COUNTY ARTS COMMISSION
CONSULTANT SERVICES CONTRACTS**

§ 100. DEFINITIONS. For purposes of the Agreement, including all Exhibits/Attachments thereto, the following definitions shall govern its interpretation:

§ 101. "Agreement" shall mean the agreement by and between the Consultant and the County of Los Angeles, by and through its Los Angeles County Arts Commission, which agreement shall include the primary document and all exhibits/attachments and/or documents referenced therein.

§ 102. "Auditor-Controller" shall mean the Auditor-Controller of the County of Los Angeles and/or his designee.

§ 103. "Commission" shall mean the Arts Commission of the County of Los Angeles.

§ 104. "Consultant" shall mean the agency or individual contracting with the County under the terms and conditions of this Agreement, including Consultant's employees, agents, assigns, contractors, subcontractors, and anyone else involved in any manner in the exercise of the rights therein given to the Consultant.

§ 105. "Contract Amount" shall mean the fees or payment agreed to be paid by the County for consultant services as set forth in the Agreement.

§ 106. "County" shall mean the County of Los Angeles.

§ 107. "Executive Director" shall mean the Executive Director of the Arts Commission and/or her designee.

§ 108. "Services" shall mean the services identified in the primary document of this Agreement, or as more specifically set forth in an appropriate exhibit or attachment thereto.

§ 109. "State" shall mean the State of California.

§ 200. ASSURANCES/CERTIFICATIONS. The Consultant provides the following assurances and certifications, and agrees to the following terms:

§ 201. Compliance with Laws. The Consultant certifies and agrees that it shall comply with all applicable federal, State and local laws, rules, regulations, ordinances, and directives, and all provisions required to be included in this Agreement are incorporated by this reference. The County reserves the right to review the Consultant's policies and procedures to ensure compliance with such laws, rules, regulations, ordinances, and directives, as applicable. The Consultant shall indemnify and hold the County, its officers, employees and agents harmless from any loss, damage or liability resulting from a violation by the Consultant, its agents, officers and employees of any such laws, rules, regulations, ordinances, and directives.

§ 202. Copyrights/Privacy Rights. The Consultant shall neither violate nor infringe upon any copyright, right of privacy, or other statutory or common law right of any person,

firm or corporation, nor, if authorized to do radio or television broadcasts pursuant to amendment hereto, violate the rules and regulations of the Federal Communications Commission or the Code of Good Practices of the National Association of Broadcasters. Further, the Consultant will not defame or harm the reputation of any person, firm or corporation as a result of entering into this Agreement. The Consultant shall indemnify, defend and hold the County, its officers, employees and agents harmless from any sanctions or other liability which may be assessed against the County by reason of the Consultant's failure to comply with the foregoing.

§ 203. Nondiscrimination and Assurance of Compliance with Civil Rights. (a)

The Consultant assures and certifies that all persons employed by it, its affiliates, subsidiaries or holding companies, if any, are and will be treated equally by it without regard to, or because of race, color, religion, national origin, ancestry, sex, age, condition of physical or mental disability, marital status or political affiliation, in compliance with all anti-discrimination laws and regulations of the United States of America and the State as they now exist or may hereafter be amended.

(b) Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, ancestry, national origin, condition of physical or mental disability, marital status or political affiliation. Such action shall include but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

(c) Consultant hereby assures that it will comply with the Civil Rights Act of 1964, 42 USC §§ 2000e through 2000e-17, to the end that no person shall, on grounds of race, religion, color, sex, national origin, condition of physical or mental disability, marital status or political affiliation be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement or under any project, program, or activity supported by this Agreement.

(d) To the extent applicable, Consultant shall deal with its subcontractors, bidders or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, or condition of physical or mental disability, marital status or political affiliation as required by all applicable anti-discrimination laws and regulations of the United States and the State as they now exist or may hereafter be amended.

(e) Consultant shall allow authorized County representatives access to its employment records during regular business hours to verify compliance with these provisions when so requested by the Executive Director.

(f) If County finds that any of the above provisions have been violated, the same shall constitute a material breach of contract upon which County may determine to cancel, terminate, or suspend this Agreement. While County reserves the right to determine independently that the anti-discrimination provisions of this Agreement have been violated, in addition, a determination by the State Fair Employment and Housing Commission or the federal Equal Employment Opportunity Commission that Consultant has violated State or federal anti-discrimination laws or regulations shall constitute a finding by County that Consultant has violated the anti-discrimination provisions of this Agreement.

(g) The parties agree that in the event Consultant violates the anti-discrimination provisions of this Agreement, County shall, at its option, be entitled to a sum of Ten Thousand

Dollars (\$10,000) pursuant to California Civil Code Section 1671 as liquidated damages in lieu of canceling, terminating, or suspending this Agreement.

§ 204. Wage and Hour Laws. To the extent applicable, the Consultant assures and certifies that it shall comply with all State and federal wage and hour laws, including but not limited to the Fair Labor Standards Act, as amended. The Consultant shall indemnify, defend, and hold harmless the County, its agents, officers and employees from any and all liability including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law including, but not limited to, the federal Fair Labor Standards Act, as amended, for services performed by the Consultant's employees for which the County may be found jointly or solely liable.

§ 205. Safety and Working Conditions. (a) To the extent applicable, the Consultant shall comply with the provisions of the federal Occupational Safety and Health Act of 1970, as amended (29 USC § 651 et seq.) and the California Occupational Safety and Health Act and successor statutes, as well as other applicable health and safety statutes, ordinances, regulations and rules. Consultant assures that no employee will be required or permitted to work under working conditions which are unsanitary, hazardous or otherwise detrimental to the person's health or safety.

(b) Consistent with this **§ 205** and to the extent applicable, Consultant agrees that it shall comply with section 3203 of title 8 in the California Code of Regulations which requires all California employers to have a written, effective Injury and Illness Prevention Program (IIPP) that addresses hazards pertaining to the particular workplace covered by the program.

(c) In addition to other requirements set forth herein, Consultant certifies that it shall, at its own expense, provide its employees all necessary general and specific training with respect to safety and working conditions and provide its employees with all required personal protective equipment necessary to perform services under this Agreement.

§ 206. Employment Eligibility Verification. (a) To the extent applicable, the Consultant warrants and certifies that it fully complies with all federal, State and local statutes, ordinances, and regulations regarding the employment eligibility of aliens and others, and that all persons performing services under the Agreement are eligible for employment in the United States. The Consultant shall indemnify, defend and hold the County harmless from any employer sanctions or other liability which may be assessed against the County by reason of the Consultants failure to comply with the foregoing.

(b) The Consultant represents that he/she has secured and retained all required documentation verifying employment eligibility of its personnel, if any. The Consultant shall secure and retain verification of employment eligibility from any new personnel and, to the extent applicable, participants participating in or receiving services under this Agreement, in accordance with applicable provisions of law.

§ 207. Drug Free Workplace Compliance. The Consultant hereby warrants and certifies that it shall comply with California Drug-Free Workplace Act of 1990 (Cal. Gov. Code § 8350 et seq.), as amended, including provision of the requisite certification as set forth therein; and the federal Drug-Free Workplace Act of 1988, including its implementing regulations (29 CFR Part 98 commencing with §98.600), as applicable.

§ 208. Conflict of Interest/Contracts Prohibited. (a) The Consultant represents and warrants that no County employee, whose position enables him/her to influence the award of this Agreement, and no spouse or economic dependent of such employee, is or shall be employed in any capacity by the Consultant, or shall have any direct or indirect financial interest in this Agreement.

(b) The Consultant represents and warrants that it is aware of, and its authorized officers have read, the provisions of Los Angeles County Code Chapter 2.180 entitled "Contracting With Current or Former County Employees," and that execution of this Agreement will not violate those provisions. Anyone who is a former employee of the County at the time of execution of this Agreement or who subsequently becomes affiliated with the Consultant in any capacity shall not participate in the provision of Services provided under this Agreement or share in the profits of Consultant earned for a period of one year from the date he/she separated from County employment.

§ 209. Lobbying. The Consultant certifies that each County lobbyist as defined in Los Angeles County Code § 2.160.010, retained by Consultant shall fully comply with the County Lobbyist Ordinance (Los Angeles County Code Chapter 2.160). Failure on the part of any County lobbyist retained by Consultant to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this Agreement upon which County may immediately terminate or suspend this Agreement.

§ 210. County Layoffs. (a) Should the Consultant require additional or replacement personnel after the effective date of this Agreement, the Consultant agrees to give due consideration for such employment openings to qualified permanent County employees who are targeted for layoff or qualified former County employees who are on a re-employment list during the life of this Agreement.

(b) Employment offers to qualified County employees shall be under the same conditions and rate of compensation that apply to other individuals who are employed or may be employed by Consultant.

(c) Consultant shall maintain records of each employment offer made to qualified County employees and other individuals. Such records shall include a description of the position and duties, rate of pay and fringe benefits, and whether the offer was accepted, rejected, or not responded to.

§ 211. GAIN/GROW Program Participants. (a) Should the Consultant require additional or replacement personnel after the effective date of this Agreement, the Consultant agrees to give due consideration for such employment openings to participants in the County's Department of Public Social Services' Greater Avenue for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet Consultant's minimum qualifications for the open position. Upon request from Consultant, the County will refer GAIN/GROW participants by job category to the Consultant for consideration.

(b) In the event that both laid-off County employees and GAIN/GROW participants are available for hiring, County employees shall be given first priority.

(c) Notwithstanding § 210 and § 211 of this Agreement, the Consultant and the County agree that, during the term of this Agreement and for a period of one year thereafter, neither party shall in any way intentionally induce or persuade any employee of one party to become an

employee or agent of the other party. No bar exists against any hiring action initiated through a public announcement.

§ 212. Covenant Against Contingent Fees. (a) Consultant certifies and warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement of understanding for a commission, percentage, brokerage or contingent fees.

(b) For breach or violation of this warranty, the County shall have the right to terminate this Agreement and, in its sole discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fees. This right shall be in addition to any other legal remedy available to the County.

§ 213. Warranty of Adherence to County's Child Support Compliance Program.

(a) Consultant acknowledges that the County has established a goal of ensuring that all individuals who benefit financially from the County through contract are in compliance with their court-ordered child, family and spousal support obligations, if any, in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

(b) To the extent required by the County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting Consultant's duty under this Agreement to comply with all applicable provisions of law, Consultant warrants that it is now in compliance and shall during the term of this Agreement, maintain compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 U.S.C. § 653a) and California Unemployment Insurance Code Section 1088.5, and shall implement and comply with all lawfully served Wage and Earnings Withholding Orders or District Attorney Notices of Wage and Earnings Assignment for Child or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b). Unless otherwise exempt by County Code section 2.200.040, failure to comply with such reporting requirements, or failure to implement and comply with lawfully served wage and earnings assignment orders or notices of assignment, shall constitute a default under this Agreement, and failure to cure the default within ninety (90) days of notice by the County shall subject the Agreement to termination.

(c) Unless otherwise exempt under Los Angeles County Code section 2.200.040, failure to comply with the provisions of this § 213 may be cause for debarment.

§ 214. Debarment and Suspension. (a) The Consultant certifies that it has not been subject to debarment and/or suspension under any federal (29 CFR Part 98), State or local program and will immediately inform the County of any future debarment or suspension. Said certification, which shall be in a form acceptable to the County, shall be submitted to the County no later than execution of this Agreement by Consultant.

(b) **Responsible Contractor.** A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible contractors.

(c) **Chapter 2.202 of the County Code.** The Consultant is hereby notified that, in accordance with County Code Chapter 2.202, as may be amended from time to time, if the County acquires information concerning the performance of the Consultant on this or other contracts which indicates that the Consultant is not responsible, the County may, in addition to other remedies provided in the Agreement, debar the Consultant from bidding on County contracts for a

specified period of time not to exceed three years, and terminate any or all existing contracts the Consultant may have with the County.

(d) **Non-Responsible Contractor.** The County may debar Consultant if the Board of Supervisors finds, in its discretion, that the Consultant has done any of the following: (1) violated any term of a contract with the County, (2) committed any act or omission which negatively reflects on the Consultant's quality, fitness or capacity to perform a contract with the County or any other public entity, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against the County or any other public entity.

(e) **Contractor Hearing Board.** (1) If there is evidence that the Consultant may be subject to debarment, the Commission will notify the Consultant in writing of the evidence that is the basis for the proposed debarment and will advise the Consultant of the scheduled date for a debarment hearing before the Contractor Hearing Board.

(2) The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Consultant and/or the Consultant's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a proposed decision, which shall contain a recommendation regarding whether the Consultant should be debarred, and, if so, the appropriate length of time of the debarment. If the Consultant fails to avail itself of the opportunity to submit evidence to the Contractor Hearing Board, the Consultant may be deemed to have waived all rights of appeal.

(3) A record of the hearing, the proposed decision and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny or adopt the proposed decision and recommendation of the Hearing Board.

(f) **Subcontractors.** This § 214 shall also apply to subcontractors of County contractors, if any.

§ 215. Notification of Federal Earned Income Credit. With thirty (30) days of execution of this Agreement, the Consultant certifies that it shall notify its employees, and shall require each subcontractor, if any, to notify its employees, that they may be eligible for federal Earned Income Credit under the federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015.

§ 216. Prohibited Activity. To the extent applicable, the Consultant represents and warrants that it will not engage in or permit any religious proselytizing or political propagandizing in connection with the performance of this Agreement. The Consultant agrees to comply with the provision of the federal Hatch Act and with Section 675e of Subtitle B of Title VI of Public Law 101-121 (31 USC § 1352) which prohibits use of federal funds to influence the award of federal contracts or grants.

§ 217. Protection Against Fraud and Abuse. The Consultant (including its employees and agents), in performing all obligations under the terms of this Agreement, assures that it perform services in a manner which safeguards against fraud and abuse. The Consultant agrees to indemnify and hold the County, its officers, employees and agents harmless from any loss, damage, or liability (including without limitation disallowed costs) resulting from a violation by the Consultant, its officers, employees and agents of this section.

§ 218. Authorization Warranty. The Consultant represents and warrants that the person executing this Agreement on behalf of the Consultant is an authorized agent who has actual authority to bind Consultant to each and every term, condition, and obligation set forth in this Agreement, and that all requirements of Consultant have been fulfilled to provide such actual authority.

§ 219. Employee Jury Duty Service Program. (a) Jury Service Program. This Agreement is subject to the provisions of the County's ordinance entitled "Contractor Employee Jury Service" ("Jury Service Program") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

(b) Written Employee Jury Service Policy. (1) Unless Consultant has demonstrated to the County's satisfaction either that Consultant is not a "contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that Consultant qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), Consultant shall have and adhere to a written policy that provides that its employees shall receive from the Consultant, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Consultant or that the Consultant deduct from the Employee's regular pay the fees received for jury service.

(2) For purposes of this **§ 219**, "Contractor" means a person, partnership, corporation or other entity which has a contract with the County or a subcontract with a County contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts. "Employee" means any California resident who is a full time employee of a Contractor. "Full time" means 40 hours of more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by the County, or 2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary service of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any subcontractor to perform services for the County under the Agreement, the subcontractor shall also be subject to the provisions of this **§ 219**. The provisions of this **§ 219** shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the Agreement.

(3) If Consultant is not required to comply with the Jury Service Program when the Agreement commences, Consultant shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Consultant shall immediately notify County if Consultant at any time either comes within the Jury Service Program's definition of "Contractor" or if Consultant no longer qualifies for any exception to the Program. In either event, Consultant shall immediately implement a written policy consistent with the Jury Service Program. The County may also require, at any time during the term of the Agreement and at its sole discretion, that Consultant demonstrate to the County's satisfaction that Consultant either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Consultant continues to qualify for any exception to the Program.

(4) Consultant's violation of this **§ 219** may constitute a material breach of the Agreement. In the event of such material breach, County may, in its sole discretion, terminate the Agreement and/or bar Consultant for the award of future County agreements for a period of time consistent with the seriousness of the breach.

§ 220. Notice to Employees Regarding Safely Surrendered Baby Law. The Consultant shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is attached to this **Exhibit A** of this Agreement and is also available on the Internet at www.babysafela.org for printing purposes.

§ 300. INDEPENDENT STATUS

§ 301. Independent Contractor. (a) The Consultant shall at all times be acting as an independent contractor. This Agreement is not intended, and shall not be construed to create the relationship of agent, servant, employee, partner, joint venture, or association, as between the County and the Consultant. Consultant understands and agrees that all of Consultant's personnel are employees solely of the Consultant and not of the County for purposes of workers' compensation liability.

(b) To the extent Consultant is and intends to remain an individual consultant during the term of this Agreement, and as such has no employees and no corporate or other organizational structure, the County and Consultant agree that any provisions of this Agreement, including its Exhibits, which pertain to actions or responsibilities regarding employees or corporate or other business organizations and which would not otherwise be applicable to individual contractors, shall not apply to Consultant. In the event Consultant, during the term of this Agreement, hires employees or changes his or her organizational structure from that of an individual consultant, Consultant shall immediately notify the County of such change and all provisions of the Agreement shall thereafter apply to the Consultant.

§ 302. No Authority to Bind County. As an independent contractor and except as otherwise expressly provided in the Agreement, Consultant has no power or authority to bind the County to any obligations, agreements, or contracts.

§ 303. Requisite Skills. The Consultant represents and warrants to the County, and County relies on such representation and warranty, that the Consultant (including its employees and agents) has the necessary skills, competence and expertise to fully and completely perform the specialized services called for under this Agreement. The County and the Consultant understand and agree that the Consultant is responsible for the means and methods of performing these specialized services and accomplishing the results, deliverables, objectives and/or purposes specified and/or requested by the County pursuant to this Agreement.

§ 304. Identification. As an independent contractor, Consultant must, at his or her own expense, supply any and all identification material (e.g., business cards, etc.) used in the performance of this Agreement. Use of the County seal or other County identifier requires prior written approval of the County Chief Administrative Officer or his or her designee. **IMPROPER USE OF THE COUNTY SEAL OR OTHER IDENTIFIER SHALL BE REFERRED TO THE COUNTY DISTRICT ATTORNEY OR OTHER APPROPRIATE PROSECUTORIAL AGENCY FOR INVESTIGATION AND PROSECUTION TO THE FULL EXTENT PERMITTED BY LAW.** To the extent such material includes the County seal or other identifier, such material shall be distinguishable from County materials and expressly and clearly indicate that Consultant is an independent contractor or consultant.

§ 400. INDEMNIFICATION AND INSURANCE

§ 401. Indemnification. The Consultant shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, and agents ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Consultant's acts and/or omissions arising from and/or relating to this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees.

§ 402. Insurance. (a) Without limiting Consultant's indemnification of County, and in the performance of this Agreement and until all of its obligations pursuant to this Agreement have been met, Consultant shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in this § 402 of this Agreement. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Consultant pursuant to this Agreement. The County in no way warrants that the Required Insurance is sufficient to protect the Consultant for liabilities which may arise from or relate to this Agreement.

(b) **Evidence of Coverage and Notice to County.**

(1) Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) have been given insured status under the Consultant's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Agreement.

(2) Renewal Certificates shall be provided to County not less than ten (10) days prior to Consultant's policy expiration dates. The County reserves the right to obtain complete, certified copies of any required Consultant and/or subcontractor insurance policies at any time.

(3) Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Agreement by name or number, and be signed by an authorized representative of the insurer(s). The insured party named on the Certificate shall match the name of the Consultant identified as the contracting party in this Agreement. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand dollars (\$50,000), and list any County required endorsement forms.

(4) Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the Consultant, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.

(5) Certificates and copies of any required endorsements shall be sent to:

Attn: Executive Director
Los Angeles County Arts Commission

1055 Wilshire Boulevard, Suite 800
Los Angeles, California 90017

(6) Consultant also shall promptly report to County any injury or property damage accident or incident, including any injury to a Consultant employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Consultant. Consultant also shall promptly notify County of any third party claim or suit filed against Consultant or any of its subcontractors which arises from or relates to this Agreement, and could result in the filing of a claim or lawsuit against Consultant and/or County.

(c) **Additional Insured Status and Scope of Coverage.** The County, its Special Districts, elected officials, officers, agents, employees, and volunteers (collectively, "County and its Agents") shall be provided additional insured status under Consultant's General Liability policy with respect to liability arising out of Consultant's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the Consultant's acts or omissions, whether such liability is attributable to the Consultant or to the County. The full policy limits and scope of protection also shall apply to the County and its Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

(d) **Cancellation of or Changes in Insurance.** Consultant shall provide County with, or Consultant's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Agreement, in the sole discretion of the County, upon which the County may suspend or terminate this Agreement.

(e) **Failure to Maintain Insurance.** Consultant's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Agreement, upon which County immediately may withhold payments due to Consultant, and/or suspend or terminate this Agreement. County, at its sole discretion, may obtain damages from Consultant resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to Consultant, deduct the premium cost from sums due to Consultant or pursue Consultant reimbursement.

(f) **Insurer Financial Ratings.** Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

(g) **Consultant's Insurance Shall Be Primary.** Consultant's insurance policies, with respect to any claims related to this Agreement, shall be primary with respect to all other sources of coverage available to Consultant. Any County maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Consultant coverage.

(h) **Waivers of Subrogation.** To the fullest extent permitted by law, the Consultant hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Agreement. The Consultant shall

require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

(i) **Subcontractor Insurance Coverage Requirements.** Consultant shall include all of its subcontractors as insureds under Consultant's own policies, or shall provide County with each of its subcontractor's separate evidence of insurance coverage. Consultant shall be responsible for verifying that each of its subcontractor complies with the Required Insurance provisions herein, and shall require that each subcontractor name the County and Consultant as additional insureds on the subcontractor's General Liability policy. Consultant shall obtain County's prior review and approval of any subcontractor request for modification of the Required Insurance.

(j) **Deductibles and Self-Insured Retentions (SIRs).** Consultant's policies shall not obligate the County to pay any portion of any Consultant deductible or SIR. The County retains the right to require Consultant to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Consultant's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

(k) **Claims Made Coverage.** If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Agreement. Consultant understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Agreement expiration, termination or cancellation.

(l) **Application of Excess Liability Coverage.** Consultant may use a combination of primary and excess insurance policies which provide coverage as broad as the underlying primary policies, to satisfy the Required Insurance provisions.

(m) **Separation of Insureds.** All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

(n) **Alternative Risk Financing Programs.** The County reserves the right to review, and then approve, Consultant use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The County and its Agents shall be designated as an Additional Covered Party under any approved program.

(o) **County Review and Approval of Insurance Requirements.** The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

§ 403. Insurance Coverage. (a) Consultant shall provide the programs of insurance set forth in this § 403 at such limits as are set forth in the Primary Document. If no limits are specified in the Primary Document, the default limits specified in this § 403 shall apply.

(b) **Commercial General Liability** insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County and its Agents as an additional insured, with limits of not less than:

General Aggregate: \$2 million
Products/Completed Operations Aggregate: \$1 million

Personal and Advertising Injury: \$1 million
Each Occurrence: \$1 million

(c) **Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Consultant's use of autos pursuant to this Agreement, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

(d) **Workers Compensation and Employers' Liability** insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than one million (\$1,000,000) per accident. If Consultant will provide leased employees, or, is an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to Consultant's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

§ 404. Intentionally Left Blank.

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§ 406. Intentionally Left Blank.

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§ 500. OPERATIONAL RESPONSIBILITIES

§ 501. **County Rules.** Consultant shall, in all details of the Services to be performed by Consultant, comply with and abide by all applicable rules, regulations and directions of the County, and shall be governed by the policy and guideline requirements of the Commission, relevant County commissions and, to the extent applicable, State and/or federal agencies responsible for funding the services herein.

§ 502. **Permits/Licenses.** Consultant shall comply with all applicable County and local ordinances and all State and federal laws, and in the course thereof, obtain and keep in effect, at a cost solely borne by the Consultant, all permits and licenses required to conduct the Services.

§ 503. **Public Statements.** Consultant shall indicate in any press statement(s) or release(s) to the public that is related to the services provided herein, that such services are funded by the County. All such releases, statements or press or public activities shall be approved and coordinated with the Executive Director.

§ 504. **Staff Identification.** (a) Consultant shall provide for him/herself and all Consultant staff providing services under this Agreement with a photo identification badge in accordance with County specifications (said badge to be clearly distinguishable from County employee identification badges). Specifications may change at the discretion of the County and Consultant will be provided new specifications as required. The format and content of the badge is subject to the County's approval prior to the Consultant implementing the use of the badge.

Consultant and his/her staff, while on duty or when entering any County facility or County grounds, shall prominently display the photo identification badge on the upper part of the body.

(b) Consultant shall notify the County within one business day when staff are terminated or otherwise removed from working under this Agreement. Consultant is responsible to retrieve and immediately destroy the staff's photo identification badge at the time of removal. Upon termination or expiration of this Agreement, Consultant shall immediately destroy any remaining badge(s) used to comply with this § 504, and certify same to the County.

(c) If County requests the removal of Consultant's staff, Consultant is responsible to retrieve and immediately destroy the staff person's photo identification badge at the time of removal.

§ 600. AUDITS/RECORDS/REPORTS

§ 601. Audits. (a) The County Auditor-Controller shall at all times have access for audit purposes to the books, records, and accounts maintained by the Consultant in connection with all money expended under the terms of this Agreement.

(b) The Consultant shall take all actions necessary to enable the County Auditor-Controller or other authorized County representative(s) to clearly determine whether the Consultant is properly performing its contractual obligations, especially in relation to payments received.

(c) If, at any time during the term of this Agreement or within five (5) years after the expiration or termination of this Agreement, authorized representatives of County conduct an audit of Consultant regarding the services provided to County hereunder and if such audit finds that County's dollar liability for such services is less than payments made by County to Consultant, then Consultant agrees that the difference, at the County's discretion and in its sole direction, shall be either:

(1) Repaid forthwith by Consultant to County by cash payment; or

(2) Credited against future payments hereunder to Consultant. If such audit finds that County's dollar liability for services provided hereunder is more than payments made by County to Consultant, then the difference shall be paid to Consultant by County provided that in no event shall the County's maximum obligation for this Agreement exceed the maximum contract sum.

(d) Failure by the Consultant to comply with the requirements of this § 601 shall constitute a material breach of contract upon which the County may cancel, terminate, or suspend this Agreement.

§ 602. Inspection of Records. (a) During normal business hours, Consultant shall allow the County to inspect the books, records, documents and other evidence bearing on the costs and expenses of the Consultant with respect to work performed hereunder to determine compliance with the terms of this Agreement, and shall allow the Executive Director, the County and/or authorized State or federal governmental representatives access for any other purpose incidental to the performance of the responsibilities of those governmental entities.

(b) All material subject to inspection, including time cards signed by employee and supervisor, and all pertinent cost, accounting, financial records, and proprietary data, must be

kept and maintained by the Consultant in a location within Los Angeles County for a period of five (5) years after completion of this Agreement unless County's written permission is obtained to dispose of material prior to this time. In the event Consultant's books, records or documents are located outside the County of Los Angeles, the Consultant agrees to pay the County for traveling and per diem costs connected with an inspection or audit.

§ 603. Records/Data. (a) All data and information collected by Consultant in performance of its obligations under the terms of this Agreement shall remain or become the property of the County and shall not be appropriated by the Consultant for private, proprietary use. All reports and other data collected during the term of this Agreement shall be relinquished to the County upon termination of this Agreement.

(b) The Consultant shall maintain all books, records, documents or other evidence bearing on the costs and expenses of the Consultant with respect to work performed hereunder, as are deemed necessary or required by the County or State of federal regulations or rules, for five (5) years after final settlement under this Agreement unless permission to destroy them is granted by authorized County representative.

(c) County obtains the right to use, duplicate and disclose in whole or in part, in any manner, for any purpose whatsoever, any information or data generated from the services rendered by the Consultant under the terms of this Agreement.

(d) This provision shall survive termination or expiration of the Agreement.

§ 604. Progress Reports. The Consultant shall, at the direction of the Executive Director, submit periodic progress reports outlining progress in completing services set forth in this Agreement.

§ 700. TERMINATION/CANCELLATION OF SERVICES

§ 701. Termination of Agreement for Default. (a) This Agreement may be terminated in whole or in part by the County providing to Consultant a written Notice of Default if the Consultant fails to perform any covenant or condition of this Agreement, as determined by the Executive Director.

(b) The Consultant shall have not more than ten (10) calendar days from the date of the Notice of Default in which to cure the Default(s), however, in her sole discretion, the Executive Director, may extend this period or authorize a longer period for cure.

(c) Without limitation of any additional rights or remedies to which it may be entitled, if the County terminates all or part of the Consultant's event/performance for Consultant's Default, the County, in its sole discretion, may procure a replacement performance(s) and the Consultant shall be liable for all excess County costs incurred in connection with seeking the replacement performance(s), as determined by the County in its sole discretion.

§ 702. Termination for Convenience. Except as otherwise provided in this Agreement, the County may terminate this Agreement upon thirty (30) days written notice to the Consultant without liability for any services to be performed after the date of such cancellation/termination, when such action is deemed by the County to be in its best interest. Termination of work hereunder shall be effected by delivery to the Consultant of a Notice of Termination specifying the extent to which performance of work under this Agreement is terminated,

and the date upon which such termination becomes effective. In the event of termination, the County shall pay the Consultant for all services completed prior to the effective date of such termination, less payments previously paid by the County for such services.

§ 703. Termination for Improper Consideration. (a) The County may, by written notice to the Consultant, immediately terminate the right of the Consultant to proceed under this Agreement if it is found that consideration, in any form, was offered or given by the Consultant either directly or through an intermediary, to any County officer, employee or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment or extension of the Agreement or the making of any determinations with respect to the Consultant's performance pursuant to the Agreement. In the event of such termination, the County shall be entitled to pursue the same remedies against the Consultant as it could pursue in the event of default by the Consultant.

(b) Consultant shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861.

(c) Among other items, such improper consideration may take the form of cash, discounts, service, the provision of travel or entertainment, or tangible gifts.

§ 704. Termination for Breach of Warranty to Maintain Compliance with County's Child Support Compliance Program. Failure of Consultant to maintain compliance with the requirements set forth in § 213 shall constitute a default by Consultant under this Agreement. Without limiting the rights and remedies available to the County under any other provision of this Agreement, failure to cure such default within 90 days of notice by the County shall be grounds upon which the County may terminate this Agreement.

§ 705. Force Majeure. (a) The parties will be excused from the performance of this Agreement in whole or in part, only by reason of the following causes:

(1) when such is prevented by operation of law;

(2) when such is prevented by an irresistible superhuman cause, including but not limited to flood, earthquakes and fires; and,

(3) when such is prevented by an act of the public enemies of the State of California or of the United States of America, or by strike, mob violence, fire, delay in transportation beyond the control of Consultant, or unavoidable casualty.

(b) In the event the Consultant's performance is excused in accordance with this § 705, and the services are not provided, the Consultant agrees to reimburse the County the any amounts previously paid by the County; excluding extraordinary costs and expenses incurred by the Consultant as a direct result of instructions from the County; provided, however, that such costs and expenses have been approved by the Executive Director in his sole discretion.

§ 706. Program Termination. In the event the services provided herein are directly related to a federal, State or local program and said program is terminated for any reason, the County may terminate this Agreement immediately without further liability for services yet to be rendered.

§ 707. Termination for Non-Appropriation of Funds. The County's obligation is payable only from funds appropriated for the purpose of this Agreement. All funds for payments after the end of the current fiscal year are subject to the County's legislative appropriation for this purpose. In the event this Agreement extends into succeeding fiscal year periods and the Board of Supervisors does not allocate sufficient funds for the next succeeding fiscal year payments, services shall automatically be terminated in accordance with the provisions of § 702 (Termination for Convenience), as of the end of the then current fiscal year; provided, however, that the notice required in such an event may be less than that required under § 702. The County shall make a good faith effort to notify the Consultant in writing of such non-allocation at the earliest time.

§ 708. Consultant Action Upon Termination. After receipt of a Notice of Termination pursuant to the terms of this Agreement, and except as otherwise directed by the Executive Director or his designee, the Consultant shall:

(a) Incur no new or additional obligations in connection with the terminated work, and on the date set in the Notice of Termination, the Consultant shall stop work to the extent specified.

(b) Take all reasonable steps to minimize costs allocable to the work terminated by the notice.

(c) Terminate outstanding orders and subcontracts as they relate to the terminated work. The Consultant shall settle the liabilities and claims arising out of the termination of subcontracts and order connected with the terminated work.

(d) Complete performance of such part of the work that shall not have been terminated by the Notice of Termination.

§ 800. GENERAL PROVISIONS

§ 801. Contract Modifications/Amendments. This Agreement fully expresses the Agreement of the parties. Except where expressly provided herein, any modification or amendment of the terms or conditions of this Agreement must be by means of a separate written document approved by the Executive Director. No oral conversation between any officer or employee of the parties shall modify or otherwise amend this Agreement in any way.

§ 802. Assignments. This Agreement may not be assigned, in whole or in part, without the written consent of the County. Absent such approval, any attempt by the Consultant to assign this Agreement shall be void and shall constitute a material breach of this Agreement upon which the County may immediately terminate this Agreement.

§ 803. Notices. (a) The Executive Director shall be the County representative to whom the Consultant shall forward all notices, documents, reports, and records as required herein. Notices to the parties shall be addressed as listed in the Agreement

(b) Notices, demands and communications to be given hereunder by either party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested, and shall be deemed communicated as of the date of mailing.

(c) If the name and/or address of the person designated to receive the notices, demands or communications changes, the affected party shall notify the other party in writing of such change in accord with this section, within five (5) working days of said change.

§ 804. Waivers. (a) Any waiver by the County of any breach of any one or more of the covenants, conditions, terms and agreements contained herein shall not be construed to be a waiver of any subsequent or other breach of the same or any other covenant, condition, term or agreement contained herein, nor shall failure on the part of the County to require exact, full and complete compliance with any of the covenants, conditions, terms or agreements contained herein be construed as in any manner changing the terms of this Agreement or stopping the County from enforcing the full provision thereof.

(b) No delay, failure, or omission of the County to exercise any right, power, privilege or option, arising from any default, nor any subsequent payments then or thereafter made shall impair any such right, power, privilege or option, or be construed as a waiver of or acquiescence in such default or as a relinquishment of any right.

(c) Waivers of the provisions of this Agreement shall be in writing and signed by the Executive Director.

§ 805. Validity. The invalidity of any provision of this Agreement shall not void or affect the validity of any other provision.

§ 806. Entire Agreement. (a) This Agreement constitutes the entire, full, complete and exclusive statement of understanding between the parties which supersede all previous written or oral agreements, and all prior communications between the parties relating to the subject matter of this Agreement.

(b) Consultant warrants that he/she has received a copy of this Agreement, including all exhibits thereto, and upon execution of this Agreement, it shall be Consultant's responsibility to retain on file, and to abide by the entire Agreement.

§ 807. Captions. The section headings appearing herein shall not be deemed to govern, limit, modify or in any way affect the scope, meaning or intent of these terms and conditions.

§ 808. Proprietary Rights. (a) Any materials, data and information not developed under this Agreement, which Consultant considers to be proprietary and confidential, shall be plainly and prominently marked by Consultant as "TRADE SECRET", "PROPRIETARY", or "CONFIDENTIAL".

(b) County will use reasonable means to ensure that Consultant's proprietary and confidential materials, data and information are safeguarded and held in confidence. However, County will notify Consultant of any Public Records Act request for items described in § 808 (a). County agrees not to reproduce or distribute such materials, data and information to non-County entities without the prior written permission of Consultant.

(c) Notwithstanding any other provision of this Agreement, County shall not be obligated in any way under § 808 for:

(1) Any material, data and information not plainly and prominently marked with restrictive legends as set forth in § 808 (a);

(2) Any materials, data and information covered under § 808; and

(3) Any disclosure of any materials, data and information which County is required to make under the California Public Records Act or otherwise by law.

(d) Consultant shall protect the security of and keep confidential all materials, data and information received or produced under this Agreement. Further, Consultant shall use whatever security measures are necessary to protect all such materials, data and information from loss or damage by any cause, including but not limited to, fire and theft.

(e) Consultant shall not disclose to any party any information identifying, characterizing or relating to any risk, threat, vulnerability, weakness or problem regarding data security in County's computer systems, or to any safeguard, countermeasure, contingency plan, policy or procedure for data security contemplated or implemented by County, without County's prior written consent.

(f) The provisions of § 808(c), (d) and (e) shall survive the expiration or termination of this Agreement.

§ 809. Subcontracting. (a) No performance of this Agreement or any portion thereof may be subcontracted by the Consultant without prior written notice to the Executive Director or her authorized designee. Furthermore, Consultant agrees that, to the extent any part of this Agreement is to be subcontracted, Consultant shall comply with all County, State and/or federal procurement requirements established for the Program.

(b) Any attempt by the Consultant to subcontract any performance of the terms or conditions of this Agreement without first providing written notice to the Executive Director or her authorized designee, shall be null and void and shall constitute a breach of this Agreement.

(c) All notices of subcontracting shall be directed to the Executive Director and shall, at a minimum, include:

(1) A description of the services to be provided by the subcontract; and

(2) Identification of the proposed subcontractor(s) and an explanation of why and how the proposed subcontractor(s) were selected.

(d) Subcontracts shall be made in the name of the Consultant and shall neither bind nor purport to bind the County. The making of subcontracts hereunder shall not relieve the Consultant of any requirement under the terms of this Agreement, including, but not limited to, the duty to properly supervise and coordinate the work of subcontractor(s). Notice to the Executive Director of any subcontract shall not be construed to constitute a determination of the allowability of any cost under this Agreement. In no event shall approval of any subcontract by the Executive Director be construed as affecting any increase in the amount of this Agreement. Consultant shall be responsible for all costs associated with subcontracting.

§ 810. Public Records Act. (a) Any documents submitted by Consultant; all information obtained in connection with the County's right to audit and inspect Consultant's

documents, books, and accounting records pursuant to this Agreement; as well as those documents which were required to be submitted in response to a solicitation issued by the County for the awarding this Agreement, become the exclusive property of the County. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code Section 6250 et seq. (Public Records Act) and which are marked "trade secret," "confidential," or "proprietary." The County shall not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order of court of competent jurisdiction.

(b) In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of an RFP or other solicitation marked "trade secret", "confidential", or "proprietary", the Consultant agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act.

§ 811 County's Quality Assurance Plan. County, through the Commission, will evaluate Consultant's performance under this Agreement on not less than an annual basis. Such evaluation will include assessing Consultant's compliance with all Agreement terms and performance standards. Consultant deficiencies which the Commission determines are severe or continuing and that may place performance of the Agreement in jeopardy if not corrected will be reported to the Executive Director. The report will include improvement/corrective action measures taken by the Commission staff and Consultant. If improvement does not occur consistent with the corrective action measures, the Executive Director may terminate this Agreement in whole or in part or impose other penalties as specified in the Agreement.

§ 812. Recycled Bond Paper. Consistent with the Board of Supervisor's policy to reduce the amount of solid waster disposal at the County landfills, the Consultant agrees to use recycled-content paper to the maximum extent possible in providing services.

§ 813. Nonexclusivity. Nothing in this Agreement is intended nor shall be construed as creating any exclusive arrangement with Consultant. This Agreement shall not restrict County from acquiring similar, equal or like services from other entities or sources.

§ 814. Endorsement. The Consultant shall not, in any manner, advertise, publish or represent that the County endorses the services herein provided without the prior written consent of the County. Any published document, opinion or article referencing the County must have prior written consent of the Executive Director.

§ 815. Governing Law. This Agreement shall be governed by, and construed in accordance with the laws of the State of California. Consultant agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees and consents that venue to any action brought hereunder shall be exclusively in the County of Los Angeles, California.

§ 816. Interpretation. No provision of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision.

§817. Warranty of Compliance with County's Defaulted Property Tax Reduction Program. Consultant acknowledges that County has established a goal of ensuring all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic

burden otherwise imposed upon the County and its taxpayers. Unless Consultant qualifies for an exemption or exclusion, Consultant warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of this contract will maintain compliance, with the Los Angeles County Code Chapter 2.206.

§818. Termination for Breach of warranty to Maintain compliance with county's Defaulted Property Tax Reduction Program. Failure of Consultant to maintain compliance with the requirements set forth in Section 817 "Warranty of Compliance with County's Defaulted Property Tax Reduction Program" shall constitute default under this contract. Without limiting the rights and remedies available to County under any provision of this contract, failure of Consultant to cure such default within 10 days of notice shall be grounds upon which County may terminate this contract an/or pursue debarment of Consultant, pursuant to County Code Chapter 2.206.

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School District Advancement Grant General Terms and Instructions Exhibit B

Congratulations on your Advancement Grant award! This General Terms and Instructions document contains all of the information you will need to manage your grant, meet grantee requirements and receive payments.

Please read this entire document thoroughly and visit our website at lacountyartsedcollective.org/initiatives/school-district-support/manage-your-grant to access up-to-date resources and information about managing your grant award.

CONTRACT OVERVIEW

Grant Period

The period of the grant is from the date of contract execution through June 30, 2019. *Please note that the invoicing and reporting deadline is May 15, 2019. All funds must be expended prior to the May 15 deadline.*

Contract Project Budget and Target Participation

Advancement Grant awards are less than the original grant request. As a result, please revise the project budget accordingly in the Adjusted Grant Budget and Participation form via our online grant management system. More details about this requirement can be found in the *Requirements for Contracting* section of this document.

Matching Funds

Grantees must demonstrate and report matching funds that ensure Los Angeles County funds do not exceed fifty percent (50%) of the total cost of the project. Please note that the contract provides that you may forfeit some or your entire grant award if you do not comply with this requirement.

Credit/Recognition

Grantees are asked to recognize support from Los Angeles County by placing the Los Angeles County Arts Ed Collective logo on materials created and disseminated as part of the project funded by the Advancement Grant. The Arts Ed Collective Logo can be downloaded at lacountyartsedcollective.org/initiatives/school-district-support/manage-your-grant. More details about this requirement can be found in the *Credit and Acknowledgement* section of this document. Contact us at artsedcollective@arts.lacounty.gov for assistance with acknowledging Los Angeles County support.

It is your responsibility as a grantee to meet all award requirements. If you fail to comply with requirements, your contract may be suspended or terminated, and you may forfeit some or your entire grant award.

PANEL COMMENTS

Knowledgeable members of the arts education community assessed your funding request as part of the review process. To schedule a time to discuss panel feedback with staff, contact Keelia Postlethwaite, Program Manager, at artsedcollective@arts.lacounty.gov or 213-202-5858.

REQUIREMENTS FOR CONTRACTING

The following requirements must be met by your school district prior to the signing of your contract:

Adjusted Grant Budget and Target Participation

Grantees must provide the Arts Commission with an updated target participation and grant budget, including all expenses and matching funds related to the scope of your project and reflective of your final award amount. To complete and submit the form, visit the grant management system: www.lacountyarts.org/apply.

Forms must be completed accurately and in full:

- Grant budget table tabulates correctly and includes sufficient matching funds
- Adjusted scope of activities within the form align with the project as stated in Section 2 of the Program Agreement
- All questions are completed

The Arts Commission must confirm acceptable completion of the form prior to final execution of the contract; any delays in submission of a complete and accurate form may delay final execution of the grant contract and consequently the distribution of the grant award.

Los Angeles County Vendor Number

Grantees must have a current vendor number registered with Los Angeles County. To obtain a vendor ID visit camisvr.co.la.ca.us/webven/. If you have questions relating to your vendor number, please contact vendor relations at (323) 267-2725.

Optional:

Once a vendor number has been created grantees are encouraged to register for Vendor Self-Service (VSS) to support and ease account management. Upon registration in VSS, grantees have the option of enrolling in Direct Deposit. If interested, please follow the instructions listed online at directdeposit.lacounty.gov/.

Assignment of a Project Lead

A district must assign a project lead who will manage the coordination, implementation and assessment of the project and all elements of the contract between the district and the County. If the project lead listed in the contract changes, the district must notify the Arts Commission and identify the name and contact information of the new project lead. Notification should occur before the existing project lead's responsibilities change so that a transition meeting can be scheduled between the former and future district project lead and the Arts Commission.

ROLES AND RESPONSIBILITIES DURING IMPLEMENTATION

The following requirements must be met by your school district during implementation of the Project:

- Project lead attends the County scheduled grantee convening or a countywide network event on a date to be announced.
- Project lead participates in a mid-project check in and site visit with County staff.
- Project lead completes a Final Report that includes a brief narrative on project outcomes, participation data, a final budget and at least one work sample.

CREDIT AND ACKNOWLEDGEMENT

Grantee will acknowledge the ("Project") as stated below in all digital and print communications, promotional, press and product materials:

[PROJECT] is supported by the LA County Arts Ed Collective, the initiative dedicated to making the arts core in K-12 public education.

In addition,

- Grantee will include the above acknowledgement and the Arts Ed Collective logo on all Project digital and print communications, promotional and product materials. The Arts Ed Collective logo must be no smaller than half an inch in height, no smaller than the Consultant logo, and be placed as a standalone. Grantee will submit all digital and print materials featuring the Arts Ed Collective logo to the LACAC's Director of Communications for review and approval before finalizing, printing or distributing.
- Grantee will include the above acknowledgement and the Arts Ed Collective logo on all Project web pages and will hyperlink the Arts Ed Collective logo to the Arts Ed Collective website at LACountyArtsEdCollective.org.
- Grantee will include the above acknowledgement and the Arts Ed Collective logo on all Project email blasts.
- Grantee will verbally share the above acknowledgement in all events and presentations of the Project.
- Grantee will include the above acknowledgement in all press materials and releases. Grantee will submit draft press releases announcing the Project to the LACAC's Director of Communications for review and approval before finalizing or distributing the release.
- Grantee will provide a minimum of 48 hours' notice for review and approval of credit and acknowledgment in all digital and print communications, promotional, press and product materials.
- This provision shall survive termination or expiration of this Agreement.

INVOICING AND REPORTING

Advancement Grant awards shall be paid in three installments.

Final payment requests and required reporting documentation are due by May 15, 2019.

- You may submit one (1) invoice for a maximum of 25% of the grant award following successful completion of all project planning and attendance at a County-scheduled grantee convening or a countywide network event. This invoice is optional.
- You may submit one (1) invoice for a maximum of 50% of the grant award following successful completion of a mid-project check-in and site visit with County staff. This invoice is optional.
- You must submit one (1) invoice for all unpaid grant funds on or before May 15, 2019. This invoice is mandatory and must be accompanied by a completed Final Report. Payment pursuant to this invoice is contingent upon submission of the Final Report.

Payment requests and the Final Report must be submitted through the online grant management system <http://www.lacountyarts.org/apply>.

PROJECT AMENDMENTS

Grant activities and expenses must be consistent with those approved for funding. If changes in the contracted project are necessary, you must:

1. Contact the Arts Commission's Arts Education staff and set up a project amendment phone appointment;
2. Complete and submit the Project Amendment form found via www.lacountyarts.org/apply;
3. In the Project Amendment form provide the following information at a minimum:
 - a. Advancement Grant contract number,
 - b. Specific change(s) requested,
 - c. Justification for each requested change(s),
 - d. Revised project budget, if applicable, or else a statement that, "No revised project budget has been included in this amendment,"
 - e. Contact information, including a phone number, fax number and e-mail address.

No project amendment is effective unless and until grantee receives approval from the Arts Commission in the form of a signed project amendment form. Until such time as grantee receives such written approval, grantee shall only incur costs and shall only carry out its project in a manner consistent with the terms and conditions of the original contract.

CONTACT ARTS ED COLLECTIVE STAFF

For questions regarding your Advancement Grant award or project, project amendments, applications, eligibility, or invoicing and reporting inquiries please contact Keelia Postlethwaite, Program Manager, at artsedcollective@arts.lacounty.gov.

Los Angeles County Arts Commission
1055 Wilshire Blvd., Suite 800
Los Angeles, CA 90017
(213) 202-5858
artsedcollective@arts.lacounty.gov
www.LACountyArtsEdCollective.org
www.LACountyArts.org

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #03-18-19

October 9, 2018

PERSONNEL Lise Wastafarro
DATE(S) October 10, 2018
CONFERENCE BEST Project Workshop
LOCATION Castaic, CA
ESTIMATE Mileage \$ 34.78

District Mileage expense
01.0-00000.0-00000-72000-5210-0000000

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PERSONNEL Johannis Andrews, Patricia Edwards
DATE(S) October 22, 2018
CONFERENCE LACSTA Meeting
LOCATION Montebello, CA
ESTIMATE Registration \$ 50.00
Mileage \$ 81.75
Total \$131.75

District conference expense
01.0-00000.0-00000-72000-5220-0000000 \$50.00

District mileage expense
01.0-00000.0-00000-71100-5210-0000000 \$81.75

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PERSONNEL Johannis Andrews
DATE(S) November 15-16, 2018
CONFERENCE Superintendents' Professional Collaborative
LOCATION Los Angeles, San Gabriel CA
ESTIMATE Registration \$ 125.00
Lodging \$ 175.00
Total \$300.00

District conference expense
01.0-00000.0-00000-72000-5220-0000000 \$300.00

