

Gorman Joint School District

49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 – FAX (661) 248-0604

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

AGENDA

March 13, 2018

Gorman School

Closed Session: 3:00 P.M.
Regular Session: 3:30 P.M.

I. CALL TO ORDER

Salute the flag

Roll Call – Members:

Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Roll Call – Administration:

Johannis Andrews, Superintendent/Principal
Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

ITEMS FROM THE FLOOR

Please submit a "Request to Speak to the Board of Trustees" for agenda and non-agenda items to the Secretary of the Board prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, no more than twenty (20) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date.

II. AGENDA

1. Approve the Agenda as presented for March 13, 2018.

Moved by _____ Seconded by _____ Vote: yes ___no___

III. ADJOURN TO CLOSED SESSION

Adjourn to Closed Session at _____ P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. code 54957.7)
3. Public Employee Discipline/Dismissal/Release/Appointment (Govt. Code 54957)

Moved by _____ Seconded by _____ Vote: yes ___no___

IV. RECONVENED TO REGULAR SESSION

Reconvened to Regular Session at _____ P.M.

Moved by _____ Seconded by _____ Vote: yes ___no___

ACTION FROM CLOSED SESSION (IF ANY)

V. PRESENTATIONS/INFORMATION/DISCUSSION

A. Presentation

1. Jean Cummings-2nd Interim Budget Report for 2017-18

B. Information

1. Superintendent/Principal's Report
2. Trial Balance by Fund Report Period 8
3. Gorman Learning Center Report dated February 22, 2018
4. Gorman Learning Charter Network Special Session Agenda dated December 18, 2018
5. Gorman Learning Charter Network Special Session Minutes dated December 18, 2018
6. Gorman Learning Charter Network Regular Session Agenda dated February 22, 2018
7. Gorman Learning Charter Network Regular Session Minutes dated February 22, 2018
8. Gorman Elementary Paw Print Newsletter dated March 2018

- C. Comments
 - 1. Board
 - 2. Staff
 - 3. Public-Items from the floor.

D. Discussion

- 1. Change the Tuesday, April 10, 2018 board meeting to Tuesday, April 17, 2018 due to Spring Break. (VI action Item #7)

VI. ACTION ITEMS

A. Administrative and Business Office Items:

- 1. Approve the Minutes of the Regular Meeting February 22, 2018.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 2. Approve Purchase Orders #17-18-199 through 17-18-231 of which \$24,329.41 was paid from the General Fund and \$3,575.75 from other funds.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 3. Approve B Warrants #12826-12865 in the amount of \$39,395.66.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 4. Declare positive certification and budget revisions for the Second Interim Budget Report for 2017-18.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 5. Approve Digital Voice Dialer Annual Subscription Plan renewal with BrightArrow Technologies, Inc. for phone/email support and updates for 110 students and staff through March 30, 2019 in the amount of \$110.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 6. Approve Brain Pop 12 month subscription renewal (6th-8th grade) in the amount of \$230.00.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

- 7. Approve to change the Tuesday, April 10, 2018 board meeting to Tuesday, April 17, 2018 due to Spring Break.

Moved by _____ Seconded by _____ Vote: yes ___ no ___

8. Approve Contract between the Gorman Joint School District and Vavrinek, Trine, Day & Co., LLP Certified Public Accountants for audit services for three years ending June 30, 2018, 2019, 2020 and shall not exceed \$7,500.00 per year.

Moved by _____ Seconded by _____ Vote: yes ___no___

9. Approve Amendment No 2 Contract between the Los Angeles County Office of Education and the Gorman School District for Network Services and Support Educational Telecommunications and Technology beginning July 1, 2018 through June 30, 2019.

Moved by _____ Seconded by _____ Vote: yes ___no___

10. Approve Provisional Internship Permit (PIP).

The Gorman Joint School District has been unable to successfully recruit a fully credentialed Multiple Subject Teacher; therefore, we are requesting the approval of a Provisional Internship Permit – Multiple Subject which will allow the following individual to teach a self-contained classroom under a Provisional Internship Permit.

Name: Patricia Rodriguez
Assignment: Multiple Subject Teacher
Grades: 4th-5th
Site: Gorman Elementary School
Effective: 3/14/18-3/13/19

Budget Implications: The cost is included in total certificated salaries.

Moved by _____ Seconded by _____ Vote: yes ___no___

Personnel:

11. Approve Conference/Mileage Report #08-17-18.

Moved by _____ Seconded by _____ Vote: yes ___no___

C. Board Policy

VII. ADVANCE PLANNING

The next regular meeting of the Board of Trustees will be held Tuesday, April 10, 2018 at 3:00 P.M. closed session and 3:30 P.M. regular session.

Items for next meeting

- 1. _____
- 2. _____

VIII. ADJOURNMENT

Approve adjournment at _____ P.M.

Moved by _____ Seconded by _____

Vote: yes ___no___



Steve Sonder, President
Julie Ralphs, Clerk
Patricia Edwards, Member

Gorman Joint School District

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Johannis L. Andrews II
Superintendent/Principal

Superintendent's Report March 2018

**District
Enrollment 80 students**

As of March, Gorman School has 80 students enrolled.

Charter Schools:

The debate over whether a charter school may operate outside of the geographical boundaries of its authorizing district, but within the same county, is over. Now, a district that receives a waiver from the State must they comply with the California Supreme Court Ruling make sure by July 1, 2018.

On January 18, 2017, the California Supreme Court announced that it will not review the decision in Anderson Union High School District v. Shasta Secondary Home School (“Anderson decision”), a case that has been closely monitored by local educational agencies and charter schools alike. The Court of Appeal had previously ruled that charter schools generally may not operate resource centers outside of their authorizing school district’s boundaries even if they are within the same county, unless they fall within one of the narrow statutory exceptions. The California Supreme Court’s decision not to hear this case on appeal means that the Anderson decision stands.

Unless a charter school meets one of the limited exceptions set forth in the Education Code, it may not operate a resource center or other site outside of the boundaries of its authorizing district. This restriction applies regardless of whether the charter school is operating a seat-based or nonclassroom-based (e.g., virtual, online, independent study) program.

Given the California Supreme Court’s decision to let the lower court ruling stand, districts had to carefully review and consider their options and potential legal obligations in the event that they have either authorized a charter school operating a resource center or satellite facility outside of their boundaries, or a charter school is currently operating an unauthorized resource center or satellite facility in their district. Gorman petitioned the State and was given a waiver to have Gorman Learning Center now Gorman Learning Charter Network meet compliance ending 7/1/2018.

Some of those charters, including Gorman Learning Charter Network do not operate as standard brick-and-mortar schools, and instead they are using “resource centers” offering a personalized program of study for their students and parents. Using this model, many have operated centers

not only within the boundaries of the public school district they are chartered under, but across their respective counties.

The ruling of the case between Anderson Union High School District and Shasta Secondary Home School restricts independent charter schools — of which there are approximately 250 in the state, according to the California Charter Schools Association (CCSA) — to only operate satellite campuses within their authorizing district's boundaries. This triggered districts to direct charters to comply, including Gorman Learning Center.

The options for charters out of compliance are limited, and the most obvious — to close down the centers — would displace thousands of students. Remaining avenues of recourse include asking the centers' resident school districts to grant separate charters. The latter is what Gorman Learning Center or Gorman Learning Charter Network is doing. They are asking Lucerne Valley Unified School District to charter with them. This means that Gorman Joint School District will lose some of their oversight money that Gorman Learning Charter Network has paid by ADA in the past.

Human Resources

As a result of concerns for enrollment from El Tejon Unified School District and declining enrollment, the Board has determined that it will be necessary to reduce (1 FTE) the certificated staff by a corresponding number and/or percentage of full-time equivalent positions. This notice has been sent to employees serving within one of the particular kinds of services identified in the Resolution for discontinuance or reduction.

Curriculum and Instruction

- **Preparation for the Spring 2018 Smarter Balanced Test**

The teachers and I have been preparing for the Spring 2018 Smarter Balanced State Test in English-Language Arts and Mathematics. Teachers have been administering the Smarter Balanced Practice Tests with students. The purpose of the Practice Test is to provide students with an opportunity to quickly become familiar with the software and interface features of the Smarter Balanced tests.

- Parent/Teacher Conferences were held during the afternoons of March 7th and March 8th. Teachers met with parents of students who are in jeopardy of being retained and who are struggling with their core studies.

Professional Development

Teachers will continue to discuss and plan to increase use of 21st Century teaching and learning strategies, increase classroom rigor, and align instruction to Common Core State Standards with awareness of the Shifts in ELA and Mathematics practices. Teachers will enhance instruction to include structured student conversations and collaboration.

Facilities

Repairs to the School

Kitchen Drainage Line

Gorman has a leaky drain pipe underneath its foundation from the kitchen to where it connects to the sewer line. Repairing the damaged line is not that hard, however locating and gaining access to it is a different matter. Santana has located the general area of the leak, and they will have to cut and chisel their way through the concrete to repair and replace the pipes.

A building with a slab foundation has a slab that is made of concrete that's poured over leveled ground and then smoothed flat and cured. It serves as the foundation for the structure to be built on it. The concrete slab covers the drain pipes located under the slab. When a drain pipe breaks under a slab, the pipe must be located and repaired; otherwise the ensuing leak could cause damage that makes the building unsound.

In older buildings, as here at Gorman, drainage pipes can degenerate and rust over time. Cast iron and galvanized steel pipe are especially susceptible to decay. Santana has determined that the overall integrity of the drainage pipe from the kitchen sink to the connection at the sewer line is decayed and thin, it is at this time necessary to replace complete sections of the pipe, in which case they have to remove more cement slab.

Part of the aging process of pipes includes corrosion, calcification, and scale build up. Many times high pressure water jetting or snaking (roto rooter) the pipe will provide some temporary relief from drainage clogs and stoppages. This is a short-term solution that will buy time till the pipe ultimately fails. Santana's Plumbing has determined that the age, corrosion, and calcification of the pipe has built up and snaking (roto rooter) it would result in cracking or breaking of the drainage line. The corrosion and scale are indications of how much of the interior thickness of the pipe is worn away. De-scaling or snaking (roto rooter) the pipe literally makes the pipe thinner and will expose holes, cracks and separations that lead to total pipe failure and collapse.

My recommendation is to set money aside for the replacement of the drainage line from the kitchen to where it connects to the sewer line for the amount of \$21,500.

Numerous repairs at the school have been made and continue during this school year.

- Major repairs to the leaky roof over the main office and hallway. I am getting an estimate from GIL's Roofing. The section of the roof we determined Okay two years ago and now, is now in of replacement. Jean indicated that we can cover the cost in the 2017-18 Budget. The cost of the project will be \$39,571.
- Repair broken sprinklers and water lines.
- Plumbing in the student restrooms.
- Library ramp repair during the spring break.

Budget

Jean compared Gorman Joint School District with Local Control Funding Formula to Necessary Small Schools Funding and found that it is still better to use the LCFF funding model. The funding calculations for NSSs under the LCFF are similar to calculations under previously existing law, in that school districts have the option of selecting NSS funding in lieu of the adjusted grade span base grant funding for eligible schools. However, the LCFF legislation did update the eligibility criteria for NSS funding. With the Necessary Small Schools Funding, Gorman would not receive apportionment for Home-to-School Transportation, Grade Size Reduction, it remains funding from the 2012 -2013 fiscal year. Therefore, Gorman apportionment is higher by using the LCFF apportionment.

Events

1. During the month of March, students will be participating in the Pennies for Patients campaign with the Leukemia and Lymphoma Society. We had a kickoff assembly on March 5th beginning our coin drive continuing until March 23rd. Students are encouraged to drop their spare change in a collection box located in their classroom. This fantastic service-learning project will promote caring, citizenship, and team work amongst our students. We're looking forward again to helping a great organization that helps so many kids.
2. Gorman Elementary School students celebrated Dr. Seuss's birthday on Friday, March 2nd and kicked off "Read across America Day" for the third annual event. This event is the nation's largest reading celebration with more than 45 million participating around the country to highlight the importance of developing a love for reading in school. Students enjoyed the guest readers and the stories they presented. We would like to thank all the community volunteers who came and read on Friday.
3. The Gorman School Gobots were honored to compete in the Central Valley Regional robotics competition. The Gorman Gobots team includes students: Justin Spellins, Andrew Saenz, Scott Wagner, Kristopher Lowe, Matthew Lowe, Sasha Mendiola, Alona Adargo and Griffin Knight.

SANTANA'S PUMPING ~ PLUMBING
P.O. BOX 1270, LEBEC, CA 93243
(661) 248-6627 (800) 559-4786
FAX (661) 248-5563
License # 873981

FEBRUARY 13, 2018

LOCATION: GORMAN SCHOOL

BID TO REPLACE APPROXIMATELY 35 FEET OF DRAIN LINE.

SAWCUTT CONCRETE (12 INCHES THICK), BREAKOUT, REMOVE AND HAUL AWAY AS NECESSARY.
EXCAVATE AND EXPOSE THE FOLLOWING DRAIN LINES: KITCHEN SINK, RESTROOM FLOOR
DRAIN AND SINK. REPLACE EXISTING DRAIN LINES WITH NEW 3" ABS PIPE. BACKFILL AND
REPLACE ALL CONCRETE. THE TILE IN THE RESTROOM WILL BE REPLACED WITH AS CLOSE AS A
MATCH WE CAN FIND. WE WILL REPLACE THE LINOLEUM IN THE KITCHEN BUT NO CARPET WILL
BE REPLACED.

PRICE: \$21,500.00

RESPECTFULLY SUBMITTED BY: _____ DATE: _____

ACCEPTED BY: _____ DATE: _____
NOTE: S.P.P. MAY WITHDRAW BID IF NOT ACCEPTED WITHIN 10 DAYS.

Report ID : LAGL0085
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 1
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
1110	Teachers' Salaries-Full-Time	132,579.91	0.00
1160	Teachers' Salaries-Substitute	2,828.75	0.00
1300	Cert Supervisors & Admin Sal	52,048.76	0.00
1310	Cert Supervisor & Admin Sal-FT	53,764.64	0.00
	Total for Major Object: 1000	241,222.06	0.00
2130	Instruct Aide Sal-Hourly/Daily	25,215.16	0.00
2200	Classif Support Sal	3,298.84	0.00
2210	Classif Support Sal-Full-Time	19,985.81	0.00
2410	Cler Tech Office Staff Sal-FT	21,787.32	0.00
2460	Cler Tech Off Staff Sal-Sub	10,058.00	0.00
2990	TBD	8,540.00	0.00
	Total for Major Object: 2000	88,885.13	0.00
3111	STRS, Certificated Positions	33,117.89	0.00
3212	PERS, Classified Positions	5,779.64	0.00
3312	OASDI, Classified Positions	4,016.86	0.00
3331	Medicare, Cert Positions	3,027.06	0.00
3332	Medicare, Class Positions	1,174.62	0.00
3411	Hlth & Wlfr Benefits, Cert	20,061.91	0.00
3412	Hlth & Wlfr Benefits, Class	38,922.78	0.00
3511	State Unemploy Insur, Cert Pos	120.63	0.00
3512	State Unemploy Insur, Clas Pos	40.49	0.00
3611	Worker Comp Insur, Cert Pos	9,096.17	0.00
3612	Worker Comp Insur, Class Pos	3,037.61	0.00
3999	Benefits-Error	1,322.15	0.00
	Total for Major Object: 3000	119,717.81	0.00
4110	Textbooks	461.72	0.00
4210	Books & Oth Reference Material	328.84	0.00
4310	Materials and Supplies	6,901.79	0.00
4340	Computer Software & Relat Exp	9,891.08	0.00
4350	Office Supplies - Admin	2,043.12	0.00
4360	Tires, Fuel and Oil	1,756.28	0.00
4370	Custodial/Operation Supplies	3,574.74	0.00
4380	Maintenance Supplies	1,752.27	0.00
4400	NonCapitalized Equipment	532.21	0.00
	Total for Major Object: 4000	27,242.05	0.00
5210	Mileage & Car Allowances	1,737.50	0.00
5220	Travel and Conferences	5,453.63	0.00
5310	Dues and Memberships	4,389.00	0.00
5410	Insurance	8,806.00	0.00
5510	ELECTRICITY	11,620.32	0.00
5520	Natural Gas Services	2,309.87	0.00

Report ID : LAGL0088
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 2
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
5530	Water	1,287.04	0.00
5560	Waste Disposal	1,364.86	0.00
5565	Waste Disposal - Other	5,176.00	0.00
5610	Rentals, Leases and Repairs	3,069.53	0.00
5630	Repairs	7,099.11	0.00
5800	Oth Contracted Services	27,754.47	0.00
5803	Late Int Chrgs/Penalties	2.65	0.00
5812	Contract Svc (2) - TBA	50,532.88	0.00
5820	Legal, Audit, & Election Costs	19,651.38	0.00
5830	Advertisement	1,310.87	0.00
5840	Computer/Technlgy Related Sery	2,760.00	0.00
5850	Conslt/Ind Contractors (NonEmp)	34,288.75	0.00
5860	Fingprnt,Phys, Xfy&Oth Emp Cst	232.00	0.00
5880	Other Charges/Fees	658.63	0.00
5890	Other Services	693.88	0.00
5910	Communications	1,854.59	0.00
5940	Communication -Postage	526.32	0.00
Total for Major Object: 5000		192,579.28	0.00
6400	Equipment	8,912.35	0.00
6510	Equipment Replacement	88,187.00	0.00
Total for Major Object: 6000		97,099.35	0.00
8011	Rev Limit State Aid-CYr	0.00	413,851.00
8012	Education Protection Account E	0.00	68,898.00
8021	Home Owners Exemption	0.00	130.24
8029	Oth Subvntns/In-Lieu of Taxes	0.00	20.03
8041	Secured Tax Rolls	0.00	45,122.01
8042	Unsecured Roll Taxes	0.00	3,469.16
8043	Prior Year's Taxes	0.00	6,018.66
8044	Supplemental Taxes	0.00	78,075.99
8045	Edu RevAugmtn Fnd	0.00	2,456.96
8048	Plnts & Intrst from Dliqnt Tax	0.00	1,187.78
8181	Spec Ed Enclmnt per UDC	0.00	15,160.00
8290	All Other Federal Revenues	0.00	2,469.00
8550	Manated Cost Reimbursements	0.00	6,725.00
8560	State Lottery	0.00	8,198.66
8590	All Other State Revenues	0.00	134,172.00
8650	Leases and Rentals	0.00	2,700.00
8660	Interest	0.00	20,217.25
8699	All Other Local Revenues	0.00	1,482.74
8791	Tfrs of Apptmnts fm Dstrcts	0.00	665,654.00
Total for Major Object: 8000		0.00	1,476,018.48

Report ID : LAGL0088
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 01.0--General Fund
 PRELIMINARY

Page No. 3
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit

	Net Increase (Decrease) to Fund Balance		709,272.80
9110	Cash in County Treasury	3,694,455.49	0.00
9130	Revolving Cash	2,000.00	0.00
9200	Accounts Receivable	385,570.02	0.00
9330	Prepaid Expenditures	844.00	0.00
9342	Earned Salary Advance	1,557.00	0.00
9514	STRS Liability	4,484.61	0.00
9517	Voluntary Deductions	27.18	0.00
9519	Accounts Payable-Current Liab.	0.00	10,164.98
9520	Accnts Payable-Manual Accrual	0.00	1,198,527.83
9521	Salaries Payable	0.00	7,007.30
9525	FB Subs-STRS	0.00	3,796.76
9526	FB Subs-PERS	889.69	0.00
9528	FB Subs-OASDI	0.00	24,108.50
9529	FB Subs-MEDICARE	0.00	28,292.74
9531	FB Subs-SUI	3,889.51	0.00
9532	FB Sub-W/C	0.00	105,274.41
9533	FB Subs-PERS Reduction	0.00	549.24
9543	Direct Deposit Payable	0.00	164.39
9650	Deferred Revenue	0.00	146,218.72
9791	Beginning Fund Balance	0.00	1,860,339.83

	ENDING Fund Balance		2,569,612.63

Total for Fund: 01.0

4,860,463.18

4,860,463.18

Report ID : LAGI008S
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 13.0--Cafeteria Fund
 PRELIMINARY

Page No. 4
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
2230	Classif Support Sal-Hrly/Daily	4,782.75	0.00
	Total for Major Object: 2000	4,782.75	0.00
3312	OASDI, Classified Positions	296.52	0.00
3332	Medicare, Class Positions	69.33	0.00
3412	Hlth & Wlfr Benefits, Class	5,193.41	0.00
3512	State Unemploy Insur, Clas Pos	2.41	0.00
3612	Worker Comp Insur, Class Pos	202.37	0.00
	Total for Major Object: 3000	5,764.04	0.00
4400	NonCapitalized Equipment	1,953.38	0.00
4710	Food	21,052.27	0.00
4790	Food Supplies	206.33	0.00
	Total for Major Object: 4000	23,211.98	0.00
5210	Mileage & Car Allowances	73.80	0.00
5630	Repairs	4,538.03	0.00
5860	Other Charges/Fees	155.00	0.00
	Total for Major Object: 5000	4,766.83	0.00
8634	Food Service Sales	0.00	386.55
	Total for Major Object: 8000	0.00	386.55
	Net Increase (Decrease) to Fund Balance		(38,139.05)
9110	Cash in County Treasury	0.00	34,352.16
9200	Accounts Receivable	5,699.42	0.00
9519	Accounts Payable-Current Liab.	0.00	294.75
9521	Salaries Payable	0.02	0.00
9526	FB Subs-PERS	34.66	0.00
9528	FB Subs-OASDI	0.00	2,788.07
9529	FB Subs-MEDICARE	0.00	90.76
9531	FB Subs-SUI	0.00	123.40
9532	FB Sub-W/C	0.00	1,752.96
9791	Beginning Fund Balance	0.00	4,471.05
	ENDING Fund Balance		(33,668.00)
	Total for Fund: 13.0	44,259.70	44,259.70

Report ID : LAGL008S
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 14.0--Deferred Maintenance Fund
 PRELIMINARY

Page No. 5
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	961.95
	Total for Major Object: 8000	0.00	961.95
	Net Increase (Decrease) to Fund Balance		961.95
9110	Cash in County Treasury	120,200.54	0.00
9200	Accounts Receivable	524.08	0.00
9791	Beginning Fund Balance	0.00	119,762.67
	ENDING Fund Balance		120,724.62
	Total for Fund: 14.0	120,724.62	120,724.62

Report ID
District
Fiscal Year
To Period

: LAGL008S
: 64584
: 2018
: 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 21.0--Capital Projects-Centennial
PRELIMINARY

Page No. 6
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Run Time 06:21:37
MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	440.67
	Total for Major Object: 8000	0.00	440.67
	Net Increase (Decrease) to Fund Balance		440.67
9110	Cash in County Treasury	63,127.05	0.00
9200	Accounts Receivable	275.04	0.00
9791	Beginning Fund Balance	0.00	62,961.42
	ENDING Fund Balance		63,402.09
	Total for Fund: 21.0	63,402.09	63,402.09

Report ID
 District
 Fiscal Year
 To Period

: LAGL008S
 : 64584
 : 2018
 : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 25.0--Capital Facilities Fund
 PRELIMINARY

Page No. 7
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 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	311.21
	Total for Major Object: 8000	0.00	311.21
	Net Increase (Decrease) to Fund Balance		311.21
9110	Cash in County Treasury	44,579.28	0.00
9200	Accounts Receivable	194.16	0.00
9791	Beginning Fund Balance	0.00	44,462.23
	ENDING Fund Balance		44,773.44
	Total for Fund: 25.0	44,773.44	44,773.44

Report ID : LAGL008
 District : 64584
 Fiscal Year : 2018
 To Period : 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
 TRIAL BALANCE BY FUND
 Fund: 30.0--State Sch. Building Lease-Purc
 PRELIMINARY

Page No. 8
 Run Date 03/01/2018
 Run Time 06:21:37
 MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	491.87
	Total for Major Object: 8000	0.00	491.87
	Net Increase (Decrease) to Fund Balance		491.87
9110	Cash in County Treasury	70,463.16	0.00
9200	Accounts Receivable	307.46	0.00
9791	Beginning Fund Balance	0.00	70,276.75
	ENDING Fund Balance		70,768.62
	Total for Fund: 30.0	70,768.62	70,768.62

Report ID
District
Fiscal Year
To Period

: LAGI008S
: 64584
: 2018
: 8

64584-GORMAN ELEMENTARY SCHOOL DIST.
TRIAL BALANCE BY FUND
Fund: 35.0--County School Facilities Fund
PRELIMINARY

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Run Date 03/01/2018
Run Time 06:21:37
MONTHLY

Object	Object Description	Debit	Credit
8660	Interest	0.00	85.02
	Total for Major Object: 8000	0.00	85.02
	Net Increase (Decrease) to Fund Balance		85.02
9110	Cash in County Treasury	12,178.43	0.00
9200	Accounts Receivable	52.63	0.00
9519	Accounts Payable-Current Liab.	0.00	0.12
9791	Beginning Fund Balance	0.00	12,145.92
	ENDING Fund Balance		12,230.94
	Total for Fund: 35.0	12,231.06	12,231.06

Object	Object Description	Debit	Credit

	Net Increase (Decrease) to Fund Balance		0.00
9110	Cash in County Treasury	0.00	80,675.32
9200	Accounts Receivable	0.00	16,185.64
9506	State Disability Insurance	21.23	0.00
9507	Medicare Contributions	0.00	28,841.51
9511	Federal Tax Withholding	133,233.08	0.00
9512	State Tax Withholding	10,811.79	0.00
9513	OASDI Liability	0.00	26,423.40
9514	STRS Liability	0.00	1,850.23
9515	PERS Liability	3.41	0.00
9517	Voluntary Deductions	8,247.31	0.00
9518	Tax Shelter Annuity	0.00	800.00
9519	Accounts Payable-Current Liab.	0.00	1,069.12
9527	FB Subs-EPRS	0.00	651.50
9528	FB Subs-OASDI	243.53	0.00
9529	FB Subs-MEDICARE	60.57	0.00
9531	FB Subs-SUI	3,875.80	0.00

	ENDING Fund Balance		0.00

Total for Fund: 76.0		156,496.72	156,496.72

Report ID : LAGI008S
District : 64584
Fiscal Year : 2018
To Period : 8

64584-GORVAN ELEMENTARY SCHOOL DIST.

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MONTHLY

TRIAL BALANCE BY FUND

PRELIMINARY

Object	Object Description	Debit	Credit
=====			
	Total for District: 64584	0.00	0.00
=====			



DATE: February 22, 2018
TO: Board of Trustees
Gorman Joint School District
FROM: Denice Burchett
Executive Director
SUBJECT: MONTHLY BOARD REPORT

BOARD REPORT NO. 2-22-2018

I. BACKGROUND

Each month, the Board receives a report from the Executive Director of the Gorman Learning Center in order for the Board to be informed relative to LEA operations. This correspondence serves as the initial report to the Board from the Executive Director.

II. February 2018 REPORT

On Thursday February 22, 2018 the Gorman Learning Center Board of Directors convened for a regular board meeting at 16530 Lost Canyon Road, Santa Clarita. The month's activities include the following:

Denice Burchett's Report:

1. On January 12, 2018, we were denied by Redlands Unified School district on our charter petition. Since then, we have developed a relationship with Peter Livingston the Superintendent of Lucerne Valley Unified School District. We will be presenting our charter petition to LVUSD on March 8, 2018.
2. As a heads up, so you will know it is coming, we are discussing revising the by-laws again. The changes we are discussing are how to make sure we have equal board representation for our school as a whole. If we get accepted by LVUSD, we will add Riverside and Inyo counties to the network. With the way our non-

profit is set up, we can only have one school board to represent both schools.

3. We currently have a proposal from the Phoenix Semi Pro Football League to restructure and rebuild our football field in exchange for preference on when they can use it. They are currently raising the funding for this project. After that, we will draw up a legal contract for the particulars. This location is at our Antelope Valley Resource Center.
4. We have updated our Uniform Complaint Policy and the Annual Notice for parents.
5. One of our board members is interested in finding out if we need to have a School Site Council. I will be doing the research on having a School Site Council as opposed to our LCAP Advisory Committee and how those can be combined.

Truth Ncube presents these items:

1. All of our resource centers will have their ASB accounts audited this year.
2. We had a presentation by Paycom which is a company that provides payroll services. Because of our growth and expansion, we have identified the need for a company like this to help us manage our risks within payroll along with compliance exposure associated with our employees.
3. The second interim budget was approved.

Thank you very much
Denice Burchett

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

SPECIAL SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: December 18, 2017

MEETING PLACE: 1826 Orange Tree Lane
Redlands, CA 92374

AND

Teleconference at;
3700 W Avenue L
Lancaster, CA

TIME: 11:00 a.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

Meeting facilities can be made accessible to persons with disabilities. Because multiple locations are used for meetings and the particular room or configuration may vary from meeting to meeting, it is requested that if you require special assistance to participate in the meeting you notify the office of the Executive Director at least 72 hours prior to the meeting you wish to attend.

OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative
Yvette Barringer	Vice President and Treasurer, Parent Representative
Jana Perea	Parent Representative
Joshua Stegner	Parent Representative
Thomas Stonecipher	Parent Representative
Danielle Versluys	Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

7. INFORMATION/DISCUSSION/ACTION AGENDA

- i. **Review, Discussion, and Approval to Accept Resignation of Dondi Henderson – Craig Wilson, Denice Burchett, and Vanessa Decker**
- ii. **Review, Discussion, and Approval of Board of Directors Elected Positions: fill the vacated Secretary position – Vanessa Decker and Board of Directors**
- iii. **Review, Discussion, and Approval to Terminate Policy 1006.5 Meetings: IST Representative – Denice Burchett and Craig Wilson**
- iv. **Review, Discussion, and Approval to Terminate Policy 1001.2 Member Expenses: Board Member Health Benefits – Denice Buchett and Craig Wilson**
- v. **Review, Discussion, and Approval of Lease Agreement for property at 451 Alabama Street, Redlands, CA 92374 - Denice Burchett, Laura Steidley, Ethan Weber, and Craig Wilson**
- vi. **Review, Discussion, and Approval of Lease Agreement Addendum for property at 43301 Division Street, Lancaster, CA 93535 – Denice Burchett and Craig Wilson**

8. ADJOURNMENT

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

SPECIAL SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: December 18, 2017

MEETING PLACE: 1826 Orange Tree Lane
Redlands, CA 92374

AND

Teleconference at;
3700 W Avenue L
Lancaster, CA

TIME: 11:00 a.m.

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 11 AM

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Jana Perea	Parent Representative (Absent)
Joshua Stegner	Parent Representative (Present)
Thomas Stonecipher	Parent Representative (Present)
Danielle Versluys	Parent Representative (Absent)
Joe Andrews	District Representative (Absent)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda.
Moved by: Yvette Barringer
Second by: Joshua Stegner
Motion Carried: 4-0

Roll Call Voting:

Joshua Stegner - Yea

Thomas Stonecipher - Yea

Yvette Barringer - Yea

Vanessa Decker - Yea

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters on or not on the Agenda but within the Board of Directors subject matter jurisdiction. The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Presentations are limited to 3 minutes. The total time allotted for public comment is 45 minutes. If you wish to speak please complete a Communication from the Public form and provide it to the Board Secretary before the meeting.

NONE

6. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

NONE

7. INFORMATION/DISCUSSION/ACTION AGENDA

i. Review, Discussion, and Approval to Accept Resignation of Dondi Henderson – Craig Wilson, Denice Burchett, and Vanessa Decker

Motion to accept the resignation of Dondi Henderson from the Board of Directors.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 4-0

Roll Call Voting:

Joshua Stegner - Yea

Thomas Stonecipher - Yea

Yvette Barringer - Yea

Vanessa Decker - Yea

ii. Review, Discussion, and Approval of Board of Directors Elected Positions: fill the vacated Secretary position – Vanessa Decker and Board of Directors

Vanessa Decker asked for a nomination for Board Secretary. Vanessa Decker nominated Joshua Stegner for Secretary. Joshua Stegner accepted.

Motion fails for lack of a second.

Motion to table election of the Board Secretary till next Board Meeting.

Moved by: Thomas Stonecipher

Second by: Yvette Barringer

Motion Carried: 4-0

Roll Call Voting:
Joshua Stegner - Yea
Thomas Stonecipher - Yea
Yvette Barringer - Yea
Vanessa Decker - Yea

iii. Review, Discussion, and Approval to Terminate Policy 1006.5 Meetings: IST Representative – Denice Burchett and Craig Wilson

Motion to terminate Policy 1006.5 Meetings: IST Representative.
Moved by: Joshua Stegner
Second by: Yvette Barringer
Motion Carried: 4-0

Roll Call Voting:
Joshua Stegner - Yea
Thomas Stonecipher - Yea
Yvette Barringer - Yea
Vanessa Decker - Yea

iv. Review, Discussion, and Approval to Terminate Policy 1001.2 Member Expenses: Board Member Health Benefits – Denice Buchett and Craig Wilson

Motion to terminate Policy 1001.2 Member Expenses: Board Member Health Benefits.
Moved by: Yvette Barringer
Second by: Joshua Stegner
Motion Carried: 4-0

Roll Call Voting:
Joshua Stegner - Yea
Thomas Stonecipher - Yea
Yvette Barringer - Yea
Vanessa Decker - Yea

v. Review, Discussion, and Approval of Lease Agreement for property at 451 Alabama Street, Redlands, CA 92374 - Denice Burchett, Laura Steidley, Ethan Weber, and Craig Wilson

Motion to approve the Lease Agreement for property at 451 Alabama Street, Redlands, CA 92374.
Moved by: Yvette Barringer
Second by: Joshua Stegner
Motion Carried: 4-0

Roll Call Voting:
Joshua Stegner - Yea
Thomas Stonecipher - Yea
Yvette Barringer - Yea
Vanessa Decker - Yea

vi. Review, Discussion, and Approval of Lease Agreement Addendum for property at 43301 Division Street, Lancaster, CA 93535 – Denice Burchett and Craig Wilson

Motion to approve the Lease Agreement Addendum for property at 43301 Division Street,
Lancaster, CA 93535.

Moved by: Joshua Stegner
Second by: Yvette Barringer
Motion Carried: 4-0

Roll Call Voting:
Joshua Stegner - Yea
Thomas Stonecipher - Yea
Yvette Barringer - Yea
Vanessa Decker - Yea

8. ADJOURNMENT 11:32 AM

Gorman Learning Center

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS AGENDA

DATE: February 22, 2018

MEETING PLACE: 16530 Lost Canyon Road
Santa Clarita, CA 91387

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

Items on the agenda may not be addressed in the order they are agendized. The Board of Directors may alter the order at their discretion

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative
Yvette Barringer	Vice President and Treasurer, Parent Representative
Jana Perea	Member at Large, Parent Representative
Joshua Stegner	Member at Large, Parent Representative
Thomas Stonecipher	Member at Large, Parent Representative
Danielle Versluys	Member at Large, Parent Representative
Joe Andrews	District Representative

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of November 30, 2017.
- b. Approval of the minutes from the regular session meeting of November 30, 2017.
- c. Approval of the minutes from the special session meeting of December 18, 2017.

6. COMMUNICATION FROM THE PUBLIC

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7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- a. **Human Resources HR Action Report November 2017, December 2017, and January 2018**
- b. **November 2017, December 2017, and January 2018 Business Services Division Check Register**
- c. **November 2017, December 2017, and January 2018 Business Services Division Payroll Expenditures**
- d. **November 2017, December 2017, and January 2018 Business Services Division Purchase Order Listing**
- e. **November 2017, December 2017, and January 2018 Business Services Division Credit Card Register**
- f. **February 2018 Enrollment Numbers**

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**
- b. **Director of Finance – Truth Ncube**

10. INFORMATION/DISCUSSION/ACTION AGENDA

- i. **Review, Discussion, and Approval of Board of Directors Elected Positions: Fill the Vacated Secretary Position – Vanessa Decker and Board of Directors Members**
- ii. **Review and Discussion of Audit Agreed Upon Procedure – Truth Ncube**
- iii. **Review, Discussion, and Approval of Partnership with Paycom – Truth Ncube, Naja Braddock and Paycom Presentation Team**
- iv. **Review, Discussion, and Approval of Semi Pro Football League Phoenix Presentation – Denice Burchett and Ocie Coefield**

- v. **Review, Discussion, and Approval of ASB Fundraising Calendars –Truth Ncube, Kari Lewis, Julie Malchus, Shelly Newport**
 - a. **AVRC ASB Fundraising Calendar**
 - b. **RRC ASB Fundraising Calendar**
 - c. **SCRC ASB Fundraising Calendar**

- vi. **Review and Discussion on Increasing Stakeholder Involvement at GLC – Danielle Versluys**

- vii. **Review and Discussion of Independent Administrative Assessment – Danielle Versluys**

- viii. **Review, Discussion, and Approval of Organizational Chart – Denice Burchett, Truth Ncube, Naja Braddock, Adam Cornish, Tamara Campbell and Kimberly Tumaming**

- ix. **Review, Discussion, and Approval of Step and Column Salary Schedule – Denice Burchett, Truth Ncube, Naja Braddock and Step and Column development committee**

- x. **Review, Discussion, and Approval of Second Interim Budget – Truth Ncube and Laura Steidley**

- xi. **Review, Discussion, and Approval of Chromebook Purchases – Tamara Campbell and Jason Gatza**

- xii. **Review, Discussion, and Approval of TK Student Enrollments – Denice Burchett**

- xiii. **Review, Discussion, and Approval of Uniform Complaint Policy – Denice Burchett**

- xiv. **Review, Discussion, and Approval of Contract Amendments for Executive Director and Chief Business Officer – Denice Burchett, Truth Ncube and Craig Wilson**

CLOSED SESSION

11. ADJOURN TO CLOSED SESSION, IF ANY:

- i. **Personnel Action – Government Code Section 54957**

- ii. **Conference with Legal Counsel (Anticipated Litigation, one matter) – Government Code Section 54956.9**

RECONVENE TO OPEN SESSION

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

13. ITEMS FOR NEXT MEETING

14. CONFIRM MEETING PLACE AND TIME

15. ADJOURNMENT

Gorman Learning Charter Network

A California Charter School

Bringing Academic Excellence Home

REGULAR SESSION OF THE BOARD OF DIRECTORS MINUTES

DATE: February 22, 2018

MEETING PLACE: 16530 Lost Canyon Road
Santa Clarita, CA 91387

TIME: 5:00 p.m.

Board Streaming: www.gormanlc.org/video

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OPEN SESSION: PUBLIC MEETING

1. CALL TO ORDER 5 pm

2. BOARD OF DIRECTORS ROLL CALL

Vanessa Decker	President, Parent Representative (Present)
Yvette Barringer	Vice President and Treasurer, Parent Representative (Present)
Jana Perea	Member at Large, Parent Representative (Present)
Joshua Stegner	Member at Large, Parent Representative (Present)
Thomas Stonecipher	Member at Large, Parent Representative (Present)
Danielle Versluys	Member at Large, Parent Representative (Present)
Joe Andrews	District Representative (Present)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

Motion to approve the Agenda.
Moved by: Yvette Barringer
Second by: Jana Perea
Motion Carried: 6-0

5. APPROVAL OF THE MINUTES

- a. Approval of the minutes from the regular session meeting of November 30, 2017.

Motion to approve the Minutes from the regular session meeting of November 30, 2017.

Moved by: Joshua Stegner

Second by: Danielle Versluys

Motion Carried: 6-0

b. Approval of the minutes from the regular session meeting of November 30, 2017.

Motion to approve the Minutes from the regular session meeting of November 30, 2017.

Moved by: Jana Perea

Second by: Danielle Versluys

Motion Carried: 6-0

c. Approval of the minutes from the special session meeting of December 18, 2017.

Motion to approve the Minutes from the regular session meeting of December 18, 2017.

Moved by: Danielle Versluys

Second by: Yvette Barringer

Motion Carried: 6-0

6. COMMUNICATION FROM THE PUBLIC

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Amberly Stegner is a parent with Gorman Learning Center. She said she was interested in learning more about the process to become a VCI vendor. She asked if someone could also look into developing a relationship with the California Science Center.

Brock Grigsby read a letter from Personalized Learning Teacher Danny Hamman. He thanked the administration for addressing the issue of faculty pay. He said overall the faculty is in support of the new schedule. Danny would like the administration to look at ways to be both fiscally responsible and reward those who have been loyal to Gorman for many years. Danny suggested a phase in program that would span multiple years. He said it is understood that Gorman has financial obligations but he believes the funds are there to place long term Gorman faculty a little farther along on the step and column salary schedule.

7. COMMENTS FROM BOARD MEMBERS CONCERNING ITEMS NOT ON THE AGENDA

Vanessa Decker read an from a parent who wished to remain anonymous. The letter was written in regards to the bullying problem at the Antelope Valley Resource Center. The letter said nothing was being done to support their student until the family's personalized learning teacher and the regional administrator got involved. The letter encouraged a zero tolerance policy to be put in place. The letter asked for staff training, and maybe an assembly to speak with students and address the issue. The letter asked Gorman to consider making a bully free pledge and setting up signs or suggestions in a parent handbook to help parents if they find themselves in this situation.

8. CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Committee Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a board member so requests, in which case the designated item(s) will be considered following approval of the remaining items.

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- b. **November 2017, December 2017, and January 2018 Business Services Division Check Register**
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- d. **November 2017, December 2017, and January 2018 Business Services Division Purchase Order Listing**
- e. **November 2017, December 2017, and January 2018 Business Services Division Credit Card Register**
- f. **February 2018 Enrollment Numbers**

Motion to approve the Consent Agenda.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 6-0

9. REPORT & COMMUNICATION TO THE BOARD OF DIRECTORS

- a. **Executive Director – Denice Burchett**

Denice Burchett said the Personalized Learning Teacher Representatives will continue to be present at board meetings. The Board may ask the representatives questions or request their input at will.

Denice updated the board members on the outcome of the Redlands Unified School District charter petition. RUSD rejected the charter petition for Gorman Learning Center San Bernardino/Santa Clarita. The next step for GLC SB/SC is to petition Lucerne Valley Unified School District for a charter. The Public Presentation of the GLC SB/SC charter petition will be March 8, 2018 at the LVUSD Board Meeting.

Denice shared about being in the midst of a surge in enrollment. The Community Liaisons are seeing are large number of walk in enrollments.

- b. **Chief Business Officer – Truth Ncube**

Truth Ncube said all his points for discussion will be discussed as items later in the meeting.

10. INFORMATION/DISCUSSION/ACTION AGENDA

- i. **Secretary Election – Vanessa Decker**

Vanessa Decker asked for a nomination for Board Secretary. Joshua Stegner was nominated for Board Secretary. Joshua Stegner accepted the nomination.

Motion to elect Joshua Stegner as Board Secretary.

Moved by: Yvette Barringer

Second by:

Motion Carried: 6-0

ii. Review and Discussion of Audit Agreed Upon Procedure – Truth Ncube

Scott Gustafsson presented the findings of the Agreed Upon Procedures for the Antelope Valley Resource Center ASB account. The difference between an audit and agreed upon procedures, is that they agreed upon procedures do not draw a conclusion or give an opinion. This process is meant to be a tool. The time frame under consideration was from September 2015 through June 2016 to January 31st of 2018.

In this particular case, Scott felt making recommendations on what could be improved would be beneficial to Gorman as another tool. Scott said there are a lot of findings, but this is a good thing because it highlights areas for improvement and some of these things may already be moving towards improvement because the findings are based solely on paper work that was present for the time frame requested. This report does not represent any current progress being made.

Jana Perea asked if, in Scott's experience, these are normal findings for other schools. Scott said these findings are common enough, but what isn't common is all of them at one time.

Joshua Stegner asked if the other resource centers have ASB groups and accounts. Truth Ncube said that each resource center has an ASB group and an account. The SCRC will be audited in March and RRC is to be audited in April.

Joe Andrews asked if there are trainings planned for staff working with ASB and if Gorman had considered sending them to any conferences. Truth Ncube said that in January, ASB staff attended a training in Anaheim, CA, and that he personally trained ASB staff in the fall of 2017 after purchasing an ASB accounting software for each resource center to use.

iii. Review, Discussion, and Approval of Partnership with Paycom – Truth Ncube, Naja Braddock, and Paycom Team

Richard Zschoche and Vivien Rubin from Paycom gave a presentation of their cloud based payroll system for potential partnership with Gorman Learning Charter Network.

Vanessa Decker asked if this is in the budget. Truth Ncube said yes. Jana Perea asked how Paycom compares to other companies in the market. Truth Ncube said it is on the higher side compared to what Gorman is currently using. However, Truth said the risk offset is a gain that should not be ignored.

Motion to approve the Consent Agenda.

Moved by: Joshua Stegner

Second by: Yvette Barringer

Motion Carried: 6-0

iv. Review, Discussion, and Approval of Semi Pro Football League Phoenix Presentation – Denice Burchett and Ocie Coefield

Ocie Coefield presented a proposal to rent the football field, located at the antelope valley resource center, to a semi pro football team. The team proposes a situation in which they pay to refurbish the field and some of the surrounding buildings/land.

Ocie Coefield said the purpose of the presentation this evening is to seek permission in moving forward with negotiations to seek a possible proposal or contract that would come before the Board at a later

date.

The Board asked that moving forward the following things be taken into consideration: water and electricity bills, vandalism fees, maintenance for both the field and buildings used by the team, irrigation system and cost to update, guarantees if the team leaves or fails before construction is finished, construction oversight, code inspections and permits, liability and effect on insurance, height of fencing, panic bar installation on fences, and city noise regulations.

The Board said to make sure Truth Ncube and Naja Braddock are involved in the negotiations.

Ocie said Gorman could potentially benefit in many ways from a football field. One way is to form multiple athletics teams that could use the field. Another way is by using the team's resources to further CTE development.

Motion to allow Ocie Coefield to partner with multiple departments within Gorman to pursue a possible proposal or contract in regards to refurbishing and renting the football field at the Antelope Valley Resource Center.

Moved by: Jana Perea

Second by: Yvette Barringer

Motion Carried: 6-0

Adjourn For Recess At 6:46 PM

Reconvene From Recess At 7:18 PM

- v. **Review, Discussion, and Approval of ASB Fundraising Calendars –Truth Ncube, Kari Lewis, Julie Malchus, Shelly Newport**
 - a. **AVRC ASB Fundraising Calendar**
 - b. **RRC ASB Fundraising Calendar**
 - c. **SCRC ASB Fundraising Calendar**

ASB Fundraising Calendars were presented to the Board for approval. The Board asked about licensing and fees for movie night. Truth Ncube said he would investigate.

Motion to approve the AVRC, RRC, and SCRC ASB Fundraising Calendars as presented.

Moved by: Thomas Stonecipher

Second by: Danielle Versluys

Motion Carried: 6-0

- vi. **Review and Discussion on Increasing Stakeholder Involvement at GLC – Danielle Versluys**

Danielle Versluys began a conversation on the need for a school site council. The Board asked Joe Andrews for input upon this subject. Joe said the LEA is supposed to plan a school site council at the district level. Joe said recently districts are moving towards an LCAP advisory council instead. Joe said the Board could look into and ask about how to run an LCAP advisory council.

The Board asked Adam Cornish about turnout numbers and input from parents on the LCAP this school year. Adam Cornish said no one showed to the organized meetings. Adam said this year, with the addition of new software, Gorman will be looking to use online applications to enable stakeholders from anywhere in the five counties Gorman supports, to participate.

Danielle Versluys began a conversation about amending the Bylaws to allow for equal representation from each of the geographical areas that make up Gorman. Denice Burchett said she and Craig Wilson had looked into the concept but were doing more research before presenting it again.

The Board asked administration to look into the following items: school site council/LCAP advisory group, and possible ways to create equal representation across Gorman's geographical areas.

vii. Review and Discussion of Independent Administrative Assessment – Danielle Versluys

Danielle Versluys introduced a topic for discussion about the possibility of an outside review of administration to assist administration in finding possible areas for improvement as it pertains to compliance and staffing.

The Board asked Joe Andrews for his input as a district superintendent. Joe Andrews said he will defer to Legal Counsel and it is not his place to be involved in a conversation like this. Joe said he has never heard of this ever being done in a school.

Craig Wilson, Legal Counsel, informed the Board that their role is to conduct reviews for administration.

viii. Review, Discussion, and Approval of Organizational Chart – Denice Burchett, Truth Ncube, Naja Braddock, Adam Cornish, Tamara Campbell and Kimberly Tumaming

Motion to approve the Organization Chart for the 2018-2019 school year as presented.

Moved by: Jana Perea

Second by: Thomas Stonecipher

Motion Carried: 6-0

ix. Review, Discussion, and Approval of Step and Column Salary Schedule – Denice Burchett, Truth Ncube, Naja Braddock and Step and Column development committee

The Board told administration they would be in contact in regards to possible revisions.

Motion to table the Step and Column Salary Schedule.

Moved by: Yvette Barringer

Second by: Danielle Versluys

Motion Carried: 6-0

x. Review, Discussion, and Approval of Second Interim Budget – Truth Ncube and Laura Steidley

Joe Andrews advised administration to review their process for estimating ADA and enrollment projections in order to create a more conservative budget that will run more true to year end actuals.

Motion to approve the Second Interim Budget as presented.

Moved by: Yvette Barringer

Second by: Joshua Stegner

Motion Carried: 6-0

xi. Review, Discussion, and Approval of Chromebook Purchases – Tamara Campbell and Jason Gatz

Motion to approve the purchase of Chromebooks for EL students and CAASPP testing.

Moved by: Thomas Stonecipher

Second by: Jana Perea

Motion Carried: 6-0

xii. Review, Discussion, and Approval of TK Student Enrollments – Denice Burchett

Motion to approve the TK enrollment of student # 86015.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 6-0

Motion to approve the TK enrollment of student # 85960.

Moved by: Jana Perea

Second by: Joshua Stegner

Motion Carried: 6-0

xiii. Review, Discussion, and Approval of Uniform Complaint Policy – Denice Burchett

Motion to approve the Uniform Complaint Policy and Annual Notice and to designate Naja Braddock as the complaint officer.

Moved by: Joshua Stegner

Second by: Jana Perea

Motion Carried: 6-0

xiv. Review, Discussion, and Approval of Contract Amendments for Executive Director and Chief Business Officer – Denice Burchett, Truth Ncube and Craig Wilson

Motion to table the Contract Amendments for Executive Director.

Moved by: Yvette Barringer

Second by: Jana Perea

Motion Carried: 5-1

Thomas Stonecipher voted Nay

Motion to approve the Contract Amendments for Chief Business Officer.

Moved by: Danielle Versluys

Second by: Yvette Barringer

Motion Carried: 6-0

Adjourn For Recess At 9:20 PM

Reconvene From Recess At 9:27 PM

CLOSED SESSION 9:27 PM

11. ADJOURN TO CLOSED SESSION, IF ANY:

- i. Personnel Action – Government Code Section 54957**

- ii. Conference with Legal Counsel (Anticipated Litigation, one matter) – Government Code Section 54956.9

RECONVENE TO OPEN SESSION 11:20 PM

12. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

None

13. ITEMS FOR NEXT MEETING

The Board requested the Step and Column Salary Schedule return for the next meeting.

14. CONFIRM MEETING PLACE AND TIME

Antelope Valley Resource Center at 5:00 pm on March 15, 2017.

15. ADJOURNMENT 11:22 PM



Gorman Elementary School

49847 Gorman School Rd

PO Box 104

Gorman, CA, 93243

www.gorman.k12.ca.us



Upcoming Events

Lancaster Jethawks
Attendance Challenge

March 1st-31st

Read Across America

March 2nd

Pennies for Patients

Coin Drive

March 6th-23rd

Parent-Teacher Conferences

March 7th & 8th

LCAP Community Meeting

March 12th

Arts for All Meeting

March 14th

PTSO Movie Night-"Coco"

March 16th

Talent Show Auditions

March 19th-23rd

Minimum Day

March 23rd

Spring Carnival

March 23rd

Spring Break

March 26th-April 3rd

Principal's Message

The tragedy last month in Florida was yet another grim reminder that the job to keep our students safe is never done. Thank you for the insightful questions and concerns about school safety I've received in the last month. We will continue to work to make this campus as safe as possible with awareness, vigilance, and practice drills. Gorman has a comprehensive safety plan that has clear policies to address fire drills, hate crimes, acts of violence and perpetrators. We are working with the local law and fire agencies in the completion of the plan.

As we work on our fifth Local Control and Accountability Plan (LCAP), we want all of our stakeholders to be actively participating in the process. The LCAP Forum is a process school sites and districts use to collaborate with parent and community members in regards to the school goals. Further, it is an opportunity for all stakeholders to provide direct impact and recommendations concerning the programs, budget, and functions of the school. Gorman Elementary School is hosting our LCAP Community Event on Monday, March 12, 2018, in the Multi-Purpose Room from 3:00 pm - 4:30 pm. Please join our Administrative team and teachers for refreshments and conversations that will contribute to the direction we wish Gorman to take.

Here's to a great month of March!

Gorman Joint School Board Members:

Steve Sonder – Board President

Julie Ralphs – Board Member

Patricia Edwards – Board Member

SCHOOL DELAY OR CANCELLATION

Gorman Elementary School will notify families of school delays or cancellations due to inclement weather by using the BrightArrow Notification System. You will receive a telephone call to the **primary phone number** that we have on record, which most likely is your home phone. Please make sure these numbers are up to date.

****We do not have a microwave oven available for student use.
Please make sure that you send your child to school with a lunch
that does not need to be microwaved.**

****Students are not allowed at school before 8:15am****



IMPORTANT NEWS

Late Start
If school is on a delayed start (two hours), buses will also run on a two hour delay. No breakfast will be served.

Lost and found
The Lost and Found is overflowing with sweatshirts, sweaters and jackets. Please ask your child to look for any clothing, lunch boxes, hats, scarves that they might be missing. Also, feel free to come by during school hours and take a look through these items to see if any of them belong to your child.

PTSO
Meeting
Our next PTSO meeting will be held on Friday, April 6th at 3:00pm.

Yearbook Pre-sale
Yearbook prices have gone up! Our yearbook cost is now \$20. Order forms are available in the front office. Get yours now! The price will go up to \$25 in March.

School T-Shirts and Sweatshirts
School T-shirts and sweatshirts have been ordered and delivered. If you have not ordered we have a limited number of sizes available. T-shirts are \$10 each. Hoodie sweatshirts are \$20 and zip-up sweatshirts are \$25.

STUDENT COUNCIL

Meeting
The next Student Council meeting will be on Friday, April 6th.

Coming Next Month...

APRIL

Parents Night Out

April 14th

Progress Reports Go Home

April 20th

CAASPP Testing

April 23rd -May 11th



Gorman Joint School District
49847 Gorman School Road
P.O. Box 104
Gorman, CA 93243
(661) 248-6441 - FAX (661) 248-0604

BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

February 22, 2018

The President of the Board, Steve Sonder, called the Regular Meeting of the Gorman Joint School District Board of Trustees to order at 3:00 P.M.

The Flag salute was held.

Members Present: Steve Sonder, President
Patricia Edwards, Clerk
Julie Ralphs, Member

Also Present: Jean Cummings, Business Manager/Consultant
Lise Wastafarro, Accounting/Data Processing Technician

Others Absent: Johannis Andrews, Superintendent/Principal

Others Present: Teachers, Felicia Davis, Casey Stanford and Michi Knight, School Secretary, Denise Saenz, Santana's Pumping, Chris Guadarrama

6029 The Board approved the Agenda as presented for February 22, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6030 Adjourn to Closed Session at 3:00 P.M. to discuss personnel, employer/employee relations. (Govt. Code 54957, 54957.6):

1. Personnel (Govt. Code 54957)
2. Employer/Employee Relations (Govt. Code 54957.7)
3. Public Employee Discipline/Dismissal/Release

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

6031 Reconvened to Regular Session at 3:30 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

No action taken in closed session

President, Steve Sonder, asked for any comments from the Board.

President Sonder asked if there has been any ideas on keeping children safe at Gorman School.

Teacher, Casey Stanford stated that we will have a drill in March but with all the windows in the portables we don't have many options other than using our desks for protection.

President Sonder asked if we keep the classroom doors locked during school hours.

Casey Stanford stated that we don't keep them locked but we have the lock on the front door with a buzzer and we keep the big room door locked.

President Sonder stated that Jean Cummings has been working with the board to keep the staff contribution cost for the Kaiser health insurance the same.

Board President, Steve Sonder, asked for any comments from the staff.
No comments

Board President, Steve Sonder, asked for any comments from the public.

Chris Guadarrama from Santana's Pumping asked if the board had any questions about the drainage in the kitchen sink.

President Sonder asked if they could snake the line.

Mr. Guadarrama said that the line is very old and the cast iron pipe is rusted and falling apart and that it would do more damage and the pipe would collapse.

President Sonder asked Mr. Guadarrama, in his opinion, what would be the best option to resolve this issue.

Mr. Guadarrama stated that the concrete floor is 12 inches thick and they would have to cut the concrete and replace about 35 feet of drain line leading out to the student's bathrooms.

President Sonder asked Mr. Guadarrama if they could send over a quote.

He stated that they would send the quote to Mr. Andrews.

6032 The Board approved the Minutes of the Regular Meeting January 16, 2018.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

- 6033 The Board approved Purchase Orders #17-18-168 through 17-18-198 of which \$17,068.59 was paid from the General Fund and \$3,304.95 from other funds.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6034 The Board approved B Warrants #12783-12825 in the amount of \$35,298.95.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6035 The Board approved the 2018 contract Renewal for Gorman Elementary School District with Kaiser, effective 3/1/18-2/28/19.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6036 The Board approved i-SAFE Direct and DC4 School District Renewal for 1 year in the amount of \$390.00.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6037 The Board approved IXL Learning Math Site License (K-8: 100 students) for 1 year March 19, 2018-March 19, 2019 in the amount of \$900.00.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6038 The Board approved Steven P. DeMarzio, Stacy Dobbs, and Nancy R. Smith for the 2018 CSBA Delegate Assembly Election, Region 22 (Los Angeles County-3 Vacancies).
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6039 The Board approved Conference/Mileage Report #07-17-18.
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0
- 6040 The Board approved Resolution #10-17-18 Board Absence of Julie Ralphs on January 16, 2018.
Motion made by Patricia Edwards, Seconded by Steve Sonder Vote: yes 2/no 0
- 6041 The Board approved Resolution #11-17-18 of the Governing Board of the Gorman Joint School District Regarding the Reduction or Discontinuance of Particular Kinds of Service (Certificated Layoff).
Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

The next regular meeting of the Board of Trustees will be held Tuesday, March 13, 2018 at 3:00 P.M. closed session and 3:30 P.M. regular session.

6042 The Board adjourned the meeting at 3:40 P.M.

Motion made by Patricia Edwards, Seconded by Julie Ralphs Vote: yes 3/no 0

Steve Sonder, President

PURCHASE ORDER LOG
2/1/18-2/28/18

PO#	DATE	VENDOR	DESCRIPTION	ESTIMATED AMOUNT	AMOUNT PAID		DATE PAID
					GENERAL	OTHER	
17-18-199	2/1/18	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 12/17 DISTRICT	\$2,322.50	\$2,322.50		2/5/18
17-18-200		GOLDEN VALLEY MWD	SEWER SERVICE 1/18	\$647.00	\$647.00		2/2/18
17-18-201		READY REFRESH BY NESTLE	RENTAL SERVICE 12/23/17-1/22/18	\$7.50	\$7.50		2/2/18
17-18-202		AKA WATER SERVICE, INC.	BACTI SAMPLING 1/29/18	\$75.00	\$75.00		2/2/18
17-18-203		MARY PIVETTI	PROJ MANAGER CERAMICS 1/31/18, ART/CERAMICS SUP	\$1,112.25	\$1,112.25		2/2/18
17-18-204		FRAZIER MTN FOCUS CENTER, INC.	REVISED INV #104 SINGING SONGWRITING 11/17, 12/17	\$280.00	\$280.00		2/2/18
17-18-205		ACE HARDWARE	MAINTENANCE SUP \$195.26, OPERATION SUP \$42.39 & ART SUP \$94.78	\$332.43	\$332.43		2/6/18
17-18-206		JOHANNIS ANDREWS	MILEAGE 1/18, CONF EXP-MEAL SUPT SYMPOSIUM 1/22/18	\$294.68	\$294.68		2/2/18
17-18-207	2/2/18	SCV FOOD SERVICE	MEALS 1/18	\$3,420.75	\$3,420.75		2/5/18
17-18-208		FRAZIER MTN FOCUS CENTER INC.	11/27-17-1/30/18 ART COORDINATION TEAM PROJ MANAGEMENT,	\$2,807.19	\$2,807.19		2/5/18
17-18-209			STUDIO RENTAL, ART SUPPLIES, VISITING ARTIST				
17-18-209	2/5/18	STORER TRANSPORTATION	HOME TO SCHOOL 1/18	\$8,384.53	\$8,384.53		2/6/18
17-18-210		CO OF LA ENVIRONMENTAL HEALTH	PUBLIC SCH CAFETERIA FOOD SAFETY INSPECTION	\$155.00	\$155.00	\$155.00	2/7/18
17-18-211	2/8/18	TINYEYE	SPEECH THERAPY SERVICE 1/18	\$510.00	\$510.00		2/15/18
17-18-212		DENISE SAENZ	REIMBURSE SCIENCE FAIR RIBBONS	\$48.22	\$48.22		2/9/18
17-18-213	2/13/18	JOHANNIS ANDREWS	REIMBURSE VACUUM PARTS & LABOR	\$36.79	\$36.79		2/14/18
17-18-214	2/16/18	RHIANNON WHITE	REIMBURSE FINGERPRINT FEES	\$58.00	\$58.00		2/21/18
17-18-215		CECELIA J. CUMMINGS, CPA	BUSINESS MANAGER SERVICE 9/17	\$3,800.00	\$3,800.00		2/22/18
17-18-216		PRENTIS EDWARDS	TECH SERVICE 1/18, 2/18	\$600.00	\$600.00		2/22/18
17-18-217		OFFICE DEPOT	SCHOOL ADMIN SUPPLIES, XEROX COLORQUBE INK	\$166.23			
17-18-218	2/20/18	ATKINSON, ANDELSON, LOYA, RUUD, ROMO	LEGAL SERVICE 1/18 DISTRICT	\$198.75	\$198.75		2/22/18
17-18-219	2/21/18	UNITED PARCEL SERVICE	SERVICE 1/16, 2/2, 2/9, 2/14/18	\$41.25	\$41.25		2/22/18
17-18-220		AMERICAN BUSINESS MACHINES	USAGE CHARGE 11/22/17-2/21/18 2 CANON COPIERS	\$319.55	\$319.55		2/26/18
17-18-221	2/22/18	CHEVRON	GAS VANS 1/30, 2/7, 2/9/18	\$203.77	\$203.77		2/23/18
17-18-222		GERTRUDE MONRO	SUB FOR PRINCIPAL 4 1/2 DAYS 2/18	\$2,250.00	\$2,250.00		2/27/18
17-18-223	2/28/18	QUILL	INST SUPPLIES-LASERJET INK CARTRIGES MK	\$365.67			
17-18-224		i-SAFE, INC.	1 YR i-SAFE DIRECT & DC4 SCH DIST RENEWAL	\$390.00			
17-18-225		IXL LEARNING	1 YR SITE LICENSE RENEWAL 3/19/18-3/19/19	\$900.00			
17-18-226		JOHANNIS ANDREWS	MILEAGE 1/18	\$94.94			
17-18-227		PATRICIA EDWARDS	MILEAGE 1/18	\$98.10			
17-18-228		REGISTRAR RECORDER CO CLERK	VOTER NOTIFICATION CARDS-ODD TO EVEN YEARS	\$17.00			



Business Gold Card
 GORMAN SCHOOL DIST
 LISE WASTAFERRO
 Closing Date 02/21/18 Next Closing Date 03/23/18



OPENSM

p. 1/7

Account Ending [REDACTED]

New Balance **\$1,902.43**

Please Pay By **03/08/18[‡]**

[‡] Payment is due upon receipt. We suggest you pay by the Please Pay By date. You may have to pay a late fee if your payment is not received by the Next Closing Date.

Visit
www.membershiprewards.com

Account Summary

Previous Balance	\$361.11
Payments/Credits	-\$361.11
New Charges	+\$1,902.43
Fees	+\$0.00
New Balance	\$1,902.43

Days in Billing Period: 28

See page 2 for important information about your account.

American Express Bank, FSB ("FSB") will undergo a legal entity change and be known as **American Express National Bank ("AENB")** as of April 1, 2018. Following that date, AENB will become the issuer of your Account. To review our Privacy Notice, please visit americanexpress.com/privacycenter.

See Page 5 for an Important Notice About a Change to Your Cardmember Agreement.

Effective February 28, 2018, Card Members will no longer earn 2X Membership Rewards[®] points on Uber rides.

Customer Care

Pay by Computer
open.com/psc

Customer Care **Pay by Phone**
 1-800-492-3344 1-800-472-9297

See Page 2 for additional information.

↓ Please fold on the perforation below, detach and return with your payment ↓

018082 1/4
6



Business Gold Card
GORMAN SCHOOL DIST
LISE WASTAFERRO
 Closing Date 02/21/18

OPENSM

p. 3/7

Account Ending [REDACTED]

Payments and Credits
Summary

	Total
Payments	-\$361.11
Credits	\$0.00
Total Payments and Credits	-\$361.11

Detail *Indicates posting date

Payments	Amount
02/04/18* LISE WASTAFERRO PAYMENT RECEIVED - THANK YOU	-\$361.11

New Charges
Summary

	Total
JOHANNIS ANDREWS [REDACTED]	\$1,902.43
Total New Charges	\$1,902.43

Detail

JOHANNIS ANDREWS
 Card Ending [REDACTED]

	Amount
01/27/18 MONTEREY MARRIOTT Arrival Date 01/22/18 Departure Date 01/26/18 00000000 CA ACSA - Supt Symposium Lodging + Parking	\$1,005.92 ✓
02/05/18 PORTOLA HOTEL AND SP Arrival Date 02/13/18 Departure Date 02/16/18 00000000 MONTEREY To be reimbursed CA PARMA - Lodging + parking	\$259.28 ✓
02/08/18 RANCH HOUSE RESTAURANT CO 650000009785 6612486040 GORMAN CA Lunch for Science Fair Judges	\$49.67 ✓
02/13/18 PORTOLA HOTEL AND SP Arrival Date 02/13/18 Departure Date 02/16/18 00000000 MONTEREY To be reimbursed CA PARMA - Lodging + parking	\$587.56 ✓

Fees

	Amount
Total Fees for this Period	\$0.00

2018 Fees and Interest Totals Year-to-Date

	Amount
Total Fees In 2018	\$0.00
Total Interest In 2018	\$0.00

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-26 Issue Date :2018-02-27

Page No : 1
 Run Date : 2018-02-26
 Run Time : 19.16.15

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD CYCLE	SEQ NBR	STAT
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CANON FINANCIAL SERVICES, INC. 12862
 12862

Lease payment 2 Canon Copiers 2/18

GERTRUDE MONRO 12865

Sub for Principal 2/13, 2/14, 2/16, 2/21, 2/22, 2/15/18 1/2 day

01.0-00000.0-11100-10000-5610-0000000 08/18 214.53
 01.0-00000.0-00000-72000-5610-0000000 08/18 71.51

Total 286.04

286.04 ✓ 24376778 CHK PAYOUT 7882

01.0-00000.0-00000-72000-5850-0000000 08/18 2250.00

Total 2250.00

2250.00 ✓ 24376779 CHK PAYOUT 7882

REGISTER TOTAL AMOUNT Issues : 2,536.04 Voids : 0.00 Net Disbursed : 2,536.04

SYSTEM WARRANTS ISSUED 2 From 24376778 To 24376779 Total number of vouchers : 2 Number of Vouchers Audited 2

MANUAL WARRANTS ISSUED 0 From 0 To 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 41 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 2

SYSTEM WARRANTS ISSUED YTD 312 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 3

Fund Summary Issues 2,536.04 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAEP029SI
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-23 Issue Date :2018-02-26

Page No : 1
 Run Date : 2018-02-23
 Run Time : 19.14.57

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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VAVRINEK, TRINE, DAY & CO., LL	12772			01.0-00000.0	0-00000-000000	9520-00000000	08/18	08/18	250.00	250.00	24246642	7796		VOID
Total														
AMERICAN BUSINESS MACHINES	12861			01.0-00000.0	0-11100-10000-00000000	08/18	08/18	239.67	239.67					copy charges 11/22/17-2/21/18
	12861			01.0-00000.0	0-00000-72000-5610-00000000	08/18	08/18	79.88	79.88					
Total														

REGISTER TOTAL AMOUNT	Issues :	319.55	Voids :	250.00	Net Disbursed :	69.55
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SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	1 From	0 From	1	To	24374006	To	Total number of vouchers :	2	Number of Vouchers Audited	1
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SYSTEM WARRANTS ISSUED MTD	39	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	2
SYSTEM WARRANTS ISSUED YTD	310	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	3

Fund Summary
 01.0 Issues 319.55
 01.0 Voids 250.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount By Account do not include discounts earned or lost, use tax or freight.

Report ID : LARA02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-22 Issue Date :2018-02-23

Page No : 1
 Run Date : 2018-02-22
 Run Time : 19.18.41

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
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CHEVRON & TEXACO BUSINESS CARD 12864 01.0-00000.0-00000-81000-4360-0000000 08/18 203.77 203.77 *Gae-Vans 1/30, 2/7, 2/9/18* 203.77 24371088 203.77 7878

REGISTER TOTAL AMOUNT Issues : 203.77 Voids : 0.00 Total number of vouchers : 1 Number of Vouchers Audited 0
 Total 203.77 Net Disbursed : 203.77

SYSTEM WARRANTS ISSUED 1 From 24371088 To 24371088
 MANUAL WARRANTS ISSUED 0 From 0 To 0
 NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 38 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 1
 SYSTEM WARRANTS ISSUED YTD 309 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues 203.77 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year : 2019

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-21 Issue Date :2018-02-22

Page No : 1
 Run Date : 2018-02-21
 Run Time : 19.16.51

VOUCHER REF NO	PO NUMBER	Fund ResP	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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ATKINSON, ANDELSON, LOYA, RUUD 12860

Legal Services 1/18 District

01.0-00000.0-00000-71000-5820-0000000 08/18 198.75 198.75 24368076 3800.00 24368077 7876

CECELLA J. CUMMINGS, CPA 12857
 12857
 12857

01.0-00000.0-00000-72000-5850-0000000 08/18 2470.00
 01.0-65000.0-57700-21000-5850-0000001 08/18 950.00
 01.0-65000.0-57700-21000-5850-0000000 08/18 380.00

Business Manager Service 9/17

PRENTIS EDWARDS 12856

01.0-00000.0-00000-77000-5840-0000000 08/18 600.00 600.00 24368078 3800.00 24368077 7876

Tech Services 1/18

UNITED PARCEL SERVICE 12863

01.0-00000.0-00000-72000-5910-0000000 08/18 41.25 41.25 24368079 600.00 24368078 7876

1/16, 2/9, 2/14/18

Total 4,640.00 0.00 4,640.00

Net Disbursed : 4,640.00

REGISTER TOTAL AMOUNT Issues : 4,640.00 Voids : 0.00 Total number of vouchers : 4 Number of Vouchers Audited : 3

SYSTEM WARRANTS ISSUED 4 From 24368076 To 24368079

MANUAL WARRANTS ISSUED 0 From 0 From 0

NUMBER OF VOIDS 0

SYSTEM WARRANTS ISSUED MTD 37 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 1

SYSTEM WARRANTS ISSUED YTD 308 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2

Fund Summary Issues 4,640.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : IAAFO29S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-20 Issue Date :2018-02-21

Page No : 1
 Run Date : 2018-02-20
 Run Time : 19.12.50

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
RHANNON WHITE	12859			01.0-00000.0-00000-72000-5860-0000000	08/18			58.00	58.00					
REGISTER TOTAL AMOUNT Issues : 58.00 Voids : 0.00 Net Disbursed : 58.00 Total 58.00 Total number of vouchers : 1 Number of Vouchers Audited 0														
SYSTEM WARRANTS ISSUED 1 From 24365318 To 24365318 MANUAL WARRANTS ISSUED 0 From 0 To 0 NUMBER OF VOIDS 0														
SYSTEM WARRANTS ISSUED MTD 33 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 1 SYSTEM WARRANTS ISSUED YTD 304 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 2														
Fund Summary Issues Voids 58.00 0.00														

Fingerprint Fee

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-15 Issue Date :2018-02-16

Page No : 1
 Run Date : 2018-02-15
 Run Time : 19.17.53

PAYEE	VOUCHER ID	REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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SHARON OWEN	12818			01.0-65000.0-57700-21000-5850-00000000		07/18	0.00	2500.00					
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Psychologist service 12/21/17

REGISTER TOTAL AMOUNT	Issues :	2,500.00	Voids :	0.00	Total	2500.00	Net Disbursed :	2,500.00
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SYSTEM WARRANTS ISSUED	1 From	24357793	To	24357793	Total number of vouchers :	1	Number of Vouchers Audited	1
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MANUAL WARRANTS ISSUED	0 From							
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NUMBER OF VOIDS	0							
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SYSTEM WARRANTS ISSUED MTD	32	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	1
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SYSTEM WARRANTS ISSUED YTD	303	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2
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Fund Summary	Issues	2,500.00	Voids	0.00
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Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
12818		01.0-65000.0-57700-21000-5850-0000000			ReIss	2500.00		2500.00				
Total												
12855		01.0-00000.0-11100-10000-3411-0000000			08/18	50.54		50.54				
12855		01.0-14000.0-11100-10000-3411-0000000			08/18	50.54		50.54				
12855		01.0-00000.0-11100-10000-3412-0000000			08/18	42.22		42.22				
12855		01.0-14000.0-00000-36000-3412-0000000			08/18	18.09		18.09				
12855		13.0-53100.0-00000-37000-3412-0000000			08/18	30.15		30.15				
12855		01.0-00000.0-00000-72000-3412-0000000			08/18	24.73		24.73				
12855		01.0-00000.0-11100-10000-3412-0000000			08/18	30.16		30.16				
12855		01.0-00000.0-00000-71100-3412-0000000			08/18	60.31		60.31				
12855		01.0-00000.0-00000-27000-3411-0000000			08/18	12.36		12.36				
12855		01.0-00000.0-00000-71500-3411-0000000			08/18	12.37		12.37				
Total												
12856		01.0-00000.0-00000-81100-4370-0000000			08/18	41.56		41.56				
12856		01.0-00000.0-00000-81000-4380-0000000			08/18	267.78		267.78				
Total												
12847		01.0-33100.0-57700-21000-5850-0000000			08/18	510.00		510.00				
Total												

Post warrant

3/18

*operation supplies
 maintenance supply*

Speech Therapy Services 1/18

REGISTER TOTAL AMOUNT	Issues :	1,150.81	Voids :	2,500.00	Net Disbursed :	-1,349.19
SYSTEM WARRANTS ISSUED	3	From 24354982	To 24354984	Total number of vouchers :	4	Number of Vouchers Audited
MANUAL WARRANTS ISSUED	0	From	To			1
NUMBER OF VOIDS	1					
SYSTEM WARRANTS ISSUED MTD	31	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	1	
SYSTEM WARRANTS ISSUED YTD	302	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	2	
Fund Summary	Issues		Voids			
01.0	1,120.66		2,500.00			
13.0	30.15		0.00			

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report ID : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-13 Issue Date :2018-02-14

Page No : 1
 Run Date : 2018-02-13
 Run Time : 19.25.46

VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT	
12850			01.0-00000.0-00000-81100-4370-0000000			08/18	36.79						
			Total				36.79						
12851			01.0-00000.0-11100-10000-4310-0000100			08/18	177.76						
			Total				177.76						
12852			01.0-00000.0-00000-82000-5560-0000000			08/18	194.98						
			Total				194.98						
12853			01.0-00000.0-00000-82000-5510-0000000			08/18	981.14						
			Total				981.14						
12854			01.0-11000.0-11100-10000-4310-0000000			08/18	6.30						
			Total				6.30						
REGISTER TOTAL AMOUNT							1,396.97	Issues :		0.00	Net Disbursed :		
SYSTEM WARRANTS ISSUED							5	From		24347862	To		24347866
MANUAL WARRANTS ISSUED							0	From			To		
NUMBER OF VOIDS							0	From			To		
SYSTEM WARRANTS ISSUED MTD							28	MANUAL WARRANTS ISSUED MTD		0	WARRANTS VOIDED MTD		0
SYSTEM WARRANTS ISSUED YTD							299	MANUAL WARRANTS ISSUED YTD		0	WARRANTS VOIDED YTD		1
Fund Summary							Issues		VOIDS				
01.0							1,396.97					0.00	

*Reimburse - vacuum parts +
 art supplies
 1/18
 1/8/18-2/6/18
 Inst supply*

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report ID : LAAP02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-08 Issue Date :2018-02-09

Page No : 1
 Run Date : 2018-02-08
 Run Time : 19.21.44

PAYEE	VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	PMT PAY MTD	SEQ NBR	STAT
ATWT	12848		01.0-00000.0-00000-72000-5910-00000000		08/18	08/18	78.09					
					Total		78.09	24342373	78.09	7862		
DENISE SAENZ	12849		01.0-00000.0-11100-10000-4310-0000100		08/18	08/18	48.22					
					Total		48.22	24342374	48.22	7862		
QUILL	12845		01.0-00000.0-00000-27000-4350-00000000		08/18	08/18	81.56					
	12845		01.0-00000.0-00000-72000-4350-00000000		08/18	08/18	158.46					
	12845		01.0-11000.0-11100-10000-4310-00000000		08/18	08/18	230.69					
					Total		470.71	24342375	470.71	7862		
SIRMA I	12846		01.0-00000.0-00000-27000-3611-00000000		08/18	08/18	262.00					
	12846		01.0-00000.0-00000-71000-3611-00000000		08/18	08/18	117.86					
	12846		01.0-00000.0-11100-10000-3611-00000000		08/18	08/18	674.10					
	12846		01.0-14000.0-11100-10000-3611-00000000		08/18	08/18	240.81					
	12846		01.0-00000.0-11100-10000-3611-00000100		08/18	08/18	46.07					
	12846		01.0-65000.0-57700-11200-3611-00000000		08/18	08/18	113.06					
	12846		01.0-00000.0-00000-27000-3612-00000000		08/18	08/18	45.79					
	12846		01.0-00000.0-00000-72000-3612-00000000		08/18	08/18	178.91					
	12846		01.0-00000.0-00000-81000-3612-00000000		08/18	08/18	126.62					
	12846		01.0-00000.0-11100-10000-3612-00000000		08/18	08/18	70.10					
	12846		01.0-14000.0-00000-36000-3612-00000000		08/18	08/18	23.18					
	12846		01.0-65000.0-57700-11200-3612-00000000		08/18	08/18	44.66					
	12846		13.0-53100.0-00000-37000-3412-00000000		08/18	08/18	45.79					
					Total		1988.95	24342376	1988.95	7862		

1/6/18 - 2/5/18
 78.09 24342373
 48.22 24342374

Reimburse science Fair Ribbons
 that.

Sch Admin supply
 District supply
 Dist supply

workers comp
 4th Qtr

REGISTER TOTAL AMOUNT	Issues :	2,585.97	Voids :	0.00	Net Disbursed :	2,585.97
SYSTEM WARRANTS ISSUED	4 From	24342373	To	24342376	Total number of vouchers :	4
MANUAL WARRANTS ISSUED	0 From		To		Number of Vouchers Audited	0
NUMBER OF VOIDS	0					

SYSTEM WARRANTS ISSUED MTD	23	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0
SYSTEM WARRANTS ISSUED YTD	294	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	1
Fund Summary					
01.0	2,540.18				
13.0	45.79				

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates Warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-06 Issue Date :2018-02-07

Page No : 1
 Run Date : 2018-02-06
 Run Time : 19.19.31

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	FMT PAY MTD CYCLE	SEQ NBR	STAT
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COUNTY OF LOS ANGELES 12842 13.0-53100.0-000000-370000-5880-0000000 08/18 155.00 155.00 24328666 155.00 24328666 155.00 155.00 155.00
CAFE Food Safety Inspections

REGISTER TOTAL AMOUNT Issues : 155.00 Voids : 0.00 Total number of vouchers : 1 Number of Vouchers Audited : 1

SYSTEM WARRANTS ISSUED	1 From	24328666 To	24328666 To	MANUAL WARRANTS ISSUED YTD	MANUAL WARRANTS ISSUED MTD	WARRANTS VOIDED YTD	WARRANTS VOIDED MTD
MANUAL WARRANTS ISSUED	0	From	0	0	0	0	0
NUMBER OF VOIDS	0						

SYSTEM WARRANTS ISSUED MTD	19	MANUAL WARRANTS ISSUED MTD	0	WARRANTS VOIDED MTD	0	WARRANTS VOIDED YTD	1
SYSTEM WARRANTS ISSUED YTD	290	MANUAL WARRANTS ISSUED YTD	0	WARRANTS VOIDED YTD	0	WARRANTS VOIDED YTD	1

Fund Summary Issues 155.00 Voids 0.00

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

VOID* Indicates Warrants were issued and Cancelled the same day.

*Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAEP029S1
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-05 Issue Date :2018-02-06

Page No : 1
 Run Date : 2018-02-05
 Run Time : 19.19.16

PAYEE	VOUCHER REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT NUMBER	PMT FAY MTD CYCLE	SEQ NBR	STAT
ACE HARDWARE	12841		01.0-00000.0-00000-81000-4380-0000000		08/18	195.26					
	12841		01.0-00000.0-00000-81100-4370-0000000		08/18	42.39					
	12841		01.0-00000.0-11100-10000-4310-0000100		08/18	94.78					
			Total			332.43		332.43	24326281	CHK PAYOUT	7856
ERIN WASTAFERRO	12843		01.0-00000.0-00000-72000-5860-0000000		08/18	57.00					
			Total			57.00		57.00	24326282	CHK PAYOUT	7856
STORER TRANSPORTATION	12844		01.0-00000.0-00000-36000-5812-0000000		08/18	8384.53					
			Total			8384.53		8384.53	24326283	CHK PAYOUT	7856

195.26 - maintenance supplies
42.39 - operation supplies
94.78 - art supplies

fingerprint fees

Home to School Services 1/18

REGISTER TOTAL AMOUNT Issues : 8,773.96 Voids : 0.00
 3 From 24326281 To 24326283 Total number of vouchers : 3
 0 From 0 To 0
 0 From 0 To 0

SYSTEM WARRANTS ISSUED MTD 18 MANUAL WARRANTS ISSUED MTD 0 WARRANTS VOIDED MTD 0
 SYSTEM WARRANTS ISSUED YTD 289 MANUAL WARRANTS ISSUED YTD 0 WARRANTS VOIDED YTD 1
 Fund Summary Voids 0.00

Net Disbursed : 8,773.96
 Number of Vouchers Audited : 0

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

Report Id : LAAP02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-02 Issue Date :2018-02-05

Page No : 1
 Run Date : 2018-02-02
 Run Time : 19.13.57

VOUCHER REF NO	FO NUMBER	Fund ResPrj	Goal Func	Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT
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ATKINSON, ANDELSON, LOYA, RUUD 12827		01.0-00000.0-00000-71000-5820-0000000	08/18				2322.50					
					Total		2322.50		24323303	CHK PAYOUT	7854	
FRAZIER MOUNTAIN FOCUS CENTRAL 12839		01.0-00000.0-11100-10000-5800-0000100	08/18				2690.00					
12839		01.0-00000.0-11100-10000-4310-0000100	08/18				117.19					
					Total		2807.19		2807.15	24323304	CHK PAYOUT	7854
GERTRUDE MONRO 12830		01.0-00000.0-00000-72000-5850-0000000	08/18				2500.00					
					Total		2500.00		2500.00	24323305	CHK PAYOUT	7854
SANTA CLARITA VALLEY FOOD SERV 12840		13.0-53100.0-00000-37000-4710-0000000	08/18				3420.75					
					Total		3420.75		3420.75	24323306	CHK PAYOUT	7854

Legal Service 12/17
Prof. Development, art Coordination - art supplies Studio Rental
Sub for Principal 1/22-1/26/18
meals 1/18

REGISTER TOTAL AMOUNT Issues : 11,050.44 Voids : 0.00
 Net Disbursed : 11,050.44
 Total number of vouchers : 4 Number of Vouchers Audited 2

SYSTEM WARRANTS ISSUED	MANUAL WARRANTS ISSUED	NUMBER OF VOIDS	4 From	0 From	0	To	24323306	Total number of vouchers :
SYSTEM WARRANTS ISSUED MTD	15	MANUAL WARRANTS ISSUED MTD	0	0	0	0	0	0
SYSTEM WARRANTS ISSUED YTD	286	MANUAL WARRANTS ISSUED YTD	0	0	0	0	0	1
Fund Summary	Issues	VOIDS						
01.0	7,629.69	0.00						
13.0	3,420.75	0.00						

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.

64584 GORMAN ELEMENTARY SCHOOL DIST. PAGE 1
 VOID* Indicates warrants were issued and Cancelled the same day.
 *Total Amount by Account do not include discounts earned or lost, use tax or freight.

Report Id : LAAP02981
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-01 Issue Date :2018-02-02

Page No : 1
 Run Date : 2018-02-01
 Run Time : 19.18.05

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD	SEQ CYCLE	STAT NBR
AKA WATER SERVICES, INC.	12826			01.0-00000.0-00000-72000-5800-00000000	08/18		75.00						
				Total			75.00						
BLICK ART MATERIALS	12828			01.0-00000.0-11100-10000-4310-0000100	08/18		202.32						
				Total			202.32						
CALIFORNIA TEACHERS ASSOCIATIO	12836			76.0-00000.0-00000-00000-9517-00000000	08/18		346.40						
				Total			346.40						
FRAZIER MOUNTAIN FOCUS CENTRAL	12829			01.0-00000.0-11100-10000-5800-0000100	08/18		280.00						
				Total			280.00						
GOLDEN VALLEY MUNICIPAL WATER	12831			01.0-00000.0-00000-82000-5565-00000000	08/18		647.00						
				Total			647.00						
GORMAN ELEMENTARY ASSOCIATION	12837			76.0-00000.0-00000-00000-9517-00000000	08/18		60.00						
				Total			60.00						
JOHANNIS ANDREWS II	12838			01.0-00000.0-00000-72000-5210-00000000	08/18		274.68						
	12838			01.0-00000.0-00000-72000-5220-00000000	08/18		20.00						
				Total			294.68						
JULIE RALPHS	12832			01.0-00000.0-00000-71100-3412-00000000	08/18		500.00						
				Total			500.00						
MARY T. PIVETTI, M.ED	12833			01.0-00000.0-11100-10000-5800-0000100	08/18		1020.00						
	12833			01.0-00000.0-11100-10000-4310-0000100	08/18		92.25						
				Total			1112.25						
READY REFRESH BY NESTLE	12834			01.0-00000.0-00000-82000-5530-00000000	08/18		7.50						
				Total			7.50						
STEVE SONDER	12835			01.0-00000.0-00000-71100-3412-00000000	08/18		500.00						

Bacti Sampling 1/29/18

art supplies

Teacher chapter dues 1/18

Singing/songwriting 1/17, 12/17 revised inv.

Shower Service 1/18

Teacher local dues 1/18

Mileage 1/18

Comp exp - meal 1/22/18

Health Stipend 2/18

Project management

art supplies/ceramics sup.

Service 12/23/17-1/22/18

Health Stipend 2/18

Report Id : LRA02951
 District : 64584
 Fiscal Year: 2018

GORMAN ELEMENTARY SCHOOL DIST. (Bank Acct: GORM)
 COMMERCIAL WARRANT REGISTER
 Voids Date :2018-02-01 Issue Date :2018-02-02

Page No : 2
 Run Date : 2018-02-01
 Run Time : 19.18.05

PAYEE	VOUCHER ID	REF NO	PO NUMBER	Fund ResPrj	Goal Func Obj	Sch/Loc	Per/FY	AMT BY ACCOUNT	WARRANT NUMBER	AMT BY WARRANT	WARRANT NUMBER	PMT PAY MTD CYCLE	SEQ NBR	STAT
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REGISTER TOTAL AMOUNT													
Issues :													
11 From 24320859 To 24320869													
0 From													
0													
Total													
500.00													
500.00													
Net Disbursed : 4,025.15													
4,025.15													

Total number of vouchers :													
11													
Number of Vouchers Audited													
0													

NUMBER OF VOIDS													
Issues													
11 MANUAL WARRANTS ISSUED MTD													
282 MANUAL WARRANTS ISSUED YTD													
0													
VOIDS													
0													
0													

Fund Summary													
Issues													
01.0 3,618.75													
76.0 406.40													
VOIDS													
0.00													
0.00													

Fund Amounts are reflective of Gross Voucher Distributions and not sum of Warrant Amounts.
 In case of Partial Payments, Fund Summary will differ from the Register Total Issued Amount.



PO Box 7493
 Bellevue, WA 98008
 P 425-558-2100
 F 425-952-6496

Formal Quote

Date	Quote Number
3/5/2018	2792
Expiration Date	
3/30/18	

Gorman School District
 Attn: Joe Andrews
 49847 Gorman School Road
 PO Box 104
 Gorman, CA 93243

ITEM	DESCRIPTION	QTY	COST	TOTAL
DVD_ANNL_MA...	Digital Voice Dialer Annual Subscription Plan renewal for phone/e-mail support and updates. For 110 students and staff. Coverage period is through March 30, 2019.	1	110.00	110.00

To order, sign here and return with a signed PO (FAX: 425-952-6496), or payment:

TOTAL \$110.00



Quote

Date	Quote #
2/20/2018	US5105118R

Payment Status
Open

Bill To Attention
Accounts Payable Gorman SD 49847 Gorman School Road PO Box 104 Gorman CA 93243 United States

Username	E-mail
casey.stanford	caseystanford@gmail.com

Item	Quantity	New	Description	Rate	Amount
Classroom BP	1		For use by a teacher and students in a single classroom on up to three computers, projectors or interactive whiteboards. 12 month subscription.	230.00	230.00
Quote valid for 30 days; price on quote not valid for renewal. All amounts listed are in USD.					
This subscription is governed by the Terms of Use and Privacy Policy posted on www.brainpop.com, as amended from time to time. By accepting this quote, you agree to these terms. Changes/modifications to the terms must be approved and signed by an authorized representative of BrainPOP. Terms and conditions submitted with any Purchase Order shall not apply to this subscription.				Total	\$230.00

* Please include any applicable tax exemption certificates for your school/district along with your order.

Remit to:

BrainPOP Accounts Receivable 71 W 23rd St., 17th Floor | New York, NY 10010 | Fax: 866-867-6629

Please make all checks payable to 'BrainPOP'.

Email: purchaseorders@brainpop.com

CONTRACT FOR AUDITING

This agreement made and entered into this 5th of March 2018, between the Governing Board of the Gorman Joint School District, of Los Angeles County, State of California, hereafter referred to as "District" and VAVRINEK, TRINE, DAY & CO., LLP, Certified Public Accountants, hereafter referred to as "Auditors".

We understand the services we are to provide the District for the year ended June 30, 2018, 2019, and 2020, respectively. We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements, financial statements of the District, as of and for the three-year period beginning July 1, 2017 and ending June 30, 2020. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America... These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of Other Postemployment Benefits (OPEB) Funding Progress
4. Schedule of the District's Proportionate Share of the Net Pension Liability
5. Schedule of District Contributions

Supplementary information other than RSI, also accompanies District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards., if applicable.
2. Schedules required by the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel.

The following additional information accompanying the basic financial statements will be subjected to the auditing procedures applied in our audit of the financial statement, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Combining Statements – Non-Major Governmental Funds

AUDIT OBJECTIVES

The objective of our audit is the expression of an opinion as to whether your basic financial statements are fairly presented, in all material respects, in conformity with United States generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with Federal statutes, regulations, and the terms and conditions of Federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and compliance will each include a paragraph that states that that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with United States generally accepted auditing standards; the standards outlined in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. If our opinion on the financial statements or the Single Audit compliance opinion is other than unmodified, we will fully discuss the reasons with you in advance. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

MANAGEMENT RESPONSIBILITIES

Management is responsible for the basic financial statements, Schedule of Expenditures of Federal Awards, and all accompanying information as well as all representations contained therein.

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations (3)and ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with Federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings: promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review a week prior to the report date.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains and indicates that we have reported on the Schedule of Expenditures of Federal Awards. You also agree to include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon OR make the audited financial statements readily available to intended users of the Schedule of Expenditures of Federal Awards no later than the date the Schedule of Expenditures of Federal Awards is issued with our report thereon.

Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the Schedule of Expenditures of Federal Awards in accordance with Uniform Guidance; (2) that you believe the Schedule of Expenditures of Federal Awards, including its form and content, is fairly presented in accordance with Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

OTHER SERVICES

We will also assist in preparing the financial statements, Schedule of Expenditures of Federal Awards, and related notes of Gorman Joint School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and Schedule of Expenditures of Federal Awards and that you have reviewed and approved the financial statements, Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any non-audit services we provide; oversee the services by designating an individual, Mr. Johannis Andrews, Superintendent, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

AUDIT PROCEDURES - INTERNAL CONTROLS

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets

that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements Schedule of Expenditures of Federal Awards; federal award programs, compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weakness. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, Government Auditing Standards, and Uniform Guidance.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable Federal statutes, regulations and the terms and conditions of Federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

AUDIT ADMINISTRATION AND ACCESS TO WORKPAPERS

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide the appropriate number of copies of our reports to the District; however, it is management's responsibility to submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated Federal Clearinghouse and, if appropriate, to pass-through entities.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will assist management in submitting the reporting packages.

The audit documentation for this engagement is the property of the auditors and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the appropriate Cognizant or Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the auditor. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Matthew S. Miller is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

AUDIT FEES

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fee listed below is based on anticipated cooperation from your personnel, the

assumption that unexpected circumstances will not be encountered during the audit, no significant changes in reporting format and/or audit requirements or significant changes in the operations of the District.

If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The maximum annual fee for auditing services under the terms of this contract shall not exceed \$7,500 for the years ending June 30, 2018, 2019, and 2020, respectively for personal services, with the exception that any additional auditing services provided for (1) any changes in District reporting format, i.e., GASB requirements and/or audit requirements, issued by the Education Audit Appeals Panel, Federal Agencies, American Institute of Certified Public Accountants, or Governmental Accounting Standards Board, (2) any changes in the number of funds or accounts maintained by the District during the period under this contract, and (3) any Federal Program and State Special Projects/compliance issues shall be in addition to the above maximum fee for personal services.

The final installment will represent the 10% withheld amount pursuant to *Education Code* 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), the District shall withhold fifty percent (50%) of the audit fee for any subsequent year of multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the audit guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the controller as conforming to reporting provisions of the audit guide.

COMPENSATION

All personal services performed by the Auditors shall be reimbursed at the following hourly rates:

Partner/Principal	\$	190
School Services Consultant		150
Manager		150
Supervisor		130
Senior in Charge		95
Staff Accountant		75
Paraprofessional		60

In addition to such payment for personal services, Auditors shall be reimbursed for such travel as may be necessary, with mileage computed at the approved Internal Revenue Service rate per mile.

If a dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceedings shall be shared equally by all parties. The District and Auditors both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration will be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

ANNUAL REPORT - FORM AND CONTENT, DELIVERY

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, including the required compliance audit provisions of Uniform Guidance, *Audits of State of Local Governments*, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S CFR Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The audit shall be completed and the audit report shall be delivered in accordance with time requirements as specified in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by Educational Audit Appeals Panel, unless delayed by circumstances beyond the control of the Auditors. Fifteen (15) bound copies of the audit report may be rendered to the District, in addition to the copies required to be filed with the applicable governmental units. Copies in excess of the contract amount may be billed for an additional fee.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our peer review report, for the year ended December 2014, accompanies this letter.

We appreciate the opportunity to be of service to Gorman Joint School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This contract will continue in effect until cancelled by either party.

WORKERS' COMPENSATION

VAVRINEK, TRINE, DAY & CO., LLP is aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. VAVRINEK, TRINE, DAY & CO., LLP is in compliance with such provisions.

NON LICENSEE OWNERS

VAVRINEK, TRINE, DAY & CO., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It may be anticipated that the non-licensee owners will be performing limited audit services for the agency.

GOVERNING BOARD OF
GORMAN JOINT SCHOOL DISTRICT

VAVRINEK, TRINE, DAY & CO., LLP

By _____
District

By  _____
Partner

Federal Identification Number: 95-6001490

YANARI WATSON MCGAUGHEY P.C.

DALE M. YANARI (1947-2004) ♦ RANDY S. WATSON ♦ G. LANCE MCGAUGHEY ♦ DON W. GRUENLER
FINANCIAL CONSULTANTS/CERTIFIED PUBLIC ACCOUNTANTS

System Review Report

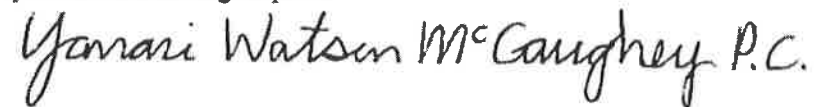
May 22, 2015

To the Partners of
Vavrinek, Trine, Day & Co., LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans and audits performed under FDICIA.

In our opinion, the system of quality control for the accounting and auditing practice of Vavrinek, Trine, Day & Co., LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Vavrinek, Trine, Day & Co., LLP has received a peer review rating of *pass*.



Yanari Watson McGaughey P.C.

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 2
TO
CONTRACT
FOR
NETWORK SERVICES AND SUPPORT
EDUCATIONAL TELECOMMUNICATIONS AND TECHNOLOGY

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

GORMAN SCHOOL DISTRICT, located at 49847 Gorman School Road, Gorman, CA 92324, hereinafter referred to as "District," mutually agree to amend the existing Contract C-15216 and amendments thereto as follows:

1. As specified in Section 2. TERM OF CONTRACT, Subsection 2.2., both parties have agreed to exercise the 1st Option Term for a fourth year of a five (5) year Contract. The 1st Option Term shall correspond to services performed for the period July 1, 2018 through June 30, 2019.

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

GORMAN SCHOOL DISTRICT

By *Patricia Smith*
 Patricia Smith
 Executive Director
 Business and Finance

By *Johannis L. Andrews*
 Johannis L. Andrews
 Typed or Printed Name

Title Superintendent / Principal

Date 2/7/18
 Im 2-7
 Report 2/20/18

Date February 7, 2018

GORMAN JOINT SCHOOL DISTRICT

CONFERENCE/MILEAGE REPORT #08-17-18

March 13, 2018

PERSONNEL Michi Knight
DATE(S) November 11, 2017
CONFERENCE Daily 5 & Math Daily 3 Frameworks
LOCATION Las Vegas, NV
ESTIMATE
Registration \$255.00
Mileage \$299.60
Total \$554.60

Instructional conference expense
01.0-00000.0-11100-10000-5220-0000100 \$255.00

Instructional mileage expense
01.0-00000.0-11100-10000-5210-0000100 \$299.60

This conference was approved September 12, 2017 in Anaheim but conference sold out. See attached.

+++++

PERSONNEL Jean Cummings
DATE(S) February 28, 2018
CONFERENCE LACOE Regional Meeting
LOCATION Lancaster, CA
ESTIMATE
Mileage \$56.14

District mileage expense
01.0-00000.0-00000-72000-5210-0000000

PERSONNEL

Michi Knight

DATE(S)

October 21, 2017

CONFERENCE

Daily 5 and Math Daily 3 Frameworks

LOCATION

Anaheim, CA

ESTIMATE

Registration	\$ 255.00
Mileage	\$ 102.19
Meal	\$ 12.00
Total	\$ 369.19

Instructional conference expense

01.0-00000.0-11100-10000-5220-0000100 \$267.00

Instructional mileage expense

01.0-00000.0-11100-10000-5210-0000100 \$102.19