

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report May 2018

Enrollment **79 students**

District

- **School Calendar and Bell Schedule:** Before the start of next fiscal year, the governing board must approve the school calendar and bell schedules. School districts must calculate the total number of instructional days and minutes for each school site to ensure compliance with the above statutory instructional time and school day requirements. Gorman staff would like to move the calendar and bell schedule to align with El Tejon calendar to improve attendance. They would like to have every Wednesday to become a minimum day. There are some advantages to having a minimum day for students, staff and faculty. Teachers can use the extra time to meet with parents, attend staff meetings, to meet with students, professional development, or to attend Professional Learning Communities/ staff meetings. Students may benefit from this model by getting to interact more closely with people not in their grade, with whom they still might be pursuing collaborative work. Alternately, many can just go home or head to after school care programs and complete their homework sooner. Parents may be able to schedule doctor's/dentist's appointments for early Wednesday's afternoon on the minimum days off. The minimum school days don't cut into learning time because schools are required to meet the state's minimum instructional year (54,000 instructional minutes a year for elementary schools). Teachers are required to work a full day on minimum days. At this time the district minimum minutes are 55,125, and with the change the new minutes will be 55,680. It is a slight increase but the staff agreed that it is a good increase.

Information

- **Elite Academic Academy-** Gorman Joint School District (GJSD) has a great opportunity to partner with Elite Academic Academy to bring a summer school enrichment program to our student's but not at this time. My recommendation to Elite Academic Academy Charter was to wait until we are able to take on the extra work needed to sponsor the Charter correctly. It remains a great opportunity for us to partner with Elite but not at this time. Elite is willing to build a partnership relationship with Gorman and will wait until we are ready.

Human Resources

- **Shortage of Teachers-** Enrollment in teacher preparation programs in California is continuing to decline at high rate. School districts are embarking on new reforms, including the Common Core Standards, the Science Standards, Smarter Balanced Assessments and new school financing. School districts will be facing the challenge of hiring a highly trained and enthusiastic workforce in the next several years to ensure school districts success in increasing student achievement. Rural schools like Gorman will find it more difficult to fill and retain teachers. We will be posting for teacher positions now before we are looking in July for positions.

Curriculum and Instruction

- The teachers had been preparing for the spring 2018 Smarter Balanced State Test in English-Language Arts and Mathematics. Teachers administered the Smarter Balanced Practice Tests with students during the last two weeks.

Professional Development

Facilities

- **HVAC Replacements in Main Building:** There is a change order from Indoor Environmental Services (IES) for replacements of four HVAC units in the main building of Gorman School District. The new HVAC systems are energy efficiency and economic viability so we may use Prop 39 funds to pay for part of the funding. We had included in the Prop 39 funding request to use a local vender for the HVAC replacements. The local vender was not able to secure a DIR State approved license to complete state approval for Prop 39 Funds. So, I have contacted IES for completion of energy savings that qualifies for Prop 39 funding. The remainder of \$30,000 of Prop 39 funds will be applied and the rest would need to come from general funds. Jean has set aside funding for the HVAC replacement for several years.

Scope of Work:

Provide necessary rigging and trucking of new equipment to the project site.

Provide and install new split unit systems.

Provide all sheet metal as needed to connect new unit to existing opening.

Furnish and install weather tight sealant on all seams, joins, and connections to ensure full weather seal.

Reconnect the gas, refrigerant and condensate lines to the new equipment with all materials as needed.

Reconnect electrical services to all new equipment with new disconnects, as needed.

Clean all areas daily as new work is complete.

- My recommendation is to approve the HVAC replacement for 2017-18 School Year, and to set money aside for the replacement of the drainage line from the kitchen to where it

connects to the sewer line for the amount of \$21,500 and \$35,000 for roof repairs for the 2018-19 School Year.

Repairs needed:

- Major repairs to the leaky roof over the main office and hallway.
- Drainage line in the kitchen area.
- Water line replacement to the school from Golden Valley Water District water line.
- Repair broken sprinklers and water lines.
- Asphalt repair on the lower playground.
- Lower playground equipment replacement
- Library ramp repair.
- Rental house needs to be painted on the outside and new sprinkler line for the front yard area.

Budget:

- **Local Control Accountability Plan (LCAP):** Like the years before, the district held meetings to revise the Local Control Accountability Plan (LCAP). Mr. Andrews and staff facilitated the LCAP development process, guided the community through a needs assessments process. The committee reviewed information on the district's current status relative to the eight state priorities. Strengths and needs of the district were identified and placed on charts: Conditions for Learning; Stakeholders Engagement, Pupil Outcomes, and Access to Technology. Special consideration was given to identifying the strengths and needs of all students, as well as English Learners, foster youth (as identified) and those eligible for free and reduced price meals. The committee members then ranked the district needs to establish a priority for addressing them in the LCAP process. The parents and community continued to voice that they would like to see more after school programs for the students continuing to include; Lego's/robotics, sports, music and art. The Arts committee is revising the Gorman Strategic Education Arts Plan and would like to see that the arts education is continually scheduled during the school day for the 2018-19 school year repeating ceramic, percussions and adding drama to the sessions.
- Gorman's Strategic Education Arts Plan offers a forceful vision for improving arts education that all students can embrace. The Plan was developed with several sustainable guiding principles in mind. Most important is that the arts will continue to be included in the classroom and school day experience. Also essential to sustainable practices and skills is that during the day classrooms will continue having visiting artists providing students with hand-on VAPA experiences. Gorman will continue to build a sustainable system infrastructure to track, analyze and disseminate standardized data on arts instruction and programs showing the effectiveness in student achievement. Teachers are the anchors for building sustainable robust arts programs and creating strong arts partnerships at Gorman which supports teachers with stronger professional development and increased resources. In need is a new kiln and musical instruments.

Continued for next year students will have dedicated teachers and increased length of arts instruction. Staff will increase appreciation/knowledge of the arts that will help strengthen their resources to implement more integrated arts standards than ever before. Teachers will make connections between the arts and other core subjects through ongoing

one-on-one coaching, in-class training and professional development. Collaborating and professional development with visiting artists will be provided over three to five years to give Gorman teachers increased knowledge of how to use VAPA Standards in their classrooms, network with art vendors, industry contracts, and art sponsors. At this moment, Gorman's leadership, teachers, parents and community are eager for a better art education for students. Through surveys Gorman has sustainable vision to empower members to motivate greater involvement in the planning process of arts education. We will continue to work with the Arts Advisory Committee to develop an assessment system that clearly communicates the impact of arts education on student achievement while seeking funding for the next several years.

Events

1. CAASPP (California Assessment of Student Performance and Progress) testing is completed for the 2107-18 School Year.
2. May 10th -16th is teacher appreciation week, and May 9th is the Day of the Teacher.
3. May 20th -26th is classified employees week.
4. Open House is scheduled for May 16, 2018 from 5:30 PM to 7:30 PM.
5. 8th grade graduation is scheduled for **Friday, June 8, 2018 starting at 6:30 PM** and Kindergarten graduation is scheduled for June 6, 2018 at 11:00 AM.

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	171,394.55	0.00
1160	Teachers' Salaries-Substitute	3,691.25	0.00
1300	Cert Supervisors & Admin Sal	64,582.66	0.00
1310	Cert Supervisor & Admin Sal-FT	66,864.64	0.00
Total for Major Object: 1000		306,533.10	0.00
2130	Instruct Aide Sal-Hourly/daily	33,348.84	0.00
2200	Classif Support Sal	4,426.99	0.00
2210	Classif Support Sal-Full-Time	24,705.71	0.00
2410	Cler Tech Office Staff Sal-FT	28,915.38	0.00
2460	Cler Tech Off Staff Sal-Sub	13,437.22	0.00
2990	TBD	10,980.00	0.00
Total for Major Object: 2000		115,814.14	0.00
3111	STRS, Certificated Positions	42,076.20	0.00
3212	PERS, Certificated Positions	7,399.21	0.00
3311	OASDI, Certificated Positions	14.26	0.00
3312	OASDI, Classified Positions	5,213.81	0.00
3331	Medicare, Cert Positions	3,861.92	0.00
3332	Medicare, Class Positions	1,525.76	0.00
3411	Hlth & Wlfr Benefits, Cert	24,115.53	0.00
3412	Hlth & Wlfr Benefits, Class	47,824.30	0.00
3511	State Unemploy Insur, Cert Pos	153.30	0.00
3512	State Unemploy Insur, Clas Pos	52.60	0.00
3611	Worker Comp Insur, Cert Pos	9,984.40	0.00
3612	Worker Comp Insur, Class Pos	3,366.94	0.00
3999	Benefits-Error	1,679.58	0.00
Total for Major Object: 3000		147,267.81	0.00
4110	Textbooks	461.72	0.00
4210	Books & Oth Reference Material	328.84	0.00
4310	Materials and Supplies	7,716.11	0.00
4340	Computer Software & Relat Exp	10,231.08	0.00
4350	Office Supplies - Admin	2,900.47	0.00
4360	Tires, Fuel and Oil	2,587.38	0.00
4370	Custodial/Operation Supplies	3,758.08	0.00
4380	Maintenance Supplies	1,847.81	0.00
4400	NonCapitalized Equipment	532.21	0.00
Total for Major Object: 4000		30,363.70	0.00
5210	Mileage & Car Allowances	2,948.13	0.00
5220	Travel and Conferences	8,141.24	0.00
5310	Dues and Memberships	4,389.00	0.00
5410	Insurance	8,806.00	0.00
5510	ELECTRICITY	13,553.20	0.00

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

Object	Object Description	Debit	Credit
5520	Natural Gas Services	2,832.47	0.00
5530	Water	1,536.35	0.00
5560	Waste Disposal	1,754.82	0.00
5565	Waste Disposal - Other	5,823.00	0.00
5610	Rentals, Leases and Repairs	3,641.61	0.00
5630	Repairs	9,053.72	0.00
5600	Oth Contracted Services	40,662.11	0.00
5803	Late Int Chrgs/Penalties	23.32	0.00
5812	Contract Srvc (2) - TBA	66,896.29	0.00
5820	Legal, Audit, & Election Costs	21,454.63	0.00
5830	Advertisement	1,310.87	0.00
5840	Computer/Technlgy Related Serv	2,965.00	0.00
5850	Conslt/Ind Contractors(NonEmp)	37,902.25	0.00
5860	Fingrprt,Phys, XRY&Oth Emp Cst	232.00	0.00
5880	Other Charges/Fees	714.09	0.00
5890	Other Services	818.88	0.00
5910	Communications	2,081.01	0.00
5940	Communication -Postage	526.32	0.00
Total for Major Object: 5000		238,066.31	0.00
6400	Equipment	8,912.35	0.00
6510	Equipment Replacement	88,187.00	0.00
Total for Major Object: 6000		97,099.35	0.00
8011	Rev Limit State Aid-CYr	0.00	557,365.00
8012	Education Protection Account E	0.00	87,143.00
8019	Rev Lmt State Aid-Prior Yr	1,319.00	0.00
8021	Home Owners Exemption	0.00	183.31
8029	Othr Subvntns/In-Lieu of Taxes	0.00	20.03
8041	Secured Tax Rolls	0.00	63,960.87
8042	Unsecured Roll Taxes	0.00	5,268.55
8043	Prior Year's Taxes	0.00	5,846.05
8044	Supplemental Taxes	0.00	88,157.94
8045	Edu RevAugmnt Fnd	0.00	2,456.96
8047	Comnty Rcvlpmnt Funds	0.00	1,216.77
8048	Plnts & Intrst from Dlgnt Tax	0.00	1,181.60
8084	Community Redevelopment Funds	0.00	347.11
8181	Spec Ed Entlmt Per UDC	0.00	15,160.00
8290	All Other Federal Revenues	0.00	2,469.00
8550	Manated Cost Reimbursements	0.00	10,882.00
8560	State Lottery	0.00	12,379.20
8590	All Other State Revenues	0.00	152,047.00
8625	Community Redevelop Funds	0.00	2,875.84
8650	Leases and Rentals	0.00	2,700.00
8660	Interest	0.00	34,320.79
8699	All Other Local Revenues	0.00	1,492.74
8791	Tfrs of Apptmnts fm Distrcts	0.00	773,023.00

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit

	Total for Major Object: 8000	1,319.00	1,820,496.76

	Net Increase (Decrease) to Fund Balance		884,033.35

9110	Cash in County Treasury	3,856,945.13	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	389,122.12	0.00
9330	Prepaid Expenditures	844.00	0.00
9342	Earned Salary Advance	1,557.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9520	Accts Payable-Manual Accrual	0.00	1,198,527.83
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	3,796.76
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	24,205.03
9529	FB Subs-MEDICARE	0.00	28,342.29
9531	FB Subs-SUI	3,843.85	0.00
9532	FB Sub-W/C	0.00	106,528.84
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	146,218.72
9791	Beginning Fund Balance	0.00	1,860,339.83

	ENDING Fund Balance		2,744,373.18

	Total for Fund: 01.0	5,196,176.99	5,196,176.99

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	6,152.81	0.00
	Total for Major Object: 2000	6,152.81	0.00
3312	OASDI, Classified Positions	381.46	0.00
3332	Medicare, Class Positions	89.20	0.00
3412	Hlth & Wlfr Benefits, Class	5,843.21	0.00
3512	State Unemploy Insur, Clas Pos	3.10	0.00
3612	Worker Comp Insur, Class Pos	220.99	0.00
	Total for Major Object: 3000	6,537.96	0.00
4400	NonCapitalized Equipment	1,953.38	0.00
4710	Food	27,776.47	0.00
4790	Food Supplies	314.12	0.00
	Total for Major Object: 4000	30,043.97	0.00
5210	Mileage & Car Allowances	73.80	0.00
5630	Repairs	6,405.57	0.00
5880	Other Charges/Fees	155.00	0.00
	Total for Major Object: 5000	6,634.37	0.00
8634	Food Service Sales	0.00	386.55
	Total for Major Object: 8000	0.00	386.55
	Net Increase (Decrease) to Fund Balance		(48,982.56)
9110	Cash in County Treasury	0.00	45,471.11
9200	Accounts Receivable	0.00	0.00
9521	Salaries Payable	5,699.42	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,788.07
9529	FB Subs-MEDICARE	0.00	90.76
9531	FB Subs-SUI	0.00	124.09
9532	FB Sub-W/C	0.00	1,771.58
9791	Beginning Fund Balance	0.00	4,471.05
	ENDING Fund Balance		(44,511.51)

Total for Fund: 13.0 55,103.21 55,103.21

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Page No. 5
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	1,440.57
	Total for Major Object: 8000	0.00	1,440.57
	Net Increase (Decrease) to Fund Balance		1,440.57
9110	Cash in County Treasury	120,621.36	0.00
9200	Accounts Receivable	581.88	0.00
9791	Beginning Fund Balance	0.00	119,762.67
	ENDING Fund Balance		121,203.24
	Total for Fund: 14.0	121,203.24	121,203.24

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 21.0--Capital Projects-Centennial
 PRELIMINARY

Page No. 6
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	692.03
	Total for Major Object: 8000	0.00	692.03
	Net Increase (Decrease) to Fund Balance		692.03
9110	Cash in County Treasury	63,347.88	0.00
9200	Accounts Receivable	305.57	0.00
9791	Beginning Fund Balance	0.00	62,961.42
	ENDING Fund Balance		63,653.45
	Total for Fund: 21.0	63,653.45	63,653.45

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	488.72
	Total for Major Object: 8000	0.00	488.72
	Net Increase (Decrease) to Fund Balance		488.72
9110	Cash in County Treasury	44,735.23	0.00
9200	Accounts Receivable	215.72	0.00
9791	Beginning Fund Balance	0.00	44,462.23
	ENDING Fund Balance		44,950.95
	Total for Fund: 25.0	44,950.95	44,950.95

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Page No. 8
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	772.43
	Total for Major Object: 8000	0.00	772.43
	Net Increase (Decrease) to Fund Balance		772.43
9110	Cash in County Treasury	70,707.64	0.00
9200	Accounts Receivable	341.54	0.00
9791	Beginning Fund Balance	0.00	70,276.75
	ENDING Fund Balance		71,049.18
	Total for Fund: 30.0	71,049.18	71,049.18

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 35.0--County School Facilities Fund
 PRELIMINARY

Page No. 9
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	133.51
	Total for Major Object: 8000	0.00	133.51
	Net Increase (Decrease) to Fund Balance		133.51
9110	Cash in County Treasury	12,221.03	0.00
9200	Accounts Receivable	58.52	0.00
9519	Accounts Payable--Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,145.92
	ENDING Fund Balance		12,279.43
	Total for Fund: 35.0	12,279.55	12,279.55

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 76.0--Warrant Pass-through Fund
 PRELIMINARY

Page No. 10
 Run Date 05/01/2018
 Run Time 04:15:46
 MONTHLY

Object	Object Description	Debit	Credit
	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	84,990.62
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	28,781.06
9511	Federal Tax Withholding	132,760.74	0.00
9512	State Tax Withholding	10,647.07	0.00
9513	OASDI Liability	0.00	21,028.50
9514	STRS Liability	0.00	1,726.20
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	7,720.29	0.00
9518	Tax Shelter Annuity	0.00	1,400.00
9519	Accounts Payable-Current Liab.	0.00	469.12
9527	FB Subs-EPRS	0.00	751.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00
	ENDING Fund Balance		0.00

Total for Fund: 76.0 155,332.64 155,332.64

Report ID : LAGL0088
District : 64584
Fiscal Year : 2018
To Period : 10

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
PRELIMINARY

Page No. 11
Run Date 05/01/2018
Run Time 04:15:46
MONTHLY

Object	Object Description	Debit	Credit
	Total for District: 64584	0.00	0.00



BRINGING ACADEMIC EXCELLENCE
HOME

DATE: May 2, 2018
TO: Board of Trustees
Gorman Joint School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 4-19-2018

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. April 2018 REPORT

On Thursday April 19, 2018 the Gorman Learning Center Board of Directors convened for a regular board meeting at 1826 Orange Tree Lane, Redlands. The month's activities include the following:

Denice Burchett's Report:

1. On April 12, 2018 the Lucerne Valley Unified School District approve our charter petition. This was such a monumental moment for those of us who had been working hard to get the charter approved. I thanked Mr. Andrews publically for his support and encouragement during this time. I also want to thank the Gorman Unified School Board for their support. We appreciate you very much!
2. There is much to do to get the new school up and running for next year. I have already sent in the packet for the CDS code and Charter number.

3. We presented some revised job descriptions and preparing for next school year.
4. We currently have 350 students ready for enrollment in Gorman Learning Center for next year. The families are being drawn to the school because of the beautiful resource center we have out there.

Truth Ncube's Report:

1. Fiscal Crisis Management Assistance Team ("FCMAT") has recently issued guidance on the division of assets and liabilities between its schools consistent with its need to continue serving all of its existing students in an educationally appropriate legally compliant manner.
2. In order for GLCN to facilitate the smooth running and transition of the schools it requires the Board to strongly consider the division of Assets, Liabilities, and Reserves in a fair and equitable manner amongst the two schools, Gorman Learning Center (GLC) and Gorman Learning Center San Bernardino/Santa Clarita (GLC SB/SC)

Thank you very much
Denice Burchett

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: April 19, 2018

MEETING PLACE: 1826 Orange Tree Ln.
Redlands, CA 92374

TIME: 6:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative
Yvette Barringer	Vice President and Treasurer, Parent Representative
Joshua Stegner	Secretary, Parent Representative
Jana Perea	Parent Representative
Thomas Stonecipher	Parent Representative
Danielle Versluys	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of March 15, 2018.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report March 2018**
- b. **March 2018 Business Services Division Check Register**
- c. **March 2018 Business Services Division Payroll Expenditures**
- d. **March 2018 Business Services Division Purchase Order Listing**
- e. **March 2018 Business Services Division Credit Card Register**
- f. **March 2018 Enrollment Numbers**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Z. Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. **Review, Discussion, and Approval of Discard List – Truth Z. Ncube, Don Dickinson, and Kimberly Tumambing**
- b. **Review, Discussion, and Approval of Discard Lists – Ethan Weber**
- c. **Board Resolution: Allocation of assets to Gorman Learning Center San Bernardino / Santa Clarita – Truth Z. Ncube and Karl Yoder**

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY:

- a. **Personnel Action – Hearing on Grievance – Government Code Section 54957**
- b. **Personnel Action – Employee Performance Evaluations – Government Code Section 54957**
- c. **Personnel Action – Government Code Section 54957**

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

13. INFORMATION/DISCUSSION/ACTION AGENDA

- d. Review, Discussion, and Approval of Job Descriptions – Naja Braddock**
 - i. Virtual Resource Center Coordinator**
 - ii. Director of Regionalized Services**
 - iii. Director of Educational Services**
 - iv. Director of Academics**

- e. Review, Discussion, and Approval of Personalized Learning Teacher Contract with Exhibits – Naja Braddock**
 - i. Personalized Learning Contract**
 - ii. Exhibit A – Job Description**
 - iii. Exhibit B - Compensation**
 - iv. Exhibit C – Dual Employment**

- f. Review, Discussion, and Approval of Step and Column Salary Schedule – Denice Burchett, Truth Z. Neube, and Naja Braddock**

14. ITEMS FOR NEXT MEETING

15. CONFIRM MEETING PLACE AND TIME

16. ADJOURNMENT

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: March 15, 2018

MEETING PLACE: 3700 W. Avenue L
Lancaster, CA 93536

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 5:01 PM

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Joshua Stegner	Secretary, Parent Representative (Present)
Jana Perea	Parent Representative (Present)
Thomas Stonecipher	Parent Representative (Present)
Danielle Versluys	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to move 10. H. under item 13.

Moved by: Yvette Barringer

Second by: Jana Perea

Motion Carried: 7-0

Motion to approve the revised Agenda.

Moved by: Danielle Versluys

Second by: Yvette Barringer

Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of February 22, 2018.

Motion to approve the minutes from February 22, 2018.

Moved by: Danielle Versluys

Second by: Jana Perea

Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

Ticia Clark is a personalized learning teacher and mentor who has worked for Gorman for 10 years. Ticia said she wanted to inform the Board that she is aware they are hearing from a minority of employees who are unhappy, but that she and numerous others are happy with their jobs. Ticia said she has spoken to many families who are also very happy with Gorman. She said the increases in enrollment prove how satisfied Gorman families are. Ticia said she truly believes the management Gorman has in place truly care both about Gorman and the employees. Ticia said she doesn't want to see Gorman dragged down by negativity.

Kaylee Cline is a parent with safety concerns. Kaylee thanked Ms. Burchett, Ms. Tumaming, and Ms. Newport for responding to her requests for information about safety. However, Kaylee said she is not satisfied with the timeline for these changes to occur. She said someone knew of these things before the resource center was opened and didn't do anything. She said, whoever knew and did nothing, failed students, staff, and families. Kaylee said that perhaps the Board did not know, but now that they did, they needed to do something. She said there are parents who are trusting the Board and she was here to speak on behalf of parents, teachers, and staff who deserve a safe and secure campus. Kaylee said, most of all she was here to speak for students, and her students have been pulled until issues are addressed.

Kelly Rorrer read a letter on behalf of Brian Jaspersen. Brian asked the Board not to approve the Resource Center Supervisor job description as presented. Brian said parents wanted more of a say in what and how students are being taught and that parents without teaching degrees, high school diplomas, and education are who started resource centers. Brian said, the resource centers were made for enrichment classes and to attend is a privilege and a choice, not where primary education is taught. Brian said that just because the person does not have a degree does not mean they are not qualified to manage the people and building. Brian asked that the Board please consider not making a degree required.

Vanessa Decker read an email from Traci Myer. Traci is a parent with Gorman Learning Center. Traci said Gorman has enabled her family to set their schedule and become more of a family. Traci said Gorman has many pluses; field trips, curriculum budgets, and VCI. The email said not enough could be said about the wonderful PLTs, office staff and others who help families. The email said Gorman does a great job keeping kids safe and the PLTs and RC staff are always flexible. The email thanked Gorman for investing in families.

Vanessa Decker read an email from Ashley Alexander; a parent. Ashley thanked Gorman and said they love their personalized learning teacher. Ashley said she hopes Gorman doesn't change.

Yvette Barringer read an email from Tiffany George. Tiffany thanked Gorman staff and said she was writing to give appreciation for a job done well. Tiffany said she has great respect for the people running the school and who keep it running smoothly. Tiffany said she didn't think all the years she has been homeschooling would have gone as well without Gorman. Tiffany said she is grateful for Gorman and she tells everyone she knows to enroll. Tiffany said Gorman should be a safe place for students to come and in Antelope Valley there is a great new place for kids to come. Tiffany said teachers and staff have stepped up to continue to make a difference.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Danielle Versluys thanked everyone who has sent in an email. Danielle said she is grateful for the information contained in each email.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. Human Resources HR Action Report February 2018**
- b. February 2018 Business Services Division Check Register**
- c. February 2018 Business Services Division Payroll Expenditures**
- d. February 2018 Business Services Division Purchase Order Listing**
- e. February 2018 Business Services Division Credit Card Register**
- f. February 2018 Enrollment Numbers**

Motion to approve the consent agenda.

Moved by: Yvette Barringer

Second by: Joshua Stegner

Motion Carried: 7-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

a. Executive Director – Denice Burchett

Denice Burchett said the development team for Gorman Learning Center San Bernardino/Santa Clarita was in Lucerne on March 8th, 2018, and gave a small presentation to accompany the charter petition submission. Denice thanked Mr. Andrews for being a great support to the team and to the school and for speaking highly of Gorman Learning Center to Lucerne Valley Unified School District. The next meeting for the charter petition is April 12th, 2018.

b. Chief Business Officer – Truth Ncube

Truth Ncube said the auditors will be at the business office beginning April 23rd, 2018. Truth said there will be an ASB meeting on Monday, March, 19th, 2018 to address some of the previous findings. Truth said he is looking forward to the CCSA conference where he will learn more about the legalities and fiscal responsibilities of running two charter schools. Truth said the budgets are being worked on, and after April 12th, the fiscal department will be building two budgets. Truth encouraged everyone to ask questions on how Gorman Learning Charter Network is going to run two schools, because Gorman has experts helping to create a good finished product.

10. INFORMATION/DISCUSSION/ACTION AGENDA

a. Presentation to Madeline Mastro – Denice Burchett and Gorman Learning Charter Network Board

b. Review, Discussion, and Approval of Discard Lists – Denice Burchett

The Board asked for more information on what “overstock” items are.

Motion to approve the discard lists excluding the items marked “overstock”.

Moved by: Thomas Stonecipher

Second by: Yvette Barringer

Motion Carried: 7-0

c. Review, Discussion, and Approval of AMS Paving Contract – Don Dickinson

Motion to approve the AMS Paving Contract.

Moved by: Thomas Stonecipher

Second by: Yvette Barringer

Ayes: 5

Nays: 2

Motion Carried: 5-2

d. Review, Discussion, and Approval of Warehouse Tenant Improvements – Don Dickinson

The Board requested that in the future multiple bids should be brought to provide context. The Board also requested better itemization and explanations for each line item of expense.

Motion to approve the Warehouse Tenant Improvements.

Moved by: Joshua Stegner

Second by: Danielle Versluys

Motion Carried: 7-0

e. Review, Discussion, and Approval of Comprehensive Safe School Plan – Don Dickinson and Kimberly Tumambing

The Board was advised that the Comprehensive Safe School Plan presented to them at this time, is a living, breathing document and will return to them annually with updates and changes.

Motion to approve the Comprehensive Safe School Plan.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 7-0

Adjourn For Recess At 6:52 PM

Reconvene From Recess At 7:02 PM

f. Review, Discussion, and Approval of School Calendars – Denice Burchett

i. Academic Calendar

Motion to approve the Academic Calendar.

Moved by: Thomas Stonecipher

Second by: Danielle Versluys

Motion Carried: 7-0

ii. Holiday Calendar: 5 days – 8 hour work day

Motion to approve the Holiday Calendar: 5 days – 8 hour work day.

Moved by: Yvette Barringer

Second by: Joshua Stegner

Motion Carried: 7-0

iii. Holiday Calendar: 4 days – 10 hour work day

Motion to approve the Holiday Calendar: 4 days – 10 hour work day.

Moved by: Joshua Stegner

Second by: Danielle Versluys

Motion Carried: 7-0

g. Review, Discussion, and Approval of Job Descriptions – Naja Braddock

i. CALPADS and State Reporting Manager

Motion to approve the CALPADS and State Reporting Manager job description.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 7-0

ii. Enrollment Compliance Technician

Motion to approve the Enrollment Compliance Technician job description.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 7-0

iii. Facilities, Maintenance and Operations Manager

Motion to approve the Facilities, Maintenance and Operations Manager job description.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 7-0

iv. Facilities and Maintenance Supervisor

Motion to approve Facilities and Maintenance Supervisor job description.

Moved by: Jana Perea

Second by: Thomas Stonecipher

Motion Carried: 7-0

v. Warehouse Manager

Motion to approve the Warehouse Manager job description with change: under Primary Purpose update reports to Chief Business Officer.

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 7-0

vi. Executive Assistant

Motion to approve the Executive Assistant job description.

Moved by: Thomas Stonecipher

Second by: Yvette Barringer

Motion Carried: 7-0

vii. Student Records Compliance Manager

Motion to approve the Student Records Compliance Manager job description.

Moved by: Thomas Stonecipher

Second by: Jana Perea

Motion Carried: 7-0

viii. Student Records Compliance Technician

Motion to approve the Student Records Compliance Technician job description.

Moved by: Thomas Stonecipher

Second by: Joshua Stegner

Motion Carried: 7-0

ix. Director of Fiscal Services

Motion to approve the Director of Fiscal Services job description.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 7-0

x. Director of Human Resources

Motion to approve the Director of Human Resources job description.

Moved by: Jana Perea

Second by: Yvette Barringer

Motion Carried: 7-0

xi. Personalized Learning Teacher

The Board and Legal counsel established that aspects of the contract could not be voted upon as amended. Only the job description was voted upon. Aspects of the contract were requested at the next board meeting.

Motion to approve the Personalized Learning Teacher job description.

Moved by: Jana Perea

Second by: Yvette Barringer

Motion Carried: 7-0

xii. Resource Center Supervisor

The Board advised Administration to seek an employee who may have a combination of one or more of the preferred parameters for qualification.

Motion to approve the Resource Center Supervisor job description with the following changes: reference to teachers is changed to facilitators, BA required, MA preferred, Credential preferred, Business management experience preferred, and five year teaching experience preferred.

Moved by: Joshua Stegner

Second by: Jana Perea

Motion Carried: 7-0

h. Review, Discussion, and Approval of Step and Column Salary Schedule – Truth Ncube, Denice Burchett, Naja Braddock, and development team

Item H. was moved to section 13 via Board motion.

i. Report of findings related to the proposed School Site Council/LCAP Advisory Group – Denice Burchett

Denice Burchett told the Board of her findings as far as the School Site Council and LCAP Advisory Group. Yvette Barringer said she felt the two groups should be held independently. Denice Burchett also mentioned the possibility of an ELAC committee. Joe Andrews informed the Board that before any of the meetings proceed, the Board should consider what each group will be addressing. Joe said if both groups are addressing the same questions, then they should be one committee, not two.

j. Review, and Discussion and Approval of Stakeholder Voting Districts – Denice Burchett and Craig Wilson

Denice Burchett and Craig Wilson presented multiple ways for possible voting districts to be set up for Gorman Learning Charter Network. Yvette Barringer asked about two boards, one for each school. Craig Wilson said Gorman Learning Charter Network is one corporation and therefore one board.

This item was seeking input from the Board and there was nothing to vote on.

k. Review, and Discussion of Board Election Spring 2018 – Kimberly Tumambing

Kimberly Tumambing presented the Board with a tentative timeline for spring 2018 Board Elections and requested direction from the Board.

The Board gave direction for the upcoming election season via a motion and vote.

Motion to move forward with three elected positions for three-year terms and Administration to start the process for accepting applications so the Board may appoint one one-year term.

Moved by: Jana Perea

Second by: Danielle Versluys

Motion Carried: 7-0

Adjourn For Recess At 9:08 PM

Reconvene From Recess At 9:26 PM

CLOSED SESSION 9:26 PM

11. ADJOURN TO CLOSED SESSION, IF ANY:

a. Personnel Action – Government Code Section 54957

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

In regards to the employment agreement for Truth Ncube, Chief Business Officer, the salary agreements are as follows: for fiscal year 2018-2019 salary of \$125,685.50 and for fiscal year 2019-2020 salary of \$130,685.50.

Ayes: 6

Nays: 0

Abstain: 1

In regards to the employment agreement for Denice Burchett, Executive Director, the board agreed to a one year contract for 2018 – 2019 school year. The salary agreement for Denice Burchett, Executive Director is as follows: for fiscal year 2018-2019 salary of \$140,000.00.

Ayes: 6

Nays: 0

Abstain: 1

13. INFORMATION/DISCUSSION/ACTION AGENDA

l. Review, Discussion, and Approval of Contract Amendments for Executive Director – Denice Burchett and Craig Wilson

Motion to approve the Contract Amendments for Executive Director as a one-year contract term.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 7-0

m. Review, Discussion, and Approval of Step and Column Salary Schedule – Truth Ncube, Denice Burchett, Naja Braddock, and development team

Motion to table the Step and Column Salary Schedule indefinitely.

Moved by: Yvette Barringer

Second by: Jana Perea

Motion Carried: 7-0

14. ITEMS FOR NEXT MEETING

The Board requested the Personalized Learning Teacher contract and exhibits return.

15. CONFIRM MEETING PLACE AND TIME

Redland Resource Center at 5:00 pm on May 10, 2018.

16. ADJOURNMENT 1:57 AM

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: April 19, 2018

MEETING PLACE: 1826 Orange Tree Ln.
Redlands, CA 92374

TIME: 6:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 6:02 P.M.

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Joshua Stegner	Secretary, Parent Representative (Present)
Jana Perea	Parent Representative (Present)
Thomas Stonecipher	Parent Representative (Present)
Danielle Versluys	Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the agenda.

Moved by: Joshua Stegner

Second by: Danielle Versluys

Motion Carried: 7-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of March 15, 2018.

Motion to approve the board minutes from March 15, 2018.

Moved by: Danielle Versluys

Second by: Yvette Barringer

Motion Carried: 7-0

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

Elizabeth Adriano is a Program Specialist and PLT said she wants to see students succeed. She said she sent the board an email detailing an evaluation of the current Director of Special Education and her qualifications which show she is well qualified to hold the position. Elizabeth also said the pay scale listed on the agenda would adversely affect many PLTs in the Special Education department and encouraged the Board to take that into consideration.

Jessica Miller is a personalized learning teacher and an SST. Jessica said she would like to highlight how the current Director of Special Education is more than qualified in the eyes of Gorman's SELPA to hold the position she currently occupies. Jessica said she would be presenting several statistics this evening that verify the successes of the department as well. Jessica said Gorman's Special Education Department was listed as the second best special education department reviewed by WASC last school year.

Sharon Owen is a licensed educational psychologist with Gorman. Sharon said she has never worked with someone as knowledgeable as the current Director of Special Education. Sharon said when many schools are experiencing litigation pertaining to special education, Gorman is free of any legal issues and that is due to the current director's leadership. Sharon said she and the current director receive 1 to 3 suicide calls a week and no matter what time of day the calls come in, both are quick to react and take care of the situation. She said there is no such thing as off the clock when students could be harming themselves. Sharon said the director notices team member strengths and via encourage notes builds a stronger team.

Emily Miller read a letter on behalf of Lisa Wallace. Lisa Wallace is a resource provider contracted with Gorman. Lisa wrote that she has been a special education teacher, a resource specialist and a high school counselor in the past. She wrote that her background uniquely qualifies her to comment on the current Director of Special Educations qualifications and skills in a larger context. Lisa wrote that the balance of compassion and professionalism displayed by the current director, uniquely equips her to solve problems in a manner that is superior to others. Lisa wrote that the director has developed an amazing team structure for the department and the directors attentiveness to each student plays an integral role in the personalized design of each plan.

Kimberly Haegstedt read a letter on behalf of Candice Hoffman. Candice wrote that she has served nearly 20 years in public education and that the team working under the current director is highly dedicated. Candice wrote that the director recognizes areas of expertise displayed by team members and provides opportunities for team members to use their skills in the best possible way. Candice wrote that because of how good the staff is and how well they work with students, students close their educational gaps and exit the special education department. Candice wrote that Gorman fills a need often left void by traditional settings where special education department employees work in isolation, not as a team. Candice wrote that the unique setting the current director has created is what enables the team to work so well together.

Leah Sapko is an SST and PLT working in the special education department. She said she would be giving her personal testimony on how this is the greatest job she has ever had. She said she is privileged to serve in a department with the current Director of Special Education. Leah said her job is at risk and that is why she is here to speak. Leah said she emailed the Board with questions about recent topic discussion; why the change in degree requirements when they are not required elsewhere, what is the cost to the students, is it within the Board's purview to make these decisions, why limit the number of students carried, etc.. Leah said she would like the Board to consider these questions.

Michelle Julian is a PLT and parent at Gorman. Michelle said as a parent she sees that Gorman has a few options moving forward: they can ask for people, who are already filling positions, to get extra degrees and Gorman can fund it, Gorman could hire someone to do the job that the current person is already doing well, or the Board can grandfather in that person with intention of changing the requirements when it comes time to fill the position later on. Michelle said she can see that there might be issues with this though,

complications like lowering funding to the Special Education department so Gorman can pay for schooling, or possibly paying fines because the job begins to suffer as the person tries to go to school and work. Michelle said this would affect student budgets, and she is opposed to that. Michelle said also that the California Department of Education has a wide definition of what degrees/qualifications are required for the Director of Special Education so that the position can be filled by the right person for the right setting. Michelle said she would also encourage the Board, to consider moving vendors for special education in house, to both help with budgeting and to assist PLT and SST communication with providers.

Tamara Campbell said she would like to remind everyone that CAASPP testing has already begun. Tamara said she would like to remind parents, guardians, students, faculty, and staff, that testing affects the California Dashboard. Tamara said that Gorman has great test sites, and great test coordinators, and students enjoy going to the locations for testing. Tamara encouraged everyone to not miss their testing dates.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Vanessa Decker said as a parent and not an employee, the CAASPP tests are very important. She said PLTs and Facilitators need to inform parents/guardians of why it is important. She said anyone listening needs to be a part of doing their best to get the word out.

Joshua Stegner thanked the Administration and their team for all their hard work on getting the new charter. He said he knows everyone worked hard and did a great job.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report March 2018**
- b. **March 2018 Business Services Division Check Register**
- c. **March 2018 Business Services Division Payroll Expenditures**
- d. **March 2018 Business Services Division Purchase Order Listing**
- e. **March 2018 Business Services Division Credit Card Register**
- f. **March 2018 Enrollment Numbers**

Motion to approve the consent agenda.

Moved by: Jana Perea

Second by: Danielle Versluys

Motion Carried: 7-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Chief Business Officer – Truth Z. Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- a. **Review, Discussion, and Approval of Discard List – Truth Z. Ncube, Don Dickinson, and Kimberly Tumambing**

Motion to approve the discard of presented playground items due to a status of condemned.

Moved by: Joshua Stegner

Second by: Thomas Stonecipher

Motion Carried: 7-0

b. Review, Discussion, and Approval of Discard Lists – Ethan Weber

Motion to approve the discard of all items on the lists provided.

Moved by: Jana Perea

Second by: Yvette Barringer

Motion Carried: 7-0

c. Board Resolution: Allocation of assets to Gorman Learning Center San Bernardino / Santa Clarita – Truth Z. Ncube and Karl Yoder

Motion to approve the allocation of assests to Gorman Learning Center San Bernardino/Santa Clarita as presented within this Board Resolution.

Moved by: Joshua Stegner

Second by: Jana Perea

Motion Carried: 7-0

Adjourn For Recess At 7:33 P.M.

Reconvene From Recess At 7:47 P.M.

CLOSED SESSION 7:47 P.M.

11. ADJOURN TO CLOSED SESSION, IF ANY:

- a. Personnel Action – Hearing on Grievance – Government Code Section 54957**
- b. Personnel Action – Employee Performance Evaluations – Government Code Section 54957**
- c. Personnel Action – Government Code Section 54957**

RECONVENE TO OPEN SESSION 12:39 A.M.

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

NONE

13. INFORMATION/DISCUSSION/ACTION AGENDA

- d. Review, Discussion, and Approval of Job Descriptions – Naja Braddock**
 - i. Virtual Resource Center Coordinator**

Motion to approve the Virtual Resource Center Coordinator job description with a change to “coordinator” under heading “Primary Purpose.”

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 7-0

- ii. Director of Regionalized Services**

Motion to approve the Director of Regionalized Services job description with the following changes: 1) three years’ experience as a GLC PLT or equivalent experience, 2) Administrative Credential preferred instead of required, and 3) adding the phrase “or questionnaire” to the cleared TB test requirement.

Moved by: Jana Perea

Second by: Thomas Stonecipher

Motion Carried: 7-0

iii. Director of Educational Services

Motion to approve the Director of Educational Services job description with the following change: add the phrase “or questionnaire” to the cleared TB test requirement.

Moved by: Yvette Barringer

Second by: Joshua Stegner

Motion Carried: 7-0

iv. Director of Academics

Motion to the Director of Academics job description with the following changes: 1) change language from “valid Administrative Credential” to “cleared Administrative Credential”, and 2) add the phrase “or questionnaire” to cleared TB test requirement.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 7-0

e. Review, Discussion, and Approval of Personalized Learning Teacher Contract with Exhibits – Naja Braddock

i. Personalized Learning Contract

Motion to approve the Personalize Learning Contract as presented.

Moved by: Jana Perea

Second by: Yvette Barringer

Motion Carried: 7-0

ii. Exhibit A – Job Description

Motion to approve Exhibit A – Personalized Learning Teacher job description.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 7-0

Motion to amend the previous motion to include the phrase: with the addition of the phrase “or questionnaire” to the cleared TB test requirement.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 7-0

iii. Exhibit B – Compensation

Motion to table Exhibit B – Compensation indefinitely.

Moved by: Joshua Stegner

Second by: Jana Perea

Motion Carried: 7-0

iv. Exhibit C – Dual Employment

Motion to approve Exhibit C – Dual Employment.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 7-0

f. Review, Discussion, and Approval of Step and Column Salary Schedule – Denice Burchett, Truth Z. Ncube, and Naja Braddock

During Fiscal year 2018-2019, the Board would like to revisit the Step and Column Salary Schedule with the following taken into consideration: 1) a clause or resolution that would allow current employees to be grandfathered into their current wages, 2) accountability

procedures in place to monitor employees holding full time positions and carrying a part time equivalent of students, and 3) various considerations on what is a manageable number of students for full time positions.

Motion to table indefinitely the Step and Column Salary Schedule.

Moved by: Joshua Stegner

Second by: Danielle Versluys

Motion Carried: 7-0

14. ITEMS FOR NEXT MEETING

The Board has requested Exhibit B – Compensation of the Personalized Learning Teacher Contract return at the next meeting.

15. CONFIRM MEETING PLACE AND TIME

Redlands Resource Center at 3:00 pm on May 10, 2018.

16. ADJOURNMENT 1:49 A.M.



Gorman Elementary School
49847 Gorman School Rd
PO Box 104
Gorman, CA, 93243
www.gorman.k12.ca.us



Upcoming Events

CAASPP Testing

April 23rd - May 11th

PTSO Meeting

May 4th

Teacher Appreciation Week

May 7th - 11th

PTSO Outdoor Movie Night

May 11th

Open House

May 16th

Student Council Movie Night

May 16th

Memorial Day – NO SCHOOL

May 28th

TK/K/1st Grade Field Trip to
Wind Wolves Preserve

May 30th

2nd-8th Grade Field Trip to
Los Angeles Zoo

May 31st

Principal's Message

As the 2017-2018 school year comes to an end, I am very grateful for all of the activities that will be taking place in May. This will give the staff a few more opportunities to spend time with students, friends, community, and most importantly our graduating 8th graders. Congratulations to our ten 8th graders for all of their accomplishments throughout their elementary educational career. You are great representatives of our school and community and we wish you all the best in the future.

This school year Gorman's LCAP supported the integration of community arts resources into the educational program. Such resources include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. The primary goal for this school year has been to significantly improve student achievement in visual art, theatre, music, dance and drama through curriculum, instruction, staff development and assessment. We have had music/theatre, ceramics, and percussion provided to students for three, ten weeks sessions.

Thank you parents and community for your continued support of our district. I am truly thankful to be part of such a wonderful school and community. Let's continue to strive for excellence in and out of the classroom.

OPEN HOUSE – MAY 16th 5:30-7:30pm

Dinner 5:30-6:00

Classes open 6:00-7:30

Be sure to come by the Art Room and see your child's work!



SCHOOL DELAY OR CANCELLATION

Gorman Elementary School will notify families of school delays or cancellations due to inclement weather by using the BrightArrow Notification System. You will receive a telephone call to the **primary phone number** that we have on record, which most likely is your home phone. Please make sure these numbers are up to date.

****We do not have a microwave oven available for student use. Please make sure that you send your child to school with a lunch that does not need to be microwaved.**

****Students are not allowed at school before 8:15am****

IMPORTANT NEWS

Late Start

If school is on a delayed start (two hours), buses will also run on a two hour delay. No breakfast will be served.

Lost and found

The Lost and Found is overflowing with sweatshirts, sweaters and jackets. Please ask your child to look for any clothing, lunch boxes, hats, scarves that they might be missing. Also, feel free to come by during school hours and take a look through these items to see if any of them belong to your child.

PTSO

Meeting

Our next PTSO meeting will be held on Friday, May 4th at 3:00pm. We will be electing our Officers for the 2018-2019 school year. Please join us!

Yearbooks

Yearbook prices have gone up! Our yearbook cost is now \$25. Yearbooks have been ordered. We have a limited number left available for purchase. They will be delivered during the last week of school.

School T-Shirts and Sweatshirts

School T-shirts and sweatshirts are here! If you did not order, we have a limited number of sizes available. T-shirts are \$10 each. Hoodie sweatshirts are \$20 and zip-up sweatshirts are \$25.

STUDENT COUNCIL

Meeting

The last Student Council meeting for the 17-18 school year will be on Friday, May 18th.



Coming Next Month...

June

8th Grade Grad Night
at Universal Studios

June 1st

Honor Roll Pizza Party

June 5th

End of the Year Award Assembly

June 6th at 8:45am

Kindergarten Graduation

June 6th at 11:00am

8th Grade Graduation

June 10th at 6:30pm

**Gorman Joint School Board
Members:
Steve Sonder – Board President
Julie Ralphs – Board Member
Patricia Edwards – Board Member**

Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES

MINUTES OF THE REGULAR MEETING

April 17, 2018

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Also Present: Johannis Andrews, Superintendent/Principal
Lise Wastafarro, Accounting/Data Processing Technician

Others Absent: Jean Cummings, Business Manager/Consultant

Others Present: Teachers, Felicia Davis, Michi Knight, School Secretary, Denise Saenz, Special Education Director, Wendy Rodgers

6058 The Board approved the Agenda as presented for April 17, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6059 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6060 Reconvened to Regular Session at 3:30 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Action taken in closed session: President Sonder reported out of closed session:

The Board directed Superintendent Andrews to pursue partnering with the Elite Academic Academy Proposed Charter and to seek legal recommendations.

President, Steve Sonder, asked for any comments from the Board.

President Sonder stated that Superintendent Andrews wrote a well written article in the 2018-19 School News Superintendents Publication.

Board President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.
No comments

A discussion was held in regards to date, time and location of the Public Hearing for the 2018-19 Local Control Accountability Plan (LCAP) and the 2018-19 budget (Recommend Tuesday, June 12, 2018)

The Board accepted the date of June 12, 2018 at 3:00 p.m. at Gorman School and will be approved at the May meeting.

A discussion was held in regards to date, time and location of the Adoption of the 2018-19 Local Control Accountability Plan (LCAP) and the 2018-19 budget (Recommend Tuesday, June 19, 2018)

The Board accepted the date of June 19, 2018 at 3:00 p.m. at Gorman School and will be approved at the May meeting.

A discussion was held in regards to the Elite Academic Academy Proposed Charter.

President Sonder stated that the Elite Academic Academy Proposed Charter was discussed in closed session and the Board has given the Superintendent direction as reported out of closed session.

6061 The Board approved the Minutes of the Regular Meeting of March 13, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6062 The Board approved Purchase Orders #17-18-232 through 17-18-254 of which \$21,313.59 was paid from the General Fund and \$3,366.71 from other funds.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6063 The Board approved B Warrants #12866-12880, 12882-12910 in the amount of \$46,733.65.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6064 The Board approved the 2017-18 3rd Quarterly Report on Williams Uniform Complaints.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6065 The Board approved Sales Quote #2018-02906 with IVS Computer Technology for SMART Learning Suite, 3 year subscription (QTY 1-10) in the amount of \$502.20.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6066 The Board approved the 2017-18 District of Choice Annual Report.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6067 The Board approved Resolution #12-17-18 Day of the Teacher.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6068 The Board approved Resolution #13-17-18 Classified School Employees Week.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6069 The Board approved Resolution #14-17-18 Gorman Joint School District Employee Recognition Day.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6070 The Board approved Resolution #15-17-18 Designation of the Official Representative, Johannis Andrews and the Official Alternate Representative, Patricia Edwards to the SIRMA I and SIRMA II Joint Powers Authority Board of Directors.

Motion made by Julie Ralphs, Seconded by Steve Sonder Vote: yes 2/no 0

6071 The Board approved Consolidated Elections Questionnaire for filing of Candidate Statements for District Election on November 6, 2018. Maximum word limitation is 200 and payment for the cost must be made by the candidate at the time of filing.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6072 The Board approved Resolution #17-17-18 To Order Biennial Governing Board Election - November 6, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6073 The Board approved Field Trip Report #05-17-18.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6074 The Board approved Conference/Mileage Report #09-17-18.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6075 The Board approved placement of employee #SZ0287724 on unpaid leave, effective April 18, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6076 The Board approved Personnel Report #06-17-18

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6077 The Board approved Resolution #16-17-18 of the Governing Board of the Gorman Joint School District Reducing or Elimination Particular Kinds of Services (Certificated Layoff).

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, May 8, 2018 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6078 The Board adjourned the meeting at 3:40 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG
4/1/18-4/30/18

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID GENERAL	AMOUNT PAID OTHER	DATE PAID
17-18-255	4/3/18	JOHANNIS ANDREWS	OPERATION SUPPLIES-VACUUM BAGS	\$21.19	\$21.19		4/4/18
17-18-256		HILLCREST AIR CONDITIONING	REPAIR VENDOR-CAFÉ WALK IN FRIDGE 2/21/18, 3/9/18	\$1,867.54		\$1,867.54	4/4/18
17-18-257		SCHOOL SERVICES	VOID	\$0.00			
17-18-258		INFINITY COMM & CONSULTING	FINAL HALF PAYMENT YR 21 ERATE CONSULTING FEE	\$1,575.00	\$1,575.00		4/5/18
17-18-259		SCV FOOD SERVICE	MEALS 3/18	\$3,362.10		\$3,362.10	4/4/18
17-18-260		GOLDEN VALLEY MWD	SEWER SERVICE 3/18	\$647.00	\$647.00		4/4/18
17-18-261		READY REFRESH BY NESTLE	SERVICE 2/23/18-3/22/18	\$36.92	\$36.92		4/4/18
17-18-262		AKA WATER SERVICE, INC.	BACTI, TCP 1, 2, 3 SAMPLING 3/13/18	\$225.00	\$225.00		4/4/18
17-18-263		UNITED PARCEL SERVICE	SERVICE 2/22/18, 3/16/18	\$18.86	\$18.86		4/4/18
17-18-264		ACE HARDWARE	OPERATION \$83.06 & MAINTANCE \$47.24 SUPPLIES	\$130.30	\$130.30		4/4/18
17-18-265		AMERICAN EXPRESS	LW-SP ED & SCH ADMIN SUPPLIES, JA-CAFÉ SUPPLIES, SSSA CONF EXP DISTRICT-LODGING 2/19-2/20/18	\$772.63	\$728.41	\$44.22	4/6/18
17-18-266	4/4/18	DENISE SAENZ	SERV SAFE FOOD HANDLER COURSE & TEST	\$15.00	\$15.00		4/12/18
17-18-267		STORER TRANSPORTATION	HOME TO SCHOOL SERVICE 3/18	\$8,423.30	\$8,423.30		4/23/18
17-18-268	4/11/18	TINYEYE	SPEECH THERAPY SERVICE 3/18	\$482.25	\$482.25		4/16/18
17-18-269		MARY PIVETTI	PROJECT MANAGEMENT CERAMICS 3/30/18	\$780.00	\$780.00		4/12/18
17-18-270		FRAZIER MTN FOCUS CENTER	3/30/18 CERAMICS, ART COODINATION GIGI, TERESA	\$2,400.00	\$2,400.00		4/12/18
17-18-271	4/12/18	CENIC	REIMBURSE BIIG CIRCUIT COSTS INTERNET-JAN-MAR 2018	\$1,620.06	\$1,620.06		4/13/18
17-18-272	4/13/18	SANTANA'S PUMPING	REPAIR VENDOR MAINT-RENTAL HOUSE WATER HEATER	\$1,592.00	\$1,592.00		4/16/18
17-18-273	4/17/18	SCHOLASTIC SOLUTIONS, LLC	INST SUPPLIES-8TH GRADE GRADUATION TASSELS	\$99.17			
17-18-274	4/18/18	IVS COMPUTER TECHNOLOGY	SMART LEARNING SUITE 3 YR SUBSCRIPTION (QTY 1-10)	\$502.20			
17-18-275		DENISE SAENZ	MILEAGE 3/18 & PARKING	\$220.89	\$220.89		4/20/18
17-18-276		LACSTA	REGISTRATION PATTY EDWARDS DINNER MEETING 4/30/18	\$25.00	\$25.00		4/20/18
17-18-277	4/19/18	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 3/18 DISTRICT	\$1,192.50	\$1,192.50		4/24/18
17-18-278		JOSTENS	INST SUPPLIES-TK & KINDERGARTEN TASSELS	\$34.95			
17-18-279	4/23/18	CHEVRON	GAS VANS 4/3, 4/9, 4/17, 4/18/18	\$386.66	\$386.66		4/25/18
17-18-280	4/24/18	AMERICAN EXPRESS	LW-INST SUPPLIES, JA-CAFÉ, DIST, SCH ADMIN & MUSIC SUP	\$155.63	\$96.67	\$58.96	4/25/18
17-18-281		AMERICAN BUSINESS MACHINES	FREIGHT CANON COPIERS BLACK TONER	\$8.00	\$8.00		4/25/18
17-18-282	4/27/18	SANTANA'S PUMPING	REP VENDOR MAINT-RENTAL HOUSE \$325.00 & SCHOOL \$80.00	\$325.00	\$325.00		4/30/18
			TOTAL	\$26,919.15	\$20,950.01	\$5,332.82	
			REMAINING UNPAID	\$636.32			



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 03/23/18 Next Closing Date 04/23/18

OPENSM

123456789

p. 1/7

Account Ending ██████████

New Balance **\$772.63**

Please Pay By **04/08/18**[‡]

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$1,902.43
Payments/Credits	-\$1,902.43
New Charges	+\$772.63
Fees	+\$0.00

New Balance **\$772.63**

Days in Billing Period: 30

See page 2 for important information about your account.

See page 5 for a Notice Of Change To The Membership Rewards Program Terms & Conditions.

See Page 6 for Important Changes to Your Account Benefits.

Customer Care

Pay by Computer
open.com/pbc

Customer Care	Pay by Phone
1-800-492-3344	1-800-472-9297

See Page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
 Do not staple or use paper clips

Pay by Computer
open.com/pbc

Pay by Phone
 1-800-472-9297

Account Ending ██████████

Enter 15 digit account # on all payments.
 Make check payable to American Express.

FP 01 018053 31471 E 96 B



LISE WASTAFERRO
 GORMAN SCHOOL DIST
 49847 GORMN SCHOL RD
 GORMAN CA 93243-0104

Please Pay By
04/08/18
 Amount Due
\$772.63

Check here if your address or phone number has changed. Note changes on reverse side.



AMERICAN EXPRESS
 BOX 0001
 LOS ANGELES CA 90096-8000

0000349991125538645 000077263000077263 20 H



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 03/23/18

OPENSM

03/23/18

p. 3/7

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$1,902.43
Credits	\$0.00
Total Payments and Credits	-\$1,902.43

Detail *Indicates posting date

Payments	Amount
03/05/18* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$1,902.43

New Charges

Summary

	Total
LISE WASTAFERRO [REDACTED]	\$154.07
JOHANNIS ANDREWS [REDACTED]	\$618.56
Total New Charges	\$772.63

Detail

LISE WASTAFERRO
 Card Ending [REDACTED]

	Amount
03/12/18 AMAZON MKTPLACE PMTS BOOK STORES AMZN.COM/BILL WA <i>Sp Ed pencil supplies, dustbin</i> \$24.08 ✓	\$24.08
03/14/18 PAYPAL *KMTRADINGPO 402-935-7733 ID <i>Sp Ed supplies apple iPod Nano (2)</i> \$98.00 ✓	\$98.00
03/14/18 AMAZON MKTPLACE PMTS BOOK STORES AMZN.COM/BILL WA <i>2 pk. Door frame strike plate security magnetic strip cover up. Sch Admin supplies</i> \$31.99 ✓	\$31.99

JOHANNIS ANDREWS
 Card Ending [REDACTED]

	Amount
02/19/18 HILTONSAC ARDEN W-RO SACRAMENTO CA <i>SSDA Conf sup Lodging 2/19-2/20/18</i> \$296.20 ✓	\$296.20
03/01/18 SMARTNFINAL437204378 92910204378 PALMDALE CA <i>Cafe sup-trays</i> \$44.22 ✓	\$44.22
03/08/18 WAL-MART 1563 1563 LANCASTER CA <i>Doorbell, ring chimes Sch Admin supplies</i> \$278.14 ✓	\$278.14

Fees

	Amount
Total Fees for this Period	\$0.00

UTR053 2/4

New Balance **\$155.63**

Please Pay By **05/08/18[‡]**

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$772.63
Payments/Credits	-\$772.63
New Charges	+\$155.63
Fees	+\$0.00


New Balance **\$155.63**

Days in Billing Period: 31

Customer Care

 **Pay by Computer**
open.com/pbc

Customer Care	Pay by Phone
1-800-492-3344	1-800-472-9297

 See Page 2 for additional information.


 See page 2 for Important Information about your account.

Important Information: To access the most up to date version of your Cardmember Agreement, please log in to your Account at www.americanexpress.com.

↓ Please fold on the perforation below, detach and return with your payment ↓

 **Payment Coupon**
Do not staple or use paper clips

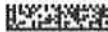
 **Pay by Computer**
open.com/pbc

 **Pay by Phone**
1-800-472-9297

Account Ending [REDACTED]

Enter 15 digit account # on all payments.
Make check payable to American Express.

FP 01 017704 60800 B 81 A




LISE WASTAFERRO
GORMAN SCHOOL DIST
49847 GORMN SCHOL RD
GORMAN CA 93243-0104

Please Pay By
05/08/18
Amount Due
\$155.63

Check here if your address or phone number has changed. Note changes on reverse side.


AMERICAN EXPRESS
BOX 0001
LOS ANGELES CA 90096-8000

0000349991125538645 000015563000015563 20 H



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 04/23/18

OPENSM

Account Ending [REDACTED]

Payments and Credits

Summary

	Total
Payments	-\$772.63
Credits	\$0.00
Total Payments and Credits	-\$772.63

Detail

*Indicates posting date

Payments

	Amount
04/13/18* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$772.63

New Charges

Summary

	Total
LISE WASTAFERRO [REDACTED]	\$38.88
JOHANNIS ANDREWS [REDACTED]	\$116.75
Total New Charges	\$155.63

Detail



LISE WASTAFERRO
 Card Ending [REDACTED]

	Amount
04/18/18 OFFICE DEPOT #5125 000005125 SIGNAL HILL CA <i>Inst- 3th gr certificates + covers graduation</i>	\$38.88 ✓
8004633768 CERTIFICATE, 8.5X11, GLD BRAID CERT CVR NAVY CREST 5/PK DELIVERY FEE	



JOHANNIS ANDREWS
 Card Ending [REDACTED]

	Amount
04/05/18 SMARTNFINAL920409208 92911409208 PALMDALE CA <i>CAFE sup trays</i>	\$29.48 ✓
323-8697500	
04/09/18 SMARTNFINAL920409208 92911409208 PALMDALE CA <i>CAFE sup - trays - popcorn - music</i>	\$55.55 ✓
323-8697500	
04/10/18 STAPLES 00088 LANCASTER CA <i>pens - Dist + Sch admin</i>	\$31.72 ✓
00088000407680 93536 UNIBALL VISION ELITE FN BLK 4 VISION ELITE AST DSGN RB BLD 4 UNIBALL VISION ELITE XFN BLK 4 STAPLES FUNDED COUPON	

Fees

	Amount
Total Fees for this Period	\$0.00

Report Id : LAAP02981
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-04-27 Issue Date :2018-04-30

Page No : 1
 Run Date : 2018-04-27
 Run Time : 19.20.52

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
-------	------------	--------	-----------	-------------	-----------	-----	---------	--------	----------------	----------------	----------------	-------------	-----------	------

SANTANA'S PUMPING	12944			01.0-00000.0-00000-81000-5630-00000005			10/18	245.00						
	12944			01.0-00000.0-00000-81000-5630-00000000			10/18	80.00						
							Total	325.00	325.00	325.00	24523586	CHK PAYOUT	7970	

Rep Vendor Maint - Rental House
Rep Vendor Maint - School

REGISTER TOTAL AMOUNT	Issues :	Voids :	Net Disbursed :
325.00	325.00	0.00	325.00

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	Total number of vouchers :
1	0	0	1
0	0	0	0
0	0	0	0

SYSTEM WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED MTD
34	0	0
390	0	3

Fund Summary	Issues	Voids
01.0	325.00	0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029SI
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-04-24 Issue Date : 2018-04-25

Page No : 1
 Run Date : 2018-04-24
 Run Time : 19.17.01

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
AMERICAN BUSINESS MACHINES	12943		01.0-11000.0-11100-10000-4310-00000000			10/18	4.00					
	12943		01.0-00000.0-00000-27000-4350-00000000			10/18	2.00					
	12943		01.0-00000.0-00000-72000-4350-00000000			10/18	2.00					
			Total				8.00	8.00	24509297	CHK PAYOUT	7964	
AMERICAN EXPRESS	12941		01.0-11000.0-11100-10000-4310-00000000			10/18	38.88					
	12941		13.0-53100.0-00000-37000-4790-00000000			10/18	58.96					
	12941		01.0-00000.0-00000-72000-4350-00000000			10/18	21.14					
	12941		01.0-00000.0-00000-27000-4350-00000000			10/18	10.58					
	12941		01.0-00000.0-11100-10000-4310-00000100			10/18	26.07					
			Total				155.63	155.63	24509298	CHK PAYOUT	7964	

*Freight - Canon Copier
 Toner*

*Inst sup
 Cante sup
 Inst admin sup
 Inst - main sup*

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
CHEVRON & TEXACO BUSINESS CARD	12942		01.0-00000.0-00000-81000-4360-00000000			10/18	386.66					
			Total				386.66	386.66	24509299	CHK PAYOUT	7964	

gas - Vans 4/3, 4/9, 4/17, 4/18/18

REGISTER TOTAL AMOUNT	Issues :	550.29	Voids :	0.00	Net Disbursed :	550.29
SYSTEM WARRANTS ISSUED	3 From	24509297	To	24509299	Total number of vouchers :	3
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					

Fund Summary	Issues	Voids	MANUAL WARRANTS ISSUED MTD	MANUAL WARRANTS ISSUED YTD	WARRANTS VOIDED MTD	WARRANTS VOIDED YTD
01.0	491.33	0.00	0	0	0	0
13.0	58.96	0.00	0	0	0	3

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAP02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-04-23 Issue Date :2018-04-24

Page No : 1
 Run Date : 2018-04-23
 Run Time : 19.15.33

VOUCHER ID	REF NO	PO NUMBER	Fund ResPj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
ATKINSON, ANDELSON, LOYA, RUUD 12935			01.0-00000.0-00000-71000-5820-0000000				10/18	1192.50						
REGISTER TOTAL AMOUNT								1192.50	1192.50	24506693	CHK PAYOUT	7962		
Issues :								1,192.50						
1 From														
0 From														
0														
VOIDS														
Total								1192.50						
Net Disbursed :											1,192.50			
Total number of vouchers :											1			
Number of Vouchers Audited											1			
SYSTEM WARRANTS ISSUED														
MANUAL WARRANTS ISSUED														
NUMBER OF VOIDS														
SYSTEM WARRANTS ISSUED MTD								30						
SYSTEM WARRANTS ISSUED YTD								386						
MANUAL WARRANTS ISSUED MTD									0					
MANUAL WARRANTS ISSUED YTD									0					
WARRANTS VOIDED MTD									0					
WARRANTS VOIDED YTD									3					
Fund Summary														
Issues														
1,192.50														
Voids														
0.00														

Legal Service 3/18 District

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-04-20 Issue Date : 2018-04-23

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
------------	--------	-----------	-------------	-----------	-----	---------	--------	----------------	----------------	-------------------	---------	------

DELTA DENTAL	12938		01.0-00000.0-11100-10000-3411-0000000			10/18		50.54				
	12938		01.0-14000.0-11100-10000-3411-0000000			10/18		50.54				
	12938		01.0-00000.0-11100-10000-3412-0000000			10/18		42.22				
	12938		01.0-14000.0-00000-36000-3412-0000000			10/18		18.09				
	12938		13.0-53100.0-00000-37000-3412-0000000			10/18		30.15				
	12938		01.0-00000.0-00000-72000-3412-0000000			10/18		24.73				
	12938		01.0-00000.0-11100-10000-3412-0000000			10/18		30.16				
	12938		01.0-00000.0-00000-71100-3412-0000000			10/18		60.31				
	12938		01.0-00000.0-00000-27000-3411-0000000			10/18		12.36				
	12938		01.0-00000.0-00000-71500-3411-0000000			10/18		12.37				
			Total					331.47				

5/18

331.47 ✓ 24504527 CHK PAYOUT 7960

KAISER FOUNDATION HEALTH PLAN,	12939		01.0-00000.0-11100-10000-3411-0000000			10/18		627.00				
	12939		01.0-14000.0-11100-10000-3411-0000000			10/18		627.00				
	12939		01.0-00000.0-11100-10000-3412-0000000			10/18		1049.00				
	12939		01.0-14000.0-00000-36000-3412-0000000			10/18		421.00				
	12939		13.0-53100.0-00000-37000-3412-0000000			10/18		294.75				
	12939		01.0-00000.0-00000-72000-3412-0000000			10/18		821.00				
	12939		01.0-00000.0-00000-72000-3412-0000000			10/18		984.25				
	12939		76.0-00000.0-00000-00000-9517-0000000			10/18		600.00				
	12939		01.0-00000.0-00000-27000-3411-0000000			10/18		472.90				
	12939		01.0-00000.0-00000-71500-3411-0000000			10/18		174.10				
			Total					6071.00				

5/18

6071.00 ✓ 24504528 CHK PAYOUT 7960

STORER TRANSPORTATION	12940		01.0-00000.0-00000-36000-5812-0000000			10/18		8423.30				
			Total					8423.30				

Home to School Sewer 3/18

8423.30 ✓ 24504529 CHK PAYOUT 7960

REGISTER TOTAL AMOUNT	Issues :	14,825.77	To	24504529	From	0	From	0	Voids :	0.00	Net Disbursed :	14,825.77
SYSTEM WARRANTS ISSUED	3	From	24504527	To	24504529	0	From	0	Total number of vouchers :	3	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From		To		0	From	0				
NUMBER OF VOIDS	0											
SYSTEM WARRANTS ISSUED MTD	29								MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	385								MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3

Fund Summary	Issues	13,900.87	0.00	0.00	0.00
01.0	13,900.87				
13.0	324.90				
76.0	600.00				

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report ID : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-04-19 Issue Date :2018-04-20

Page No : 1
 Run Date : 2018-04-19
 Run Time : 19.14.09

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12934	12934	01.0-00000.0-11100-10000-5610-0000000			10/18	214.53					
12934	12934	01.0-00000.0-00000-72000-5610-0000000			10/18	71.51					
		Total				286.04		24502125	7958		
12937		01.0-00000.0-11100-10000-5210-0000100			10/18	112.27					
12937		01.0-00000.0-11100-10000-5220-0000100			10/18	20.00					
12937		01.0-00000.0-00000-72000-5210-0000000			10/18	88.62					
		Total				220.89		24502126	7958		
12936		01.0-00000.0-00000-72000-5220-0000000			10/18	25.00					
		Total				25.00		24502127	4956		

Leave payment 2 Canon 4/14/30/18 copies
Mileage - CUE Conf 3/18
Mileage - Parkburg
Mileage - Sch Wellness Workshop 3/18
Registration - Dinner Meeting 4/30/18 P. Schubert

REGISTER TOTAL AMOUNT	Issues :	531.93	Voids :	0.00	Net Disbursed :	531.93
SYSTEM WARRANTS ISSUED	3 From	To 24502125	Total number of vouchers :	3	Number of Vouchers Audited	1
MANUAL WARRANTS ISSUED	0 From	To				
NUMBER OF VOIDS	0					
SYSTEM WARRANTS ISSUED MTD	26	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	
SYSTEM WARRANTS ISSUED YTD	382	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3	
Fund Summary	Issues	Voids				
01.0	531.93	0.00				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-04-13 Issue Date :2018-04-16

Page No : 1
 Run Date : 2018-04-13
 Run Time : 19.14.17

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NER	STAT		
12931		01.0-00000.0-00000-82000-5560-0000000				10/18	194.98							
		Total					194.98							
12932		01.0-00000.0-00000-81000-5630-0000005				10/18	1592.00							
		Total					1592.00							
12933		01.0-00000.0-00000-82000-5510-0000000				10/18	906.02							
		Total					906.02							
12929		01.0-33100.0-57700-21000-5850-0000000				10/18	482.25							
		Total					482.25							
REGISTER TOTAL AMOUNT							Issues :	3,175.25	Voids :	0.00	Net Disbursed :	3,175.25		
SYSTEM WARRANTS ISSUED							4 From	24489840	To	24489843	Total number of vouchers :	4	Number of Vouchers Audited	1
MANUAL WARRANTS ISSUED							0 From		To					
NUMBER OF VOIDS							0							
SYSTEM WARRANTS ISSUED MTD							23				MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD							379				MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3
Fund Summary							Issues	3,175.25	Voids	0.00				

Service 3/18
Rep Vendor - Rental House Water Heater
3/8/18 - 4/9/18
Speed Therapy Sw 3/18

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year : 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-04-12 Issue Date : 2018-04-13

Page No : 1
 Run Date : 2018-04-12
 Run Time : 19.12.59

VOUCHER REF NO	PO NUMBER	Fund ResPrij	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
----------------	-----------	--------------	-----------	-----	---------	--------	----------------	----------------	----------------	-------------------	---------	------

12930		01.0-00000.0-11100-10000-5800-0000000	10/18			1620.06	1620.06	24487353	1620.06	24487353	7948	
Total							1620.06		1620.06			

Reimbursement Bill Circuit Cost
Jan-Mar 2018

REGISTER TOTAL AMOUNT Issues : 1,620.06 Voids : 0.00 Net Disbursed : 1,620.06

SYSTEM WARRANTS ISSUED	1	From 24487353	To 24487353	Total number of vouchers :	1	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						
SYSTEM WARRANTS ISSUED MTD	19	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0		
SYSTEM WARRANTS ISSUED YTD	375	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3		

Fund Summary Issues 1,620.06 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAA02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date : 2018-04-11 Issue Date : 2018-04-12

Page No : 1
 Run Date : 2018-04-11
 Run Time : 19.15.40

VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12925			01.0-00000.0-00000-72000-5910-00000000			10/18	122.10			24484431	7946		
							Total	122.10					
12926			01.0-00000.0-00000-72000-5890-00000000			10/18	15.00			24484432	7946		
							Total	15.00					
12927			01.0-00000.0-11100-10000-5800-0000100			10/18	2400.00			24484433	7946		
							Total	2400.00					
12928			01.0-00000.0-11100-10000-5800-0000100			10/18	780.00			24484434	7946		
							Total	780.00					

3/6/18 - 4/5/18
Sew Safe Food Handler Course + Test
3/30/18 Curran's 3/6, 3/18, 3/19/18 + art support team
project management - Curran's 3/30/18

REGISTER TOTAL AMOUNT	Issues :	3,317.10	Voids :	0.00	Net Disbursed :	3,317.10	
SYSTEM WARRANTS ISSUED	4	From 24484431	To 24484434	Total number of vouchers :	4	Number of Vouchers Audited	0
MANUAL WARRANTS ISSUED	0	From	To				
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	18	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	374	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3

Fund Summary
 01.0 3,317.10 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12913			01.0-65000.0-57700-11100-4310-0000000				10/18	122.08					
12913			01.0-00000.0-00000-27000-4350-0000000				10/18	310.13					
12913			01.0-00000.0-00000-72000-5220-0000000				10/18	296.20					
12913			13.0-53100.0-00000-37000-4790-0000000				10/18	44.22					
Total								772.63	772.63	24473290			7938

*Ed supplies -
 Sch Admin supplies
 Long app - budgeting SSOA - JA
 CAFE supply*

REGISTER TOTAL AMOUNT Issues : 772.63 Voids : 0.00 Net Disbursed : 772.63

SYSTEM WARRANTS ISSUED 1 From 24473290 To 24473290 Total number of vouchers : 1 Number of Vouchers Audited 0

MANUAL WARRANTS ISSUED 0 From To

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 14 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0

SYSTEM WARRANTS ISSUED YTD 370 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 3

Fund Summary Issues Voids

01.0 728.41 0.00

13.0 44.22 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.

In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-04-04 Issue Date :2018-04-05

Page No : 1
 Run Date : 2018-04-04
 Run Time : 19.15.07

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
----------------	-----------	-------------	---------------	---------	--------	----------------	----------------	----------------	-------------------	---------	------

INFINITY COMMUNICATION & CONSU 12917
 01.0-00000.0-00000-72000-5850-0000000 10/18 1575.00
 Total 1575.00
 Net Disbursed : 1,575.00
 Total number of vouchers : 1 Number of Vouchers Audited : 1

1/2 payment Erate Consulting Fee yr 21

REGISTER TOTAL AMOUNT	Issues :	1,575.00	Voids :	0.00	Total number of vouchers :	1	Number of Vouchers Audited :	1
SYSTEM WARRANTS ISSUED	1 From	24471012	To	24471012				
MANUAL WARRANTS ISSUED	0 From		To					
NUMBER OF VOIDS	0							
SYSTEM WARRANTS ISSUED MTD	13				MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	369				MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3

Fund Summary
 01.0 1,575.00
 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
ACE HARDWARE	12911			01.0-00000.0-00000-81100-4370-0000000				10/18	83.06						
	12911			01.0-00000.0-00000-81000-4380-0000000				10/18	47.24						
				Total					130.30		130.30	24468265			CHK PAYOUT 7934
AKA WATER SERVICES, INC.	12912			01.0-00000.0-00000-72000-5800-0000000				10/18	75.00						
	12912			01.0-00000.0-00000-82000-5530-0000000				10/18	150.00						
				Total					225.00		225.00	24468266			CHK PAYOUT 7934
BRAIN POP	12914			01.0-00000.0-11100-10000-4340-0000100				10/18	230.00						
				Total					230.00		230.00	24468267			CHK PAYOUT 7934
GOLDEN VALLEY MUNICIPAL WATER	12915			01.0-00000.0-00000-82000-5565-0000000				10/18	647.00						
				Total					647.00		647.00	24468268			CHK PAYOUT 7934
HILLCREST AIR CONDITIONING	12916			13.0-53100.0-00000-37000-5630-0000000				10/18	1867.54						
				Total					1867.54		1867.54	24468269			CHK PAYOUT 7934
JOHANNIS ANDREWS II	12918			01.0-00000.0-00000-81100-4370-0000000				10/18	21.19						
				Total					21.19		21.19	24468270			CHK PAYOUT 7934
JULIE RALPHS	12919			01.0-00000.0-00000-71100-3412-0000000				10/18	500.00						
				Total					500.00		500.00	24468271			CHK PAYOUT 7934
READY REFRESH BY NESTLE	12920			01.0-00000.0-00000-82000-5530-0000000				10/18	36.92						
				Total					36.92		36.92	24468272			CHK PAYOUT 7934
SoCalGas	12922			01.0-00000.0-00000-82000-5520-0000000				10/18	522.60						
				Total					522.60		522.60	24468273			CHK PAYOUT 7934
SANTA CLARITA VALLEY FOOD SERV	12921			13.0-53100.0-00000-37000-4710-0000000				10/18	3362.10						
				Total					3362.10		3362.10	24468274			CHK PAYOUT 7934
STEVE SONDER	12923			01.0-00000.0-00000-71100-3412-0000000				10/18	500.00						

operation supplies
maintenance supplies
Bacter Sampling 3/13/18
TCP 1,2,3 Sampling 3/13/18
12 mo. Subscription - C.S.
Sewer Service 3/18
Rip Vendor - CAFE walk in Judge
Reimburse - Vac bags
Health stipend 4/18
Service 2/23/18 - 3/22/18
2/26/18 - 3/27/18
Meals 3/18
Health Stipend 4/18

PAVEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
	12924						500.00	500.00	24468275	CHK PAYOUT	7934	
UNITED PARCEL SERVICE			01.0-00000.0-00000-72000-5910-0000000		10/18		18.86	18.86	24468276	CHK PAYOUT	7934	
							18.86	18.86	24468276	CHK PAYOUT	7934	
							8,061.51	8,061.51		Net Disbursed :	8,061.51	
REGISTER TOTAL AMOUNT												
SYSTEM WARRANTS ISSUED	12	From	24468265	To	24468276							0
MANUAL WARRANTS ISSUED	0	From		To								
NUMBER OF VOIDS	0											
SYSTEM WARRANTS ISSUED MTD	12											
SYSTEM WARRANTS ISSUED YTD	368											
MANUAL WARRANTS ISSUED MTD	0											
MANUAL WARRANTS ISSUED YTD	0											
Fund Summary												
01.0												
13.0												

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.


Certification

County: Los Angeles
District: Gorman Joint
CDS CODE 19 64584

Fiscal Year: 2017-18
P-2
B2551A47

Class Size Penalties

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: 

Date: 4/25/2018

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings
PHONE (661)248-6441 *
FAX (661)248-0604
E-Mail cecelia@cjcummingscpa.com

Class Size Penalties

County: Los Angeles Fiscal Year: 2017-18
 District: Gorman Joint P-2
 CDS CODE 19 64584 Certificate Number: B2551A47

Kindergarten		Kindergarten									
Classes Maintained for the Full Second Period		Classes Maintained for Less than the Full Second Period									
A-1	A-2	A-3	A-4	A-5	B-1	B-2	B-3	B-4	B-5	B-6	B-7
6	1	6	33	0							
Total	1	6	33								

Grades 1-3		Grades 1-3									
Classes Maintained for the Full Second Period		Classes Maintained for Less than the Full Second Period									
C-1	C-2	C-3	C-4	C-5	D-1	D-2	D-3	D-4	D-5	D-6	D-7
13	2	26	60	0							
Total	2	26	60								

Kindergarten Excess Enrollment Calculation
 E-1: Total Classes (A-2 + B-2) 1
 E-2: Total Pupils Enrolled (A-3 + B-3) 6
 E-3: Average Number of Pupils per Class (E-2 / E-1) 6.0
 E-4: Total Excess Enrollment (A-5 + B-7) 0

Grades 1-3 Excess Enrollment Calculation
 E-5: Total Classes (C-2 + D-2) 2
 E-6: Total Pupils Enrolled (C-3 + D-3) 26
 E-7: Average Number of Pupils per Class (E-6 / E-5) 13.0
 E-8: Total Excess Enrollment (C-5 + D-7) 0

Class Size Penalties

County: Los Angeles Fiscal Year: 2017-18
District: Gorman Joint P-2
CDS CODE 19 64584 Certificate Number: B2551A47

Grades 4-8 Average Enrollment Calculation

F-1: Total Number of Pupils Enrolled 46
F-2: Total Number of Full Time Equivalent Classroom Teachers 2.0
F-3: Average Number of Pupils Enrolled Per Full-Time Equivalent Classroom Teacher (F-1 / F-2) 23.0

Kindergarten Full Second Period

A-1: Average Class Enrollment Size
A-2: Number of Classes of this Size
A-3: Total Pupils Per Class Size (A-1 * A-2)
A-4: Approved Limit of Enrollment (A-2 * 33)
A-5: Excess Enrollment (If A-3 > A-4 then A-3 - A-4, else 0)

Kindergarten Less Than Full Second Period

B-1: Average Class Enrollment Size
B-2: Number of Classes of this Size
B-3: Total Pupils Per Class Size (B-1 * B-2)
B-4: Approved Limit of Enrollment (B-2 * 33)
B-5: Excess Enrollment (If B-3 > B-4 then B-3 - B-4, else 0)
B-6: Fraction of Period in Session (ex: 4/7 = .57)
B-7: Modified Excess Enrollment (B-5 * B-6)

Grades 1-3 Full Second Period

C-1: Average Class Enrollment Size
C-2: Number of Classes of this Size
C-3: Total Pupils Per Class Size (C-1 * C-2)
C-4: Approved Limit of Enrollment (C-2 * 30)
C-5: Excess Enrollment (If C-3 > C-4 then C-3 - C-4, else 0)

Grades 1-3 Less Than Full Second Period

D-1: Average Class Enrollment Size
D-2: Number of Classes of this Size
D-3: Total Pupils Per Class Size (D-1 * D-2)
D-4: Approved Limit of Enrollment (D-2 * 30)
D-5: Excess Enrollment (If D-3 > D-4 then D-3 - D-4, else 0)
D-6: Fraction of Period in Session (ex: 4/7 = .57)
D-7: Modified Excess Enrollment (D-5 * D-6)

Certification

County: Los Angeles
District: Gorman Joint
CDS CODE 19 64584

Fiscal Year: 2017-18
P-2
5D0E84F7

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent:  Date: ✓ 4/25/2018

County Superintendent of Schools: _____ Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Cecelia J Cummings
PHONE (661) 248-6441 *
FAX (661) 248-0604
E-Mail cecelia@cjcummingsscpa.com

Attendance School District

County: Los Angeles
 District: Gorman Joint
 CDS CODE 19 64584

Fiscal Year: 2017-18
 P-2
 Certificate Number: 5D0E84E7

Regular ADA	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1 32.98	22.12	19.44	0.00	74.54
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2 0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3 0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4 0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	A-5 0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6 32.98	22.12	19.44	0.00	74.54

Other

Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-1	0.00	0.00	0.00	0.00	0.00
-----	------	------	------	------	------

Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens

B-2	0.00	0.00	0.00	0.00	0.00
-----	------	------	------	------	------

Attendance School District

County: Los Angeles Fiscal Year: 2017-18
 District: Gorman Joint P-2
 CDS CODE 19 64584 Certificate Number: 5D0E84F7

Code	Description	0.00	0.00	0.00	0.00	0.00
B-3	Course Based Independent Study ADA, pursuant to EC 51749.5, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00
B-4	Course Based Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00
B-5	ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A 1 through A 5, TK/K-3 Column, First Year ADA Only)	3.08				3.08
B-6	ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)				0.00	0.00
B-7	ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)					0.00

Attendance School District

County: Los Angeles Fiscal Year: 2017-18
 District: Gorman Joint P-2
 CDS CODE 19 64584 Certificate Number: 5D0E84F7

Prior Year ADA Adjustment (P-1 and P-2 only) Grades 9-12 Total

Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051(a)(2)(B)].

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1 0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-2 0.00	0.00	0.00	0.00	0.00
ADA Totals (C-1 + C-2)	C-3 0.00	0.00	0.00	0.00	0.00

Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year [EC 42238.051(a)(2)(C)].

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4 0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	C-5 0.00	0.00	0.00	0.00	0.00
ADA Totals (C-4 + C-5)	C-6 0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Los Angeles Fiscal Year: 2017-18
 District: Gorman Joint P-2
 CDS CODE 19 64584 Certificate Number: 5D0E84F7

Prior Year P-2 ADA attributable to district resident pupils attending a non-charter school [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] C-8 (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-7 + C-8)	C-9	0.00	0.00	0.00	0.00	0.00	0.00

Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a)(3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b)(3)] C-11 (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-10 + C-11)	C-12	0.00	0.00	0.00	0.00	0.00	0.00



School Hours and Lunch Schedule 2018-2019

Regular Daily Schedule TK-8

Morning Bell:	8:30 AM
School Starts:	8:30 AM
Instructional Time TK-3	8:30-10:00 AM
Instructional Time 4-8	8:30-10:20 AM
Morning Recess TK-3	10:00-10:15 AM
Morning Recess 4-8	10:20-10:35 AM
Instructional Time TK-3	10:15-12:00 PM
Instructional Time 4-8	10:35-12:00 PM
Lunch:	12:00-12:40 PM
Instructional Time TK-3	12:40-3:00 PM
Instructional Time 4-8	12:40-3:00 PM
Dismissal	3:00 PM

Minimum Day Schedule TK-8

Morning Bell:	8:30 AM
School Starts:	8:30 AM
Instructional Time TK-3	8:30-10:20 AM
Instructional Time 4-8	8:30-10:20 AM
Morning Recess TK-3	10:00-10:15 AM
Morning Recess 4-8	10:20-10:35 AM
Instructional Time TK-3	10:15-12:00 PM
Instructional Time 4-8	10:35-12:00 PM
Lunch:	12:00-12:40 PM
Instructional Time TK-3	12:40-1:15 PM
Instructional Time 4-8	12:40-1:15 PM
Early Dismissal	1:15 PM

**Gorman Elementary School
Instructional Minutes
2018-2019 School Year**

45 Minimum Days and School Ending at 3:00/1:15

Instructional Minutes		
Kindergarten-3rd Grades		
	Time	Minutes
School Starts	8:30-8:35	5
Instruction	8:30-10:00	90
Morning Recess	10:00-10:15	15
Second Block	10:15-12:00	105
Lunch/Recess	12:00-12:40	40
3rd Block	12:40-3:00	140

Instructional Min		335
Other		60

Instructional Minutes		
Grades 4-8		
	Time	Minutes
School Starts	8:30-8:35	5
Instruction	8:30-10:20	110
Morning Recess	10:20-10:35	15
Instruction	10:35-12:00	85
Lunch/Recess	12:00-12:40	40
3rd Block	12:40-3:00	140

Instructional Min		335
Other		60

Minimum Day Instructional Minutes		
Kindergarten-3rd Grades		
	Time	Minutes
School Starts	8:30-8:35	5
Instruction	8:30-10:00	90
Morning Recess	10:00-10:15	15
Instruction	10:15-12:00	105
Lunch/Recess	12:00-12:40	40
Instruction	12:40-1:15	35

Instructional Min		230
Other		60

Minimum Day Instructional Minutes		
Grades 4-8		
	Time	Minutes
School Starts	8:30-8:35	5
Instruction	8:30-10:20	110
Morning Recess	10:20-10:35	15
Instruction	10:35-12:00	85
Lunch/Recess	12:00-12:40	40
Instruction	12:40-1:15	35

Instructional Min		230
Other		60

Total Minutes for 2018-19 School Year	
Kindergarten-3rd Grades	
Regular Days	Total
135	45225
Minimum Days	Total
45	10350
Instructional/Year	55575

Total Minutes for 2018-19 School Year	
Grades 4-8	
Regular Days	Total
135	45225
Minimum Days	Total
45	10350
Instructional/Year	55575

GORMAN JOINT SCHOOL DISTRICT - SCHOOL CALENDAR 2018-2019

	FIRST WEEK							SECOND WEEK							THIRD WEEK							FOURTH WEEK							Revised/Adopted: May 2018			
	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Days Taught	Legal Holiday	Local Holiday	Minimum Inst.			
	June	June	June	June	June	July	July	July	July	July	July	July	July	July	July	Aug	Aug	Aug	Aug	Aug	Sept	Sept	Sept	Sept	Sept							
SUMMER	18	19	20	21	22	25	26	27	28	29	2	3	4	5	6	9	10	11	12	13						0	0	0	0			
JUNE 18-JULY 13																																
SUMMER	16	17	18	19	20	23	24	25	26	27	30	31	1	2	3	6	7	8	9	10						0	0	0	0			
JULY 16 - AUG. 10																																
First School Month	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Aug.	Sept.	Sept.	Sept.	Sept.	Sept.							
AUG. 1 - SEPT. 087	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14	17	1	0	6			
Second School Month																																
SEPT. 10- OCT. 7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12	20	0	0	4			
Third School Month																																
OCT. 8 - NOV. 2	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31	1	2	5	6	7	8	9	20	0	0	4			
Fourth School Month																																
NOV. 5 - NOV. 30	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	3	4	5	6	7	14	2	4	4			
Fifth School Month																																
DEC. 3 - DEC. 28	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31	1	2	3	4	15	1	4	4			
Sixth School Month																																
DEC. 30 - JAN. 25	30	1	2	3	4	7	8	9	10	11	12	14	15	16	17	18	21	22	23	24	25	28	29	30	31	14	2	4	3			
Seventh School Month																																
JAN. 28 - FEB. 22	28	29	30	31	1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	18	2	0	4				
Eighth School Month																																
FEB. 25 - MAR. 22	25	26	27	28	1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	20	0	0	5				
Ninth School Month																																
MAR. 25 - APR. 19	25	26	27	28	29	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	15	0	6	4				
Tenth School Month																																
APR. 22 - MAY 17	22	23	24	25	26	30	31	1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	19	1	0	4				
Eleventh School Month																																
MAY 20 - JUNE 14	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	13	14	17	18	19	20	8	1	0	3				
	TOTALS																												180	9	18	45

CERTIFICATED CONTRACT YEAR

- Minimum Days- MD Professional Development-PLC
- Contract Days
- Teacher/Staff Development Aug. 13-14
- First Day of School Attendance- August 15, 2018
- Last Day of School Attendance- May 30, 2018
- CAASPP Testing April 24-May 10
- Snow Day (6 snow days are built in)
- FD- First Day of School
- BSN = Back to School Night
- PR- Progress Report
- PTC = Parent/Teacher Conference
- RC- Report Card
- LD- Last Day of School

End of 1st Trimester 62 DAYS

End of 2nd Trimester 61 DAYS

End of 3rd Trimester 57 DAYS

Legal Holiday per Education Code Section 37220

Legal Holiday	Date	Day of Week
Independence Day	July 4	Wednesday
Labor Day	Sept. 3	Monday
Veterans Day Holiday Obs.	Nov. 12	Monday
Thanksgiving Day	Nov. 22	Thursday
Christmas Day	Dec. 25	Tuesday
New Year's	Jan. 1	Tuesday
Martin Luther King, Jr.	Jan. 21	Monday
Lincoln's Birthday Day	Feb. 11	Monday
President's Day	Feb. 18	Monday
Memorial Day	May 27	Monday

Local Holidays per Education Code Section 37220

Local Holiday	Date	Day of Week
Thanksgiving	November 19- November 23	Wednesday
Winter Break	December 24- January 4	Monday
Spring Break	April 15 - April 22	Thursday

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

GORMAN JOINT SCHOOL DISTRICT

Johannis Andrews II
Superintendent/Principal

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

RESOLUTION #18-17-18

**TO DECLARE SALARIES FOR 2018-2019 INDEFINITE FOR ALL
UNREPRESENTED EMPLOYEES**

As a result of financial uncertainties of the State economy, negotiations, legislation, and other factors which can and does affect the District's funding, the governing board hereby declares that all management, confidential, and other unrepresented employee salaries as declared indefinite for 2018-19.

PASSED AND ADOPTED this 8th day of May, 2018 by the Board of Trustees of the Gorman Joint School District in Gorman, California.

Steve Sonder, President

COMMUNICATIONS AND CONSULTING

INFINITY COMMUNICATIONS & CONSULTING, INC.
MASTER AGREEMENT FOR PROFESSIONAL SERVICES

Client No: 0373

This Agreement for Professional Services ("Agreement") is entered as of this day, April 17, 2018, between Infinity Communications & Consulting, Inc. hereinafter referred to as "Infinity," and Gorman Joint School District hereinafter referred to as the "Client." The parties agree as follows:

1. SERVICES

Infinity agrees to perform Consulting and Professional Services ("Services") on behalf of the Client as set forth in this agreement and attachments. Infinity's responsibilities and determination of reimbursable cost for said Services are set forth in the project attachment(s), which include the Infinity/Client Responsibilities, Terms, Payment Schedule(s) (if applicable) and Reimbursable Expenses Schedule.

2. BASIS OF COMPENSATION

Infinity will invoice for services performed under the scope of work for each of the project attachment(s). The client will render payment to Infinity upon receipt of invoices.

3. TERM AND TERMINATION OF SERVICE

Infinity's services are provided on a term commitment basis as specified in the project attachments. The term commences on the signed acceptance of the project attachment(s).

The Client and/or Infinity may terminate this Agreement, without cause, at any time by submitting written notice to the other party. The written Notice of Termination must be received no less than Thirty (30) days prior to the desired date of Termination.

In the event that the Client terminates this Agreement without cause, the Client agrees to compensate Infinity for all work, Service Fees, and reimbursable expenses completed prior to the date of termination, and release Infinity from all liability, claims and causes of action resulting from negligent acts or omissions of the Client, its agents and/or employees performed after the date of termination.

In the event that the Agreement is terminated; Infinity shall deliver copies of all data and files related to this Agreement to the Client within Thirty (30) days.

4. CLIENT'S RESPONSIBILITY

The Client agrees to comply with the responsibilities as specified in the project attachments to ensure the successful completion of services covered in this Agreement.

5. RECORDS

Infinity will maintain full and accurate records in connection with this Agreement and will make them available to the Client for inspection during normal business hours, Monday to Friday, 8am to 5pm.

6. STATUS OF INFINITY

The Client and Infinity agree that Infinity, in performing the services specified in this Agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. Infinity shall be free to contract for similar service to be performed for other parties while under contract with the Client. Infinity is not entitled to participate in any pension plan, insurance, bonus or similar benefits the Client provides for its employees.

COMMUNICATIONS AND CONSULTING

7. COPYRIGHTS AND LICENSES

The Client and Infinity agree that in transmitting "Instruments of Services", or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for the use of this project.

Infinity and/or its Consultants shall be deemed the authors and owners of their respective "Instruments of Service", including, but not limited to Infinity's, Erate Template Forms, Bid Documents, Drawings and Specifications, and Infinity shall retain all common law, statutory and other reserved rights, including copy rights. The Submission or distribution of these "Instruments of Service" to meet the requirement of this Agreement shall not be construed as a publication in derogation of the reserved rights of Infinity and/or its consultants.

Upon execution of this Agreement, Infinity grants the Client a nonexclusive limited license to use Infinity's "Instrument of Service" solely and exclusively for the purposes of constructing, using, maintaining, altering and adding to the projects associated to this Agreement, provided that the Client substantially performs its obligation, including prompt payment of all fees due to Infinity, under this Agreement. If Infinity rightfully terminates this Agreement for cause the license granted to the Client shall terminate.

In the event that the Client uses the "Instruments of Service" without obtaining Infinity's written consent, the Client releases Infinity from all liability, claims and causes of action arising from such use.

8. HOLD HARMLESS & LIMITATION OF LIABILITY

Infinity and Client agree to hold the other party, its officers, agents, and employees harmless, from all suits, claims and liabilities resulting from negligent acts or omissions of the other party, its officers, agents or employees under this Agreement. In the event Infinity is found in breach of this Agreement and/or negligent, the parties agree that the maximum amount of damages the Client may receive from Infinity shall not exceed the aggregate payment(s) Infinity has actually received from Client under this Agreement during the particular year of the breach and/or negligence.

9. COMPLIANCE WITH LAWS

Infinity shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.

10. MODIFICATION, ASSIGNMENT & ATTORNEY'S FEES

This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved/acknowledge by both parties under a writing Addendum. If any action is brought concerning this Agreement, the prevailing party will be entitled to reasonable attorney's fees.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below.

Infinity Communications & Consulting, Inc.

Gorman Joint School District

_____ 04/17/18
 Signature Date
 Martin-Skiby
 _____ Chief Operating Officer
 Name Title
 P.O. Box 999, Bakersfield, Ca. 93302

 Address/City/State/Zip
 82-0573429


 Federal Tax ID#

 Signature Date

 Name Title

 Address/City/State/Zip

 Federal Tax ID#



COMMUNICATIONS AND CONSULTING

PROJECT ATTACHMENT #0373-18A

Master
Agreement No: 0373

SERVICES: CATEGORY ONE E-RATE CONSULTING SERVICES

INFINITY'S RESPONSIBILITIES

Infinity shall perform the following tasks for our Category One E-rate Consulting Services:

E-rate and California Teleconnect Fund (CTF) Consulting Service

1. Client Access – Infinity will be available to the Client by phone, email, or in person to address Client related E-rate Funding issues. Client will provide Infinity with a minimum of 72 hours' notice of a request for onsite service.
2. Program Updates – Infinity will update the Client on changes in the E-rate and CTF process and help staff to take advantage of newly eligible products and services.
3. Program Compliance – Infinity will assist the Client to verify that USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, in regards to Bid Evaluations, Procurement, Technology Plans, CIPA compliance, Technology Budget, and Document Retention.

E-rate Application Management


1. Needs Assessment and Strategic Planning – Infinity will assist the Client to determine a Filing Strategy that best meets the Client's needs to maximize the Client's E-rate funding opportunities.
2. Determination of Funding Request Amount – Infinity will prepare the required "Item 21 Attachment Sheet", by; review one (1) month of the Client's bills from eligible Service Providers to determine an estimated annual funding request, review of Client's current annual contract(s) for eligible services, and/or review of new contract(s) for eligible services.
3. File Forms – Infinity will prepare and file the following forms required by USAC's School and Library Division to receive E-rate Category One Telecommunications and Internet Access funding: Form 470, Form 471, and Form 486.
4. Administration of PIA Process – Infinity will assist the Client in responses to and delivery of the required documentation for USAC's "Program Integrity Assurance" (PIA) information requests.
5. Service Provider Collections – Infinity will prepare the Service Provider's required forms ("Discount Grids") to have the Client's eligible discounts added to the monthly Service Provider Bills (SPI Method), or prepare and file the Form 472 (BEAR Method) to have a reimbursement check issued for the eligible discount amount.
6. Application Status – Infinity will provide the Client with progress status on applications, reviews, and modifications, for the Client's open funding requests.

Request for Proposal (RFP) Management Services

1. Develop RFP Documents – Infinity will develop a Request for Proposal (RFP) for Category One Services in compliance with the Client's Local/State and the E-rate Program's procurement requirements. If newspaper publication is required, Infinity will assist the Client with compliance at least 20 days prior to receipt of responses to the Form 470.
2. RFP Tracking – Infinity will distribute and track, in electronic form only, the "RFP Documents" to prospective bidders thru Infinity's "Projects" website.
3. Administration of RFP Process – Infinity will prepare and distribute project clarification(s) and/or addenda(s) to address questions from prospective bidders.
4. Bid Opening – Infinity will conduct the opening of bid response(s). All bid openings will be held at Infinity's offices, unless otherwise agreed upon between the Client and Infinity.
5. Bid Evaluation – Infinity will evaluate the bid responses based on the E-rate Program's requirements for the "Evaluation of Bids", and provide the Client with recommendations for the award of contract(s).
6. Contract Administration – Infinity will collect the documents necessary for the award of contract from the successful bidder and coordinate the delivery to the Client for execution.

Audit Assistance

1. Document Retention – Infinity will maintain a copy of the documents required for E-rate Program's "Document Retention Policy", including: "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance", for up to 10 years from the last date of service.
2. Document Assistance – Infinity will assist the Client in the preparation and delivery of the Auditor requested documentation.
3. Support Services – Infinity will represent the Client during all E-rate Audits.



COMMUNICATIONS AND CONSULTING

CLIENT'S RESPONSIBILITIES

The Client's responsibilities, for the successful completion of our Category One E-rate Consulting Services, shall include:

1. Appointing a representative to act on their behalf, with respect to this agreement and the subsequent projects, who has the authority to render decisions and approve Requests from Infinity, in a timely manner as not to cause unreasonable delay in the progress of Infinity's service.
2. Provide Infinity with reasonable access to the site, if applicable, to allow Infinity the ability to perform the work detailed in this agreement.
3. Provide Infinity all information, required for the successful completion of the agreed service, within 10 days, after the receipt of a request from Infinity. This includes at a minimum, but not limited to; Copies of Monthly Service Provider Bills, Copies of Service Provider Contracts, Approved Free & Reduced Lunch numbers, Budget Information, Copy of Approved Technology Plan, Copy of CIPA Compliance, and "Authorized Contact" information.
4. Provide a Letter of Authorization (LOA), authorizing Infinity, to act on the Client's behalf to file E-rate forms and respond to the USAC's request for information.
5. Sign and certify the E-rate forms required for the Client's application for funding, in a timely manner, as not to cause a failure to comply with the E-rate Program's time sensitive deadlines.
6. For New Contracted Services or Month to Month Services, *only*
 - a. Conduct an "Open and Competitive" bid process, to comply with all applicable Local/State/Federal/E-rate Program procurement requirements, and bidding laws for all "new" requested services and contracts: including, but not limited to, publication of notice of the request for proposal in a newspaper of general circulation twice at least 10 days prior to receipt of the responses.
 - b. Conduct a non-bias bid evaluation, per the E-rate Program's "Evaluations of Bid" requirements, for all bid responses received as the result of posting a Form 470 (RFP).
 - c. Comply with all Local/State/Federal/E-rate Program requirements for the Award of Contract(s), including waiting a minimum of 28 days (after the filing of the Form 470 or RFP, whichever comes later) to execute contracts and/or to submit a Form 471 for the requested service.
 - d. Provide Infinity copies of all documents pertaining to an award of contract for each funding request, to comply with the E-rate Program's "Document Retention Policy", including but not limited to: Bidding Documents, Evaluation of responses, Board Meeting Minutes, Copies of the winning bidder's response, and Bidder's Item 21 Attachment Sheet.
7. Require the Service Provider, for the eligible services the Clients is entitled to receive California Teleconnect Fund (CTF) support, to invoice USAC by the SPI Method (Form 474).
8. Maintain and update an "Equipment Asset Register" (EAR). The EAR shall detail the make, model, serial number, and location of all equipment purchased with the support of the Universal Services Fund (E-rate Program). The Client will provide Infinity a copy of the EAR for compliance with the "Inventory" section of E-rate's "Document Retention Policy".
9. Maintain and update a "Service Provider Reimbursement Reconciliation" (SPRR) spread sheet. The SPRR shall include, by FRN(s), the total amount of funds associated with each reimbursement, and/or the total amount of discounts (in the form of discounted bills, checks, or credits) received from the Service Provider. The Client will provide Infinity a copy of the SPRR for compliance with the "Invoicing" section of E-rate's "Document Retention Policy".
10. Retain documents, for each funding request, related to the "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance" for a period of at least 10 years from the last date of service.

*** In the event, something unforeseen happens that is not covered under PROJECT ATTACHMENT #0373-18A with this contract, an additional fee will be negotiated before any additional services are provided.**



COMMUNICATIONS AND CONSULTING

TERM OF CONTRACT:

This Agreement is for a term of 3 years, with an expiration date of June 30, 2021. This agreement may be extended for two (2) additional one (1) year terms with written acknowledgement from both parties.

Infinity's fee will be an annual flat rate fee of \$2,600.00, for existing services Category One services.

* Existing services are for services currently being requested through the Erate program.

**Additional or new services may require and additional fee. This fee must be agreed to prior to billing.

Standard Hourly Rates Schedule

For additional works that is required outside the scope of the original project, the hourly rates listed will be charged. Standard Hourly Rates are subject to review and adjustment. The hourly rates effective on the date of the Agreement are:

Principal	\$175.00/hour
Sr. Systems Designer	\$145.00/hour
Systems Designer	\$105.00/hour
CAD Operator	\$58.00/hour
Sr. Construction Manager	\$125.00/hour
Construction Manager	\$95.00/hour
Contracts Administrator	\$61.00/hour
Erate Consultant	\$140.00/hour
Erate Specialist, III	\$90.00/hour
Erate Specialist, II	\$72.00/hour
Erate Specialist, I	\$51.00/hour
Support Staff	\$48.00/hour

Reimbursable Expenses Schedule

Reimbursable Expense rates are subject to annual review and adjustment. The rates effective on the date of the Agreement are:

Newspaper Advertisement	at cost + 15%
8"x11" Copies/Impression	\$0.05/sheet
Blue Print Copies	at cost + 15%
Reproducible Copies (Mylar)	at cost + 15%
Reproducible Copies (Paper)	at cost + 15%
Long Distance Phone Calls	at cost + 15%
Legal Counsel	at cost + 15%
Travel Expenses:	
Mileage (auto)	\$0.545/mile
Airfare	at cost + 15%
Meals	at cost + 15%
Lodging	at cost + 15%
Standard Labor Rate	See Hourly Rate Schedule Above

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below

Infinity Communications & Consulting, Inc.

Gorman Joint School District

_____ 04/17/18 _____
 Signature Date

 Martin Skiby Chief Operating Officer
 Name Title

 P.O. Box 999, Bakersfield, Ca. 93302
 Address/City/State/Zip

 82-0573429
 Federal Tax ID#

 Signature Date

 Name Title

 Address/City/State/Zip

 Federal Tax ID#

Change Order #1 Replacement of (4) Split HVAC Systems

Agreement: PROPOSITION 39/4217 FACILITY SOLUTIONS AGREEMENT
Original Agreement Effective Date: June 13th, 2017

Agreement Change Order No.: 01

This Agreement Change Order, made by and between Famand, Inc (dba Indoor Environmental Services), hereinafter designated as "Contractor", and the Gorman Joint School District hereinafter designated as "Customer", mutually agree to the following changes in the above contract between the parties; hereinafter called the "Original Agreement":

Item#1:

Total Investment Change Order No. 01: \$45,282.

HVAC Split Replacements:

- **Following are the scope changes only to the original Agreement dated 6/13/17.**
- **All other provisions of the Agreement are to remain intact.**

As requested, CONTRACTOR will be replacing the existing units listed below with new higher efficient equipment of equal capacity. These direct replacements are based on the assumption that the original units have been sized properly for the local weather conditions, current occupancy levels and space use. Unless specifically requested, it is not CONTRACTOR's intent to re-design or to modify these systems. Unless specified otherwise, it is CONTRACTOR's intent to maximally re-use the existing air distribution systems, rooftop units' platforms, electrical, gas & condensate drain connections and other existing HVAC system components. It is assumed that that these system components to be re-used are in good operational order and no repairs are needed.

The new equipment, as identified below, is selected based on the energy efficiency and economic viability. These retrofits are like-for-like equipment replacements that are not structural in nature. As it has been reviewed by the licensed Structural Engineer (as required by Division of State Architect), no existing building structural elements will be affected by the replacement HVAC systems. According to State of California Division of State Architect Office of Regulation Service Policy #97-08, IR A-10 (Exemption from DSA Approval document, issued on 6/30/16), IR A-22, IR 11B-6 and applicable Sections 17280-17316 of the California Education Codes, this project falls into the categories of non-structural Work. This Work does not infringe on the Life Safety Systems, if any. The Work described herein is limited to HVAC systems replacement only. Therefore, approval from Department of State Architect is exempted for the in-kind HVAC replacements based on the considered herein reasons.

In the absence of the reliable as-built drawings, CONTRACTOR has made certain design engineering and estimating assumptions for all work prior to completion of the final engineering and construction. Though unanticipated, there may be some changes to the scope of work based on the unknown pre-existing conditions. Should they arise; a fair and equitable solution will be negotiated in good faith between the CUSTOMER and CONTRACTOR for any additional costs required.

CONTRACTOR will use the current 2016 Title-24, 2016 Uniform Building Code (UBC), 2016 California Uniform Plumbing Code (UPC), 2016 California Uniform Mechanical Code (UMC), the National Electrical Code (NEC), Sheet Metal & Air Conditioning Contractors' National Association (SMACNA) standards.

Mechanical Scope of Work

The following lists in detail the mechanical Scope of Work to be performed for all unit replacements:

- Provide necessary rigging and trucking of new equipment to the project site.
- Provide and install new split unit systems as detailed below.
- Provide all sheetmetal as needed to connect new unit to existing opening.
- Furnish and install weather tight sealant on all seams, joints and connections to ensure full weather seal.
- Reconnect the gas, refrigerant and condensate lines to the new equipment with all materials as needed.
- Reconnect electrical service to all new equipment with new disconnects, as needed.
- CONTRACTOR's technicians will perform a complete start-up and test of new equipment to ensure proper system operation.
- Clean all areas daily as new work is completed.
- One year warranty on CONTRACTOR's provided equipment and workmanship. Warranty starts from the day of equipment start-up.

The quantities, sizes and location of all new HVAC units are listed below:

Gorman School Site						
Proposed Equipment						
Area	Qty	Nominal Tons	Type	Brand	Cooling Efficiency SEER/EER	Heating Efficiency AFUE %
Computer Room	1	3.0	Split/GE	Lennox	14.0 SEER	95%
Multi-Purpose Room, Maintenance Room Hallway & Rooftop System	3	5.0	Split/GE	Lennox	14.0 SEER	95%

Notes:

* - G/E – denotes Gas Heating/Electric Cooling system unit.

-H/P – denotes Heat Pump system unit.

** - Equipment brand noted above can be substituted with equal equipment based on the availability at the time of the scheduled installation, constructability and other considerations as determined by the Project Manager.

HVAC Scope of Work Exclusions

The above Scope of Work excludes the following:

- Plumbing, Fire Sprinklers, Fire and Life Safety equipment and its components.
- Warranty, repair and/or upgrade of the existing mechanical, plumbing and electrical systems, air distribution and control systems found in disrepair or not compliant to code. Any and all systems and defects which require repairs/replacements as a result of pre-existing condition.
- Upgrade of the existing over all site electrical service capacity, if required for the new units.
- Controls; economizers where not required by code.
- Any and all hazardous materials work, i.e. asbestos, lead etc.
- All work is to be completed during normal working hours. Any request by CUSTOMER to change working times may result in a change order for added overtime rates.
- DSA fees, reviews and approvals.
- Any items not specified in this Scope.

Sincerely,



Chris Bristow
Facility Solutions Specialist

Customer Approval:

Signature: _____

Name: _____

Title: _____

Date: _____

GORMAN JOINT SCHOOL DISTRICT

FIELD TRIP REPORT #06-17-18

May 8, 2018

Ms. Davis, Ms. Stanford, Mrs. Rodriguez

Los Angeles Zoo
May 31, 2018
2nd-8th grade 63 students
Source of Funding-PTSO and donations

Ms. Stanford, Mrs. Lowe

Dana Point & San Diego
June 11-14, 2018
8th grade 9 students
Use of van
Source of Funding-Student Council Fundraisers

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #10-17-18

May 8, 2018

PERSONNEL Jean Cummings
DATE(S) May 3, 2018
CONFERENCE BEST Project-Wave 2 Presentation
LOCATION Castaic, CA
ESTIMATE Mileage \$60.88

District mileage expense
01.0-00000.0-00000-72000-5210-0000000

+++++
PERSONNEL Johannis Andrews

DATE(S) May 30, 2018
CONFERENCE So Cal Workshop Small School
Construction (Prop 51 Funds)
LOCATION Whittier, CA
ESTIMATE Mileage \$92.65

District mileage expense
01.0-00000.0-00000-72000-5210-0000000

+++++
PERSONNEL Johannis Andrews

DATE(S) June 28-29, 2018
CONFERENCE SSDA Regional Summer Conference
LOCATION Pismo, CA

ESTIMATE
Registration \$150.00
Lodging \$270.00
Meals \$ 42.00
Mileage \$154.00
Total \$616.00

District conference expense
01.0-00000.0-00000-72000-5220-0000000 \$462.00
District mileage expense
01.0-00000.0-00000-72000-5210-0000000 \$154.00

GORMAN JOINT SCHOOL DISTRICT

PERSONNEL REPORT #07-17-18

May 8, 2018

Certificated

Resignation

2nd-3rd grade teacher
Employee #RU5574101
Effective June 30, 2018